



AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, JULY 11, 2022, AT 5:30 PM**

TELECONFERENCE ACCESS: Pursuant to Government Code Section 54953, as amended by AB 361, as a precaution to protect staff, our constituents, and elected officials, the La Puente Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

WEBSITE: WWW.ZOOM.COM

MEETING ID: 823 6975 3992

DIRECT MEETING LINK:

[HTTPS://US02WEB.ZOOM.US/J/82369753992](https://us02web.zoom.us/j/82369753992)

JOIN BY PHONE

PHONE NUMBER: (669) 900-9128

ACCESS CODE: 823 6975 3992#

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas____ Vice President Hernandez____ Director Argudo____

Director Barajas____ Director Escalera____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on June 27, 2022.

- B. Approval of District's Expenses for the Month of June 2022.
- C. Approval of City of Industry Waterworks System Expenses for the Month of June 2022.
- D. Receive and File the District's Water Sales Report for June 2022.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for June 2022.

7. ACTION / DISCUSSION ITEMS

- A. Consideration of Change Order No. 2 From Geosyntec Consultants for the Engineering Permitting Support Services for the Nitrate Treatment System Project.

Recommendation: Authorize the General Manager to Approve Change Order No. 2.

- B. Discussion Regarding the Subject Matter of the District's Summer Newsletter

Recommendation: Board Discretion

8. GENERAL MANAGER'S REPORT

9. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

10. ATTORNEY'S COMMENTS

11. CLOSED SESSION

- A. Conference with legal counsel – Existing Litigation
Subdivision (a) of Government Code Section 54956.9.

Name of Case: *La Puente Valley County Water District v. Jeanette and David Hwang Family Limited Partnership, et al.*, Los Angeles Superior Court Case No. 21STCV24404.

12. CLOSED SESSION REPORT

13. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

POSTED: Friday, July 8, 2022

President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT
FOR MONDAY, JUNE 27, 2022, AT 5:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Rojas led the meeting in the Pledge of Allegiance.

3. ROLL CALL OF THE BOARD OF DIRECTORS

President Rojas	Vice President Hernandez	Director Argudo	Director Barajas	Director Escalera
Present Via Teleconference	Present Via Teleconference	Absent	Present Via Teleconference	Present Via Teleconference

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Office Manager, Gina Herrera; Customer Service and Accounting Clerk, Vanessa Koyama; Operations & Maintenance Superintendent, Paul Zampielo; Water Treatment & Supply Superintendent, Cesar Ortiz and District Counsel, Jim Ciampa all present via teleconference.

Public: Irene Medina and Shaunte Maldonado were present via teleconference.

4. PUBLIC COMMENTS

No comments from the public.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: President Rojas

2nd: Vice President Hernandez

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

Director Argudo entered the meeting at approximately 5:32 p.m.

6. APPROVAL OF CONSENT CALENDAR

Motion: Approve Consent Calendar as Presented.

1st: President Rojas

2nd: Vice President Hernandez

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

7. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of May 31, 2022.

Mr. Frausto provided a summary of the balances in each account provided in the Summary of Cash and Investments.

Motion: Receive and File the Summary of Cash and Investments as of May 31, 2022.

1st: Director Escalera

2nd: President Rojas

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

B. Statement of the District’s Revenue and Expenses as of May 31, 2022.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District as of May 31, 2022.

Motion: Receive and File the Statement of the District’s Revenue and Expenses as of May 31, 2022

1st: Director Argudo

2nd: Director Barajas

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

C. Statement of the Industry Public Utilities’ Water Operations Revenue and Expenses as of May 31, 2022.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities’ Water Operations.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations’ Revenue and Expenses as of May 31, 2022.

1st: Director Escalera

2nd: Director Barajas

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

8. PRESENTATION BY FEDAK & BROWN LLP OF THE DISTRICT’S 2021 AUDITED FINANCIAL REPORT

Mr. Chris Brown, Partner with Fedak & Brown LLP, provided a presentation of the District’s 2021 Audited Financial Report. After Mr. Brown’s presentation, he closed by stating that it was another year of a clean opinion and no identification of any material weakness within the District’s internal control structure.

9. ACTION / DISCUSSION ITEMS

A. Acceptance of the District’s 2021 Audited Financial Report.

Motion: Receive and file the District’s 2021 Audited Financial Report which include minor clerical corrections.

1st: President Rojas

2nd: Vice President Hernandez

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

B. Consideration of Resolution 282 Proclaiming a State of Emergency Persist, Re-Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom, and Re- Authorizing Remote Teleconference Meetings of the Board of Directors.

Mr. Frausto proposed the Adoption of Resolution 282, Re-Ratifying the State of Emergency to continue remote teleconferencing of Board Meetings from June 25, 2022, to July 24, 2022.

Motion: Approve Resolution 282.

1st: Director Barajas

2nd: President Rojas

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

C. Discussion on the District’s Logo.

Mr. Frausto referred to the zoom screen displaying updated logos with added features for the 100-year anniversary.

