



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, May 15, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

Meeting called to order:

President Hastings called the meeting to order at 5:30 pm.

Pledge of Allegiance

President Hastings led the meeting in the Pledge of Allegiance.

Directors present:

David Hastings, President; William Rojas, Vice President; Charles Aguirre, Director; John Escalera, Director and Henry Hernandez, Director

Staff present:

Greg Galindo, General Manager; Rosa Ruhlman, Board Secretary; Roy Frausto, Compliance Officer/Project Engineer and Roland Trinh, District Counsel.

Others Present:

No members of the public present.

Adoption of Agenda:

President Hastings asked for the approval of the agenda.

Motion by Director Escalera, seconded by President Hastings, that the agenda be adopted as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Consent Calendar:

President Hastings asked for the approval of the Consent Calendar.

A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on April 24, 2017.

B. Approval of District Expenses for the Month of April 2017.

C. Approval of City of Industry Waterworks System Expenses for the Month of April 2017.

D. Receive and File the District's Water Sales Report for April 2017.

E. Receive and File the City of Industry Waterworks System's Water Sales Report for April 2017.

F. Approval of Attendance to Water 101 Event at Upper San Gabriel Valley Municipal Water District on May 16m, 2017 in Monrovia, CA.

Motion by President Hastings, seconded by Director Escalera, to approve the consent calendar as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Action/Discussion Items:

- A.** Consideration of Resolution No. 246 Adopting the District's 2017 Water Master Plan.
- Mr. Galindo presented Resolution No. 246 to approve the final 2017 Water Master Plan (Plan). He added that Staff will utilize this plan to prepare and complete selected projects and make the needed improvements in the District's system. He stated that each of the improvements projects listed in the plan will be brought before the Board for consideration.
 - Director Escalera asked when will the Water Rate Study begin. Mr. Galindo responded that he anticipates to have a Request for Quotation to go out within the next month and will bring back quotes and the selection process will be the one who best fits our criteria to do the study and also included a study on connection fees.

After further discussion, motion by Director Aguirre, seconded by Vice President Rojas, to approve Resolution No. 246 the 2017 Water Master Plan as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- B.** Consideration of Re-Investment of \$150,000 of District Reserve Funds Consistent with the Offer Sheet Prepared by Dewane Investments Strategies, Dated May 12, 2017.
- Mr. Galindo reported that one of the CD's for \$150,000 is maturing on May 25, 2017, currently earning .85% for 15 months.
 - Mr. Galindo provided a summary Offer Sheet of the current CDs including the proposed CD prepared by Dewane Investment Strategies. The proposed CD is 1.45% for 18 months and the maturity date would be November 19, 2018.
 - Mr. Galindo reminded the Board that based on the Investment Policy; it is the Board who has the authority to make investment decisions.

After further discussion, motion by Director Aguirre, seconded by Director Hernandez, to authorize the General Manager to re-invest \$150,000 in certificates of Deposit of the same quality at the most favorable coupon rate available at the time of acquisition consistent with the offer sheet dated 12, 2017.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- C.** Discussion Regarding the District's Involvement in the Public Water Agencies Group and Cost Sharing of an emergency Preparedness Coordinator.
- Mr. Galindo shared the history about the Public Water Agency Group (PWAG) and when it was formed. Currently, there are seventeen water agencies that are part of PWAG and all of them are in the Los Angeles County and share County wide issues. Lagerlof, Senecal, Gosney and Kruse are the attorneys who provide legal services and prepare legislative analysis on legislation that may impact these agencies. The group meets quarterly and the cost is 1/17 share of attorney's time.
 - Mr. Galindo shared that eleven out of the seventeen agencies have identified a need for emergency preparedness coordination. He stated that an Ad hoc committee was created consisting of Rowland Water District, Walnut Water District, Newhall County Water District and our District to discuss the process on how we can benefit from each other when it comes to an emergency situation. It was concluded that there is a need for an Emergency Preparedness Coordinator. This position will help coordinate with water districts that may need assistance with

equipment, contact other water districts for assistance, contacting contractors and assisting with obtaining types of reimbursement.

