



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, July 9, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

**Meeting Called to Order:**

President Rojas called the meeting to order at 5:30 p.m.

**Pledge of Allegiance:**

President Rojas led the meeting in the Pledge of Allegiance.

**Directors Present:**

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director; John Escalera, Director and Henry Hernandez, Director.

**Staff Present:**

Greg Galindo, General Manager; Gina Herrera, Office Manager and Roland Trinh, District Counsel.

**Others Present:**

Ms. Susan Reyes, Legislative Aid for State Senator Ed Hernandez.

**Public Comment:**

Mr. Galindo introduced Ms. Susan Reyes and the Board welcomed her to the Board meeting.

**Adoption of Agenda:**

President Rojas asked for the approval of the agenda.

Motion by Vice President Escalera, seconded by President Rojas, that the agenda be adopted as presented.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**Consent Calendar:**

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on June 25, 2018.
- B. Approval of District Expenses for the Month of June 2018.
- C. Approval of City of Industry Waterworks System Expenses for the Month of June 2018.
- D. Receive and File the District's Water Sales Report for June 2018.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for June 2018.
- F. Receive and File the Water Production Report for June 2018.
- G. Receive and File the Report on Director Expenses for the Second Quarter of 2018.

Motion by Director Aguirre, seconded by President Rojas, to approve the Consent Calendar as presented.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

**Action/Discussion Items:**

- A.** Consideration of Comprehensive Water Rate Study Prepared by Raftelis Financial Consultants, Inc.
- Mr. Galindo summarized the timeline and process to complete the Comprehensive Water Rate and Fee Study.
  - Mr. Galindo stated that the recommended action was to receive and file the Water Rate Study Report, which does not bind the Board to enact the recommended rate adjustments; however, any adjustments to the water rates must be supported by a cost of service analysis.
  - Mr. Galindo provided a presentation (enclosed) to the Board that summarized the sections of the Water Rate Study Report and its findings. He highlighted the difference between the preliminary findings of the study that were presented to the Board in May and the final report findings.
  - During the presentation, there was a discussion regarding the District's reserve policy and the need to update the policy.
  - During the presentation, there was a discussion regarding how the District's rates compare to other water purveyors in the area and on the affordability of the District's water rates.
  - Director Aguirre requested that when we provide outreach material that we highlight how the District's rates compare to other purveyors.

After further discussion, motion by Director Aguirre, seconded by President Rojas, to receive and file the Water Rate Study.

Motion approved by the following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez.

Nays: None.

- B.** Consideration of Capacity Fee Report Prepared by Raftelis Financial Consultants, Inc.
- Mr. Galindo provided a presentation (enclosed) to the Board that highlighted the findings of the Capacity Fee Report. He requested that the Board postpone the action to receive and file the report until he can validate a couple of figures in which the findings are based on.
  - During the presentation there was discussion regarding who the fee applies to and how it is currently charged.

After further discussion, no action was taken.

- C.** Discussion on Changes to the District's Miscellaneous Fees.
- Mr. Galindo provided a short presentation (enclosed) to the Board that summarized the proposed changes to the District's Miscellaneous Fees and the methodology used to substantiate each fee.
  - During the presentation, there was a discussion on the disconnection processing fee and the reconnection after hour's fee.
  - Mr. Galindo stated that a final recommendation for a change to the miscellaneous fees will be made along with the adoption of the water rate adjustments or shortly thereafter. He added that with all the proposed changes in rates and fees that an update to the District's rules and regulations for water service should be considered in October of this year.

After further discussion on some of the fees and the timing of instituting the change in fees, no Director objected to staff finalizing the recommendation for a change in miscellaneous fees to bring back to the Board for consideration, no action was taken.

**D. Consideration of the District's 2018 Summer Newsletter.**

- Mr. Galindo summarized the articles in the Newsletter and pointed out a couple corrections that should be made before staff finalizes the Newsletter and sends out to the District' Customers.
- Presented Rojas inquired about the District's Houseline Retrofit Program and Director Aguirre requested that information on the District's programs be added.
- Mr. Galindo responded that the Houseline Retrofit Program is still active and that the information requested can be added to the Newsletter.

Motion by Director Aguirre, seconded by Director Hernandez, to approve the District's 2018 Summer Newsletter with the recommended changes and direct staff to distribute to the District's Customers.

**E. Consideration of Single Pass Ion Exchange Resin Replacement Services.**

- Mr. Galindo summarized staff report included in the Board Agenda Packet on this item.

After a brief discussion, motion by President Rojas, seconded by Director Hastings, to authorize the General Manager to enter into an agreement with Evoqua Water Technologies for Resin Replacement Services.

**General Manager's Report:**

- Mr. Galindo reported that he did confirm that the extension to the Prop 84 Grant for the District's Recycled Water Project was granted to December 31, 2019.
- He reported on staff's efforts to be near max water storage capacity in preparation for the 4<sup>th</sup> of July and the heat wave the occurred over the last week.
- He reported that the field personnel will be getting new uniforms through a uniform service in the coming months.
- He reported that the motion graphic video is near completion.
- He also reported that staff has been notified by the vendor the District uses to supply the Ultra High-Efficiency Toilets for its program, that the cost for the toilets is increasing by \$15.00.

After some discussion on the items Mr. Galindo reported, no action was taken.

**Information Items:**

**A. Upcoming Events.**

- Mrs. Herrera provided an update on the upcoming events in 2018. She verified with the Directors who will be planning on attending the next few events.

**B. Correspondence to the Board of Directors.**

- Included in the Board Meeting Agenda Packet.

**Attorney Comments:**

- Mr. Trinh had no comments.

**Board Member Comments:**

**A. Report on events attended.**

- None.

**B. Other comments.**

- Director Aguirre asked to close this meeting in memory of Anita Perez, who recently passed away. She was a long time resident of La Puente and was very involved in the community.

**Future Agenda Items:**

No Future Agenda Items.

**Adjournment:**

With no further business or comment, the meeting was adjourned in memory of Anita Perez at 7:03 p.m.

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William R. Rojas, President

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Greg B. Galindo, Secretary