



## AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, NOVEMBER 23, 2020 AT 5:30 PM**

**TELECONFERENCE ACCESS:** Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic as a precaution to protect staff, our constituents, and elected officials, the La Puente Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

**PHONE NUMBER: (669) 900-9128  
MEETING ID: 846 2446 0929#**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD OF DIRECTORS**

President Hernandez\_\_\_\_ Vice President Hastings\_\_\_\_ Director Barajas\_\_\_\_  
Director Escalera\_\_\_\_ Director Rojas\_\_\_\_

**4. PUBLIC COMMENT**

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

**5. ADOPTION OF AGENDA**

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

**6. APPROVAL OF CONSENT CALENDAR**

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on November 9, 2020.
- B. Approval to attend the AWWA Virtual Summit: Water Quality & Infrastructure, on December 8-9, 2020

**7. FINANCIAL REPORTS**

- A. Summary of the District's Cash and Investments as of October 31, 2020.  
**Recommendation:** Receive and File.

- B. Statement of District's Revenue and Expenses as of October 31, 2020.

**Recommendation:** Receive and File.

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of October 31, 2020.

**Recommendation:** Receive and File.

## **8. ACTION / DISCUSSION ITEMS**

- A. Update on the District's Nitrate Treatment System Project.

**Recommendation:** Board Discretion

- B. Discussion Regarding the Board Meeting Schedule for December 2020.

**Recommendation:** Board Discretion

## **9. WORKSHOP ON THE 2021 DISTRICT BUDGET**

## **10. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT**

**Recommendation:** Receive and File.

## **11. GENERAL MANAGER'S REPORT**

## **12. OTHER ITEMS**

## **13. ATTORNEY'S COMMENTS**

## **14. BOARD MEMBER COMMENTS**

- A. Report on Events Attended.

- B. Other Comments.

## **15. FUTURE AGENDA ITEMS**

## **16. ADJOURNMENT**

**POSTED:** Friday, November 20, 2020

President Henry P. Hernandez, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District's website at [www.lapuentewater.com](http://www.lapuentewater.com).



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
FOR MONDAY, NOVEMBER 09, 2020 AT 5:30 PM**

**1. CALL TO ORDER**

President Hernandez called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Hernandez led the meeting in the Pledge of Allegiance.

**3. ROLL CALL OF THE BOARD OF DIRECTORS**

President Hernandez	Vice President Hastings	Director Barajas	Director Escalera	Director Rojas
Present Via Teleconference	Present Via Teleconference	Present Via Teleconference	Present Via Teleconference	Present Via Teleconference

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; Office Manager, Gina Herrera; Customer Support & Accounting Clerk, Vanessa Koyama; Operations & Maintenance Superintendent, Paul Zampiello and District Counsel, James Ciampa all present via teleconference.

**Public:** Al Contreras with Upper San Gabriel Valley Municipal Water District.

**4. PUBLIC COMMENTS**

Mr. Contreras wanted to state that although he lost the election, he would like to thank the Board and Staff and said he enjoyed working with them.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda as Presented.

1st: Director Escalera

2nd: Director Rojas

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Approve Consent Calendar as Presented.

1st: President Hernandez

2nd: Vice President Hastings

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

## 7. ACTION / DISCUSSION ITEMS

### A. Consideration of Resolution 269 Appointing the General Manager as Board Secretary.

Mr. Greg Galindo retired as the District's General Manager and the Board of Directors appointed Mr. Roy Frausto as the District's General Manager. As the newly appointed General Manager, Mr. Frausto now can preside as the new Board Secretary.

Motion: Adopt Resolution 269 Appointing the General Manager as Board Secretary.

1st: President Hernandez

2nd: Vice President Hastings

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

### B. Consideration of Fifth Tolling Agreement with the BKK Working Group Regarding Potential Environmental Claims related to the BKK Corporation Landfill Facility.

Mr. Ciampa explained the statute of limitations law regarding the Fifth Tolling Agreement and advised that the purpose of the tolling agreement is to essentially stop the clock for three years in regards to the statute of limitations.

Motion: Approve the Fifth Tolling Agreement with the BKK Working Group.

1st: President Hernandez

2nd: Director Rojas

	<b>President Hernandez</b>	<b>Vice President Hastings</b>	<b>Director Barajas</b>	<b>Director Escalera</b>	<b>Director Rojas</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain.

## 8. GENERAL MANAGER'S REPORT

Mr. Frausto said he was happy to be at the first Board Meeting as new General Manager and looking forward to many more years. He also updated the Board on the latest Nitrate levels and informed them that the District is monitoring the levels closely.

## 9. OTHER ITEMS

### A. Upcoming Events

Mrs. Herrera stated that some Directors were due for some of their required training and provided dates on when they can virtually attend.

**B. Information Items.**

Mr. Frausto reminded the Board that if they wanted to view the Watermaster Engineers Report and Annual 19-20 Report, it was Included in Board Packet. Mrs. Herrera updated the Board on the District's office hours based on what has been tracked and monitored for customer service calls and inquiries. As of November 10, 2020, the office hours will be 7:30 AM to 4:00 PM.