10. OPERATIONS AND MAINTENANCE SUPERINTENDENT’S REPORT

Mr. Zampiello informed the Board on the report he provided in the Board Packet. Topics included the current well levels and various projects.

Motion: Receive and File the Operations and Maintenance Superintendent’s Report.

1st: President Rojas

2nd: Director Escalera

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

11. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT

Mr. Ortiz informed the Board on the report he provided in the Board Packet.

Motion: Receive and File the Treatment and Supply Superintendent’s Report.

1st: President Rojas

2nd: Director Escalera

	Rojas	Hernandez	Argudo	Barajas	Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

12. GENERAL MANAGER’S REPORT

Mr. Frausto updated the Board with year-to-date status of rain data. He also informed them that the District is in the process of hiring a Water System Operator I.

13. OTHER ITEMS

A. Upcoming Events

Mrs. Herrera had nothing new to report.

B. Information Items.

Included in Board Packet.

14. ATTORNEY’S COMMENTS

Mr. Ciampa stated that he will hold close session in open session being that there is nothing new or confidential.

15. CLOSED SESSION

None.

16. CLOSED SESSION REPORT

No Report.

17. BOARD MEMBERS COMMENTS

A. Report on Events Attended.

President Rojas reported that he attended one event: (1) La Puente Park Grand Opening.

Director Escalera reported that he attended one event: (1) La Puente Park Grand Opening.

Vice President Hernandez reported that he attended one event: (1) AWWA ACE 2022 conference in San Antonio, Texas.

B. Other Comments.

No Comments.

18. FUTURE AGENDA ITEMS

None.

19. ADJOURNMENT

President Rojas adjourned the meeting at 6:12 p.m.

Attest:

William R. Rojas, President

Roy Frausto, Secretary

La Puente Water District June 2022 Disbursements

Check #	Payee	Amount	Description
9937	Alexandra Guevara	\$ 395.00	Cleaning Service
9938	AWWA	\$ 473.00	Membership Dues
9939	Backgrounds Online	\$ 45.50	Administrative Support
9940	Century Rooter Service & Plumbing	\$ 340.00	Office Maintenance
9941	Cintas	\$ 92.92	Uniform Expense
9942	Highroad IT	\$ 655.80	Technical Support
9943	Hunter Electric	\$ 12,801.70	Nitrate & Plant Maintenance
9944	Merritt's Hardware	\$ 167.25	Field Supplies
9945	Peck Road Gravel	\$ 240.00	Asphalt & Concrete Disposal
9946	Petty Cash	\$ 78.39	Office/ Field Expense
9947	SC Edison	\$ 2,571.73	Power Expense
9948	Tri County Pump Company	\$ 16,152.48	Well Motor Repairs
9949	U.S. Postal Service	\$ 404.00	P.O. Box Renewal
9950	Underground Service Alert	\$ 110.33	Line Notifications
9951	Vulcan Materials Company	\$ 596.40	Field Supplies - Asphalt
9952	Weck Laboratories Inc	\$ 89.00	Water Sampling
9953	Petty Cash	\$ 26.48	Office/ Field Expense
9954	Eurofins Eaton Analytical Inc	\$ 220.00	Water Sampling
9955	Hunter Electric	\$ 1,204.48	Electrical Maintenance
9956	Northstar Chemical	\$ 11,957.04	Chemicals Expense
9957	Sierra Instruments	\$ 689.01	Air Stripper Maintenance
9958	Weck Laboratories Inc	\$ 3,008.45	Water Sampling
9959	Weck Laboratories Inc	\$ 1,716.70	Water Sampling
9960	Applied Technology Group Inc	\$ 30.00	Radio System
9961	CA-NV Section AWWA	\$ 100.00	Certification Renewal - Ortiz
9962	CalPERS	\$ 25,000.00	Unfunded Accrual Liability
9963	Chevron	\$ 4,101.45	Truck Fuel
9964	Continental Utility Solutions Inc	\$ 50.06	Billing Expense
9965	Eide Bailly LLP	\$ 953.25	Administrative Support
9966	Eurofins Eaton Analytical Inc	\$ 80.00	Water Sampling
9967	Fedak & Brown LLP	\$ 3,290.00	Audit Expense
9968	Hach Company	\$ 194.03	Field Supplies
9969	Haddick's Auto Body & Towing	\$ 225.00	Towing Expense
9970	InfoSend	\$ 1,063.87	Billing Expense
9971	O'Reilly Auto Parts	\$ 24.19	Truck Maintenance
9972	Peck Road Gravel	\$ 160.00	Asphalt & Concrete Disposal
9973	Public Water Agencies Group	\$ 578.25	Emergency Preparedness Program
9974	Right of Way Inc	\$ 82.28	Safety Supplies
9975	RMG Communications	\$ 1,540.00	Conservation & CCR Expense
9976	Rush Truck Center	\$ 390.53	Truck Maintenance
9977	SC Edison	\$ 5,907.39	Power Expense
9978	SoCal SCADA Solutions LLC	\$ 17,097.50	Nitrate Treatment Project
9979	TPX Communications	\$ 898.70	Cellular Service

