



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, September 25, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

**Meeting Called to Order:**

President Hastings called the meeting to order at 5:30 pm.

**Pledge of Allegiance**

President Hastings led the meeting in the Pledge of Allegiance.

**Directors Present:**

David Hastings, President; Charles Aguirre, Director and John P. Escalera, Director.

**Directors Absent:**

William R. Rojas, Vice President and Henry Hernandez, Director.

**Staff Present:**

Greg Galindo, General Manager; Rosa Ruhlman, Board Secretary; Gina Herrera, Customer Service/Accounting Supervisor; Roy Frausto, Compliance Officer and Project Engineer and Roland Trinh District Counsel.

**Others Present:**

No members of the public present.

**Adoption of Agenda:**

President Hastings asked for the approval of the agenda.

Motion by Director Aguirre seconded by Director Escalera, that the agenda be adopted as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

**Consent Calendar:**

President Hastings asked for the approval of the Consent Calendar:

- Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 28, 2017.
- Approval of the Minutes of the Regular Meeting of the Board of Directors held on September 11, 2017.

Motion by Director Escalera, seconded by President Hastings, to approve the consent calendar as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

**Financial Reports:**

**A. Summary of Cash and Investments as of August 31, 2017.**

- Mr. Galindo presented the cash and investment summary. The District's total cash and investments total over \$3.1M. He also stated that at the last Board meeting, the Board approved the reinvestment of \$55,000 CD for 18 months at 1.6%.
- Mr. Galindo reported that the Industry Public Utilities Water Operations checking account balance is \$545,422.00.

Motion by Director Aguirre, seconded by Director Escalera, to receive and file the Summary of Cash and Investments as of August 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

**B. Statement of the District's Revenues and Expenses as of August 31, 2017.**

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the District and Treatment Plant operations. She reported that we are eight months into the year and we are at 67% of budget and remain on target remain on target.

After further discussion, motion by President Hastings, seconded by Director Escalera, to receive and file the Statement of the District's Revenues and Expenses as of August 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

**C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of August 31, 2017.**

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the City of Industry Waterworks System. She stated that this report is for the first two months of the new fiscal year 2017-18.

Motion by Director Aguirre, seconded by Director Escalera, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of August 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

**Discussion Item:**

Discussion Regarding Proposals for a Comprehensive Water Rate and Fee Study.

- Mr. Galindo reported that Staff drafted a Request for Proposal (RFP) for a comprehensive Water Rate and Fee Study and was distributed to four consulting firms who are experienced in these types of studies. He stated that two proposals were received; Raftelis Financial Consultants and NBS Financial Services. Both firms submitted excellent proposals and Staff is going through the selection process.
- Mr. Galindo will bring back one of the Proposals for approval at the next Board meeting.

- Director Escalera asked when would the rate increase be in effect. Mr. Galindo responded that the goal is to mail out the Prop 218 public notification around the middle of summer 2018 and institute the rate increase after September 15, 2018.

There was additional discussion, but no action was required at this time.

#### **Project Engineer's Report:**

Mr. Frausto presented his report: (See memo)

- Mr. Frausto provided a memorandum of the activities he worked on during the month of August 2017 and highlighted some of those items in his report.
- Mr. Galindo complimented Mr. Frausto for doing a great job moving the projects along.

Motion by Director Escalera seconded by Director Aguirre, to receive and file the Project Engineer's report as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre and Escalera.

Nays: None.

Absent: Rojas and Hernandez.

#### **General Manager's Report:**

- Mr. Galindo provided a brief update on legislative issues. SB 623 and the two water conservation bills are now two-year bills.
- He reported that he will be gone for three days attending the Tri-State Conference along with two employees, Mr. Bowman and Mr. Clark.

#### **Information Items:**

##### **A. Upcoming Events.**

- Mrs. Ruehlman provided an update on the upcoming events for 2017, and who will be attending. She informed the Board that the SCWUA Luncheon was canceled for this month since they had the Vendor's Fair. They typically have one event per month.
- Mr. Galindo stated that the next San Gabriel Valley Water Association Quarterly event will be a breakfast to be held at the Pomona Valley Mining Company.
- Mrs. Ruehlman updated the Board on the La Puente Jr. All American Football League. She reported that the coordinator of the event contacted the District requesting water for their away games. Staff delivered ten (10) cases water for the league this past week at a total cost of \$50.00.

##### **B. Correspondence to the Board of Directors.**

No correspondence provided.

#### **Attorney Comments:**

Mr. Trinh had no comments.

#### **Board Member Comments:**

##### **A. Report on events attended.**

- President Hastings, Directors Aguirre and Escalera attended the SCWUA Vendors Fair on September 14, 2017.

##### **B. Other comments.**

- Director Aguirre asked about Dr. Richard Shope, who is doing public outreach at various schools teaching kids about the water industry, if he could attend a Board meeting, (every fourth meeting) to provide an update. Mr. Galindo responded that Staff attended one of his programs that Dr. Shope put together for the 6<sup>th</sup> Grade Class at Workman Elementary School

and it was very successful. Mr. Galindo shared that he had asked Dr. Shope to let the District know when he has developed a program for the High School and St. Joseph School.

**Future Agenda Items:**

- No future items.

**Adjournment:**

There is no further business or comment, the meeting was adjourned at 6:20 p.m.

---

David Hastings, President

---

Rosa B. Ruehlman, Secretary