



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, NOVEMBER 25, 2019 AT 5:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 5:33 p.m.

2. PLEDGE OF ALLEGIANCE

President Escalera led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Absent	Present	Present	Absent

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Greg Galindo; Office Clerk, Vanessa Koyama; and District Counsel, Jim Ciampa.

Public: Alfonso Contreras, Board of Director for the Upper San Gabriel Valley Municipal Water District.

4. PUBLIC COMMENTS

Mr. Contreras stated he stopped by to say hello and Happy Thanksgiving to the Board.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: Director Hastings

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: President Escalera

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

7. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of October 31, 2019.

Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments as of October 31, 2019.

Motion: Receive and File the Summary of Cash and Investments as of October 31, 2019.

1st: Director Hastings

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

B. Statement of District’s Revenue and Expenses as for October 31, 2019.

Mr. Galindo provided a summary of the Statement of Revenues and Expenses for the District as of October 31, 2019.

Motion: Receive and File the Statement of the District’s Revenue and Expenses as of October 31, 2019.

1st: Director Barajas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

C. Statement of the Industry Public Utilities’ Water Operations Revenue and Expenses as of October 31, 2019.

Mr. Galindo provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities’ Water Operations and explained the budget to date balances for various accounts.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations’ Revenue and Expenses as of October 31, 2019.

1st: Director Barajas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

8. ACTION / DISCUSSION ITEMS

A. Consideration of Job Description and Salary Range for the Operations and Maintenance Superintendent Position.

Mr. Galindo summarized his staff report on this item. He explained to the Board that he inadvertently included the wrong job description in his staff report that was provided in the Board meeting agenda packet. He then reviewed the correct job description for the proposed operations and Maintenance Superintendent position. Mr. Galindo discussed the proposed Organizational Chart and Salary Range. After was some discussion amongst the Board and Mr. Galindo on the new position a motion was made by President Escalera.

Motion: Delete the position of Engineering and Compliance Manager and approve the job description and salary range for the Operations and Maintenance Superintendent position, effective December 1, 2019. In addition, authorize the General Manager to offer an additional week of vacation benefit to a prospective candidate.

1st: President Escalera

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

B. Consideration to Approve the District’s 2019 Newsletter for Distribution to the District’s Customers.

Mr. Galindo presented the draft 2019 Newsletter and expressed that there are still some final edits that will need to be made. President Escalera expressed concerns regarding the water treatment graphic on the last page and how the public would interpret it. Mr. Galindo proposed to include a link to the District’s annual water quality report. After further discussion, a motion was made by Director Hastings.

Motion: Authorize the General Manager to make final corrections to the 2019 Newsletter and Distribute to District’s Customers when complete.

1st: Director Hastings

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

C. Receive and File the Study Prepared by Stetson Engineers of the Project Nitrate Concentrations at the District’s Wellfield.

Mr. Galindo reviewed the final conclusion of the Study with the Board and explained some of the graphics and charts included in the report. He stated that the conclusion of the Study is that Nitrate levels at the District’s Wellfield will potentially reach 20 parts per million in 15 years. There was discussion amongst the Board and staff on the future nitrate treatment system. After discussion a motion was made by Director Hastings.

Motion: Receive and File the Study Prepared by Stetson Engineers on the Projected Nitrate Concentrations at the District’s Wellfield.

1st: Director Hastings

2nd: Director Cesar

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

9. ENGINEERING AND COMPLIANCE MANAGER’S REPORT

Mr. Galindo reviewed some of the items that were included in the Engineering and Compliance Manager’s Report and then a motion was made by Director Barajas.

Motion: Receive and File the Engineering and Compliance Manager’s Report.

1st: Director Barajas

2nd: Director Hastings

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Absent	Yes	Yes	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

10. WORKSHOP ON THE 2020 DISTRICT BUDGET

Mr. Galindo presented the 2019 projected year end figures of the District’s revenues and expenses and also presented the draft 2020 budget. He reviewed each budget category and explained the proposed budget projections for revenue and expenses. He also reviewed with the Board the proposed capital improvements for 2020. He stated that he was presenting this draft budget for discussion and that a final budget will be provided for the Board’s consideration at either the December 9th or December 16th Board of Directors meeting. There was much discussion during the workshop on the proposed Budget. Direction was provided to staff, but no formal action was taken.

11. General Manager’s Report

Mr. Galindo had no items to report.

12 OTHER ITEMS

A. Upcoming Events.

Mrs. Koyama reviewed upcoming events with the Board and verified what events each member would be attending.

B. Information Items.

Included in Board Packet.

13 ATTORNEY’S COMMENTS

Mr. Ciampa wished everyone a Happy Thanksgiving.

14 BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Escalera reported that he attended 2 events: SGVWA Annual Meeting and SCWUA Monthly Meeting.

Director Barajas reported that he attended 1 event: SGVWA Annual Meeting.

B. Other Comments.

President Escalera wished everyone a Happy Thanksgiving.

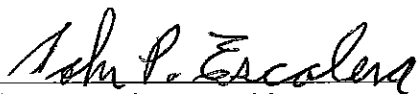
15 FUTURE AGENDA ITEMS

None.

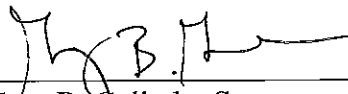
16 ADJOURNMENT

President Escalera adjourned the meeting at 7:07 p.m.

Attest:



John P. Escalera, President



Greg B. Galindo, Secretary