



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, APRIL 22, 2019 AT 5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Escalera____ Vice President Hernandez____ Director Barajas____
Director Hastings____ Director Rojas____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on March 25, 2019.
- B. Approval of District Expenses for the Month of March 2019.
- C. Approval of Industry Public Utilities' Water Operation Expenses for the Month of March 2019.
- D. Receive and File the District's Water Sales Report for March 2019.
- E. Receive and File the Industry Public Utilities' Water Sales Report for March 2019.
- F. Receive and File the Water Production and Conservation Report for March 2019.
- G. Receive and File the Report on Director Expenses for the First Quarter of 2019.

7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of March 31, 2019.
Recommendation: Receive and File.
- B. Statement of District's Revenue and Expenses as of March 31, 2019.
Recommendation: Receive and File.
- C. Statement of the Industry Public Utilities Water Operations' Revenue and Expenses as of March 31, 2019.
Recommendation: Receive and File.

8. ACTION / DISCUSSION ITEMS

- A. Consideration of Investments of the District's Reserve Funds.
Recommendation: Approve the Transfer of \$106,484 of the District Reserve Funds to the District's Local Agency Investment Fund (LAIF) Account.
- B. Consideration of Proposal from Civiltec Engineering Inc. for Professional Engineering Services for Design of the District's 5th Street Waterline Improvement Project.
Recommendation: Authorize the General Manager to Secure Professional Engineering Services for an Amount Not to Exceed \$17,300 from Civiltec Engineering, Inc. for the Design of the District's 5th Street Waterline Improvement Project.
- C. Consideration of Rescheduling the May 27, 2019 Regular Meeting of the Board of Directors.
Recommendation: Board Discretion.

9. ENGINEERING & COMPLIANCE MANAGER'S REPORT

Recommendation: Receive and File.

10. GENERAL MANAGER'S REPORT

11. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

12. ATTORNEY'S COMMENTS

13. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

POSTED: Friday, April 19, 2019

President John P. Escalera, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Greg Galindo, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, MARCH 25, 2019 AT 5:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

President Escalera led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Present	Present	Present	Absent

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Engineering and Compliance Manager, Roy Frausto and District Counsel, Jim Ciampa.

Public: No members of the public were present.

4. PUBLIC COMMENTS

There were no comments from the public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: Director Hastings

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: Vice President Hernandez

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

7. FINANCIAL REPORTS

A. Summary of the District's Cash and Investments as of February 28, 2019.

Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments as of February 28, 2019.

Motion: Receive and File the Summary of Cash and Investments as of February 28, 2019.

1st: Director Hastings

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

B. Statement of District's Revenue and Expenses as for February 28, 2019.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District and reported on the year-end figures for 2018 and on current year to date figures as well. Mrs. Herrera also provided some information on the status of the 2018 District Audit. Mr. Galindo added some information regarding the net revenues for 2018 year-end.

Motion: Receive and File the Statement of the District's Revenue and Expenses as of February 28, 2019.

1st: Director Hastings

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

C. Statement of the Industry Public Utilities' Water Operations Revenue and Expenses as of February 28, 2019.

Director Rojas arrived and joined the meeting at 5:40 pm.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities' Water Operations and explained the budget to date balances for various accounts.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations' Revenue and Expenses as of February 28, 2019.

1st: Director Rojas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

8. ACTION / DISCUSSION ITEMS

A. Consideration to File a CEQA Notice of Exemption for the Waterline Installation in 5th Street, Between Main Street and Workman Street.

Mr. Frausto summarized his staff report on the item and provided some background on the proposed project. He explained that the project was identified in the District's 2017 Water Master Plan as a needed system improvement for fire flow in the area. Mr. Frausto presented a proposed alignment of the waterline improvements. There was discussion amongst the Board and Staff regarding the proposed waterline improvements and the existing customers in the area. Mr. Frausto explained the steps that the District will take to complete this project and what project related items will be brought to the Board for consideration. After further discussion there was a motion made by Director Rojas.

Motion: Approve the CEQA Notice of Exemption for the 5th Street Waterline Replacement Project and Direct Staff to File the Notice with the County Clerk.

1st: Director Rojas

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

B. Consideration of Increase in the Board of Directors' Per Day of Service Compensation.

No formal action was taken.

With no formal action taken the Board of Director's Per Day of Service Compensation increases by 5%; from \$155.11 to \$162.87 effective March 26, 2019.

C. Discussion on the Cost and Benefit of the District's Recycled Water Project.

Mr. Galindo explained that the District's Recycled Water Project Ad Hoc Committee had met and they directed him to provide a presentation to review the cost analysis of the proposed project and the anticipated benefits of the project. Mr. Galindo then provided a presentation regarding the proposed Recycled Water Project. The presentation included reviewing the background on this project, its timeline since conception and the Board actions previously taken regarding the project. Mr. Galindo reviewed the benefits of the project and the concerns with moving forward with the project. Mr. Galindo stated that when the Board took action to move forward with the Recycled Water Project back in 2015, the entire State was in the middle of a serious drought and the ability to bring in a new water supply, that was more drought tolerant, was very appealing. He added that although the project is estimated to deliver just fifty-five acre feet of water a year, it does reduce the District's dependence on import water.

Mr. Galindo reviewed an updated cost analysis that provided the projected annual cost impacts from the Recycled Water Project over a thirty-year period. He summarized the assumptions that were used in the analysis and the bases for the assumptions. He explained that the assumptions are our best current estimates, but they will vary over time. He stated that the project provides a significant annual financial benefit after the proposed loan for the project has been paid back.

Mr. Galindo also reviewed with the Board the financial impacts from the Recycled Water Project along with the Nitrate Treatment Project, that is currently being considered by the Board. He explained that the decision to move forward with both projects will not have an impact on the District's rates over the next four years, but will have an impact when the District completes another cost of service analysis after the current five-year rate adjustment plan is complete in 2023. He stated that each year the amount of other capital improvements may be limited as a result of the debt service related to the Recycled Water and Nitrate Treatment Projects. He added that rates will have to be adjusted in 2024 to maintain an appropriate annual revenue to sustain the District's reserves.

During the presentation there was much discussion amongst the Board and Staff regarding the benefits of the project and the financial impacts from moving the project forward along with the Nitrate Treatment Project.

Mr. Galindo asked if there was any objection from the Board members on continuing to move the project forward when considering all of the information that was provided to them.

It was the consensus of the Board to continue to move the project forward. Mr. Galindo stated that there will be two items related to this project that will be brought to the Board for consideration in the coming months, one will be the approval of the final bid package for the construction of the recycled water waterline and pump station and the other will be the awarding of the construction contract.

Direction was provided to Staff, but there was no formal action taken.

9. ENGINEERING AND COMPLIANCE MANAGER'S REPORT

Mr. Frausto reported on various items that were included in his report. There was some discussion amongst the Board and Staff on some of the items included in the report.

Motion: Receive and File the Engineering and Compliance Manager's Report.

1st: Director Rojas

2nd: President Escalera

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

10. GENERAL MANAGER'S REPORT

Mr. Galindo reported the following items:

- The Industry Public Utilities Commission authorized the District to move forward with the water rate study for the Industry Public Utilities Water Operations.

- Trip to Sacramento with the San Gabriel Valley Water Association and the Association's legislative efforts.

11. OTHER ITEMS

A. Upcoming Events.

Mrs. Herrera reviewed upcoming events with the Board and verified what events each member would be attending.

B. Information Items.

Included in Board Packet.

12. ATTORNEY'S COMMENTS

Mr. Ciampa provided information on various legislative items of interest. He also reported on a letter to AQMD that the Public Water Agencies Group signed onto, requesting a regulatory exemption for testing of emergency generators for water pump stations.

13. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Escalera reported that he attended 1 event: SCWUA Monthly Meeting.

Director Rojas reported that he attended 1 event: SCWUA Monthly Meeting.

Director Hastings reported that he attended 1 event: SCWUA Monthly Meeting.

B. Other Comments.

No additional comments.

14. FUTURE AGENDA ITEMS

No future agenda items were requested.

15. ADJOURNMENT

President Escalera adjourned the meeting at 7:21 p.m.

Attest:

John P. Escalera, President

Greg B. Galindo, Secretary

La Puente Water District March 2019 Disbursements

Check #	Payee	Amount	Description
6559	Aramark Uniform	\$ 151.10	Uniform Service
6560	Cell Business Equipment	\$ 39.17	Office Expense
6561	Chevron	\$ 1,429.62	Truck Fuel
6562	Collicutt Energy Services Inc	\$ 2,036.84	Generator Maintenance
6563	Eurofins Eaton Analytical Inc	\$ 40.00	Water Sampling
6564	Fedak & Brown LLP	\$ 7,180.00	Audit Services
6565	Ferguson Enterprises Inc #1350	\$ 68.89	Field Supplies
6566	Ferguson Waterworks	\$ 175.19	Developer Project
6567	Highroad IT	\$ 402.00	Technical Support
6568	Lagerlof, Senecal, Gosney & Kruse	\$ 1,581.46	Attorney Fee's
6569	Merritt's Hardware	\$ 227.96	Field Supplies
6570	MetLife	\$ 253.55	Life Insurance
6571	Muniquip LLC	\$ 515.89	Banbridge Pump Station Project
6572	Platinum Consulting Group	\$ 5,891.29	Administrative Support
6573	Resource Building Materials	\$ 62.82	Field Supplies
6574	S & J Supply Co Inc	\$ 383.43	Field Supplies - Inventory
6575	SC Edison	\$ 3,647.04	Power Expense
6576	Sunbelt Rentals	\$ 204.08	Equipment Rental
6577	Underground Service Alert	\$ 82.73	Line Notifications
6578	Verizon Wireless	\$ 769.08	Cellular Service
6579	Weck Laboratories Inc	\$ 237.00	Water Sampling
6581	So Cal Industries	\$ 141.00	Restroom Service @ Treatment Plant
6582	Verizon Wireless	\$ 76.02	Cellular Service
6583	Waste Management of SG Valley	\$ 198.37	Trash Service
6584	SC Edison	\$ 13,399.72	Power Expense
6585	Cesar A Ortiz	\$ 161.86	Little League Event
6586	ACWA	\$ 580.00	Conference Registration
6587	Eurofins Eaton Analytical Inc	\$ 440.00	Water Sampling
6588	Northstar Chemical	\$ 6,232.79	Chemicals Expense
6589	Time Warner Cable	\$ 672.08	Telephone Service
6590	Weck Laboratories Inc	\$ 2,432.75	Water Sampling
6591	Weck Laboratories Inc	\$ 1,887.25	Water Sampling
6592	Weck Laboratories Inc	\$ 315.75	Water Sampling
6593	ACWA/JPIA	\$ 118.00	Excess Crime Program - Insurance
6594	Answering Service Care	\$ 75.69	Answering Service
6595	Aramark Uniform	\$ 76.54	Uniform Service
6596	CalPERS	\$ 25,000.00	Unfunded Accrual Liability
6597	CCSInteractive	\$ 54.40	Monthly Website Hosting
6598	County Sanitation Dists of LA County	\$ 51.42	Refuse Fee's
6599	Coverall North America Inc	\$ 255.00	Cleaning Service
6600	Doty Bros Equipment Co	\$ 13,446.44	Developer Project
6601	Ed Butts Ford	\$ 193.32	Truck Maintenance
6602	Elite Equipment Inc	\$ 733.54	Trash Pump
6603	Eurofins Eaton Analytical Inc	\$ 80.00	Water Sampling
6604	Hacienda Lawnmower	\$ 38.00	Equipment Repair
6605	Industry Public Utilites	\$ 28,776.87	Web Payments
6606	InfoSend	\$ 881.43	Billing Expense
6607	Jiffy Lube My Fleet Center	\$ 77.43	Truck Maintenance

