



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A Regular Meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, August 13, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

**Meeting Called to Order:**

President Rojas called the meeting to order at 5:30 p.m.

**Pledge of Allegiance:**

President Rojas led the meeting in the Pledge of Allegiance.

**Directors Present:**

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director; John Escalera, Director and Henry Hernandez, Director.

**Staff Present:**

Greg Galindo, General Manager; Gina Herrera, Office Manager; Roy Frausto, Engineering and Compliance Manager and Roland Trinh, District Counsel.

**Others Present:**

No others present.

**Public Comment:**

No public comment.

**Adoption of Agenda:**

President Rojas asked for the approval of the Agenda.

Motion by President Rojas, seconded by Director Hernandez, that the Agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**Consent Calendar:**

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on July 23, 2018.
- B. Approval of District Expenses for the Month of July 2018.
- C. Approval of City of Industry Waterworks System Expenses for the Month of July 2018.
- D. Receive and File the District's Water Sales Report for July 2018.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for July 2018.
- F. Receive and File the July 2018 Water Production Report.
- G. Receive and File the City of Industry Waterworks System's April to June 2017-18 4<sup>th</sup> Quarter Report.

Motion by President Rojas, seconded by Director Hastings, to approve the Consent Calendar as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**Action/Discussion Items:**

**A.** Consideration of Notice of Proposed Adjustments in Water Rates and Charges.

- Mr. Galindo summarized the staff report that was provided in the Board meeting agenda packet. He provided a hard copy sample of the notice and reported that there were some minor non-substantive edits to the notice that staff will make before finalizing and mailing out to customers. Mr. Galindo also reported on the customer's right to protest the proposed water rate adjustments and requirements relating to the protest.

After further discussion on the notice and public hearing process, motion by Director Aguirre, seconded by Director Hastings, to approve the Notice of Proposed Adjustments to Water Rates and Charges and direct Staff to mail such notices to the Current Customers and Property Owners of record within the District's boundaries.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**B.** Consideration of Investments of the District's Reserve Funds.

- Mr. Galindo summarized the staff report provided in the Board meeting agenda packet.

Motion by President Rojas, seconded by Director Hastings, to approve the Transfer of \$50,000 of the District's Reserve Funds to the District's Local Agency Investment Fund (LAIF) Account.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**C.** Update on the Puente Valley Operable Unit Shallow Zone Project.

- Mr. Galindo reported that Northrop Grumman System Corporation did provide the District with a draft term sheet the Proposed Operation Services Agreement for the Shallow Zone South PVOU Project. He explained how the term sheet if agreed upon would allow the District to recover any cost for staff time in support of the project until a definitive agreement was entered into to operate the proposed Shallow Zone South treatment plant.
- There was some discussion between the directors and staff related to the location of the plant, the capacity of the plant and the end use of the water from the plant.
- This item was for discussion only and no action was taken.

**General Manager's Report:**

- Mr. Galindo reported that he will be out of the office the following week.
- Mr. Galindo also reported that staff has begun working with a leadership training consultant named Paul Edwards. He provided some information on the consultant's background and recent work. He added that the consultant will be working directly with Management and Supervisors.
- There was some discussion regarding the leadership training work that the consultant will be doing and on the need for the training.

**Information Items:**

- A. Upcoming Events.
  - Mrs. Herrera provided an update of the upcoming events in 2018. She verified with the Directors who will be attending the next few events.
- B. Correspondence to the Board of Directors.
  - Included in the Board Meeting Agenda Packet.

**Attorney Comments:**

- Mr. Trinh had no comments.

**Board Member Comments:**

- A. Report on events attended.
  - President Rojas reported that he attended 2 events; SCWUA Seminar on July 26, 2018 and the SGVWA Quarterly Meeting on August 8, 2018.
  - Vice President Escalera reported that he attended 2 events; SCWUA Seminar on July 26, 2018 and the SGVWA Quarterly Meeting on August 8, 2018.
- B. Other Comments.

The Board Members all wished Mr. Galindo a Happy Birthday. They thanked Staff for all of their efforts on the Water Forum. They also expressed to Roy that he did a great job on the AutoCAD drawing with respect to the Banbridge Pump Station Retrofit Design.

**Future Agenda Items:**

No Future Agenda Items.

**Adjournment:**

With no further business or comment, the meeting was adjourned at 6:14 p.m.

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William R. Rojas, President

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Greg B. Galindo, Secretary