



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, DECEMBER 16, 2019 AT 5:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 5:32 p.m.

2. PLEDGE OF ALLEGIANCE

President Escalera led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Present	Present	Absent	Absent

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Customer Service & Accounting Clerk, Vanessa Koyama and District Counsel, Andy Turner.

Public: Cindy Byerrum of Platinum Consulting (District Consultant).

4. PUBLIC COMMENTS

There were no comments from the public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: Vice President Hernandez

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: President Escalera

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

7. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of November 30, 2019.

Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments as of November 30, 2019.

Motion: Receive and File the Summary of Cash and Investments as of November 30, 2019.

1st: Director Barajas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

B. Statement of District’s Revenue and Expenses as for November 30, 2019.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District as of November 30, 2019 and explained the budget to date balances for various accounts. She explained that we are closing in on the end of the calendar year and that there would be several entries made within the next few months to close the year out.

Motion: Receive and File the Statement of the District’s Revenue and Expenses as of November 30, 2019.

1st: Director Barajas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

C. Statement of the Industry Public Utilities’ Water Operations Revenue and Expenses as of November 30, 2019.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities’ Water Operations and explained the budget to date balances for various accounts. She also mentioned that the 2018-19 Fiscal Year audit for IPU was coming to an end and that we should be issuing the City of Industry a check shortly for their earned revenues.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations’ Revenue and Expenses as of November 30, 2019.

1st: Director Barajas

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

8. ACTION / DISCUSSION ITEMS

A. Discussion Regarding the Acquisition of a Loan for the District’s Recycled Water Project and Nitrate Treatment System Project.

Mr. Galindo discussed with the Board the need to secure a loan to fund significant capital improvement projects. Mrs. Cindy Byerrum provided information on the types of loan that would be available to the District. She also reported on the possible loan interest rates, loan conditions and fees to acquire the loan. Mr. Galindo reported that staff will continue to pursue proposals for loans to bring to the Board for consideration. After some discussion amongst the Board and staff no action was taken.

B. Review and Approve the Proposed District Budget for Period Ending December 31, 2020.

Mr. Galindo presented the summary page and briefly reviewed the final budget document with the Board. After a brief discussion, a motion was made by President Escalera.

Motion: Approve the Proposed District Budget for Period Ending December 31, 2020.

1st: President Escalera

2nd: Vice President Hernandez

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

C. Consideration to Award Contract, for the Construction of the District’s Recycled Water Project – Phase 1, to W.A. Rasic Construction.

Mr. Galindo reviewed the staff report on the item and discussed the bids that were received. He also provided updated cost projections for the project now that bids were received. He provided some information on other services that will be required to support this project. After some discussion between the Board and staff, a motion was made by President Escalera.

Motion: Award contract of the District’s Recycled Water Project – Phase 1 to W.A. Rasic construction and authorize the General Manager to enter into a construction contract with W. A. Rasic in the amount of \$1,598,480. In addition, authorize a contingency amount of \$160,000 for the construction contract, to be expended in accordance with the District’s purchasing policy.

1st: President Escalera

2nd: Director Barajas

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

9. GENERAL MANAGER’S REPORT

Mr. Galindo introduced the District’s new Operations and Maintenance Superintendent, Mr. Paul Zampielo. Mr. Zampeillo provided information to the Board on his work experience and he stated that he was very happy to join the District’s team and thanked the Board for the opportunity.

10. OTHER ITEMS

Mr. Galindo discussed upcoming local events as well as a tour at the MWD Regional Recycled Water Purification Plant in Carson in January.

11. ATTORNEY’S COMMENTS

Mr. Turner had no comments.

12. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Escalera reported that he attended (1) event - SCWUA.

Vice President Hernandez reported that he attended (1) event – SCWUA.

Director Rojas reported that he attended (1) event - SCWUA.

Director Hastings reported that he attended (1) event – SCWUA.

B. Other Comments.

President Escalera thanked the staff for a great Christmas Party.

A break was taken at 6:05 p.m. Prior to entering Closed Session.

13. CLOSED SESSION

Public Employee Performance Evaluation.

Position: General Manager.

14. REPORT ON CLOSED SESSION

Mr. Turner reported that a closed session was held to conduct a performance evaluation of the General Manager. The Board gave input and deemed the General Manager’s performance as satisfactory and no other reportable action was taken.

15. ADDITIONAL ACTION/DISCUSSION ITEM

Consideration of Compensation Adjustment for the District’s General Manager.

President Escalera stated that Mr. Galindo’s evaluation was excellent and he recommended a salary adjustment to increase Mr. Galindo’s salary to \$170,000, which would include the cost of living adjustment. President Escalera added that he reviewed the salary ranges of other water district general managers and the \$170,000 salary is still below the average. Director Barajas stated that he agreed with the recommended adjustment. Vice President Hernandez asked Mr. Galindo what his current salary was, Mr. Galindo responded that his current salary was \$158,550 a year. Vice President Hernandez stated that he agreed with the recommended adjustment. After a brief discussion a motion was then made by Director Barajas.

Motion: Adjust the General Manager's annual salary to \$170,000, which includes a cost of living adjustment.

1st: Director Barajas

2nd: President Escalera

	Escalera	Hernandez	Barajas	Hastings	Rojas
Vote	Yes	Yes	Yes	Absent	Absent

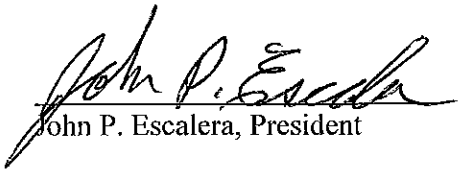
Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent.

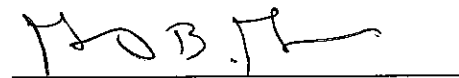
Mr. Galindo thanked the Board.

16. ADJOURNMENT

President Escalera adjourned the meeting at 7:07 p.m.

Attest:


John P. Escalera, President


Greg B. Galindo, Secretary