



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Tuesday, November 13, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Rojas called the meeting to order at 5:30 p.m.

Pledge of Allegiance:

President Rojas led the meeting in the Pledge of Allegiance.

Directors Present:

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director; David Hastings, Director and Henry Hernandez.

Staff Present:

Greg Galindo, General Manager; Gina Herrera, Office Manager; Roy Frausto, Engineering & Compliance Manager and Roland Trinh, District Counsel.

Others Present:

None

Public Comment:

None

Adoption of Agenda:

President Rojas asked for the approval of the Agenda.

Motion by President Rojas, seconded by Director Hernandez, that the Agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Consent Calendar:

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on October 8, 2018.
- B. Approval of the Minutes of the Special Meeting of the Board of Directors held on October 15, 2018.
- C. Approval of District Expenses for the Month of October 2018.
- D. Approval of City of Industry Waterworks System Expenses for the Month of October 2018.
- E. Receive and File the District's Water Sales Report for October 2018.
- F. Receive and File the City of Industry Waterworks System's Water Sales Report for October 2018.

G. Receive and File the Water Production Report for October 2018.

H. Receive and File the City of Industry Waterworks System First Quarter Report of FY2018-19.

Motion by Director Aguirre, seconded by President Rojas, to approve the Consent Calendar as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Financial Reports:

A. Summary of Cash and Investments as of September 30, 2018.

- Mr. Galindo provided a summary of the balances in each account provided in the Summary of Cash and Investments.

Motion by Vice President Escalera, seconded by Director Hastings, to receive and file the Summary of Cash and Investments as of September 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of September 30, 2018.

- Mrs. Herrera presented a summary of the Statement of Revenues and Expenses for the District and explained the budget to date balances for various accounts.

Motion by President Rojas, seconded by Director Hastings, to receive and file the Statement of the District's Revenues and Expenses as of September 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of September 30, 2018.

- Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the City of Industry Waterworks and explained the budget to date balances for various accounts.

Motion by Director Hastings, seconded by Director Aguirre, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of September 30, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

Action/Discussion Items:

A. Consideration of Rescheduling the November 26, 2018, Regular Board of Director's Meeting.

- Mr. Galindo stated that he and President Rojas would be attending the ACWA-JPIA Committee Meeting on this date and would like to reschedule the meeting.

After a brief discussion, motion by President Rojas, seconded by Vice President Escalera, to Reschedule the November 26, 2018, Regular Board of Director's Meeting to Tuesday, November 20, 2018.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

B. Discussion Regarding Schedule for the Regular and Special Board Meetings for the Remainder of 2018.

- Mr. Galindo discussed the schedule of Board events for the remainder of the calendar year.

- Mr. Galindo reported that the District recognized Holidays of Christmas and New Year's Day land on a Tuesday this year with Christmas Eve and New Year's Eve, which are not District Holidays, being on Mondays. Mr. Galindo stated that the District the Main Office may be closed depending on the number of employees that request a vacation day for Christmas Eve and New Year's Eve. He expects customer traffic at the main office to be very minimal on these days and does not foresee any major impacts to customers.

After some discussion amongst the Board members on the schedule and the Office potentially being closed, direction to staff was given but no formal action was taken.

C. Consideration of Los Angeles County Water Agency Mutual Assistance Agreement.

- Mr. Galindo summarized his Staff Report that was provided in the Board meeting agenda packet.
- Mr. Galindo added additional information regarding the emergency response training that the District staff recently received through the Public Water Agencies (PWAG) Emergency Response Coordination Program.
- Mr. Galindo reported that in June of 2017, the Board approved the Memorandum of Understanding Regarding Public Water Agencies Group (PWAG) Emergency Preparedness Coordinator Position, which committed the District to share the cost of an Emergency Response Coordinator with 16 other water agencies in Los Angeles County.
- Mr. Galindo summarized that the Mutual Aid Agreement will provide:
 - The water agencies that are involved in the Program with a means to receive mutual aid quickly following a localized or a more wide-spread catastrophic disaster or declared emergencies.
 - The resources to respond and recover more quickly from a disaster.
 - A mutual assistance program consistent with other statewide mutual aid programs and the Standardized Emergency Management System and the National Incident Management System.
 - A forum for developing and maintaining emergency contacts and relationships.
- He stated that by entering the Mutual Assistance Program, the District is not required to respond to other agencies emergencies. There is no immediate fiscal impact from entering this agreement, however any agency requesting assistance will reimburse the responding agency for personnel, equipment and material.

After some discussion, motion by President Rojas, seconded by Director Aguirre, to approve Los Angeles County Water Agency Mutual Assistance Agreement.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

D. Discussion on Water Quality at the District's Well Field.

- Mr. Galindo presented information on the recent water quality sampling results from the District's well field and provided an update on the discussions with the Cooperating Respondents on the next step forward in working toward adding Nitrate treatment and the District's treatment facility.
- Mr. Trinh provided a summary of the provisions in the 2017 BPOU Agreement related to Nitrate treatment.
- Mr. Galindo provided some additional information on various options the District has moving forward with nitrate treatment and stated that the options should be further discussed. He recommended that President Rojas form an ad hoc committee to deal with this matter.

After much discussion, President Rojas created an ad hoc committee and appointed Vice President Escalera and Director Hastings to the committee.

Engineering & Compliance Manager's Report

- Mr. Frausto provided additional information on several items included in his monthly report.

After discussion on a few of the items included in Mr. Frausto's report, motion by President Rojas, seconded by Director Aguirre, to receive and file the Engineering and Compliance Manager's Report as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo provided some information on LA County's Measure W and there was a discussion of some specifics of the new parcel tax.
- Mr. Galindo reported that he received positive feedback from the City of Industry on the District's performance in managing and operating the City's water system. He added that staff will be provided a tour of the City's water system to City staff in the coming week.

Other Items:

A. Upcoming Events.

- Mrs. Herrera provided an update on upcoming events and verified with the Directors who will be planning on attending the next few events.
- She gave the Board information on the upcoming Christmas/Retirement Party.

B. Correspondence to the Board of Directors.

- Included in the Board Meeting Agenda Packet.

Attorney Comments:

Mr. Trinh reported that after much deliberation and thought he has decided to resign his position at Lagerlof, Senecal, Gosney & Kruse LLP. His last meeting with the District will be the November 20, 2018 meeting. Mr. Trinh expressed his pleasure working with the Board and Staff and that he will miss everyone.

Board Member Comments:

A. Report on events attended.

- President Rojas reported that he attended 2 events; SCWUA – Great California Shakeout and AWWA 2018 Annual Fall Conference.
- Vice President Escalera reported that he attended 2 events; SCWUA – Great California Shakeout and AWWA 2018 Annual Fall Conference.
- Director Aguirre reported that he attended 1 event; SCWUA – Great California Shakeout.
- Director Hernandez reported that he attended 1 event; SCWUA – Great California Shakeout.

B. Other comments.

- None

Future Agenda Items:

No Future Agenda Items.

Adjournment:

With no further business or comment, the meeting was adjourned at 6:38 p.m.

William R. Rojas, President

Greg B. Galindo, Secretary