La Puente Water District June 2022 Disbursements - continued

Check #	Payee	Amount	Description
9980	Valley Vista Services	\$ 343.90	Trash Service
9981	Weck Laboratories Inc	\$ 104.00	Water Sampling
9982	Waste Management of SG Valley	\$ 220.29	Trash Service
9983	U.S. Postal Service	\$ 483.31	Consumer Confidence Reports
9984	Answering Service Care	\$ 133.76	Answering Service
9985	Cintas	\$ 142.66	Uniform Expense
9986	Eurofins Eaton Analytical Inc	\$ 120.00	Water Sampling
9987	Jack Henry & Associates	\$ 31.00	Web E-Check Fee's
9988	Lagerlof LLP	\$ 3,137.50	Attorney Fee's
9989	Lincoln National Life Insurance Company	\$ 673.60	Disability Insurance
9990	Mutual of Omaha	\$ 1,012.50	Life & Disability Insurance
9991	Rush Truck Center	\$ 7,946.02	Truck Maintenance
9992	San Gabriel Valley Water Company	\$ 348.58	Water Service @ Treatment Plant
9993	Time Warner Cable	\$ 294.13	Telephone Service
9994	Weck Laboratories Inc	\$ 89.00	Water Sampling
9995	Time Warner Cable	\$ 709.38	Telephone Service
9996	United Site Services of Calif Inc	\$ 599.50	Restroom Service @ Treatment Plant
9997	Citi Cards	\$ 2,428.53	Conference & Administrative Expenses
9998	ACWA/JPIA	\$ 33,836.00	Health Benefits
9999	InfoSend	\$ 3.00	Billing Expense
10000	Peck Road Gravel	\$ 270.00	Asphalt & Concrete Disposal
10001	Premier Access Insurance Co	\$ 2,833.09	Dental Insurance
10002	South Coast Air Quality Mgmt Dist	\$ 1,241.22	Emissions Fees
10003	Staples	\$ 47.69	Office Supplies
10004	State Water Resource Control Board	\$ 10,779.34	State Arrearages Reimbursement
10005	Time Warner Cable	\$ 334.99	Telephone Service
10006	Weck Laboratories Inc	\$ 89.00	Water Sampling
10007	Western Water Works	\$ 554.72	Field Supplies - Inventory
10008	ACWA/JPIA	\$ 753.42	Health Benefits
10009	Henry P Hernandez	\$ 1,867.22	AWWA 2022 Conference Reimbursement
10010	County of LA Auditor Controller	\$ 1,695.57	LAFCO Costs
10011	Eide Bailly LLP	\$ 685.75	Administrative Support
10012	Eurofins Eaton Analytical Inc	\$ 40.00	Water Sampling
10013	MJM Communications & Fire	\$ 1,312.50	Security Monitoring
10014	Robert Brkich Construction	\$ 76,924.46	Developer Project Expense - 1st St
10015	SC Edison	\$ 3,929.63	Power Expense
10016	Verizon Wireless	\$ 76.02	Cellular Service
10017	Verizon Wireless	\$ 95.00	Cellular Service
10018	Verizon Wireless	\$ 271.61	Cellular Service
10019	Weck Laboratories Inc	\$ 114.50	Water Sampling
10020	Western Water Works	\$ 3,678.22	Field Supplies - Inventory
10021	SC Edison	\$ 43,295.89	Power Expense
10022	USA BlueBook	\$ 926.40	Field Supplies

La Puente Water District June 2022 Disbursements - continued

Check #	Payee	Amount	Description
10023	Verizon Wireless	\$ 114.03	Cellular Service
10024	Edward Fierro	\$ 70.00	T-3 Exam Reimbursement
10025	Santiago E Loera Jr	\$ 70.00	T-3 Exam Reimbursement
10026	Doug Martin Contracting Co	\$ 3,846.60	Construction Meter Refund
Online	Home Depot	\$ 169.75	Field Supplies
Autodeduct	Bluefin Payment Systems	\$ 1,087.18	Web Merchant Fee's
Autodeduct	Wells Fargo	\$ 148.73	Merchant Fee's
Autodeduct	Wells Fargo	\$ 210.58	Bank Fee's
Autodeduct	First Data Global Leasing	\$ 44.00	Credit Card Machine Lease
Online	Lincoln Financial Group	\$ 4,419.17	Deferred Comp
Online	CalPERS	\$ 15,183.59	Retirement Program
Online	Employment Development Dept	\$ 5,544.94	California State & Unemployment Taxes
Online	United States Treasury	\$ 30,216.72	Federal, Social Security & Medicare Taxes
	Total Payables	\$ 381,400.35	

La Puente Valley County Water District
Payroll Summary
June 2022

	<u>June 2022</u>
Employee Wages, Taxes and Adjustments	
Gross Pay	
Total Gross Pay	117,956.31
Deductions from Gross Pay	
Total Deductions from Gross Pay	<u>-11,707.04</u>
Adjusted Gross Pay	106,249.27
Taxes Withheld	
Federal Withholding	-12,145.00
Medicare Employee	-1,712.71
Social Security Employee	-7,323.15
CA - Withholding	-5,544.94
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	<u>-26,725.80</u>
Net Pay	<u>79,523.47</u>
Employer Taxes and Contributions	
Medicare Company	1,712.71
Social Security Company	7,323.15
CA - Unemployment	0.00
CA - Employment Training Tax	0.00
Total Employer Taxes and Contributions	<u>9,194.86</u>