La Puente Water District March 2019 Disbursements - continued

Check #	Payee	Amount	Description
6608	MJM Communications & Fire	\$ 497.00	Security Monitoring
6609	O'Reilly Auto Parts	\$ 761.26	Truck Maintenance
6610	Peck Road Gravel	\$ 600.00	Asphalt & Concrete Disposal
6611	Registrar-Recorder	\$ 20.95	General Election Cancellation
6612	S & J Supply Co Inc	\$ 669.22	Air Vac Repair
6613	SC Edison	\$ 1,973.69	Power Expense
6614	Time Warner Cable	\$ 281.83	Telephone Service
6615	Valley Vista Services	\$ 314.72	Trash Service
6616	Vulcan Materials Company	\$ 1,187.55	Field Supplies - Asphalt
6617	Weck Laboratories Inc	\$ 208.00	Water Sampling
6618	Airgas USA LLC	\$ 71.09	Field Supplies
6619	Aramark Uniform	\$ 76.54	Uniform Service
6620	Bank of America-Visa	\$ 422.57	Administrative Expenses
6621	Chevron	\$ 1,310.87	Truck Fuel
6622	Citi Cards	\$ 1,895.08	Office, Field, Software & Administrative Expenses
6623	Doty Bros Equipment Co	\$ 7,777.00	Patchwork Expense
6624	Eurofins Eaton Analytical Inc	\$ 40.00	Water Sampling
6625	Ferguson Waterworks	\$ 100.68	Field Supplie4s
6626	G. M. Sager Construction	\$ 2,282.00	Developer Project
6627	Highroad IT	\$ 125.00	Software Expense
6628	Jack Henry & Associates	\$ 34.75	Web E-Check Fee's
6629	Lagerlof, Senecal, Gosney & Kruse	\$ 3,109.00	Attorney Fee's
6630	Peck Road Gravel	\$ 500.00	Asphalt & Concrete Disposal
6631	S & J Supply Co Inc	\$ 2,585.43	Field Supplies - Inventory
6632	San Gabriel Valley Water Company	\$ 178.52	Water Service @ Treatment Plant
6633	SC Edison	\$ 104.67	Power Expense
6634	Staples	\$ 188.80	Office Supplies
6635	Time Warner Cable	\$ 304.97	Telephone Service
6636	Weck Laboratories Inc	\$ 104.00	Water Sampling
6637	So Cal Water Utilities Association	\$ 120.00	Conference Registration
6638	Canyon Water Company	\$ 32,760.00	Lease of Water Rights
6639	Miguel A Molina	\$ 236.51	Boot Reimbursement
Online	Home Depot	\$ 532.39	Field Supplies
Autodeduct	Wells Fargo	\$ 183.94	Merchant Fee's
Autodeduct	Wells Fargo	\$ 308.19	Bank Fee's
Autodeduct	First Data Global Leasing	\$ 43.80	Credit Card Machine Lease
Autodeduct	Bluefin Payment Systems	\$ 839.86	Web Merchant Fee's
Online	United States Treasury	\$ 22,873.70	Federal, Social Security & Medicare Taxes
Online	EDD	\$ 3,682.64	California State & Unemployment Taxes
Online	Lincoln Financial Group	\$ 1,710.00	Deferred Comp
Online	CalPERS	\$ 12,094.16	Retirement Program
Total Payments		\$ 224,885.19	

La Puente Valley County Water District
Payroll Summary
March 2019

	March 2019
Employee Wages, Taxes and Adjustments	
Gross Pay	
Total Gross Pay	95,272.10
Deductions from Gross Pay	
Total Deductions from Gross Pay	-4,138.60
Adjusted Gross Pay	91,133.50
Taxes Withheld	
Federal Withholding	-8,269.00
Medicare Employee	-1,384.11
Social Security Employee	-5,918.24
CA - Withholding	-3,654.39
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-19,225.74
Net Pay	71,907.76
Employer Taxes and Contributions	
Total Employer Taxes and Contributions	7,513.60

La Puente Water District March 2019 Disbursements

Total Vendor Payables	\$ 224,885.19
Total Payroll	\$ 71,907.76
Total March 2019 Disbursements	\$ 296,792.95

Invoice No. 4- 2019-03

April 1, 2019

BPOU Project Committee Members



RE: BPOU O & M Expense Reimbursement Summary

The following cost breakdown represents O & M expenses incurred by the LPVCWD for the month of March 2019.

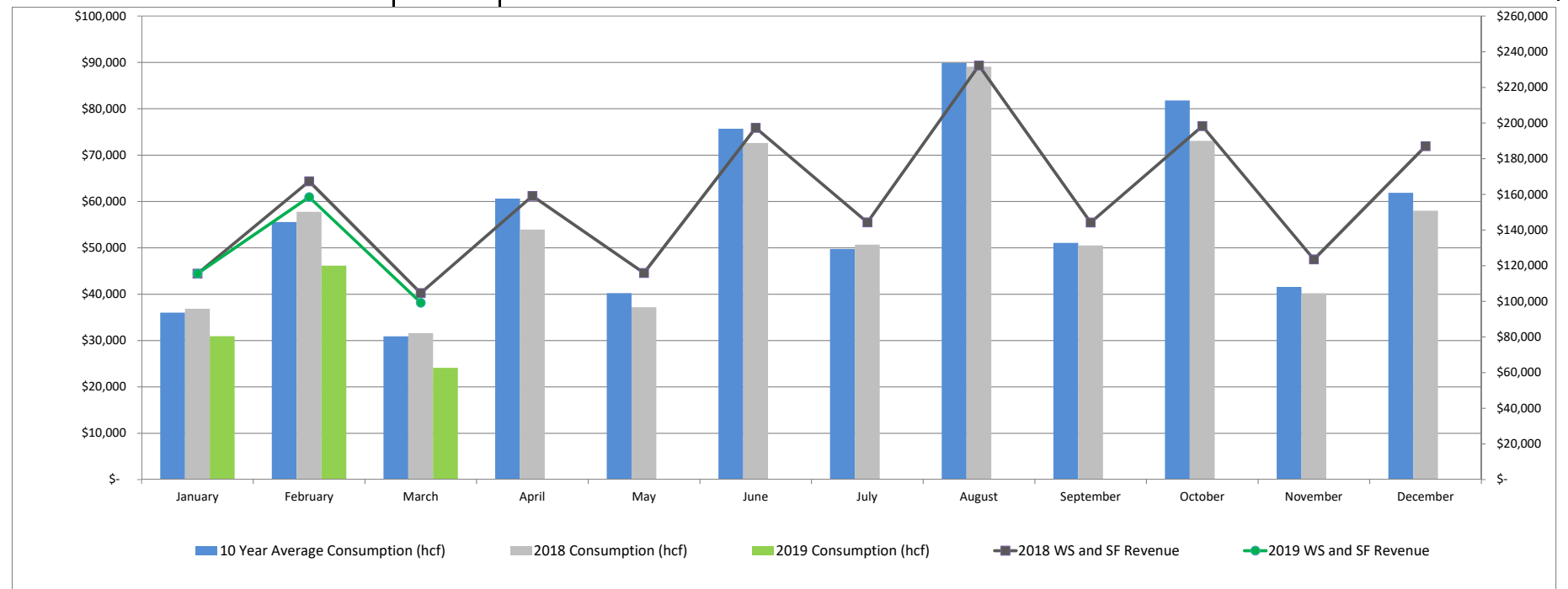
<u>BPOU Acct No.</u>	<u>Description</u>	<u>Invoice No.</u>	<u>Vendor</u>	<u>Amount</u>	<u>Subtotal</u>
LP.02.01.01.00	Power	2-15-629-6188	SC Edison	\$15,575.76	
		2-03-187-2179	SC Edison	\$ 6,187.28	\$ 21,763.04
LP.02.01.02.00	Labor Costs	Mar-19	LPVCWD	\$27,506.24	\$ 27,506.24
LP.02.01.05.00	Transportation	Mar-19	LPVCWD -1537 miles @ .58	\$ 891.46	\$ 891.46
LP .02.01.07.00	Water Testing	L0439468	Eurofins	\$ 80.00	
		L0439892	Eurofins	\$ 40.00	
		L0440804	Eurofins	\$ 80.00	
		L0441847	Eurofins	\$ 80.00	
		L0443548	Eurofins	\$ 80.00	
		W9C0351	Weck Labs	\$ 56.00	
		W9C0536	Weck Labs	\$ 204.00	
		W9C0538	Weck Labs	\$ 562.00	
		W9C0540	Weck Labs	\$ 200.00	
		W9C0754	Weck Labs	\$ 56.00	
		W9C0835	Weck Labs	\$ 200.00	
		W9C0987	Weck Labs	\$ 210.75	
		W9C1137	Weck Labs	\$ 18.50	
		W9C1138	Weck Labs	\$ 18.50	
		W9C1162	Weck Labs	\$ 195.00	
		W9C1191	Weck Labs	\$ 1,794.64	
		W9C1196	Weck Labs	\$ 204.00	
		W9C1263	Weck Labs	\$ 210.75	
		W9C1359	Weck Labs	\$ 298.00	
		W9C1360	Weck Labs	\$ 298.00	
		W9C1361	Weck Labs	\$ 200.00	
		W9C1527	Weck Labs	\$ 56.00	
		W9C1681	Weck Labs	\$ 169.00	
		W9C1754	Weck Labs	\$ 472.00	
		W9C1855	Weck Labs	\$ 200.00	
		W9C1937	Weck Labs	\$ 169.00	
		W9C1969	Weck Labs	\$ 56.00	
		W9C2126	Weck Labs	\$ 56.00	
		W9D0011	Weck Labs	\$ 210.75	
		W9D0132	Weck Labs	\$ 200.00	
		W9D0282	Weck Labs	\$ 190.75	\$ 6,865.64
LP.02.01.10.00	Operations Monitoring	9462; 03/19	Spectrum Business	\$ 372.08	
		2906; 03/19	Spectrum Business	\$ 300.00	
		9826237610	Verizon	\$ 76.02	\$ 748.10
<u>LP.02.01.12.00</u>	<u>Materials/Supplies</u>				
LP.02.01.12.06	Sodium Hypochlorite	140504	Northstar Chemical	\$ 1,912.58	
		141086	Northstar Chemical	\$ 1,861.44	\$ 3,774.02
LP.02.01.12.11	Sodium Hydroxide	140845	Northstar Chemical	\$ 1,268.76	\$ 1,268.76
LP.02.01.12.15	Other Expendables	2532002	Home Depot	\$ 21.86	
		50100G	Walmart	\$ 32.80	
		05189G	Walmart	\$ 26.64	
		73779G	Walmart	\$ 60.48	\$ 141.78
LP.02.01.12.17	Sulfuric Acid	140543	Northstar Chemical	\$ 1,833.80	\$ 1,833.80
LP.02.01.12.18	Ion Exchange Resin-Inclu	903936312	EVOQUA	\$89,200.67	\$ 89,200.67
LP.02.01.14.00	Repair/Replacement	154076980	Konecranes	\$ 329.00	
		154084424	Konecranes	\$ 1,360.91	
		60492	Morrow Meadows Corp	\$ 1,022.96	\$ 2,712.87
LP.02.01.15.00	Contractor Labor	983252	Locus Technologies	\$ 672.00	\$ 672.00
LP.02.01.80.00	Other O & M	AS;2018-3	Fedak & Brown	\$ 3,205.00	
		20344	HighRoad IT	\$ 134.00	
		20333	MJM Communications	\$ 308.14	
		20688	MJM Communications	\$ 251.72	
		369291	So Cal Industries	\$ 141.00	
		0602289-2519-8	Waste Management	\$ 198.37	\$ 4,238.23
			Total Expenditures		\$ 161,616.61
		District Pumping Cost Deduction	\$ 14,670.06		
		Total Cost Reimbursable	\$ 146,946.55		

Industry Public Utilities March 2019 Disbursements

Check #	Payee	Amount	Description
3442	Cell Business Equipment	\$ 39.17	Office Expense
3443	Ferguson Enterprises Inc #1350	\$ 91.18	Field Supplies
3444	Highroad IT	\$ 268.00	Technical Support
3445	La Puente Valley County Water District	\$ 47,356.41	1st Quarter 2019 O&M Fee's
3446	Merritt's Hardware	\$ 103.50	Field Supplies
3447	Platinum Consulting Group	\$ 343.03	Administrative Support
3448	Resource Building Materials	\$ 62.82	Field Supplies
3449	S & J Supply Co Inc	\$ 1,356.92	Field Supplies
3450	SoCal Gas	\$ 15.78	Gas Expense
3451	Time Warner Cable	\$ 76.14	Telephone Service
3452	Tri County Pump Company	\$ 11,847.40	Lomitas Booster 3 Motor Repair
3453	Underground Service Alert	\$ 82.71	Line Notifications
3454	Verizon Wireless	\$ 385.72	Cellular Service
3455	Weck Laboratories Inc	\$ 230.00	Water Sampling
3456	ACWA/JPIA	\$ 118.00	Excess Crime Program - Insurance
3457	Answering Service Care	\$ 75.69	Answering Service
3458	CCSInteractive	\$ 13.60	Monthly Website Hosting
3459	Elite Equipment Inc	\$ 733.54	Field Supplies
3460	InfoSend	\$ 705.45	Billing Expense
3461	La Puente Valley County Water District	\$ 62,201.98	Labor Costs February 2019
3462	Peck Road Gravel	\$ 600.00	Asphalt & Concrete Disposal
3463	S & J Supply Co Inc	\$ 3,619.94	Valve Maintenance
3464	SoCal Gas	\$ 16.95	Gas Expense
3465	Time Warner Cable	\$ 281.82	Telephone Service
3466	Vulcan Materials Company	\$ 1,187.54	Field Supplies - Asphalt
3467	Weck Laboratories Inc	\$ 226.50	Water Sampling
3468	Weck Laboratories Inc	\$ 107.50	Water Sampling
3469	Citi Cards - Interstate Batters	\$ 1,974.62	Generator Maintenance
3470	Doty Bros Equipment Co	\$ 12,334.74	Developer & Patchwork Expenses
3471	Highroad IT	\$ 125.00	Software Subscription - Annual
3472	Jack Henry & Associates	\$ 34.75	Web E-Check Fee's
3473	La Puente Valley County Water District	\$ 574.02	Web CC & Bank Fee's Reimbursement
3474	Peck Road Gravel	\$ 500.00	Asphalt & Concrete Disposal
3475	S & J Supply Co Inc	\$ 27.32	Developer Project Expense
3476	SC Edison	\$ 893.98	Power Expense
3477	Staples	\$ 42.08	Office Supplies
3478	Trench Plate Rental Co	\$ 476.20	Equipment Rental
3479	Weck Laboratories Inc	\$ 122.50	Water Sampling
3480	Connie Kong	\$ 6,461.51	Developer Refund - 13551,553,563 Don Julian Rd
Online	Home Depot	\$ 312.55	Field Supplies
Online	County of LA Dept of Public Works	\$ 1,070.00	Permit Fee's
Autodeduct	Wells Fargo Merchant Fee's	\$ 54.42	Merchant Fee's
Autodeduct	First Data Global Leasing	\$ 43.80	Credit Card Machine Lease
Total March 2019 Disbursements		\$ 157,194.78	