**10. ATTORNEY'S COMMENTS**

Mr. Ciampa had no report to give.

**11. BOARD MEMBER COMMENTS**

**A. Report on Events Attended**

Director Escalera congratulated Director Rojas on winning the Board of Director Seat once again. Also, Director Rojas requested that the meeting be closed in the memory of Josette Temple who has been a lifelong resident of the city of La Puente.

**B. Other Comments**

No Other Comments.

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

President Hernandez adjourned the meeting at 5:47 p.m.

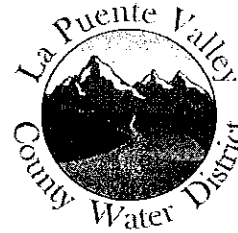
Attest:

---

Henry P. Hernandez, President

---

Roy Frausto, Secretary



**Summary of Cash and Investments**  
**October 2020**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	0.620%	\$ 2,961,799.60	\$ 5,805.05	\$ -	\$ 2,967,604.65
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 635,656.71	\$ 383,929.84	\$ 586,617.61	\$ 432,968.94
<b>District's Total Cash and Investments:</b>					<b>\$ <u>3,400,573.59</u></b>

**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 900,360.89	\$ 221,848.34	\$ 130,839.74	\$ 991,369.49
<b>IPU's Total Cash and Investments:</b>				<b>\$ <u>991,369.49</u></b>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

  
Roy Frausto

, General Manager

Date: 11-19-2020

**La Puente Valley County Water District (Treatment Plant Included)**  
**Statement of Revenues and Expenses**  
**For the Period Ending October 31, 2020**  
(Unaudited)

	LPVCWD YTD 2020	TP YTD 2020	COMBINED YTD 2020	COMBINED BUDGET 2020	83% OF BUDGET	COMBINED 2019 YE
Total Operational Rate Revenues	\$ 1,914,286	\$ -	\$ 1,914,286	\$ 2,265,900	84%	\$ 2,150,204
Total Operational Non-Rate Revenues	964,812	1,169,320	2,134,133	2,588,800	82%	\$ 2,143,472
Total Non-Operating Revenues	227,999	-	227,999	329,700	69%	452,773
<b>TOTAL REVENUES</b>	<b>3,107,097</b>	<b>1,169,320</b>	<b>4,276,417</b>	<b>5,184,400</b>	<b>82%</b>	<b>4,746,449</b>
Total Salaries & Benefits	1,455,503	249,753	1,705,256	2,126,800	80%	1,958,279
Total Supply & Treatment	606,743	807,610	1,414,353	1,824,900	78%	1,689,769
Total Other Operating Expenses	146,422	94,416	240,838	475,300	51%	335,935
Total General & Administrative	243,942	17,541	261,484	456,500	57%	339,880
<b>TOTAL EXPENSES</b>	<b>2,452,611</b>	<b>1,169,320</b>	<b>3,621,931</b>	<b>4,883,500</b>	<b>74%</b>	<b>4,323,864</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>654,486</b>	<b>-</b>	<b>654,486</b>	<b>300,900</b>	<b>218%</b>	<b>422,585</b>
Capital Improvements	(1,935,337)	-	(1,935,337)	(3,745,000)	52%	(564,463)
Capital Outlay	-	-	-	(120,000)	0%	(34,402)
<b>TOTAL CAPITAL</b>	<b>(1,935,337)</b>	<b>-</b>	<b>(1,935,337)</b>	<b>(3,865,000)</b>	<b>50%</b>	<b>(598,864)</b>
<b>INCOME (AFTER CAPITAL EXP.)</b>	<b>(1,280,851)</b>	<b>-</b>	<b>(1,280,851)</b>	<b>(3,564,100)</b>	<b>36%</b>	<b>(176,279)</b>
Capital Reimbursement (OU Projects)	150,000	-	150,000	600,000	25%	150,000
Grant Revenue	-	-	-	305,000	0%	-
Loan Proceeds	1,489,539	-	1,489,539	3,000,000	50%	-
Loan Repayment (Principal & Int.)	(75,488)	-	(75,488)	-	-	-
Issuance Costs	(11,000)	-	(11,000)	-	0%	-
<b>PROJECTED CHANGE IN CASH</b>	<b>272,201</b>	<b>-</b>	<b>272,201</b>	<b>340,900</b>	<b>80%</b>	<b>(26,279)</b>
Contributed Capital	-	-	-	-	-	320,192
Add Back Capitalized Assets	1,935,337	-	1,935,337	3,865,000	50%	598,864
Less Depreciation Expense	(316,667)	(150,000)	(466,667)	(560,000)	83%	(512,951)
Less OPEB & Pension Liability Expense	-	-	-	(10,000)	0%	-
<b>NET INCOME (LOSS)</b>	<b>\$ 1,890,871</b>	<b>\$ (150,000)</b>	<b>\$ 1,740,871</b>	<b>\$ 3,635,900</b>	<b>48%</b>	<b>\$ 379,825</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending October 31, 2020**  
**(Unaudited)**