La Puente Water District June 2022 Disbursements

Total Vendor Payables	<u>\$ 381,400.35</u>
Total Payroll	<u>\$ 79,523.47</u>
Total June 2022 Disbursements	<u>\$ 460,923.82</u>

Industry Public Utilities June 2022 Disbursements

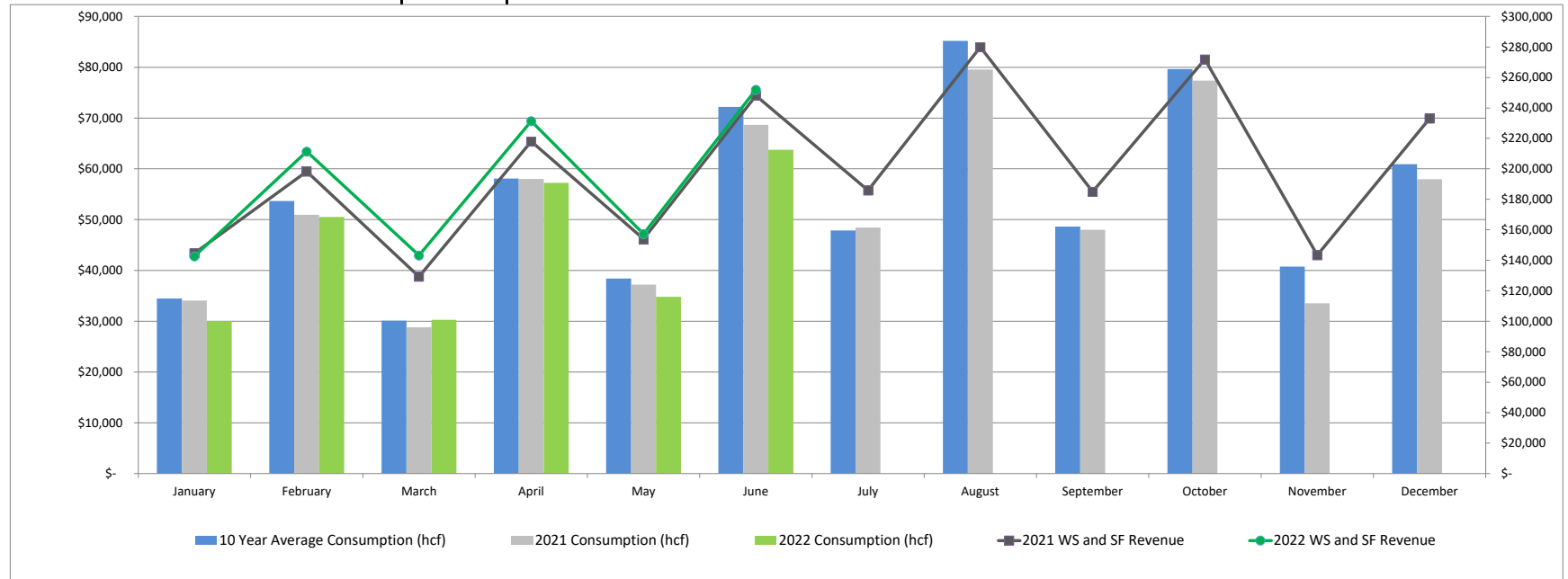
Check #	Payee	Amount	Description
5147	Cintas	\$ 92.91	Uniform Expense
5148	Highroad IT	\$ 437.20	Technical Support
5149	Hunter Electric	\$ 8,612.16	Well & Pump Maintenance
5150	Peck Road Gravel	\$ 240.00	Asphalt & Concrete Disposal
5151	SoCal Gas	\$ 14.30	Gas Expense
5152	Underground Service Alert	\$ 110.31	Line Notifications
5153	Vulcan Materials Company	\$ 596.39	Field Supplies - Asphalt
5154	Weck Laboratories Inc	\$ 122.50	Water Sampling
5155	Continental Utility Solutions Inc	\$ 50.06	Billing Expense
5156	Eide Bailly LLP	\$ 106.05	Administrative Support
5157	InfoSend	\$ 168.47	Billing Expense
5158	La Puente Valley County Water District	\$ 61,456.99	Labor Costs May 2022
5159	Peck Road Gravel	\$ 160.00	Asphalt & Concrete Disposal
5160	Right of Way Inc	\$ 82.27	Field Supplies
5161	RMG Communications	\$ 1,190.00	Conservation & CCR Expense
5162	SC Edison	\$ 2,235.09	Power Expense
5163	Time Warner Cable	\$ 82.49	Telephone Service
5164	Weck Laboratories Inc	\$ 122.50	Water Sampling
5165	La Puente Valley County Water District	\$ 50,255.00	2nd Quarter 2022 O&M Expense
5166	U.S. Postal Service	\$ 386.44	Consumer Confidence Reports
5167	Answering Service Care	\$ 133.75	Answering Service
5168	Industry Public Utility Commission	\$ 856.76	Industry Hills Power Expense
5169	SC Edison	\$ 11,186.21	Power Expense
5170	SoCal Gas	\$ 17.76	Gas Expense
5171	Time Warner Cable	\$ 294.12	Telephone Service
5172	Weck Laboratories Inc	\$ 107.50	Water Sampling
5173	Cintas	\$ 142.65	Uniform Expense
5174	Citi Cards	\$ 66.00	Administrative Expense
5175	InfoSend	\$ 624.79	Billing Expense
5176	Janus Pest Management Inc	\$ 65.00	Rodent Control
5177	La Puente Valley County Water District	\$ 105.29	Bank Fee's Reimbursement
5178	Peck Road Gravel	\$ 270.00	Asphalt & Concrete Disposal
5179	S & J Supply Co Inc	\$ 14,488.16	Valve Replacement
5180	San Gabriel Valley Water Company	\$ 1,100.63	Purchased Water - Salt Lake
5181	Southern California News Group	\$ 725.75	Public Notification
5182	Staples	\$ 47.68	Office Supplies
5183	State Water Resource Control Board	\$ 20,677.28	State Arrearages Reimbursement
5184	Weck Laboratories Inc	\$ 107.50	Water Sampling
5185	Eide Bailly LLP	\$ 149.75	Administrative Support
5186	Ferguson Waterworks	\$ 594.00	Meter Replacement