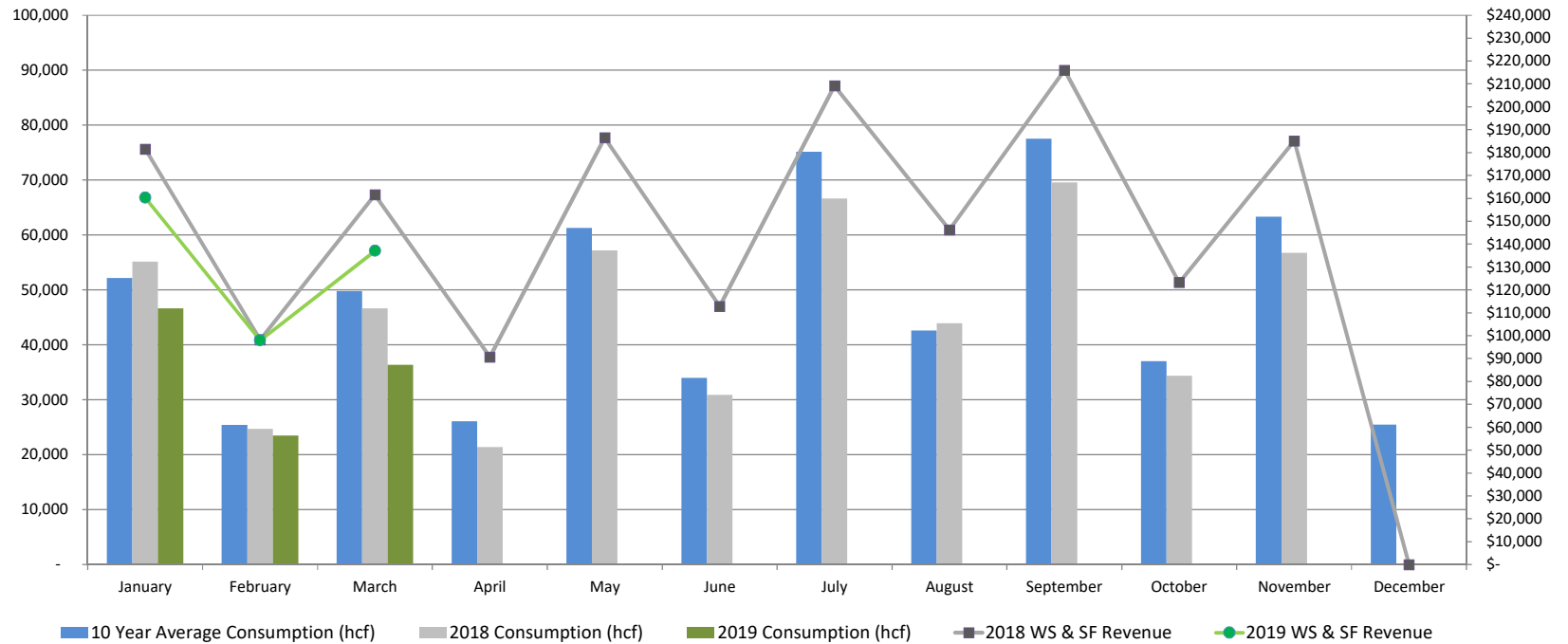
WATER SALES REPORT LPVCWD 2019

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,207	1,216	1,221	-	-	-	-	-	-	-	-	-	3,644
2019 Consumption (hcf)	30,923	46,152	24,105	-	-	-	-	-	-	-	-	-	101,180
2018 Consumption (hcf)	36,839	57,769	31,582	53,940	37,166	72,607	50,689	89,071	50,507	73,082	40,207	57,995	651,454
10 Year Average Consumption (hcf)	\$ 36,017	\$ 55,570	\$ 30,912	\$ 60,620	\$ 40,216	\$ 75,695	\$ 49,754	\$ 89,881	\$ 51,043	\$ 81,795	\$ 41,561	\$ 61,868	674,932
2019 Water Sales	\$ 65,872	\$ 99,793	\$ 49,373	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,038
2018 Water Sales	\$ 69,913	\$ 112,965	\$ 58,990	\$ 104,919	\$ 70,362	\$ 143,162	\$ 98,276	\$ 177,901	\$ 97,825	\$ 144,055	\$ 76,825	\$ 127,800	\$ 1,282,993
2019 Service Fees	\$ 49,766	\$ 58,668	\$ 49,865	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,300
2018 Service Fees	\$ 45,632	\$ 54,334	\$ 45,639	\$ 54,197	\$ 45,559	\$ 54,170	\$ 46,022	\$ 54,374	\$ 46,411	\$ 54,214	\$ 46,683	\$ 59,214	\$ 606,450
2019 Hyd Fees	\$ 950	\$ 950	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,850
2019 DC Fees	\$ 434	\$ 7,888	\$ 229	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,550
2018 System Revenue	\$ 117,022	\$ 167,298	\$ 100,417	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 384,738



WATER SALES REPORT CIWS 2019

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	958	893	967	-	-	-	-	-	-	-	-	-	2,818
2019 Consumption (hcf)	46,656	23,510	36,382	-	-	-	-	166	-	-	-	-	106,714
2018 Consumption (hcf)	55,160	24,734	46,635	21,410	57,209	30,877	66,614	43,940	69,576	34,354	56,777	-	507,286
10 Year Average Consumption (hcf)	52,164	25,421	49,788	26,093	61,262	34,011	75,132	42,630	77,514	37,029	63,302	25,468	569,812
2019 Water Sales	\$ 104,539	\$ 51,588	\$ 80,950	\$ -	\$ -	\$ -	\$ -	\$ 368	\$ -	\$ -	\$ -	\$ -	\$ 237,445
2018 Water Sales	\$ 124,508	\$ 54,277	104,414	\$ 46,762	\$ 129,277	\$ 68,907	\$ 153,224	\$ 99,809	\$ 160,133	\$ 76,780	\$ 129,177	\$ -	\$ 1,147,268
2019 Service Fees	\$ 55,744	\$ 46,354	\$ 56,091	\$ -	\$ -	\$ -	\$ -	\$ 472	\$ -	\$ -	\$ -	\$ -	\$ 158,661
2018 Service Fees	\$ 56,999	\$ 43,875	57,130	\$ 43,906	\$ 57,211	\$ 43,952	\$ 55,964	\$ 46,469	\$ 55,888	\$ 46,461	\$ 55,903	\$ -	\$ 563,756
2019 Hyd Fees	\$ 1,550	\$ 250	\$ 1,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,350
2019 DC Fees	\$ 11,593	\$ 3,695	\$ 11,593	\$ -	\$ -	\$ -	\$ -	\$ 48	\$ -	\$ -	\$ -	\$ -	\$ 26,928
2019 System Revenues	\$ 173,426	\$ 101,887	\$ 150,184	\$ -	\$ -	\$ -	\$ -	\$ 887	\$ -	\$ -	\$ -	\$ -	\$ 426,384



La Puente Valley County Water District

PRODUCTION REPORT - MARCH 2019

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018
Well No. 2	0.59	110.18	190.45										301.22	153.22
Well No. 3	0.41	34.02	132.68										167.10	54.67
Well No. 5	339.29	85.71	0.00										424.99	3463.77
Interconnections to LPVCWD	2.22	0.89	2.40										5.51	47.93
Subtotal	342.51	230.79	325.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	898.83	3719.59
Interconnections to SWS	226.10	149.84	220.43										596.37	2108.97
Interconnections to COI	1.18	9.85	1.83										12.86	23.23
Interconnections to Others	0.00	0.00	0.00										0.00	0.00
Subtotal	227.28	159.69	222.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.23	2132.20
Total Production for LPVCWD	115.23	71.10	103.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.60	1587.39
CIWS PRODUCTION														
COI Well No. 5 To SGVCW B5	133.72	115.34	118.01										367.07	1571.94
Interconnections to CIWS														
SGVWC Salt Lake Ave	1.03	0.84	1.00										2.87	9.98
SGVWC Lomitas Ave	81.85	60.65	75.47										217.97	1317.18
SGVWC Workman Mill Rd	0.02	0.20	0.01										0.23	0.69
Interconnections from LPVCWD	1.18	9.85	1.83										12.86	23.23
Subtotal	84.08	71.54	78.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.93	1351.08
Interconnections to LPVCWD	2.22	0.89	2.40										5.51	47.75
Total Production for CIWS	81.86	70.65	75.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	228.42	1303.33

La Puente Valley County Water District - Water System Demand Comparison

Month	2013	2019	Difference 2019-2013 (%)	Accumulative Difference (%)
January	115.58	115.23	-0.3%	-0.3%
February	112.08	71.10	-36.6%	-18.2%
March	135.08	103.27	-23.5%	-20.2%
Totals	227.66	289.60		

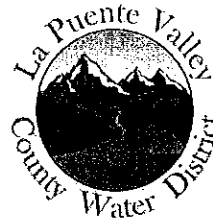
City of Industry Waterworks - Water System Demand Comparison

Month	2013	2019	Difference 2019-2013 (%)	Accumulative Difference (%)
January	90.55	81.86	-9.6%	-9.6%
February	81.62	70.65	-13.4%	-11.4%
March	99.4	75.91	-23.6%	-15.9%
Totals	271.57	228.42		

Production data shown in acre feet (AF)

La Puente Valley County Water District Board of Director's 1st Quarter 2019 Expenses

Date	Director	Description	Amount
01/24/2019	Cesar Barajas	SCWUA	\$ 30.00
01/31/2019	Cesar Barajas	AGWA-AGWT 2019 Annual Conference	\$ 440.00
01/31/2019	Cesar Barajas	ACWA 2019 Spring Conference	\$ 580.00
02/21/2019	Cesar Barajas	SCWUA	\$ 30.00
Jan-Mar 2019	Cesar Barajas	9 Days of Service	\$ 1,395.99
5562-CB · Cesar Barajas - Total			\$ 2,475.99
01/24/2019	David Hastings	SCWUA	\$ 30.00
01/31/2019	David Hastings	ACWA 2019 Spring Conference	\$ 580.00
03/21/2019	David Hastings	SCWUA	\$ 30.00
Jan-Mar 2019	David Hastings	9 Days of Service	\$ 1,395.99
5562-DH · David Hastings - Total			\$ 2,035.99
01/01/2019	Henry Hernandez	AGWA-AGWT 2019 Annual Conference	\$ 400.00
01/31/2019	Henry Hernandez	ACWA 2019 Spring Conference	\$ 580.00
02/15/2019	Henry Hernandez	AGWA-AGWT 2019 Annual Conference Mileage	\$ 58.00
Jan-Mar 2019	Henry Hernandez	9 Days of Service	\$ 1,395.99
5562-HH · Henry Hernandez - Total			\$ 2,433.99
01/01/2019	John Escalera	AGWA-AGWT 2019 Annual Conference	\$ 400.00
01/24/2019	John Escalera	SCWUA	\$ 30.00
02/01/2019	John Escalera	SGVWA	\$ 30.00
02/15/2019	John Escalera	AGWA-AGWT 2019 Annual Conference Mileage	\$ 58.00
02/21/2019	John Escalera	SCWUA	\$ 30.00
03/11/2019	John Escalera	ACWA 2019 Spring Conference	\$ 580.00
03/21/2019	John Escalera	SCWUA	\$ 30.00
Jan-Mar 2019	John Escalera	13 Days of Service	\$ 2,016.43
5562-JE · John Escalera - Total			\$ 3,174.43
01/24/2019	William (Bill) Rojas	SCWUA	\$ 30.00
01/31/2019	William (Bill) Rojas	ACWA 2019 Spring Conference	\$ 345.00
02/01/2019	William (Bill) Rojas	SGVWA	\$ 30.00
02/21/2019	William (Bill) Rojas	SCWUA	\$ 30.00
03/21/2019	William (Bill) Rojas	SCWUA	\$ 30.00
Jan-Mar 2019	William (Bill) Rojas	11 Days of Service	\$ 1,706.21
5562-WR · William (Bill) Rojas - Total			\$ 2,171.21
Totals			\$ 12,291.61



Summary of Cash and Investments
March 2019

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	2.55%	\$ 2,862,503.54	\$ -	\$ -	\$ 2,862,503.54
Raymond James Financial Services		\$ 205,822.48	\$ 728.75	\$ -	\$ 206,551.23
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 531,772.56	\$ 429,594.81	\$ 297,203.50	\$ 664,163.87
District's Total Cash and Investments:					\$ <u>3,733,218.64</u>