	<b>OCTOBER 2020</b>	<b>YTD 2020</b>	<b>2020 ANNUAL BUDGET</b>	<b>83% OF BUDGET</b>	<b>YEAR END 2019</b>
<b>Operational Rate Revenues</b>					
Water Sales	\$ 199,904	\$ 1,208,110	\$ 1,405,000	86%	\$ 1,327,414
Service Charges	64,820	598,513	712,000	84%	671,651
Surplus Sales	4,409	44,810	50,000	90%	53,504
Customer Charges	175	9,041	33,900	27%	36,133
Fire Service	9,690	53,317	64,000	83%	60,881
Misc. Income - Customer	-	496	1,000	50%	620
<b>Total Operational Rate Revenues</b>	<b>278,998</b>	<b>1,914,286</b>	<b>2,265,900</b>	<b>84%</b>	<b>2,150,204</b>
<b>Operational Non-Rate Revenues</b>					
Management Fees	53,750	384,191	432,200	89%	265,926
PVOU Service Fees (Labor)	-	4,654	93,000	5%	10,667
BPOU Service Fees (Labor)	31,144	249,753	295,000	85%	288,379
IPU Service Fees (Labor)	62,074	571,936	715,800	80%	696,375
Other O & M Fees	-	4,032	7,500	54%	-
<b>Total Operational Non-Rate Revenues</b>	<b>146,968</b>	<b>1,214,565</b>	<b>1,543,500</b>	<b>79%</b>	<b>1,261,347</b>
<b>Non-Operational Revenues</b>					
Taxes & Assessments	-	148,395	220,000	67%	283,793
Rental Revenue	3,793	27,729	38,000	73%	37,119
Interest Revenue	5,805	26,750	50,000	54%	75,155
Market Value Adjustment	-	-	-	N/A	8,596
Miscellaneous Income	(2,197)	23,319	16,700	140%	26,409
Developer Fees	-	1,804	5,000	36%	21,701
<b>Total Non-Operational Revenues</b>	<b>7,401</b>	<b>227,999</b>	<b>329,700</b>	<b>69%</b>	<b>452,773</b>
<b>TOTAL REVENUES</b>	<b>433,367</b>	<b>3,356,850</b>	<b>4,139,100</b>	<b>81%</b>	<b>3,864,323</b>
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	108,691	1,018,323	1,267,700	80%	1,164,013
Directors Fees & Benefits	9,100	85,628	118,200	72%	111,494
Benefits	27,214	257,534	317,300	81%	290,544
OPEB Payments	3,787	111,503	158,800	70%	145,854
Payroll Taxes	8,092	80,961	98,800	82%	91,023
Retirement Program Expense	13,957	151,306	166,000	91%	155,352
<b>Total Salaries &amp; Benefits</b>	<b>170,841</b>	<b>1,705,256</b>	<b>2,126,800</b>	<b>80%</b>	<b>1,958,279</b>
<b>Analysis Purposes Only:</b>					
<i>Offsetting Revenue</i>	<b>(93,218)</b>	<b>(826,343)</b>	<b>(1,103,800)</b>	<b>75%</b>	<b>(995,421)</b>
<i>District Labor Net Total</i>	<b>77,623</b>	<b>878,913</b>	<b>1,023,000</b>	<b>86%</b>	<b>962,858</b>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	194	195,491	483,800	40%	480,906
Power	13,513	136,445	167,900	81%	151,166
Assessments	6,782	266,466	276,700	96%	246,512
Treatment	254	2,410	9,500	25%	2,976
Well & Pump Maintenance	543	5,931	38,500	15%	65,555
<b>Total Supply &amp; Treatment</b>	<b>21,287</b>	<b>606,743</b>	<b>976,400</b>	<b>62%</b>	<b>947,115</b>