Industry Public Utilities June 2022 Disbursements - continued

Check #	Payee	Amount	Description
5187	MJM Communications & Fire	\$ 437.50	Security Monitoring
5188	Petty Cash	\$ 85.16	Office/Field Expense
5189	SoCal Gas	\$ 15.78	Gas Expense
5190	Verizon Wireless	\$ 76.02	Cellular Service
5191	Verizon Wireless	\$ 271.61	Cellular Service
5192	Verizon Wireless	\$ 95.00	Cellular Service
5193	Weck Laboratories Inc	\$ 122.50	Water Sampling
Online	Home Depot	\$ 96.21	Field Supplies
Online	County of LA Department of Public Works	\$ 574.00	Permit Fee's
Autodeduct	Intuit Quickbooks	\$ 388.28	Administrative Supplies
Autodeduct	Wells Fargo Merchant Fee's	\$ 55.99	Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$ 978.72	Web Merchant Fee's
Autodeduct	Jack Henry & Associates	\$ 13.70	Web E-Check Fee's
Autodeduct	First Data Global Leasing	\$ 44.00	Credit Card Machine Lease
Total June 2022 Disbursements		\$ 181,536.18	

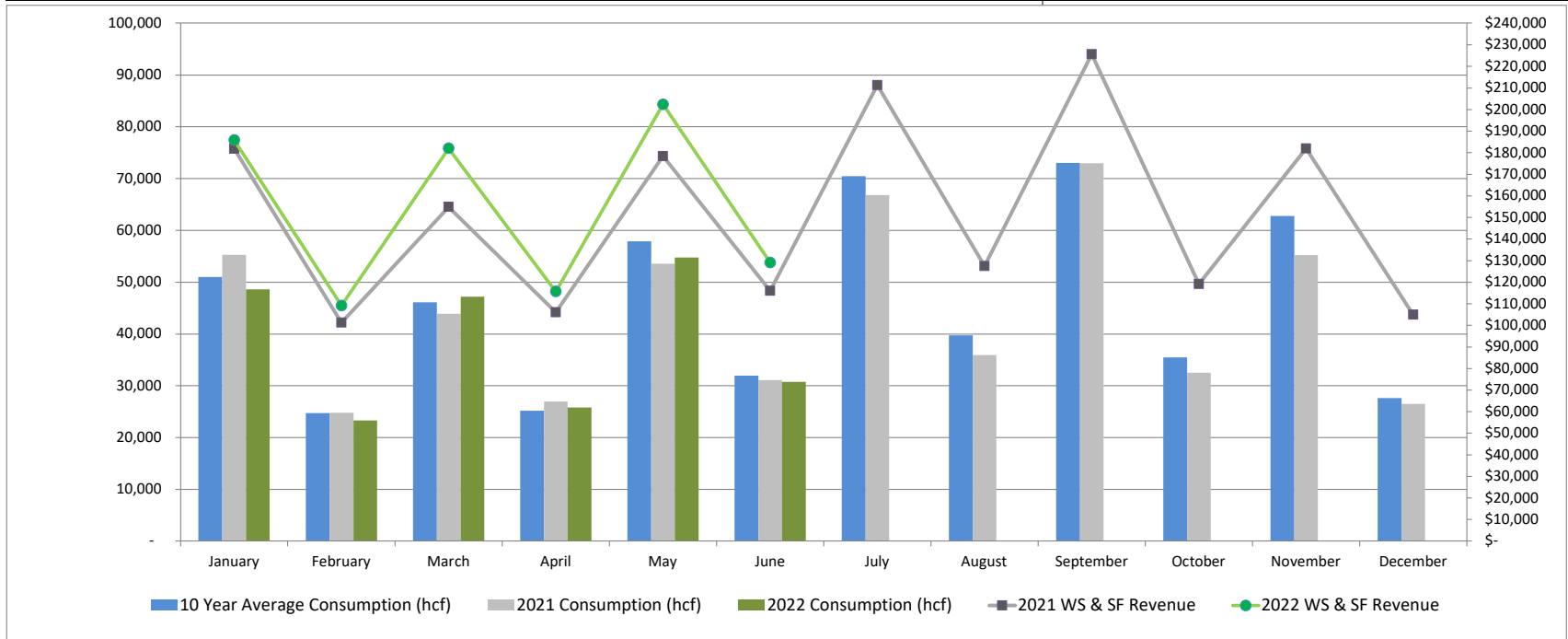
WATER SALES REPORT LPVCWD 2022

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,243	1,228	1,235	1,226	1,231	1,233	-	-	-	-	-	-	7,396
2022 Consumption (hcf)	30,028	50,516	30,287	57,235	34,805	63,736	-	-	-	-	-	-	266,607
2021 Consumption (hcf)	34,084	50,947	28,808	58,010	37,202	68,657	48,432	79,580	48,013	77,393	33,538	57,949	622,613
10 Year Average Consumption (hcf)	\$ 34,465	\$ 53,660	\$ 30,098	\$ 58,078	\$ 38,404	72,217	\$ 47,855	\$ 85,210	\$ 48,627	\$ 79,672	\$ 40,750	\$ 60,927	649,963
2022 Water Sales	\$ 78,737	\$ 136,210	\$ 79,575	\$ 156,218	\$ 93,717	\$ 175,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 720,048
2021 Water Sales	\$ 85,585	\$ 128,510	\$ 70,352	\$ 147,969	\$ 95,018	178,069	\$ 126,837	\$ 210,040	\$ 125,647	\$ 202,131	\$ 84,168	\$ 158,017	\$ 1,612,344
2022 Service Fees	\$ 63,895	\$ 75,110	\$ 63,596	\$ 75,124	\$ 63,553	\$ 76,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 417,614
2021 Service Fees	\$ 59,080	\$ 69,688	\$ 58,930	\$ 69,968	\$ 58,920	\$ 69,979	\$ 59,000	\$ 69,888	\$ 59,340	\$ 69,784	\$ 59,224	\$ 75,009	\$ 778,812
2022 WS and SF Revenue	\$ 142,632	\$ 211,320	\$ 143,171	\$ 231,342	\$ 157,270	\$ 251,926	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,137,662