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 844,792.54	\$ 145,890.61	\$ 191,171.53	\$ 799,511.62
IPU's Total Cash and Investments:				\$ <u>799,511.62</u>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

, General Manager

Date: 4-17-19

Greg B. Galindo

La Puente Valley County Water District (Treatment Plant Included)
Statement of Revenues and Expenses
For the Period Ending March 31, 2019
(Unaudited)

	LPVCWD YTD 2018	TP YTD 2018	COMBINED YTD 2019	COMBINED BUDGET 2019	25% OF BUDGET	COMBINED 2018 YE
Total Operational Rate Revenues	\$ 408,557	\$ -	\$ 408,557	\$ 2,120,000	19%	\$ 2,027,154
Total Operational Non-Rate Revenues	220,612	290,171	510,782	2,375,900	21%	\$ 2,307,988
Total Non-Operating Revenues	25,576	-	25,576	313,500	8%	361,363
TOTAL REVENUES	654,744	290,171	944,915	4,809,400	20%	4,696,506
Total Salaries & Benefits	412,537	71,925	484,461	2,009,900	24%	1,931,953
Total Supply & Treatment	253,128	183,324	436,453	1,780,700	25%	1,631,908
Total Other Operating Expenses	63,064	28,127	91,191	481,000	19%	320,725
Total General & Administrative	91,592	6,795	98,387	412,200	24%	393,526
TOTAL EXPENSES	820,321	290,171	1,110,491	4,683,800	24%	4,278,112
TOTAL OPERATIONAL INCOME	(165,576)	-	(165,576)	125,600	-132%	418,394
Capital Improvements	(8,976)	-	(8,976)	(2,055,000)	0%	(262,934)
Capital Outlay	-	-	-	(70,000)	0%	(28,286)
TOTAL CAPITAL	(8,976)	-	(8,976)	(2,125,000)	0%	(291,219)
INCOME (AFTER CAPITAL EXPENSE)	(174,552)	-	(174,552)	(1,999,400)	9%	127,175
Capital Reimbursement (OU Projects)	-	-	-	110,000	0%	-
Grant Revenue	-	-	-	300,000	0%	-
Loan Proceeds	-	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	-	0%	-
PROJECTED CHANGE IN CASH	(174,552)	-	(174,552)	(89,400)	195%	127,175
Contributed Capital	-	-	-	-		213,160
Add Back Capitalized Assets	8,976	-	8,976	2,125,000	0%	291,219
Less Depreciation Expense	(95,000)	(45,000)	(140,000)	(560,000)	25%	(520,380)
Less OPEB & Pension Liability Expense	-	-	-	(10,000)	0%	(65,927)
NET INCOME (LOSS)	\$ (260,576)	\$ (45,000)	\$ (305,576)	\$ 1,465,600	-21%	\$ 45,248

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending March 31, 2019
(Unaudited)

	March 2019	YTD 2019	ANNUAL BUDGET 2019	25% OF BUDGET	YEAR END 2018
Operational Rate Revenues					
Water Sales	\$ 49,373	\$ 215,015	\$ 1,345,000	16%	\$ 1,279,563
Service Charges	49,865	159,054	640,000	25%	612,240
Surplus Sales	5,390	13,574	40,000	34%	45,028
Customer Charges	3,117	9,142	34,100	27%	30,661
Fire Service	1,179	11,400	59,900	19%	57,698
Miscellaneous Income	124	372	1,000	37%	1,964
Total Operational Rate Revenues	109,048	408,557	2,120,000	19%	2,027,154
Operational Non-Rate Revenues					
Management Fees	47,356	47,356	265,900	18%	260,711
PVOU Service Fees (Labor)	-	-	40,000	0%	14,553
BPOU Service Fees (Labor)	27,506	71,925	301,400	24%	304,377
IPU Service Fees (Labor)	52,221	173,255	695,600	25%	688,181
Other O & M Fees	-	-	13,000	0%	12,892
Total Operational Non-Rate Revenues	127,084	292,536	1,315,900	22%	1,280,713
Non-Operational Revenues					
Taxes & Assessments	1,304	12,893	215,000	6%	244,409
Rental Revenue	3,025	9,076	36,800	25%	36,038
Interest Revenue	-	251	40,000	1%	56,997
Miscellaneous Income	287	1,160	16,700	7%	19,382
Developer Fees	2,196	2,196	5,000	44%	4,537
Total Non-Operational Revenues	6,812	25,576	313,500	8%	361,363
TOTAL REVENUES	242,943	726,669	3,749,400	19%	3,669,231
Salaries & Benefits					
Total District Wide Labor	92,325	284,660	1,195,800	24%	1,109,643
Directors Fees & Benefits	9,423	26,557	116,600	23%	118,898
Benefits	26,461	79,382	308,800	26%	302,046
OPEB Payments	28,897	36,690	142,000	26%	150,061
Payroll Taxes	7,331	24,048	92,800	26%	92,806
Retirement Program Expense	10,946	33,124	153,900	22%	158,499
Total Salaries & Benefits	175,383	484,461	2,009,900	24%	1,931,953
Analysis Purposes Only:					
Offsetting Revenue	(79,728)	(245,180)	(1,057,000)	23%	(1,007,110)
District Labor Net Total	95,655	239,281	952,900	25%	924,843
Supply & Treatment					
Purchased & Leased Water	178	223,600	467,200	48%	377,335
Power	9,679	29,199	163,700	18%	151,904
Assessments	-	-	248,300	0%	189,588
Treatment	98	330	6,700	5%	2,898
Well & Pump Maintenance	-	-	32,500	0%	19,250
Total Supply & Treatment	9,955	253,128	918,400	28%	740,975

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending March 31, 2019
(Unaudited)

	March 2019	YTD 2019	ANNUAL BUDGET 2019	25% OF BUDGET	YEAR END 2018
Other Operating Expenses					
General Plant	917	7,147	48,100	15%	24,799
Transmission & Distribution	9,737	13,401	102,400	13%	75,273
Vehicles & Equipment	2,741	11,512	31,300	37%	21,166
Field Support & Other Expenses	2,454	16,114	69,000	23%	44,972
Regulatory Compliance	597	14,890	63,000	24%	34,621
Total Other Operating Expenses	16,446	63,064	313,800	20%	200,831
General & Administrative					
District Office Expenses	2,540	32,026	64,100	50%	31,919
Customer Accounts	1,703	4,966	25,000	20%	20,161
Insurance	6,288	6,288	65,800	10%	65,177
Professional Services	11,771	32,945	120,000	27%	149,737
Training & Certification	700	6,125	37,500	16%	38,323
Public Outreach & Conservation	1,628	2,336	32,500	7%	35,382
Other Administrative Expenses	733	6,905	36,800	19%	36,377
Total General & Administrative	25,363	91,592	381,700	24%	377,077
TOTAL EXPENSES	227,146	892,245	3,623,800	25%	3,250,836
TOTAL OPERATIONAL INCOME	15,797	(165,576)	125,600	-132%	418,395
Capital Improvements					
Zone 3 Improvements	-	(8,900)	-	N/A	(174,029)
Fire Hydrant Repair/Replacements	-	-	(5,000)	0%	(15,001)
Service Line Replacements	-	-	(25,000)	0%	(60,055)
Valve Replacements	-	-	(40,000)	0%	(7,710)
Meter Read Collection System	-	-	(20,000)	0%	(181)
Capital Improvements - Continued					
SCADA Improvements	-	-	(50,000)	0%	-
Main & 1st Street Building Retrofit	-	-	-	N/A	(4,080)
Ferrero Lane & Rorimer St. Improvements	-	-	(75,000)	0%	-
5th Avenue Waterline Improvement	(77)	(77)	(180,000)	0%	-
LP-CIWS Interconnection (Ind. Hills)	-	-	(10,000)	0%	-
Hudson Plant Improvements	-	-	(75,000)	0%	-
Well No.5 Rehab (Design)	-	-	(25,000)	0%	-
Nitrate Treatment System	-	-	(85,000)	0%	-
Phase 1 - Recycled Water System	-	-	(1,450,000)	0%	(1,879)
Other Improvements	-	-	(15,000)	0%	-
Total Capital Improvements	(77)	(8,976)	(2,055,000)	0%	(262,934)
Capital Outlay					
Truck(s)	-	-	(40,000)	0%	(28,286)
Other Equipment	-	-	(10,000)	0%	-
IT Equipment	-	-	(20,000)	0%	-
Total Capital Outlay	-	-	(70,000)	0%	(28,286)
TOTAL CAPITAL	(77)	(8,976)	(2,125,000)	0%	(291,219)

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending March 31, 2019
(Unaudited)

	March 2019	YTD 2019	ANNUAL BUDGET 2019	25% OF BUDGET	YEAR END 2018
INCOME (AFTER CAPITAL EXPENSE)	15,720	(174,552)	(1,999,400)	9%	127,176
Funding & Debt Repayment					
Capital Reimbursement (OU Projects)	-	-	110,000	0%	-
Grant Revenue	-	-	300,000	0%	-
Loan Proceeds	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	N/A	-
CASH DIFFERENCE	15,720	(174,552)	(89,400)	195%	127,176
Contributed Capital	-	-	-	N/A	213,160
Add Back Capitalized Assets	77	8,976	2,125,000	0%	291,219
Less Depreciation Expense	(31,667)	(95,000.00)	(380,000)	25%	(364,997)
Less OPEB Expense - Not Funded	-	-	(10,000)	0%	(65,927)
NET INCOME (LOSS)	\$ (15,870)	\$ (260,576)	\$ 1,645,600	-16%	\$ 200,632

Treatment Plant
Statement of Revenues and Expenses
For the Period Ending March 31, 2019
(Unaudited)

Description	March 2019	YTD 2019	ANNUAL BUDGET 2019	25% OF BUDGET	YEAR END 2018
Non-Rate Operational Revenues					
Reimbursements from CR's	119,440	218,246	\$ 1,361,400	16%	1,027,275
Miscellaneous Income	-	-	-	N/A	-
Total Non-Rate Operational Revenues	119,440	218,246	1,361,400	16%	1,027,275
Salaries & Benefits					
<i>BPOU TP Labor (1)</i>	27,506	71,925	301,400	24%	-
Contract Labor	-	-	-	N/A	-
Total Salaries & Benefits	27,506	71,925	301,400	24%	-
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	4,365	39,855	218,200	18%	209,363
VOC Treatment	-	-	20,000	0%	1,756
Perchlorate Treatment	91,034	93,101	344,000	27%	446,147
Other Chemicals	1,269	4,369	17,500	25%	14,148
Treatment Plant Power	8,192	35,640	200,200	18%	185,672
Treatment Plant Maintenance	806	9,336	42,000	22%	24,568
Well & Pump Maintenance	1,023	1,023	20,400	5%	9,279
Total Supply & Treatment	106,689	183,324	862,300	21%	890,933
Other Operating Expenses					
General Plant	1,767	4,530	40,000	11%	16,262
Transmission & Distribution	-	-	-	N/A	263
Vehicles & Equipment	891	2,825	12,200	23%	10,926
Field Support & Other Expenses	22	22	15,000	0%	55
Regulatory Compliance	6,866	20,751	100,000	21%	92,388
Total Other Operating Expenses	9,546	28,127	167,200	17%	119,894
General & Administrative					
District Office Expenses	-	-	2,500	0%	-
Insurance	-	-	18,000	0%	9,153
Professional Services	3,205	6,795	10,000	68%	7,296
Total General & Administrative	3,205	6,795	30,500	22%	16,449
TOTAL EXPENSES	146,947	290,171	1,361,400	21%	1,027,276
TOTAL EXPENSES (Minus Labor)	119,440	218,246	1,060,000	21%	1,027,276
TOTAL OPERATIONAL INCOME	-	-	-		-
Depreciation Expense	(15,000)	(45,000)	(180,000)	25%	(155,383)
Total Non-Cash Items (Dep. & OPEB)	(15,000)	(45,000)	(180,000)	25%	(155,383)
NET INCOME (LOSS)	\$ (15,000)	\$ (45,000)	\$ (180,000)	25%	(155,383)

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

La Puente Valley County Water District (Treatment Plant Included)
Statement of Revenues and Expenses
For the Period Ending December 31, 2018
(Unaudited)