**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending October 31, 2020**  
**(Unaudited)**

	<b>OCTOBER 2020</b>	<b>YTD 2020</b>	<b>2020 ANNUAL BUDGET</b>	<b>83% OF BUDGET</b>	<b>YEAR END 2019</b>
<b>Other Operating Expenses</b>					
General Plant	5,883	21,057	56,300	37%	40,101
Transmission & Distribution	2,968	36,497	94,700	39%	65,164
Vehicles & Equipment	3,558	23,675	31,500	75%	23,206
Field Support & Other Expenses	3,030	38,411	66,500	58%	46,750
Regulatory Compliance	(1,740)	26,783	57,000	47%	40,273
<b>Total Other Operating Expenses</b>	<b>13,700</b>	<b>146,422</b>	<b>306,000</b>	<b>48%</b>	<b>215,495</b>
<b>General &amp; Administrative</b>					
District Office Expenses	1,665	33,618	63,100	53%	59,217
Customer Accounts	2,329	23,443	25,000	94%	23,085
Insurance	4,870	69,922	67,900	103%	69,094
Professional Services	3,832	69,424	125,000	56%	84,412
Training & Certification	-	3,834	42,500	9%	43,447
Public Outreach & Conservation	2,018	8,034	33,000	24%	8,159
Other Administrative Expenses	2,806	35,668	72,500	49%	33,434
<b>Total General &amp; Administrative</b>	<b>17,520</b>	<b>243,942</b>	<b>429,000</b>	<b>57%</b>	<b>320,848</b>
<b>TOTAL EXPENSES</b>	<b>223,348</b>	<b>2,702,364</b>	<b>3,838,200</b>	<b>70%</b>	<b>3,441,738</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>210,019</b>	<b>654,486</b>	<b>300,900</b>	<b>218%</b>	<b>422,585</b>
<b>Capital Improvements</b>					
Zone 3 Improvements	-	-	-	N/A	(10,860)
Fire Hydrant Repair/Replacements	-	(5,580)	(5,000)	112%	(5,880)
Service Line Replacements	-	(10,973)	(20,000)	55%	(45,609)
Valve Replacements	-	(11,251)	(15,000)	75%	(27,390)
Meter Read Collection System	(4,553)	(7,863)	(25,000)	31%	-
SCADA Improvements	-	-	(125,000)	0%	-
Ferrero Lane & Rorimer St. Improvements	-	-	(65,000)	0%	-
5th St. Waterline Improvement	-	-	-	N/A	(185,956)
LP-CIWS Interconnection (Ind. Hills)	-	-	(75,000)	0%	-
Hudson Plant Improvements	-	-	(375,000)	0%	-
Well No.5 Rehab (Design)	-	-	(30,000)	0%	(192,036)
Nitrate Treatment System	(223)	(120,066)	(1,130,000)	11%	(95,066)
Phase 1 - Recycled Water System	-	(1,779,605)	(1,880,000)	95%	(1,666)
<b>Total Capital Improvements</b>	<b>(4,777)</b>	<b>(1,935,337)</b>	<b>(3,745,000)</b>	<b>52%</b>	<b>(564,463)</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending October 31, 2020**  
**(Unaudited)**

	<b>OCTOBER 2020</b>	<b>YTD 2020</b>	<b>2020 ANNUAL BUDGET</b>	<b>83% OF BUDGET</b>	<b>YEAR END 2019</b>
<b>Capital Outlay</b>					
Truck(s)	-	-	(110,000)	0%	(34,402)
Other Equipment	-	-	(5,000)	0%	-
IT Equipment	-	-	(5,000)	0%	-
<b>Total Capital Outlay</b>	-	-	<b>(120,000)</b>	<b>0%</b>	<b>(34,402)</b>
<b>TOTAL CAPITAL</b>	<b>(4,777)</b>	<b>(1,935,337)</b>	<b>(3,865,000)</b>	<b>50%</b>	<b>(598,864)</b>
<b>INCOME (AFTER CAPITAL EXP.)</b>	<b>205,242</b>	<b>(1,280,851)</b>	<b>(3,564,100)</b>	<b>36%</b>	<b>(176,279)</b>
<b>Funding &amp; Debt Repayment</b>					
Capital Reimbursement (OU Projects)	-	150,000	600,000	25%	150,000
Grant Revenue	-	-	305,000	0%	-
Loan Proceeds	-	1,489,539	3,000,000	50%	-
Issuance Costs	-	(11,000)	-	N/A	-
Loan Repayment - Interest	-	(12,876)	-	N/A	-
Loan Repayment - Principal	-	(62,612)	-	N/A	-
<b>CASH DIFFERENCE</b>	<b>205,242</b>	<b>272,201</b>	<b>340,900</b>	<b>80%</b>	<b>(26,279)</b>
Contributed Capital	-	-	-	N/A	320,192
Add Back Capitalized Assets	4,777	1,935,337	3,865,000	50%	598,864
Less Depreciation Expense	(31,667)	(316,667)	(380,000)	83%	(378,494)
Less OPEB Expense - Not Funded	-	-	(10,000)	0%	-
<b>NET INCOME (LOSS)</b>	<b>\$ 178,352</b>	<b>\$ 1,890,871</b>	<b>\$ 3,815,900</b>	<b>50%</b>	<b>\$ 514,283</b>

**Treatment Plant**  
**Statement of Revenues and Expenses**  
**For the Period Ending October 31, 2020**  
**(Unaudited)**