2021 WS and SF Revenue	\$ 144,665	\$ 198,198	\$ 129,283	\$ 217,937	\$ 153,938	\$ 248,049	\$ 185,838	\$ 279,928	\$ 184,988	\$ 271,915	\$ 143,392	\$ 233,026	\$ 2,391,156
2022 Hyd Fees	\$ 950	\$ 750	\$ 950	\$ 750	\$ 950	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,100
2022 DC Fees	\$ 338	\$ 10,026	\$ 284	\$ 10,130	\$ 284	\$ 10,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,842
2022 System Revenue	\$ 143,921	\$ 222,096	\$ 144,405	\$ 242,222	\$ 158,504	\$ 263,456	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,174,604



WATER SALES REPORT CIWS 2022

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	964	893	964	890	965	890	-	-	-	-	-	-	5,566
2022 Consumption (hcf)	48,649	23,297	47,199	25,789	54,759	30,786	-	-	-	-	-	-	230,479
2021 Consumption (hcf)	55,295	24,763	43,880	26,923	53,588	31,100	66,822	35,958	72,952	32,540	55,218	26,473	525,512
10 Year Average Consumption (hcf)	50,998	24,742	46,102	25,200	57,891	31,965	70,498	39,762	73,011	35,498	62,770	27,615	546,051
2022 Water Sales	\$ 123,503	\$ 58,734	\$ 119,827	\$ 65,288	\$ 140,366	\$ 78,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 586,611
2021 Water Sales	\$ 125,336	\$ 54,667	\$ 98,449	\$ 59,444	\$ 121,979	\$ 69,264	\$ 154,746	\$ 81,024	\$ 168,996	\$ 72,768	\$ 125,456	\$ 58,306	\$ 1,190,435
2022 Service Fees	\$ 62,348	\$ 50,336	\$ 62,203	\$ 50,334	\$ 62,049	\$ 50,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337,506
2021 Service Fees	\$ 56,462	\$ 46,526	\$ 56,401	\$ 46,557	\$ 56,402	\$ 46,714	\$ 56,572	\$ 46,465	\$ 56,603	\$ 46,395	\$ 56,502	\$ 46,537	\$ 618,135
2022 Hyd Fees	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,550
2022 DC Fees	\$ 16,955	\$ 5,547	\$ 16,955	\$ 5,547	\$ 16,871	\$ 5,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,421
2022 System Revenues	\$ 204,356	\$ 114,917	\$ 200,535	\$ 121,468	\$ 220,835	\$ 134,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 997,088



STAFF REPORT



Meeting Date: July 11, 2022

To: Honorable Board of Directors

Subject: Consideration of Change Order No. 2 From Geosyntec Consultants For The Engineering Permitting Support Services For The Nitrate Treatment System Project.