- Mr. Galindo stated there is an MOU being drafted that will solidify our involvement and the cost will be in addition to the current PWAG cost. The cost for participation will be split by the agencies based on their size. He estimates the District's cost to be \$6,000 per year. He added participation may be opened to mutual water companies as well and this may lower the cost.
- Mr. Galindo will provide more information at a future meeting.

During discussion, there was positive feedback in support of this involvement for an Emergency Preparedness Coordinator

Discussion only, no action required at this time.

D. Discussion Regarding the Utilization of OPARC Services to Paint District Fire Hydrants.

- Mr. Galindo shared that OPARC is a non Profit Organization that helps adults with disabilities.
- Mr. Galindo is proposing to utilize OPARC Services to paint the District's fire hydrants. He plans on utilizing the services one day a week at a rate of \$56.00 per hour for a crew.
- Mr. Galindo shared that Rowland Water District utilizes them and are very pleased with their services.
- Mr. Galindo stated he will proceed ensuring the cost remain within our budget and will have District Counsel review the contract for OPARC Services before utilizing their services.

During discussion, there was positive feedback in support of the District utilizing OPARC Services, which will free up field staff to work on other projects.

Discussion only, no action required.

E. Consideration of Sponsorship of the American Cancer Society's "Relay for Life".

- Mrs. Ruhlman reported that this is the sixth year the District has received a correspondence requesting sponsorship for the Relay for Life event, which will be held at the La Puente Park on June 3-4, 2017. She added that the Board in prior years has sponsored \$200 and also Staff has provided the District's banner to display at the park.

Motion by Director Escalera, seconded by Director Hernandez, to sponsor \$200 to the American Cancer Society's upcoming Relay for Life.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Project Engineer's Report: (See memorandum)

- Mr. Frausto provided a memorandum of the activities he and Staff worked on during the month of April 2017, and highlighted some of those items in his report.
- Mr. Galindo provided an update on the nitrate level in Well No. 3 is near the MCL under the new methodology. Staff will be drafting a permit amendment to account for changes in treatment plant operations and use of new ion exchange resin. He stated this will more than likely change the treatment classification from a T-3 to a T-4 treatment facility.

After further discussion, motion by Director Escalera, seconded by Vice President Rojas, to receive and file the Project Engineer's Report as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

General Manager's Report:

Mr. Galindo presented his report:

- Mr. Galindo provided a memorandum of the activities he and Staff worked on in the month of April 2017.

- He reported that Staff has begun working on a Draft of the District's Summer Newsletter.
- He reported that on the recent rain storm on May 7th, the perception was .6 to .8 inches.

Motion by Vice President Rojas, seconded by Director Hernandez, to receive and file the General Manager's Report as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Information Items:

A. Upcoming Events.

- Mrs. Ruehlman presented an update on the upcoming events.
- Mrs. Ruehlman stated that Vice President Rojas and Director Escalera will be attending the Water 101 at Upper District in Monrovia.
- Mrs. Ruehlman shared that President Hastings, Vice President Rojas and Director's Aguirre and Escalera will be attending the San Gabriel Valley Water Association Quarterly Luncheon at the South Hills Country Club in West Covina.
- President Hastings, Vice President Rojas and Directors Aguirre and Escalera stated they will attend the upcoming SCWUA on May 25, 2017.

B. Correspondence to the Board of Directors

- SCUWA flyer for upcoming event.
- Mrs. Ruehlman shared that the ACWA Region 8 is seeking candidates interested in joining the Region 8 Board.
- Mrs. Ruehlman stated that the County Registrar Recorder will be mailing out notices informing the registered voters in the District's service area regarding the change of Board of Directors elections from odd to even years.

Attorney comments:

- Mr. Trinh reported the 2017 BPOU Project Agreement is now in place.

Board member comments:

A. Report on events attended.

- President Hastings and Director Hernandez attended the ACWA 2017 Spring Conference; and Vice President Rojas attended the ACWA JPIA portion of the ACWA Spring Conference.
- President Hastings, Vice President Rojas and Director's Aguirre and Escalera attended the SCWUA on April 27, 2017.

B. Other comments.

- Board members had no other comments

Future agenda items:

- No future items.

Adjournment:

There is no further business or comment, the meeting was adjourned 6:40 p.m.

David Hastings, President

Rosa B. Ruehlman, Secretary