	OCTOBER 2020	YTD 2020	2020 ANNUAL BUDGET	83% OF BUDGET	YEAR END 2019
<b>Non-Rate Operational Revenues</b>					
Reimbursements from CR's	180,406	919,567	\$ 1,340,300	69%	882,126
Miscellaneous Income	-	-	-	N/A	-
<b>Total Non-Rate Operational Revenues</b>	<b>180,406</b>	<b>919,567</b>	<b>1,340,300</b>	<b>69%</b>	<b>882,126</b>
<b>Salaries &amp; Benefits</b>					
<i>BPOU TP Labor (1)</i>	<i>31,144</i>	<i>249,753</i>	<i>295,000</i>	<i>85%</i>	<i>-</i>
Contract Labor	-	-	-	N/A	-
<b>Total Salaries &amp; Benefits</b>	<b>31,144</b>	<b>249,753</b>	<b>295,000</b>	<b>85%</b>	<b>-</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	33,201	210,646	201,000	105%	168,733
VOC Treatment	-	4,602	-	N/A	26,698
Perchlorate Treatment	17,363	248,850	351,500	71%	311,926
Other Chemicals	55	8,099	53,000	15%	21,626
Treatment Plant Power	20,059	178,038	195,000	91%	164,422
Treatment Plant Maintenance	92,881	146,719	48,000	306%	29,196
Well & Pump Maintenance	-	10,656	-	N/A	20,052
<b>Total Supply &amp; Treatment</b>	<b>163,558</b>	<b>807,610</b>	<b>848,500</b>	<b>95%</b>	<b>742,654</b>
<b>Other Operating Expenses</b>					
General Plant	2,869	24,465	35,000	70%	17,438
Transmission & Distribution	-	-	-	N/A	5,250
Vehicles & Equipment	1,071	10,432	9,300	112%	11,018
Field Support & Other Expenses	-	166	15,000	1%	22
Regulatory Compliance	8,199	59,353	110,000	54%	86,712
<b>Total Other Operating Expenses</b>	<b>12,138</b>	<b>94,416</b>	<b>169,300</b>	<b>56%</b>	<b>120,440</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	2,500	0%	-
Insurance	4,709	10,274	10,000	103%	10,362
Professional Services	-	7,267	15,000	48%	8,670
<b>Total General &amp; Administrative</b>	<b>4,709</b>	<b>17,541</b>	<b>27,500</b>	<b>64%</b>	<b>19,032</b>
<b>TOTAL EXPENSES</b>	<b>211,550</b>	<b>1,169,320</b>	<b>1,340,300</b>	<b>87%</b>	<b>882,126</b>
<b>TOTAL EXPENSES (Minus Labor)</b>	<b>180,406</b>	<b>919,567</b>	<b>1,045,300</b>	<b>88%</b>	<b>882,126</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
Depreciation Expense	(15,000)	(150,000)	(180,000)	83%	(134,458)
<b>Total Non-Cash Items (Dep. &amp; OPEB)</b>	<b>(15,000)</b>	<b>(150,000)</b>	<b>(180,000)</b>	<b>83%</b>	<b>(134,458)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (15,000)</b>	<b>\$ (150,000)</b>	<b>\$ (180,000)</b>	<b>83%</b>	<b>(134,458)</b>

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**  
**Statement of Revenue and Expenses Summary**  
For the Period Ending October 31, 2020  
(Unaudited)

	<b>OCTOBER 2020</b>	<b>FISCAL YTD 2020-21</b>	<b>BUDGET 2020-21</b>	<b>33% OF BUDGET</b>	<b>FY END 2019-20</b>
Total Operational Revenues	\$ 134,687	\$ 686,480	\$ 1,999,300	34%	\$ 1,871,073
Total Non-Operational Revenues	-	3,896	57,500	7%	44,057
<b>TOTAL REVENUES</b>	<b>134,687</b>	<b>690,376</b>	<b>2,056,800</b>	<b>34%</b>	<b>1,915,129</b>
Total Salaries & Benefits	62,074	241,550	706,400	34%	645,754
Total Supply & Treatment	10,188	74,804	735,700	10%	797,588
Total Other Operating Expenses	9,636	51,986	254,000	20%	160,713
Total General & Administrative	14,512	75,705	323,600	23%	259,901
Total Other & System Improvements	12,737	23,658	122,800	19%	145,714
<b>NET OPERATING INCOME (LOSS)</b>	<b>109,147</b>	<b>467,702</b>	<b>2,142,500</b>	<b>22%</b>	<b>2,009,670</b>
<b>OPERATING INCOME</b>	<b>25,540</b>	<b>222,674</b>	<b>(85,700)</b>		<b>(94,541)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 25,540</b>	<b>\$ 222,674</b>	<b>\$ (85,700)</b>		<b>\$ (94,541)</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending October 31, 2020

(Unaudited)