Purpose - *To authorize a change order to the professional engineering services agreement to provide support and assistance during construction activities as engineer of record.*

Recommendation - *Authorize the General Manager to approve Change Order No. 2 to the professional services agreement with Geosyntec Consultants (Geosyntec) to provide support and assistance during construction activities as engineer of record, for an amount not to exceed \$36,900.*

Fiscal Impact - *The District's 2022 Capital Improvement Budget appropriates \$2,060,000 for the Nitrate treatment system at the District's Groundwater Treatment Facility, of which \$276,307.46 has been expended to date. The cost of \$36,900 for the additional engineering service proposed by Geosyntec is within the budget for this capital improvement project.*

Background

In May 2020, the Board of Directors awarded a professional service agreement to Geosyntec Consultants (Geosyntec) for engineering services for the design and permitting support of the Nitrate Treatment System Project for the amount of \$277,000, as detailed below:

- Task 1 – Data Review, a budget of \$25,000.
- Task 2 – Engineering Design, a budget of \$148,500.
- Task 3 – Permitting Support, a budget of \$85,000.
- Task 4 – Preparing Operation and Maintenance (O&M), a budget of \$18,400.

The work included the review of Evoqua's system design and the engineering integration of the new nitrate treatment system into the District's existing treatment facility. The design of the integration of this system requires, piping, electrical, instrumentation, and control. In addition to the engineering design, Geosyntec's scope of work included permitting support services to obtain an operational permit amendment from the State Water Resource Control Boards Division of Drinking Water, updating the industrial wastewater discharge permit from the LA County Sanitation District, and preparing the operations and maintenance manual for the new treatment system.

In August 2021, Geosyntec completed the scope of Tasks 1 & 2 and almost completed the scope of Task 3 except for finalizing the application for revision of the Facility's industrial wastewater discharge permit. However, during the bidding process, Staff identified that there was additional support necessary from Geosyntec in preparing the documents and engineering design. In addition, as the construction phase began for the project, Staff identified that additional engineering support was needed to review submittals and changes to the design that were identified as a result of changes and/or omissions once construction had begun. Therefore, Staff approved Change Order No. 1 in the amount of \$20,000 and the reallocation of task budgets to support a new task for As-Needed Engineer-of-Record (EoR) Construction Support.

Summary

As a result of the additional engineering support efforts provided by Geosyntec to date, Staff identified the need to restore the budgets for task items related to permitting, the development of the O&M manual, and the ongoing engineering support during the construction phase of the project on an as-needed basis. Therefore, Geosyntec submitted a change order request for the additional funds necessary to complete the nitrate system treatment project's engineering support. Outlined below is the change order request for the remaining tasks:

- Task 4 – Restore the budget of \$18,400 for preparing the O&M Manual.
- Task 5 – Add-on budget of \$18,500 for As-Needed Engineer-of-Record (included contingency budget noted below) for the following subtasks:
 - Review and respond to up to five (5) RFIs, including subcontracts (i.e., electrical and/or structural) as needed.
 - Review and respond to up to three (3) material submittals, including subcontracts (i.e., electrical and/or structural) as needed.
 - As-needed contingency of \$5,000 for attending construction meetings (virtually), as request by LPVCWD.

Fiscal Impact

The District's 2022 Capital Improvement Budget appropriates \$2,060,000 for the Nitrate treatment system project at the District's Groundwater treatment facility, of which \$276,307.46 has been expended to date. The cost of \$39,000 for the engineering service proposed by Geosyntec is within the budget for this capital improvement project.

Recommendation

Staff recommends that the Board authorize the General Manager to approve Change Order No. 2 to the professional services agreement with Geosyntec Consultants (Geosyntec) to provide support and assistance during construction activities as engineer of record, for an amount not to exceed \$36,900.

Respectfully Submitted,



Paul Zampielo

Operations & Maintenance Superintendent

Enclosure(s)

- *Change Order No. 2 Request from Geosyntec Consultants to Provide Support and Assistance During Construction Activities as Engineer of Record.*

Client Name:	La Puente Valley County Water District (LPVCWD)	C/O Number:	02
Project Name:	Nitrate Treatment System	Form Date:	5-13-2022
Project Manager:	Hamid Amini	Project Number:	HPE1785

SUMMARY

Issue to be Addressed: Provide support and assistance to LPVCWD during construction of the nitrate treatment system, as engineer of record (EoR).

Baseline Change Type: Technical Schedule Cost

Description of Change: Total cost of \$36,900 for the labor and expenses associated with the scope of work described herein.

Reasons for Change: Per LPVCWD's request as an add-on service to support construction activities.

Change Requested By: Client Project Manager Other (regulatory agency)

Date of Change Request: 5-13-2022

ESTIMATED EFFECT ON PROJECT

Scope of Work Increase No Change Decrease
Increased to provide EoR support during construction of the nitrate treatment system.