<u>DESCRIPTION</u>	LPVCWD YTD 2018	TP YTD 2018	COMBINED YEAR END 2018	COMBINED BUDGET 2018	100% OF BUDGET	COMBINED 2017 YE
Total Operational Rate Revenues	\$ 2,027,154	\$ -	\$ 2,027,154	\$ 2,031,000	100%	\$ 1,981,901
Total Operational Non-Rate Revenues	976,337	1,331,652	2,307,989	2,454,300	94%	\$ 1,450,020
Total Non-Operating Revenues	362,921	-	362,921	308,101	118%	446,653
TOTAL REVENUES	3,366,412	1,331,652	4,698,064	4,793,401	98%	3,878,575
Total Salaries & Benefits	1,687,430	304,377	1,991,807	1,959,600	102%	1,287,342
Total Supply & Treatment	740,975	890,933	1,631,909	1,714,200	95%	1,486,941
Total Other Operating Expenses	206,330	119,894	326,223	460,100	71%	274,747
Total General & Administrative	377,077	16,448	393,525	500,500	79%	347,296
TOTAL EXPENSES	3,011,812	1,331,652	4,343,464	4,634,400	94%	3,396,326
TOTAL OPERATIONAL INCOME	354,600	-	354,600	159,001	223%	482,249
Total Capital Improvements	(262,934)	-	(262,934)	(1,235,000)	21%	(82,810)
Total Capital Outlay	(28,286)	-	(28,286)	(50,000)	57%	(39,731)
TOTAL CAPITAL	(291,219)	-	(291,219)	(1,285,000)	23%	(122,542)
INCOME (AFTER CAPITAL EXPENSES)	63,381	-	63,381	(1,125,999)	-6%	359,707
Grant Proceeds	-	-	-	300,000	0%	-
Loan Proceeds	-	-	-	500,000	0%	-
Loan Repayment	-	-	-	-	0%	-
PROJECTED CHANGE IN CASH	63,381	-	63,381	(325,999)	-19%	359,707
Non-Cash Items (Dep. & OPEB)	84,521	(155,383)	(70,862)	725,000	-10%	(212,076)
NET INCOME (LOSS)	\$ 147,902	\$ (155,383)	\$ (7,482)	\$ 399,001	-2%	\$ 147,631

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending December 31, 2018
(Unaudited)

Description	YEAR END 2018	ANNUAL BUDGET 2018	100% OF BUDGET	YEAR END 2017
Operational Rate Revenues				
Water Sales	\$ 1,279,563	\$ 1,295,000	99%	\$ 1,251,382
Service Charges	612,240	608,500	101%	604,424
Surplus Sales	45,028	38,000	118%	35,769
Customer Charges	30,661	33,300	92%	33,425
Fire Service	57,698	55,500	104%	56,096
Miscellaneous Income	1,964	700	281%	805
Total Operational Rate Revenues	2,027,154	2,031,000	100%	1,981,901
Non-Rate Operational Revenues				
Management Fees	260,711	261,700	100%	194,810
Other O & M Fees	12,892	13,000	99%	65,461
PVOU Service Fees (Labor)	14,553	42,900	34%	-
BPOU Service Fees (Labor)	304,377	278,800	109%	-
IPU Service Fees (Labor)	688,181	715,800	96%	-
Total Non-Rate Operational Revenues	1,280,713	1,312,200	98%	260,272
Non-Operating Revenues				
Taxes & Assessments	244,409	215,000	114%	230,516
Rental Revenue	36,038	36,100	100%	34,988
Interest Revenue	56,997	17,000	335%	27,436
Market Value Adjustment	1,558	17,001	9%	(3,435)
Miscellaneous Income	19,382	18,000	108%	76,053
Developer Fees	4,537	5,000	91%	81,095
Total Non-Operational Revenues	362,921	308,101	118%	446,653
TOTAL REVENUES	3,670,789	3,651,301	101%	2,688,826
Salaries & Benefits				
Total District Wide Labor	1,169,497	1,142,700	102%	497,621
Directors Fees & Benefits	118,898	117,300	101%	117,385
Benefits	302,046	303,100	100%	124,987
OPEB Payments	150,061	150,000	100%	157,030
Payroll Taxes	92,806	90,600	102%	43,150
Retirement Program Expense	158,499	155,900	102%	64,566
Total Salaries & Benefits	1,991,807	1,959,600	102%	1,004,737
Analysis Purposes Only:				
<i>Offsetting Revenue</i>	(1,007,110)	(1,057,500)	95%	-
<i>District Labor Net Total</i>	984,697	902,100	109%	-
Supply & Treatment				
Purchased & Leased Water	377,335	379,500	99%	421,870
Power	151,904	157,000	97%	152,220
Assessments	189,588	221,900	85%	132,114
Treatment	2,898	6,700	43%	4,079
Well & Pump Maintenance	19,250	32,000	60%	11,841
Total Supply & Treatment	740,975	797,100	93%	722,124
Other Operating Expenses				
General Plant	24,799	42,300	59%	29,918
Transmission & Distribution	75,273	90,500	83%	50,636
Vehicles & Equipment	21,166	30,300	70%	14,669
Field Support & Other Expenses	44,972	68,500	66%	30,329
Regulatory Compliance	40,120	51,500	78%	28,754
Total Other Operating Expenses	206,330	283,100	73%	154,307

La Puente Valley County Water District
Statement of Revenues and Expenses
For the Period Ending December 31, 2018
(Unaudited)

Description	YEAR END 2018	ANNUAL BUDGET 2018	100% OF BUDGET	YEAR END 2017
General & Administrative				
District Office Expenses	31,919	61,800	52%	37,453
Customer Accounts	20,161	20,400	99%	20,907
Insurance	65,177	69,900	93%	60,490
Professional Services	149,737	160,000	94%	132,598
Training & Certification	38,323	37,700	102%	29,068
Public Outreach & Conservation	35,382	32,500	109%	15,717
Other Administrative Expenses	36,377	70,200	52%	29,176
Total General & Administrative	377,077	452,500	83%	325,409
TOTAL EXPENSES	3,316,189	3,492,300	95%	2,206,578
TOTAL OPERATIONAL INCOME	354,600	159,001	223%	482,249
Capital Improvements				
Fire Hydrant Repair/Replacements	(15,001)	-	N/A	(178)
Zone 3 Improvements	(174,029)	(220,000)	79%	(7,022)
Service Line Replacements	(60,055)	(20,000)	300%	(33,456)
Valve Replacements	(7,710)	(10,000)	77%	(13)
Main & 1st Street Building Retrofit	(4,080)	(35,000)	12%	-
Phase 1 - Recycled Water System	(1,879)	(900,000)	0%	-
SCADA Improvements	-	(15,000)	0%	-
Meter Read Collection System	(181)	(35,000)	1%	(42,141)
Total Capital Improvements	(262,934)	(1,235,000)	21%	(82,810)
Capital Outlay				
Truck(s)	(28,286)	(40,000)	71%	(39,731)
Other Equipment	-	(10,000)	0%	-
Total Capital Outlay	(28,286)	(50,000)	57%	(39,731)
TOTAL CAPITAL	(291,219)	(1,285,000)	23%	(122,542)
INCOME (AFTER CAPITAL EXPENSES)	63,381	(1,125,999)	-6%	359,707
Loan & Debt Repayment				
Recycled Water System (Grant Revenues)	-	300,000	0%	-
Recycled Water System (Loan Proceeds)	-	500,000	0%	-
CASH DIFFERENCE	63,381	(325,999)	-19%	359,707
Contributed Capital (Developer)	213,160	-	N/A	210,130
Add Back Capitalized Assets	291,219	1,285,000	23%	122,542
Less Depreciation Expense	(364,997)	(380,000)	96%	(360,602)
Less OPEB Expense - Not Funded	(65,927)	-	N/A	(71,263)
Add Back GASB 68 Income Not Realized	11,065	-	N/A	52,462
NET INCOME (LOSS)	\$ 147,902	\$ 579,001	26%	\$ 312,976

Treatment Plant
Statement of Revenues and Expenses
For the Period Ending December 31, 2018
(Unaudited)

Description	YEAR END 2018	ANNUAL BUDGET 2018	100% OF BUDGET	YEAR END 2017
Non-Rate Operational Revenues				
Reimbursements from CR's	1,027,275	\$ 1,420,900	72%	\$ 1,189,748
Miscellaneous Income	-	-	N/A	-
Total Non-Rate Operational Revenues	1,027,275	1,420,900	72%	1,189,748
Salaries & Benefits				
<i>BPOU TP Labor (1)</i>	304,377	278,800	109%	282,605
Contract Labor	-	-	N/A	-
Total Salaries & Benefits	304,377	278,800	109%	282,605
Supply & Treatment				
NDMA, 1,4-Dioxane Treatment	209,363	170,000	123%	195,826.73
VOC Treatment	1,756	17,800	10%	25,373.87
Perchlorate Treatment	446,147	415,000	108%	315,421.42
Other Chemicals	14,148	16,600	85%	17,829
Treatment Plant Power	185,672	202,700	92%	174,702.82
Treatment Plant Maintenance	24,568	75,000	33%	19,347.14
Well & Pump Maintenance	9,279	20,000	46%	16,314.93
Total Supply & Treatment	890,933	917,100	97%	764,816
Other Operating Expenses				
General Plant	16,262	45,000	36%	12,311.60
Transmission & Distribution	263	-	N/A	1,320.76
Vehicles & Equipment	10,926	10,000	109%	10,412.75
Field Support & Other Expenses	55	15,000	0%	-
Regulatory Compliance	92,388	107,000	86%	96,395.21
Total Other Operating Expenses	119,894	177,000	68%	120,440
General & Administrative				
District Office Expenses	-	10,000	0%	-
Insurance	9,153	18,000	51%	9,756.84
Professional Services	7,296	20,000	36%	12,130.26
Total General & Administrative	16,448	48,000	34%	21,887
TOTAL EXPENSES	1,331,652	1,420,900	94%	1,189,748
TOTAL EXPENSES (Minus Labor)	1,027,275	1,142,100	90%	907,143
TOTAL OPERATIONAL INCOME	-	-	N/A	-
Capital Outlay				
Scada Computer	-	-	N/A	-
Total Capital Outlay	-	-	N/A	-
Depreciation Expense	(155,383)	(180,000)	86%	(165,346)
Total Non-Cash Items (Dep. & OPEB)	(155,383)	(180,000)	86%	(165,346)
NET INCOME (LOSS)	\$ (155,383)	\$ (180,000)	86%	\$ (165,346)

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS
Statement of Revenue and Expenses Summary
For the Period Ending March 31, 2019
(Unaudited)

DESCRIPTION	MARCH 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	75% OF BUDGET	FY END 2017-2018
Total Operational Revenues	\$ 151,794	\$ 1,449,768	\$ 2,026,800	72%	\$ 1,920,277
Total Non-Operational Revenues	-	19,449	30,000	65%	40,307
TOTAL REVENUES	151,794	1,469,216	2,056,800	71%	1,960,584
Total Salaries & Benefits	53,764	503,955	668,600	75%	644,392
Total Supply & Treatment	1,712	503,282	848,565	59%	607,538
Total Other Operating Expenses	10,220	117,657	171,500	69%	149,475
Total General & Administrative	51,626	202,192	301,568	67%	245,510
Total Other & System Improvements	4,027	33,701	120,800	28%	45,748
TOTAL EXPENSES	121,349	1,360,788	2,111,000	64%	1,692,664
OPERATING INCOME	30,445	108,428	(54,200)	-200%	267,920
NET INCOME (LOSS)	\$ 30,445	\$ 108,428	\$ (54,200)	-200%	\$ 267,920

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

**Statement of Revenue and Expenses
For the Period Ending March 31, 2019
(Unaudited)**

DESCRIPTION	MARCH 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	75% OF BUDGET	FY END 2017-2018
Operational Revenues					
Water Sales	\$ 80,950	\$ 898,292	\$ 1,317,750	68%	\$ 1,206,751
Service Charges	56,091	456,156	600,000	76%	598,493
Customer Charges	1,610	14,735	21,000	70%	20,000
Fire Service	13,143	80,585	88,000	92%	95,032
Total Operational Revenues	151,794	1,449,768	2,026,800	72%	1,920,277
Non-Operational Revenues					
Contamination Reimbursement	-	19,449	30,000	65%	40,267
Developer Fees	-	-	-	N/A	-
Miscellaneous Income	-	-	-	N/A	39
Total Non-Operational Revenues	-	19,449	30,000	65%	40,307
TOTAL REVENUES	151,794	1,469,216	2,056,800	71%	1,960,584
Salaries & Benefits					
Administrative Salaries	15,937	149,258	186,800	80%	190,967
Field Salaries	17,858	172,946	238,000	73%	219,465
Employee Benefits	11,449	109,282	149,000	73%	143,834
Pension Plan	4,689	45,051	57,440	78%	54,946
Payroll Taxes	2,289	22,583	30,360	74%	29,215
Workman's Compensation	1,543	4,835	7,000	69%	5,964
Total Salaries & Benefits	53,764	503,955	668,600	75%	644,392
Supply & Treatment					
Purchased Water - Leased	-	379,470	377,614	100%	326,781
Purchased Water - Other	1,712	15,578	17,500	89%	17,128
Power	-	80,765	120,000	67%	119,441
Assessments	-	11,030	184,752	6%	135,945
Treatment	-	2,834	6,200	46%	4,834
Well & Pump Maintenance	-	13,605	142,500	10%	3,409
Total Supply & Treatment	1,712	503,282	848,565	59%	607,538
Other Operating Expenses					
General Plant	442	5,234	10,500	50%	4,932
Transmission & Distribution	7,320	58,342	64,000	91%	54,395
Vehicles & Equipment	-	15,310	32,000	48%	31,553
Field Support & Other Expenses	1,463	19,671	35,000	56%	31,104
Regulatory Compliance	995	19,100	30,000	64%	27,491
Total Other Operating Expenses	10,220	117,657	171,500	69%	149,475