	OCTOBER 2020	FISCAL YTD 2020-21	BUDGET 2020-21	33% OF BUDGET	FY END 2019-20
<b>Operational Revenues</b>					
1 Water Sales	\$ 84,148	\$ 455,845	\$ 1,228,500	37%	\$ 1,135,989
2 Service Charges	46,479	196,399	645,800	30%	617,389
3 Customer Charges	115	510	18,000	3%	14,850
4 Fire Service	3,945	33,726	107,000	32%	102,845
5 <i>Total Operational Revenues</i>	<b>134,687</b>	<b>686,480</b>	<b>1,999,300</b>	<b>34%</b>	<b>1,871,073</b>
<b>Non-Operational Revenues</b>					
6 Contamination Reimbursement	-	-	40,000	0%	44,057
7 Developer Fees	-	3,896	2,500	156%	-
8 Miscellaneous Income	-	-	15,000	0%	-
9 <i>Total Non-Operational Revenues</i>	-	<b>3,896</b>	<b>57,500</b>	<b>7%</b>	<b>44,057</b>
10 <b>TOTAL REVENUES</b>	<b>134,687</b>	<b>690,376</b>	<b>2,056,800</b>	<b>34%</b>	<b>1,915,129</b>
<b>Salaries &amp; Benefits</b>					
11 Administrative Salaries	18,950	72,458	211,000	34%	206,059
12 Field Salaries	21,914	82,459	243,000	34%	209,989
13 Employee Benefits	11,737	47,850	152,000	31%	131,644
14 Pension Plan	6,952	26,722	63,000	42%	63,217
15 Payroll Taxes	2,521	10,528	30,400	35%	27,988
16 Workman's Compensation	-	1,533	7,000	22%	6,858
17 <i>Total Salaries &amp; Benefits</i>	<b>62,074</b>	<b>241,550</b>	<b>706,400</b>	<b>34%</b>	<b>645,754</b>
<b>Supply &amp; Treatment</b>					
18 Purchased Water - Leased	-	-	261,100	0%	373,001
19 Purchased Water - Other	1,458	5,785	24,500	24%	17,027
20 Power	2,112	51,411	131,300	39%	124,327
21 Assessments	6,618	13,236	281,800	5%	235,093
22 Treatment	-	-	7,000	0%	5,471
23 Well & Pump Maintenance	-	4,371	30,000	15%	42,669
24 <i>Total Supply &amp; Treatment</i>	<b>10,188</b>	<b>74,804</b>	<b>735,700</b>	<b>10%</b>	<b>797,588</b>
<b>Other Operating Expenses</b>					
25 General Plant	358	2,349	55,000	4%	7,276
26 Transmission & Distribution	6,756	35,319	85,000	42%	55,856
27 Vehicles & Equipment	-	-	36,000	0%	31,328
28 Field Support & Other Expenses	2,062	7,797	40,000	19%	32,298
29 Regulatory Compliance	460	6,521	38,000	17%	33,956
30 <i>Total Other Operating Expenses</i>	<b>9,636</b>	<b>51,986</b>	<b>254,000</b>	<b>20%</b>	<b>160,713</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending October 31, 2020

(Unaudited)

	OCTOBER 2020	FISCAL YTD 2020-21	BUDGET 2020-21	33% OF BUDGET	FY END 2019-20
<b>General &amp; Administrative</b>					
31 Management Fee	-	48,304	195,100	25%	191,320
32 Office Expenses	694	6,462	30,000	22%	21,009
33 Insurance	11,242	11,242	15,000	75%	12,843
34 Professional Services	-	683	35,000	2%	4,990
35 Customer Accounts	2,296	7,947	30,000	26%	22,170
36 Public Outreach & Conservation	14	54	15,000	0%	2,761
37 Other Administrative Expenses	266	1,013	3,500	29%	4,807
38 <i>Total General &amp; Administrative</i>	<b>14,512</b>	<b>75,705</b>	<b>323,600</b>	<b>23%</b>	<b>259,901</b>
<b>Other Exp. &amp; System Improvements (Water Ops Fund)</b>					
39 Fire Hydrant Repair/Replace	-	-	6,300	0%	9,543
40 Service Line Replacements	-	-	30,000	0%	38,073
41 Valve Replacements & Installations	-	-	19,500	0%	9,003
42 Meter Read Collection System	3,435	6,745	12,000	56%	-
43 SCADA Improvements	-	-	30,000	0%	-
44 Water Rate Study	-	-	-	N/A	40,989
45 Groundwater Treatment Facility Feas. Study	9,303	16,913	25,000	68%	48,107
46 <i>Total Other &amp; System Improvements</i>	<b>12,737</b>	<b>23,658</b>	<b>122,800</b>	<b>19%</b>	<b>145,714</b>
47 <b>TOTAL EXPENSES</b>	<b>109,147</b>	<b>467,702</b>	<b>2,142,500</b>	<b>22%</b>	<b>2,009,670</b>
48 <b>NET OPERATING INCOME (LOSS)</b>	<b>25,540</b>	<b>222,674</b>	<b>(85,700)</b>		<b>(94,541)</b>

# Memo



To: Honorable Board of Directors  
From: Paul Zampielo, Operations & Maintenance Superintendent  
Date: November 23, 2020  
Re: Monthly Operations & Compliance Report

The following report summarizes La Puente Valley County Water District (LPVCWD) and City of Industry Waterworks System (CIWS) operational and compliance activities of the previous month and since the last report to the Board. The report also includes the status of various projects for each system.

## COVID-19 RESPONSE

In the District's continued response to COVID-19, field staff have a modified start-time schedule, but are maintaining a full 8-hour shift to comply with the requirements of social distancing protocols. The schedule consists of employees working independently on maintenance activities for both water systems. When required to work together on leak repairs, field staff adhere to social distancing protocols and wear face coverings when near each other or the general public. Cleaning and disinfecting protocols have been instituted for all District vehicles, equipment, and facilities. The modified schedule and cleaning protocols have not caused any issues in completing the essential duties to operate and maintain both water systems.