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

**Statement of Revenue and Expenses
For the Period Ending March 31, 2019
(Unaudited)**

DESCRIPTION	MARCH 2019	FISCAL YTD 2018-2019	BUDGET FY 2018-2019	75% OF BUDGET	FY END 2017-2018
General & Administrative					
Management Fee	47,356	140,212	187,568	75%	183,891
Office Expenses	1,959	29,033	21,000	138%	17,478
Insurance	118	11,439	15,000	76%	5,667
Professional Services	351	3,970	45,000	9%	15,576
Customer Accounts	1,323	12,357	16,000	77%	16,247
Public Outreach & Conservation	404	3,607	15,000	24%	3,923
Other Administrative Expenses	115	1,572	2,000	79%	2,727
Total General & Administrative	51,626	202,192	301,568	67%	245,510
Other Expenses & System Improvements (Water Operations Fund)					
Transfer to Capital or Expense	-	-	-	N/A	-
Developer Capital Contributions	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Developer Project -	-	-	-	N/A	-
Net Developer Project Activity	-	-	-	0%	-
Master Plan Update / Hydraulic Model	-	-	-	N/A	-
Other System Improvements (Materials)	-	-	-	N/A	-
FH Laterals	-	-	6,300	0%	790
Service Line Replacements	-	25,936	30,000	86%	31,693
Valve Replacements	4,027	7,647	19,500	39%	5,874
Fire Hydrant Repair/Replace	-	119	-	N/A	-
Meter Installations - Industry Hills	-	-	-	0%	7,391
Meter Read Collection System	-	-	25,000	0%	-
SCADA System Assessment & Upgrades	-	-	40,000	0%	-
Total Other & System Improvements	4,027	33,701	120,800	28%	45,748
TOTAL EXPENSES	121,349	1,360,788	2,111,000	64%	1,692,664
OPERATING INCOME	30,445	108,428	(54,200)	N/A	267,920

Memo



To: Honorable Board of Directors
From: Greg Galindo, General Manager
Date: April 19, 2019
Re: Authorize Investments of \$106,484 of the District's Reserve Funds

Summary

As declared in the District's Investment Policy, the Board has the authority to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the District's daily cash flow demands and conforming to all statutes governing the investment of District funds. In accordance with its policy, the Board invested in various investments with Raymond James & Associates Inc. in January of 2016. Below is a summary that provides specifics of the certificates of deposit (CD) that the District was invested in as of February 2019.

Current					
CD	Coupon / Current	Acquisition Cost	Maturity Date	Estimated Annual Income	Remaining Months
Goldman Sachs BK	1.46%	\$ 50,000	2/11/2019	\$ 730.00	0.00
Ally BK	1.61%	\$ 55,000	3/13/2019	\$ 885.50	0.00
Wells Fargo Bk	2.55%	\$ 100,000	3/23/2020	\$ 2,550.00	11.05
LAIF	2.55%	\$ 2,862,504	1/10/2019	\$ 72,993.84	0.00
Average	2.04%	\$ 3,067,504		\$ 77,159.34	3.68
Weighted	2.52%				0.36

As shown in the summary above there are two CDs in the combined amount of \$105,000 that matured over the last two months. This allows the District to consider another investment consistent with the District's Investment Policy and investment strategy.

District staff has evaluated the District's investment options currently available. The following factors have been considered in contemplating the next investment of District funds:

- Current market offerings that comply with the District's Investment Policy and their safety, liquidity and anticipated return.
- The Local Agency Investment Fund's (LAIF) current rate of return.
- The District's cash needs over a period of the investment being considered.

Considering these factors, at this time staff recommends that the balance of approximately \$106,484, that is in the Raymond James account and not currently invested into a CD, be withdrawn and deposited into the District's LAIF account.

LAIF's current apportionment rate is 2.55%. A copy of the latest LAIF performance report is enclosed for your reference. Funds in the LAIF account can be accessed within one business day and without any penalty or loss of investment earnings.

Fiscal Impact

The District's 2019 Budget anticipates interest income from the District's investments to be \$40,000 in 2019. Including this recommended investment, staff anticipates interest income from its investments to be slightly more than projected for the 2019 Budget.

Recommendation

Staff recommends the Board approve that the cash balance that is in the District's Raymond James account and not currently invested into a CD, be withdrawn and deposited into the District's LAIF account. This amount, based on the last monthly statement of District's account s \$106, 484.

Respectfully Submitted,

Greg B. Galindo

General Manager



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
03/18/19	2.44	2.39	179
03/19/19	2.44	2.39	178
03/20/19	2.44	2.39	177
03/21/19	2.44	2.39	178
03/22/19	2.44	2.39	177
03/23/19	2.44	2.39	177
03/24/19	2.44	2.39	177
03/25/19	2.44	2.39	175
03/26/19	2.44	2.39	174
03/27/19	2.44	2.39	175
03/28/19	2.44	2.39	176
03/29/19	2.44	2.39	181
03/30/19	2.44	2.39	181
03/31/19	2.44	2.39	179
04/01/19	2.44	2.44	179
04/02/19	2.44	2.44	184
04/03/19	2.44	2.44	182
04/04/19	2.44	2.44	179
04/05/19	2.44	2.44	179
04/06/19	2.44	2.44	179
04/07/19	2.44	2.44	179
04/08/19	2.44	2.44	181
04/09/19	2.45	2.43	182
04/10/19	2.45	2.43	181
04/11/19	2.45	2.43	181
04/12/19	2.45	2.43	182
04/13/19	2.45	2.44	182
04/14/19	2.45	2.44	182
04/15/19	2.45	2.44	182
04/16/19	2.45	2.44	182
04/17/19	2.45	2.44	181

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

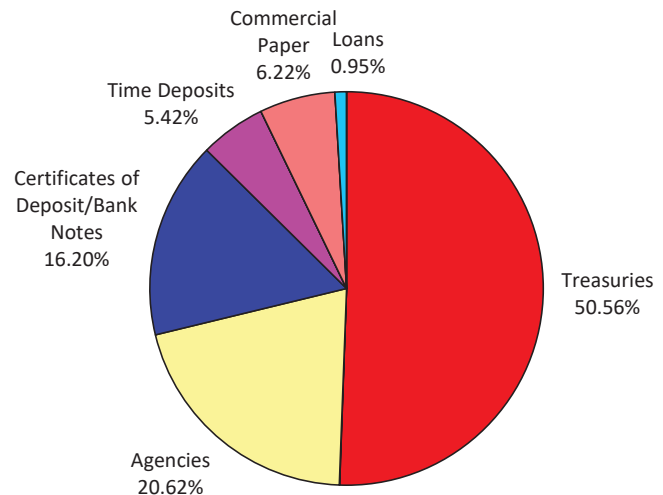
Quarter Ending 03/31/19

Apportionment Rate: 2.55
 Earnings Ratio: 0.00006976322349099
 Fair Value Factor: 1.000146954
 Daily: 2.44%
 Quarter to Date: 2.39%
 Average Life: 179

PMIA Average Monthly Effective Yields

Mar 2019 2.436
 Feb 2019 2.392
 Jan 2019 2.355

Pooled Money Investment Account Portfolio Composition 03/31/19 \$86.9 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 04/17/2019

STAFF REPORT



Meeting Date: April 22, 2019

To: Honorable Board of Directors

Subject: Consideration of Proposal from Civiltec Engineering Inc. for Professional Engineering Services for the Design of the 5th Street Waterline Improvement Project.

Purpose - *To secure professional engineering services for the design of the District's 5th Street Waterline Improvement Project.*

Recommendation - *Authorize the General Manager to secure professional engineering services for an amount not to exceed \$17,300 from Civiltec Engineering, Inc. for the design of the district's 5th Street Waterline Improvement Project.*

Fiscal Impact - *The District 2019 Capital Improvement Budget appropriates \$180,000 for the 5th Street Waterline Improvement Project. The 2019 year to date total for this expense category is \$76.75. The proposed cost for design services is \$17,300, which is within Budget appropriation.*

Background

The District's 2017 Water Master Plan includes a Capital Improvement Program (CIP) that is aimed to (1) resolve identified hydraulic issues and (2) cyclical replacements due to issues arising from age and condition. With that being said, the 5th Street Waterline Project was classified as "High" priority in the CIP provided that the hydraulic industrial fire flow deficiency was adjacent to Workman Elementary School.

To address this flow deficiency, it is recommended to upsize the existing 6-inch main (~550 feet) in 5th Street to a 12-inch main and install two new fire hydrants. One fire hydrant would be installed in front of Workman Elementary School and the second fire hydrant would be installed at the northeast corner of 5th Street and Workman Street. This improvement would result in fire flow greater than 4,000 gpm.

Summary

The preliminary design (**Enclosure 1**) of the new 12-inch Ductile Iron Pipe (DIP) waterline consists of a tie-in with the existing 16-inch ACP main in Main St. and extends northerly along 5th Street approximately 550 feet to points of connection with the existing 4-inch ACP main in Workman Street and the existing 6-inch ACP main in 5th Street (Intersection of 5th Street and Workman Street).

In accordance with the engineering services agreement between the District and Civiltec Engineering, Inc., staff requested and received a cost estimate/proposal (**Enclosure 2**) to prepare plans and specifications for construction.

In summary, the scope of services for the design of the waterline include:

- Kick-Off Meeting
- Utility and Records Research
- Field Investigation
- Field Survey
- Preliminary Engineering Design (50% submittal)
- 90% Design Submittal
- Final Construction Documents
- 100% Design Submittal

Fiscal Impact

The District 2019 Capital Improvement Budget appropriates \$180,000 for the 5th Street Waterline Improvement Project. The 2019 year to date total for this expense category is \$76.75. The proposed cost for design services is \$17,300, which is within the Budget appropriation.

The table below provides an estimated budget listing of work items with respect to the 5th Street Waterline Project. As shown, the highlighted items indicate work items that have been completed and/or are being proposed.

Item #	Description	QTY	Unit	Unit Cost	Total Cost
1	CEQA Notice of Exemption Filing	1	LS	\$75.75	\$76.75
2	Engineering Design Services	1	LS	\$17,300.00	\$17,300.00
3	Permits	1	LS	\$2,500.00	\$2,500.00
4	Material	1	LS	\$30,000.00	\$30,000.00
5	Construction	1	LS	\$75,000.00	\$75,000.00
6	Compaction Test	1	LS	\$1,000.00	\$1,000.00
7	Asphalt/Concrete Replacement	1	LS	\$35,000.00	\$35,000.00
Subtotal					\$160,876.75
10% Contingency					\$16,087.68
Total					\$176,964.43

Recommendation

Authorize the General Manager to secure professional engineering services for an amount not to exceed \$17,300 from Civiltec Engineering, Inc. for the design of the District's 5th Street Waterline Improvement Project.

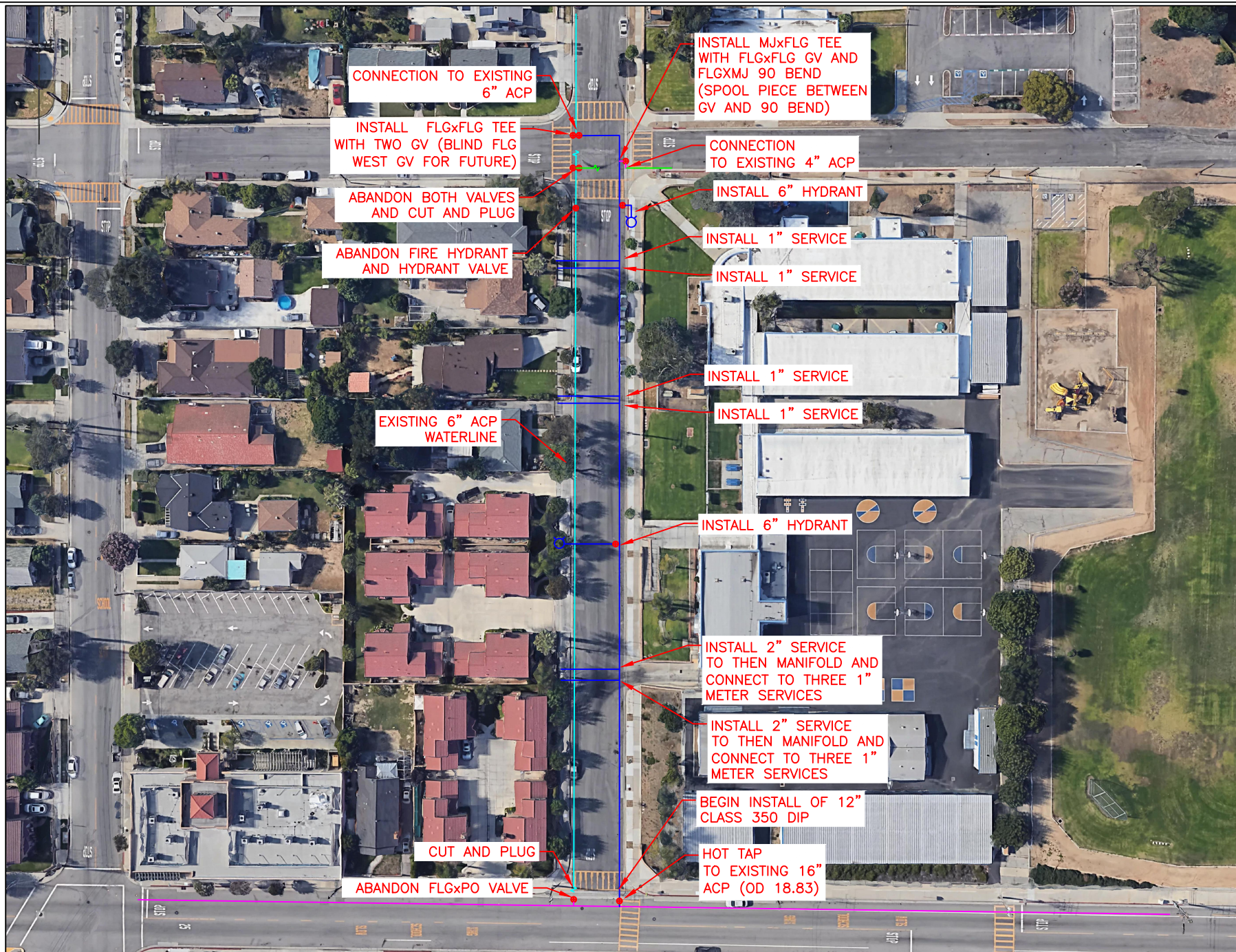
Respectfully Submitted,

Roy Frausto

Engineering & Compliance Manager

Enclosure(s)