## DISTRIBUTION, SUPPLY AND PRODUCTION

- Monthly Water Production Summary – Total production from the LPVCWD Wellfield for the month of October was 329.42 AF, of which, 179.81 AF was delivered to Suburban Water Systems. CIWS Well No. 5 produced a total of 171.42 AF in the month of October. The October Monthly Production Report is provided as **Attachment 1**.
- Well Water Levels and Pumping Rates - The latest static water level, pumping water level, and pumping rate for LPVCWD and CIWS are as shown in the table below.

Well	Static Water Level (Ft)	Pumping Water Level (Ft)	Drawdown (Ft)	Current GPM Pumping Rate	Specific Capacity
LPVCWD 2	152.5	195	42.5	1397	32.9
LPVCWD 3	147	155	8	1019	127.4
LPVCWD 5	137	180	43	2385	55.5
COI 5	102	125.5	23.5	1337	56.9

- Monthly Water Conservation – A summary of LPVCWD and CIWS water systems usage for the past 6 months as compared to the calendar year 2013 is shown below.

**LPVCWD Monthly Water Consumption**

Month	2013	2020	Difference Current-2013 (%)	Accumulative Difference (%)
May	174.40	135.75	-22.2%	-22.2%
June	185.13	148.08	-20.0%	-21.1%
July	204.48	158.93	-22.3%	-21.5%
August	201.48	171.25	-15.0%	-19.9%
September	187.38	158.73	-15.3%	-18.9%
October	172.74	150.26	-13.0%	-18.0%

**CIWS Monthly Water Consumption**

Month	2013	2020	Difference Current-2013 (%)	Accumulative Difference (%)
May	147.93	109.46	-26.0%	-26.0%
June	152.60	121.43	-20.4%	-23.2%
July	141.36	136.16	-3.7%	-16.7%
August	153.97	138.11	-10.3%	-15.1%
September	151.67	130.37	-14.0%	-14.9%
October	137.26	128.80	-6.2%	-13.4%

**WATER QUALITY / COMPLIANCE**

- Distribution System Monitoring – District Staff collected all required water quality samples from the distribution system for the month of October; approximately 36 samples were collected. All results met State and Federal drinking water quality regulations.
- Source Monitoring – All water quality samples were collected from all the wells, as required. The table below summarizes LPVCWD Wells’ current water quality for constituents of concern. The Bimonthly Nitrate Concentrations for SP-6 and SP-10 is provided as *Attachment 2*.

Well Sampled	1,1 DCE	TCE	PCE	Perchlorate	1,4- Dioxane	NDMA	Nitrate
	MCL= 6 ppb	MCL= 5 ppb	MCL= 5 ppb	MCL=6 ppb	NL= 1 ppb	NL= 10 ppt	MCL=10 ppm
<b>LPVCWD 2</b>	ND	34	2.3	21	0.75	46	6.0
<b>LPVCWD 3</b>	ND	ND	ND	8.1	ND	ND	8.9
<b>LPVCWD 5</b>	ND	6.1	0.59	10	ND	8.8	8.0



1. LPVCWD Recycled Water Project
  - Staff has provided SCE easement information to the property owner. Staff is continuing to work with SCE and the property owner to finalize details in securing an easement for the pump stations and access to the electrical transformer.
2. LPVCWD PVOU IZ Project and SZ-South Project
  - RC Foster has continued to conduct onsite construction for the new PVOU-IZ Treatment Plant. Recent construction activity of the PVOU-IZ Plant includes: finishing the pipeline bridge cross of the Puente Creek on Nelson Ave, installation of the onsite electrical panels and trenching all onsite conduits, construction of the concrete pads for chemical building containment areas, installation of the containment wall near the operation controls building, and installed the fire service piping to the operation controls building.
3. LPVCWD & CIWS Distribution Leak Repairs & Maintenance – Over the past several weeks, field staff have performed valve maintenance and various leak repairs to the water distribution systems. They have repaired and replaced: 5 water service lines, 2 mainline repairs, 3 meter curb stop valves, and 8 meter replacements.
4. LPVCWD & BPOU Maintenance – Staff recently performed the routine maintenance, and oil changes for all of the Well motors and Booster Pumps at the BPOU treatment plant. During the maintenance and inspections, there were no issues found with any of the pump motors.
5. LPVCWD Nitrate Treatment – Staff has cleaned the floors and walls inside the ISEP building in preparation for the new nitrate treatment system. Staff is currently working with Geosyntec to review the preliminary design and the DDW permit amendment for the nitrate treatment. Staff also met with Evoqua to discuss the performance evaluation and guarantees for the nitrate treatment resin.