- *Preliminary Design Layout*
- *Civiltec Engineering Proposal*



<div> <div>GREG GALINDO</div> <div>GENERAL MANAGER</div> </div> <div> <div>DATE</div> </div>	<div> <div>DRAWN BY</div> <div>ROY FRAUSTO</div> </div> <div> <div>APPROVED BY</div> <div>GREG GALINDO</div> </div>	<div> <div>LA PUENTE VALLEY</div> <div>COUNTY WATER DISTRICT</div> </div>	<div> <div>5TH AVE. WATERLINE</div> <div>PROJECT</div> </div>	<div> <div>1</div> <div>OF 1</div> </div>
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April 1, 2019

La Puente Valley County Water District
112 N First Street
La Puente, CA 91744

Sent Via Email: rfrausto@lapuentewater.com

ATTN: Roy Frausto

RE: Proposal for 5th Street Waterline Design
La Puente, CA
Civiltec Proposal No. PM19049

Dear Mr. Frausto,

Civiltec Engineering, Inc. (Civiltec) appreciates the opportunity to submit this proposal to La Puente Valley County Water District (LPVCWD) for professional engineering services for the above referenced project. We understand this project is for a new 12-inch main on N 5th Street in La Puente, California. The project will consist of replacing approximately 550 linear feet of existing 6-inch ACP water main with new 12-inch ductile iron pipe including hydrants, valves, and services. **Civiltec** will prepare a complete Plan, Specification, and Estimate (PS&E) package ready for bidding and/or construction.

AUTHORIZED RESPONSIBLE ENGINEERS

Civiltec proposes to assign David Song, P.E., as company representative. He will be responsible for the firm's timely response and quality completion of this project. Song will be the principal with complete authority to handle all contractual matters, commit **Civiltec's** resources as necessary and take all action necessary to meet your requests.

SCOPE OF SERVICES

Civiltec will ensure that the project is initiated successfully, completed as scheduled and designed to minimize unknowns during construction. We believe that the project executed at the management level by our highly qualified individuals will lead to the successful completion of the project for the benefit of LPVCWD and their customers. Based on the above description and our professional experience, we have identified the following scope of services.

Phase 1 – Preliminary Engineering Services

Task 1 – Kick-Off Meeting

Civiltec will meet with LPVCWD staff to discuss project information, goals, schedules, potential conflicts, and requirements. We will request and obtain record drawings of all affected streets where the new mains will be installed within the project limits.



Task 2 – Utility and Records Research

Civiltec will conduct complete utility research and contact each utility company requesting verification of location, size and depth of facilities within the project limits. Utility research performed may include but not limited to existing water, sewer, storm drain, gas, telephone, electrical, cable TV, fiber optic, and oil. We will perform a record and data search consisting of survey information (assessor maps, parcel maps, records of survey, right-of-way maps, easement documents, etc.) obtained as a part of the research efforts. A project base map will be prepared utilizing information received from the utility and records research efforts.

Task 3 – Field Investigation

Civiltec will perform a field investigation of the affected streets. We will locate manholes, water valve covers, water meter boxes, fire hydrants, drainage features, air/vac cans, blow-offs, telephone poles and other visible above ground facilities within the street right-of-way. Sewer manholes and storm drain catch basins will be dipped and inverts recorded. Additionally, any utility markings may be documented for greater accuracy of the base plans with the assistance of LPVCWD opening a DigAlert ticket and marking USA project limits.

Task 3 (ALTERNATE) – Field Survey

Civiltec will perform a field **survey** of the affected streets. The survey will provide a basis of elevations to prepare profile design. We will locate manholes, water valve covers, water meter boxes, fire hydrants, drainage features, air/vac cans, blow-offs, telephone poles and other visible above ground facilities within the street right-of-way. Sewer manholes and storm drain catch basins will be dipped and inverts recorded. Additionally, any utility markings may be documented for greater accuracy of the base plans with the assistance of LPVCWD opening a DigAlert ticket and marking USA project limits.

Task 4 – Preliminary Engineering Design (50% Submittal)

Civiltec will prepare a preliminary alignment design for review and approval by LPVCWD. A field walk will be conducted to review potential conflicts with the proposed alignment. We will compile all data from record mapping, utility record drawings, and field investigation into a comprehensive utility base map as a basis for the preliminary pipeline alignments. The preliminary alignment drawings will be considered the 50% submittal.

DESIGN DELIVERABLES

50% Submittal. The 50% submittal will include a preliminary alignment design for review by LPVCWD. We will submit a PDF copy of the plans via email.

Phase 2 – Final Engineering Design

Task 1 – Final Construction Documents (Plan View Only)

Civiltec will prepare detailed design plans for construction based on comments from the preliminary alignment design (50%). **Plan only** drawings will be prepared in AutoCAD, Version 2018 on 24-inch by 36-inch sheets with 1-inch=20-feet horizontal scale. We will submit 90%, and 100%/Final design drawings for LPVCWD review and approval. Plans will include notes, dimensions, standard drawings references, connection details, and other pertinent information. Large-scale details and/or sections will be provided for necessary tie-in locations and critical utility crossings. We will include a formatted bidding schedule into the LPVCWD boiler plate front end documents and attach special provisions and technical specifications.



Task 1 (ALTERNATE) – Final Construction Documents (Plan & Profile)

Civiltec will prepare detailed design plans for construction based on comments from the preliminary alignment design (50%). **Plan & profile** drawings will be prepared in AutoCAD, Version 2018 on 24-inch by 36-inch sheets with 1-inch=20-feet horizontal scale. We will submit 90%, and 100%/Final design drawings for LPVCWD review and approval. Plans will include notes, dimensions, standard drawings references, connection details, and other pertinent information. Large-scale details and/or sections will be provided for necessary tie-in locations and critical utility crossings. We will include a formatted bidding schedule into the LPVCWD boiler plate front end documents and attach special provisions and technical specifications.

DESIGN DELIVERABLES

90% Submittal. The 90% submittal will include complete construction drawings with revisions based on comments from the 50% submittal review. A quantity take-off will be submitted. We will submit a PDF copy of the plans via email.

100%/Final Submittal. The 100%/Final submittal will address comments from the 90% submittal review. Final quantity take-off will be submitted. **Civiltec** will provide two (2) bond sets of the plans and one (1) Mylar print of construction drawings. We will also provide final drawing and document files in PDF, Microsoft Excel and AutoCAD formats. All plans will be signed and stamped by a California Registered Civil Engineer.

FEE DISTRIBUTION SCHEDULE

Professional fees for the above-described services will be billed on a time and materials, not to exceed basis as summarized below. A breakdown of our hours and fees is included as Attachment A.

Plan Only Design, No Survey

Phase 1: Preliminary Engineering Services	\$9,660.00
<u>Phase 2: Final Engineering Design.....</u>	<u>\$4,670.00</u>
Total.....	\$14,330.00

Plan & Profile Design, Field Survey

Phase 1: Preliminary Engineering Services	\$10,000.00
<u>Phase 2: Final Engineering Design.....</u>	<u>\$7,300.00</u>
Total.....	\$17,300.00

Roy Frausto, La Puente Valley County Water District
5th Street Waterline
April 1, 2019
Page 4 of 4



If this proposal is acceptable, please return a signed copy to our office. Again, thank you for the opportunity to submit this proposal. We look forward to working with you on this exciting project. Please contact the undersigned directly with any comments or questions.

Sincerely,

CIVILTEC ENGINEERING, INC.

A handwritten signature in blue ink, appearing to be 'David Song', written over a light blue grid background.

David Song, P.E.
Principal, Senior Project Manager

Attachment(s): A – Breakdown of Hours and Fees

Proposal Acceptance:

The Terms and Conditions of this proposal are:

Accepted this _____ day of _____ 2019.

By Authorized Client Representative:

Date

5th Street Waterline Design
La Puente, CA
Time and Fee Estimate

Date: April 1, 2019

Scope of Work	HOURS BY SrPM	HOURS BY Sr. D	HOURS BY D	HOURS BY CADT	HOURS BY PT	HOURS BY 2MS	HOURS BY SM	REIMB. EXPENSES	TOTAL COST
Phase 1 - Preliminary Engineering Services	\$ 200.00	\$ 175.00	\$ 135.00	\$ 100.00	\$ 110.00	\$ 240.00	\$ 175.00		
Task 1 - Kick-Off Meeting	2								\$ 400.00
Task 2 - Utility Records and Research					12				\$ 1,320.00
Task 3 - Field Investigation	2		8	8				\$ 50.00	\$ 2,330.00
Task 3 (ALTERNATE) - Field Survey	2					8	2		\$ 2,670.00
Task 4 - Preliminary Engineering Design (50% Submittal)	2	6	16	20					\$ 5,610.00
Phase 2 - Final Engineering Design									
Task 1 - Final Construction Documents (Plan Only)	2	6	12	16					\$ 4,670.00
Task 1 (ALTERNATE) - Final Construction Documents (Plan & Profile)	4	8	20	24					\$ 7,300.00
HOURS	8	12	36	44	12	0	0		112
BUDGET	\$ 1,600.00	\$ 2,100.00	\$ 4,860.00	\$ 4,400.00	\$ 1,320.00	\$ -	\$ -	\$ 50.00	\$ 14,330.00
HOURS (ALTERNATE TASKS)	10	14	36	44	12	8	2		126
BUDGET (ALTERNATE TASKS)	\$ 2,000.00	\$ 2,450.00	\$ 4,860.00	\$ 4,400.00	\$ 1,320.00	\$ 1,920.00	\$ 350.00		\$ 17,300.00

SrPM = Sr. Project Manager
CADT = CAD Technician
SM = Survey Manager

SrD = Sr. Designer
PT = Planning Technician

D = Designer
2MS = Two Person Survey Crew

Memo



To: Honorable Board of Directors

From: Greg B. Galindo, General Manager

Date: April 19, 2019

Re: Rescheduling the May 27, 2019 Regular Meeting of the Board of Directors

The 2nd Regular Meeting of the Board of Directors in May of this year lands on the same day as the national holiday, Memorial Day. Staff recommends that the Board consider rescheduling this meeting to another day during the week of May 27, 2019, that works best for the Directors.

If you have any questions, please feel free to contact us.

Memo



To: Honorable Board of Directors
From: Roy Frausto, Engineering & Compliance Manager
Meeting Date: April 22, 2019
Re: Engineering & Compliance Report – March 2019

CAPITAL PROJECTS

1. LPVCWD Recycled Water Project
 - Staff will be providing a verbal report during the April 22, 2019, Board meeting with respect to the current status of the project.
2. LPVCWD PVOU IZ Project and SZ-South Project
 - Staff met Northrop and RC Foster for a construction update on March 28, 2019.
 - Staff reviewed and provided comments on the pre-final design of the SZ South System.
 - Staff continues to review and provide comments on design/material submission packages pertaining to the IZ plant.
3. LPVCWD 5th St. Waterline Project
 - Staff developed a preliminary design of the waterline and worked with Civiltec to procure a proposal for final design drawings. Consideration of the proposal will be presented during the April 22, 2019 Board Meeting.
 - A CEQA Notice of Exemption was filed on March 26, 2019, with the Los Angeles County Clerk Office.
4. LPVCWD Nitrate Treatment Project
 - Staff toured the biological nitrate treatment plant at Rancho Cucamonga Water District on April 9, 2019, to review and discuss day-to-day operations of their system.
 - Staff met with nitrate treatment Ad Hoc Committee on April 9, 2019, to discuss the plan forward with respect to Nitrate treatment.
 - Staff held a conference call with the CRs on April 18, 2019, to discuss potential funding options for the proposed nitrate treatment plant.
5. CIWS Well #5 Equipment Inspection/Repair & Well Casing Inspection
 - Tri County pump pulled the motor and pump at Well 5. A video downhole investigation to the bottom of the well casing was conducted on April 12, 2019.