# La Puente Valley County Water District

## PRODUCTION REPORT - OCTOBER 2020

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2020 YTD	2019
Well No. 2	194.96	19.17	6.01	37.77	6.76	6.27	7.44	6.14	5.99	5.29			<b>295.79</b>	<b>1986.13</b>
Well No. 3	135.90	13.82	4.25	4.63	3.96	4.50	5.32	4.40	4.37	3.83			<b>184.97</b>	<b>1405.41</b>
Well No. 5	2.09	274.10	307.61	246.06	310.97	303.12	310.43	317.01	291.08	320.31			<b>2682.79</b>	<b>424.99</b>
Interconnections to LPVCWD	2.24	1.23	2.69	0.67	2.59	3.66	2.92	4.60	2.45	3.63			<b>26.68</b>	<b>139.67</b>
<b>Subtotal</b>	<b>335.19</b>	<b>308.32</b>	<b>320.56</b>	<b>289.13</b>	<b>324.28</b>	<b>317.55</b>	<b>326.11</b>	<b>332.15</b>	<b>303.90</b>	<b>333.05</b>	<b>0.00</b>	<b>0.00</b>	<b>3190.23</b>	<b>3956.21</b>
Interconnections to SWS	222.04	196.75	220.62	190.53	186.24	167.94	163.24	158.25	142.07	179.81			<b>1827.49</b>	<b>2229.53</b>
Interconnections to COI	4.15	0.56	0.03	0.03	2.30	1.53	3.94	2.64	3.10	2.98			<b>21.26</b>	<b>148.10</b>
Interconnections to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			<b>0.00</b>	<b>0.00</b>
<b>Subtotal</b>	<b>226.19</b>	<b>197.31</b>	<b>220.65</b>	<b>190.56</b>	<b>188.54</b>	<b>169.47</b>	<b>167.18</b>	<b>160.89</b>	<b>145.17</b>	<b>182.79</b>	<b>0.00</b>	<b>0.00</b>	<b>1848.75</b>	<b>2377.63</b>
<b>Total Production for LPVCWD</b>	<b>109.00</b>	<b>111.01</b>	<b>99.91</b>	<b>98.57</b>	<b>135.75</b>	<b>148.08</b>	<b>158.93</b>	<b>171.25</b>	<b>158.73</b>	<b>150.26</b>	<b>0.00</b>	<b>0.00</b>	<b>1341.48</b>	<b>1578.58</b>
<b>CIWS PRODUCTION</b>														
<b>COI Well No. 5 To SGVCW B5</b>	81.94	152.20	165.92	170.31	172.54	166.56	174.49	169.57	169.23	171.42			<b>1594.18</b>	<b>1288.69</b>
<b>Interconnections to CIWS</b>														
SGVWC Salt Lake Ave	0.51	0.58	0.56	0.52	0.57	0.67	0.65	0.80	0.85	0.58			<b>6.29</b>	<b>10.62</b>
SGVWC Lomas Ave	81.07	88.10	82.33	82.67	109.00	122.88	134.49	139.27	128.87	128.87			<b>1097.55</b>	<b>1222.84</b>
SGVWC Workman Mill Rd	0.02	0.03	0.07	0.01	0.18	0.01	0.00	0.00	0.00	0.00			<b>0.32</b>	<b>0.65</b>
Interconnections from LPVCWD	4.15	0.56	0.03	0.03	2.30	1.53	3.94	2.64	3.10	2.98			<b>21.26</b>	<b>148.10</b>
<b>Subtotal</b>	<b>85.75</b>	<b>89.27</b>	<b>82.99</b>	<b>83.23</b>	<b>112.05</b>	<b>125.09</b>	<b>139.08</b>	<b>142.71</b>	<b>132.82</b>	<b>132.43</b>	<b>0.00</b>	<b>0.00</b>	<b>1125.42</b>	<b>1382.21</b>
Interconnections to LPVCWD	2.24	1.23	2.69	0.67	2.59	3.66	2.92	4.60	2.45	3.63			<b>26.68</b>	<b>139.67</b>
<b>Total Production for CIWS</b>	<b>83.51</b>	<b>88.04</b>	<b>80.30</b>	<b>82.56</b>	<b>109.46</b>	<b>121.43</b>	<b>136.16</b>	<b>138.11</b>	<b>130.37</b>	<b>128.80</b>	<b>0.00</b>	<b>0.00</b>	<b>1098.74</b>	<b>1242.54</b>

**SP 6 and SP 10  
Nitrate Concentrations  
EPA Method 300.0  
MCL = 10 mg/l**

Nitrate Concentrations September / October				
Date	SP 10	SP 6	Well	Comments
09/01/2020	8.1	8.1	5	
09/08/2020	8.2	8.2	5	
09/11/2020	8.2	8.1	5	
09/14/2020	8.1	8.1	5	
09/17/2020	8.2	8.2	5	
09/21/2020	8.4	8.4	5	
09/24/2020	8.3	8.3	5	
09/28/2020	8.4	8.4	5	
10/01/2020	8.3	8.3	5	
10/05/2020	8.0	7.9	5	
10/08/2020	8.2	8.1	5	
10/12/2020	8.4	8.4	5	
10/15/2020	8.0	7.8	2&3	
10/19/2020	8.2	8.2	5	
10/22/2020	8.2	8.0	5	
10/26/2020	8.1	8.1	5	
10/29/2020	8.2	8.2	5	

AVERAGE	8.2	8.2
MINIMUM	8.0	7.8
MAXIMUM	8.4	8.4

NOTES:

All units reported in milligrams per liter (mg/l)

MCL = Maximum Contaminant Level



112 N First St.  
La Puente, CA 91744

**Attachment 2**