DEVELOPMENTS

1. LPVCWD: 333 Hacienda Blvd. (Old Kmart) – Staff received a will serve letter request to support a proposed industrial warehouse building requiring (2) two 2-inch meters and one 8-inch fire service.
2. LPVCWD: 16019 Central Avenue – Staff received a request for the installation of one ¾-inch and four 1-inch services new services. Staff has provided an estimate; no deposit has yet been received.

3. LPVCWD: Star Theatre Property (22 Condo Development) – No activity. A focused draft EIR was completed by the City of La Puente. The focused draft EIR is available for public review during regular business hours at City Hall and other various locations.
4. LPVCWD: 15921 Sierra Vista Court – No activity. It is anticipated that the request to construct 5 water services in support of the 5-unit development will be received in the next coming months.
5. CIWS: 14055 Lomitas Ave. – Staff received a request for the installation of a new one 1-inch service to accommodate new construction. Staff received the required deposit; however, developer advised to hold from starting construction provided that they may need a larger service size.

SPECIAL/OTHER PROJECTS

1. LPVCWD JPIA Risk Assessment – On April 11, 2019, Mr. Jesse Cota from the JPIA visited our District to conduct the annual risk assessment. During his visit, Mr. Cota reviewed the District’s loss run report and conducted a field visit of all the District’s sites.
2. SAMS Water Quality Compliance Software – District staff reviewed and demoed 4 water quality software’s with respect to water quality compliance and centralized database services. After comparing each software, staff partnered with SAMS Water Quality to host a District water quality database and to optimize monthly compliance reporting.
3. LPVCWD: 17351 Main St – Staff utilized the District’s On-Call Water System Contractor, Doty Bros., to install the 4-inch fire service the week of January 18th. District staff will be installing the 6-inch meter and meter vault in the next couple of weeks. District staff will also be upgrading an existing vault for the other 6-inch meter that feeds this apartment complex.
4. LPVCWD: Nitrate Levels – Provided as **Enclosure 1** is a table of the current Nitrate levels at the District’s well field.
5. LPVCWD and CIWS 2019 DDW Annual Report – Staff will be preparing and submitting the DDW annual reports for both CIWS and LPVCWD by May 1, 2019.
6. 2018 Consumer Confidence Report – Staff sent the 2018 water quality table to Suburban Water Systems on March 26, 2019. Staff will then continue with developing the CCR for both LPVCWD and CIWS.
7. LPVCWD: Well 2 & 5 Electrical Service Analysis – Staff met with Civiltec on March 7, 2019, to review the onsite electrical service and equipment for both Well 2 & 5. On April 16, 2019, Civiltec provided a draft copy of the technical memorandum documenting existing conditions, desired changes to the operation scheme, and recommendations on how to effectively achieve the changes.
8. CIWS: 12-inch Butterfly Valve Replacement – Field staff replaced a 12-inch butterfly valve on San Jose Ave on April 16, 2019.

Enclosures

- *Enclosure 1: March 2019 – April 2019 Nitrate Levels*

**SP 6 and SP 10
Nitrate Concentrations
EPA Method 300.0
MCL = 10 mg/l**

Nitrate Concentrations March/April 2019				
Date	SP 10	SP 6	Well	Comments
3/4/19	7.4	7.4	2&3	
3/7/19	6.9	6.9	2	
3/11/19	6.6	6.7	2&3	
3/14/19	7.5	7.4	2&3	
3/18/19	7.2	7.2	2&3	
3/21/19	7.3	7.4	2&3	
3/25/19	7.4	7.1	2&3	
3/28/19	7.2	7.2	2&3	
4/1/19	7.2	7.2	2&3	
4/4/19	7.3	7.3	2&3	
4/8/19	7.2	7.2	2&3	
AVERAGE	7.2	7.2		
MINIMUM	6.6	6.7		
MAXIMUM	7.5	7.4		

NOTES:

All units reported in milligrams per liter (mg/l)

MCL = Maximum Contaminant Level



112 N First St.
La Puente, CA 91744

Enclosure 1

Upcoming Events



To: Honorable Board of Directors

Date: 04/05/2019

Re: Upcoming Meetings, Conferences and Community Events for 2019

Day/Date	Event	<u>Barajas</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Thursday, April 18, 2019	SCWUA – Administrative Professionals Day "Unshakable Success" 11:30 a.m. Sheraton, Pomona Fairplex	X	X	X		X
Saturday April 27, 2019	4th Annual La Puente Kwanis Car Show. (non-compensable)	X	X	X	X	X
Tuesday - Friday May 7 – 10, 2019	ACWA 2019 Spring Conference at the Monterey Conference Center, Portola Hotel and Monterey Marriott in Monterey, CA.	X	X	X	X	X
Wednesday May 22, 2019	SGVWA Quarterly Meeting					
Thursday May 23, 2019	SCWUA – Topic and Location TBD					
Monday – Wednesday June 10 – 12, 2019	AWWA Conference and Exposition at the Colorado Convention Center, Denver, CO.				X	
Wednesday – Saturday September 25 - 28, 2019	California Special Districts Association CSDA 2019 Annual Conference at the Anaheim Marriott, in Anaheim, CA					
Wednesday – Thursday October 2 – 3, 2019	Watersmart Innovations at the South Point Hotel and Conference Center in Las Vegas, NV.					
Monday – Thursday October 21 – 24, 2019	AWWA CA/NV Annual Fall Conference at the Town and Country Hotel in San Diego, CA.					
Tuesday - Friday, December 3 - 6, 2019	ACWA 2019 Fall Conference in San Diego, CA. (Location site to be determined)					
TBD	City of La Puente Holiday Parade. (non- compensable)					
TBD	SCWUA – Christmas Luncheon at the Sheraton at Pomona Fairplex					

Board Meeting typically held on the 2nd and the 4th Monday of each Month.

BOARD OF DIRECTORS

David Michalko, President
Greg Galindo, Vice-President
Lynda Noriega, Secretary
Tina Cherry, Treasurer
Dennis Ahlen
Dan Arrighi
Tom Coleman
Paul Cranmer
David DeJesus
Paul DiMaggio
Benjamin Lewis, Jr.
Jared Macias
Jose Martinez
Jim Prior
Ken Tcheng
Anthony Zampello, Executive Secretary

MEMBERS

Cities:

Alhambra	La Verne
Arcadia	Monrovia
Azusa	Monterey Park
Baldwin Park	Pasadena
Covina	Rosemead
El Monte	Sierra Madre
Glendora	Whittier
Irwindale	
Industry Urban-Development Agency	

Public Water Districts:

Foothill MWD
La Puente Valley County Water District
Rowland WD
San Gabriel CWD
San Gabriel Valley MWD
Three Valleys MWD
Upper San Gabriel Valley MWD
Valley CWD
Walnut Valley WD

Public Utilities:

Azusa Valley Water Co.
California American Water Co.
Golden State Water Co.
San Gabriel Valley Water Co.
Suburban Water Systems

Mutual Water Companies:

Amarillo Mutual Water Co.
California Domestic Water Co.
Covina Irrigating Co.
Hemlock Mutual Water Co.
Rurban Homes Mutual Water Co.
Sterling Mutual Water Co.
Sunny Slope Water Co.
Valencia Heights Water Co.
Valley View Mutual Water Co.

Private & Industrial Producers:

Hanson Aggregates West, Inc.
Los Angeles County
MillerCoors
Sonoco Products Co.
United Rock Products Corp.
Vulcan Materials Co.
Workman Mill Investment Co.

Consultants/Others:

Aqua Capital Management LP
The B.E.S.T. Meter Co., Inc.
CalMutuals
Civiltec Engineering, Inc.
Integrated Resources Management, Inc.
James Jones Co.
John Robinson Consulting Inc.
Los Angeles County of Public Works
Main San Gabriel Basin Watermaster
Ortega Strategies Group
Partee Insurance Associates
Jeffrey L. Pellissier
R.C. Foster Corp.
Roscoe Moss Co.
Rubio Cañon Land and Water Association
SA Associates
San Gabriel Basin Water Quality Authority
San Gabriel River Water Committee
Stantec
Stetson Engineers Inc.
T.E. Roberts Inc.
Tetra Tech Inc.
Honorary Life Members:
Henri F. Pellissier



SAN GABRIEL VALLEY WATER ASSOCIATION

Join us for our

Quarterly Meeting (Breakfast)

San Gabriel Valley Quarterly Meeting
Wednesday, May 22, 2019
8:00 a.m.

Pomona Valley Mining Co.
1777 Gillette Road Pomona, CA 91768



Featuring
Paul Novak
Executive Officer
*Local Agency Formation Commission (LAFCO)
for Los Angeles County*

Please join us on Wednesday, May 22 at 8:00 a.m. for the
San Gabriel Valley Water Association's Quarterly Breakfast.

Mr. Novak will be discussing the dissolution of Sativa County Water District and
ways to help failing water systems in LA County.

If you plan to join us on May 22nd, please register at:

<https://sgvwaquarterly052219.eventbrite.com>

No later than Fri. May 17, 2019. The cost of the breakfast is \$30.00 per person.

725 North Azusa Avenue • Azusa, California 91702
Phone (626) 815-1305 • Fax (626) 815-1303
<http://www.sgvwa.org>



Local Agency Formation Commission
for the County of Los Angeles

MAR 29 2019

Commission

Jerry Gladbach
Chair

Donald Dear
1st Vice-Chair

Gerard McCallum
2nd Vice-Chair

Kathryn Barger
Richard Close
Margaret Finlay
Janice Hahn
John Mirisch
Greig Smith

Alternate Members

Lori Brogin-Falley
Sheila Kuehl
Judith Mitchell
Joseph Ruzicka
David Ryu
Vacant
(Public Member)

Staff

Paul Novak
Executive Officer

Adriana Romo
Deputy Executive Officer

Amber De La Torre
Doug Dorado
Michael Henderson
Alisha O'Brien
Patricia Wood

80 South Lake Avenue
Suite 870
Pasadena, CA 91101
Phone: 626/204-6500
Fax: 626/204-6507

www.lalafco.org

MEMORANDUM

TO: Independent Special District General Managers
In Los Angeles County

FROM: Paul A. Novak, AICP
Executive Officer

RE: Vacancy (Alternate Public Member)

DATE: Tuesday, March 27, 2019

Please see the "Notice of Vacancy of LAFCO Alternate Member," enclosed. The deadline to submit an application is Monday, May 6, 2019 at 5:00 p.m.

Should you have any questions, please contact Alisha O'Brien via email (aobrien@lalafco.org) or telephone (626/204-6500).

Thank you.

LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES

NOTICE OF VACANCY OF LAFCO ALTERNATE PUBLIC MEMBER

Notice is hereby given, on March 27, 2019, that there is a vacancy for the office of Alternate Public Member of the Local Agency Formation Commission for the County of Los Angeles (LAFCO). Any vacancy in the membership of the Commission is filled for the unexpired term by appointment by the body which originally appointed the member whose office has become vacant. Since the term of the Alternate Public Member expires on May 4, 2020, the term of this new appointment would be until that date.

LAFCO is a State-mandated Commission charged with the responsibility to provide the orderly formation and growth of cities and special districts. LAFCO consists of nine regular members and six alternate members. One of the regular members (and one of the alternate members) represents the general public.

Pursuant to State law, LAFCO reviews and holds public hearings on proposals for boundary changes for the 88 cities and 89 special districts in Los Angeles County. The Commission is also responsible for preparing and adopting reviews of the cities and special districts, and determining and periodically updating their spheres of influence.

The Commission consists of nine regular members and six alternate members, including representatives from the County of Los Angeles Board of Supervisors, the City of Los Angeles, the San Fernando Valley, and the other 87 cities and independent special districts in Los Angeles County. The Public Member is a regular member of the Commission and represents the general public. The Public Member and Alternate Public Member are appointed by the other members of the Commission. The Alternate Public Member serves and votes in place of the Public Member when the Public Member is absent or disqualified from participating in a meeting of the Commission.

The Commission meets once a month in downtown Los Angeles at the Kenneth Hahn Hall of Administration (500 West Temple Street). Members currently receive \$150 per meeting attended, plus mileage expenses for travel to and from meetings.

Officers, employees, and appointees of Los Angeles County or any city or district with territory in the County are prohibited from serving as the Alternate Public Member. This restriction applies at the time of appointment, meaning that applicants whose application indicates an intent to resign or retire prior to final appointment from any prohibited office, employment, or appointment, may still be considered by the Commission.

An application is available on the homepage of LAFCO's website (www.lalafco.org). The deadline to submit an application is Monday, May 6, 2019, at 5:00 p.m. Applications can be submitted in person, by U.S. mail or courier (LAFCO, 80 South Lake Avenue, Suite 870, Pasadena, California, 91101), or by e-mail to Alisha O'Brien (aobrien@lalafco.org). The office hours are Monday – Thursday, 8:00 a.m. to 5:00 p.m., closed Fridays and Holidays.

Should you have any questions, please contact Alisha O'Brien, LAFCO Government Analyst, at 626/204-6500.