Budget Increase No Change Decrease
Increase by \$36,900.

Schedule Increase No Change Decrease
Increased to provide EoR support during construction of the nitrate treatment system.

Impact of non-approval of change on the project:

Work is requested by LPVCWD to provide EoR support during construction of the nitrate treatment system.

NARRATIVE

In June 2020 LPVCWD and Geosyntec Consultants, Inc. (Geosyntec) executed a Project Specific Agreement (PSA). The PSA included scope and budget for Geosyntec to assist with engineering design and providing permitting support for a new nitrate treatment system at the Baldwin Park Operable Unit (BPOU) treatment plant (Facility). Geosyntec's original scope of work consisted of four tasks as listed below with a total budget of \$276,900:

- Task 1 – Data Review, budget of \$25,000;
- Task 2 – Engineering Design, budget of \$148,500;
- Task 3 – Permitting Support, budget of \$85,000;
- Task 4 – Preparing Operation and Maintenance (O&M), budget of \$18,400.

By August 2021 Geosyntec completed the scope of Tasks 1 and 2, and almost completed the scope of Task 3 except for finalizing the application for revision of the Facility's industrial wastewater discharge permit. Upon LPVCWD's request in August 2021 and approval of budget reallocation, a preliminary budget of \$10,000 was reallocated from Tasks 2 and 3 to a new Task 5 for As-Needed Engineer-of-Record (EoR) Construction Support. At that time a budget of approx. \$4,500 was maintained in Task 3 to finalize the industrial wastewater discharge permit application and the original budget of \$18,400 was maintained in Task 4 for preparing the O&M Manual. In January 2022, an add-on budget of \$20,000 was approved for Task 5, for continued EoR support services for the construction of the nitrate treatment system.

To date Geosyntec has been providing as-needed EoR services on the project, including preparing bid documents, reviewed bidder cost estimates, conducting site visits, attending construction meetings, reviewing and responding to

Request for Information (RFIs) from the contractors, and reviewing and responding to material submittal. Furthermore, over the past few months and since delivery of the treatment system equipment, Geosyntec was instructed to update the design drawings to be reflective of the conditions of the delivered equipment (including material types, sizes, connections, etc., which were not available during the original design stage), as well as implementing design updates due to implemented field conditions (such as influent/effluent pipeline routes, wastewater discharge pipe tie-in details, structural and mechanical details for relocation of chemical dosing system). Due to the EoR services and design updates since January 2022, as of May 1, 2022, the budget in the work order has been consumed.

Per our recent teleconference meeting, LPVCWD will take lead in finalizing the application for revision of the industrial wastewater discharge permit and submitting to the sanitation district, i.e., Task 3.

In order to restore the budget for Task 4 and to continue as-needed EoR support services on the project, we request additional budget authorization of \$36,900, as described in the following:

- Task 4 – Restore budget of \$18,400 for preparing the O&M Manual; and
- Task 5 – Add-on budget of \$18,500 (included contingency budget noted below) for the following subtasks:
 - Review and respond to up to five (5) RFIs, including subcontracts (i.e., electrical and/or structural) as needed;
 - Review and respond to up to three (3) material submittal, including subcontracts (i.e., electrical and/or structural) as needed; and
 - As-needed contingency of \$5,000 for attending construction meetings (virtually), as request by LPVCWD.

Furthermore, since the beginning of the project and to date we had been providing services on this project using 2020 labor rates. In the interest of our close relationship with LPVCWD we maintained the 2020 labor rates through last year. At this time, due to the unprecedented economic conditions, we request authorization to start utilizing 2022 labor rates (attached) as of May 1, 2022.

APPROVALS

Hamid Amini
5-13-2022



Project Director/Date

Client Project Manager/Date

GEOSYNTEC CONSULTANTS 2022 RATE SCHEDULE

Staff Professional	\$140
Senior Staff Professional	\$164
Professional	\$185
Project Professional	\$208
Senior Professional	\$235
Principal	\$255
Senior Principal	\$275
Technician I	\$ 77
Technician II	\$ 82
Senior Technician I	\$ 92
Senior Technician II	\$ 98
Site Manager I	\$108
Site Manager II	\$118
Construction Manager I	\$130
Construction Manager II	\$142
Senior Designer	\$178
Designer	\$148
Senior Drafter/Senior CADD Operator	\$ 136
Drafter/CADD Operator/Artist	\$ 122
Project Administrator	\$ 78
Clerical	\$ 60
Direct Expenses	Cost plus 12%
Subcontract Services	Cost plus 12%
Technology/Communications Fee	3% of Professional Fees
Vehicle	\$125/day
Specialized Computer Applications (per hour)	\$ 15
Personal Automobile (per mile)	Current Gov't Rate
Photocopies (per page)	\$.09

Rates are provided on a confidential basis and are client and project specific.

Unless otherwise agreed, rates will be adjusted annually based on a minimum of the Producer Price Index
for Engineering Services.

Rates for field equipment, health and safety equipment, and graphical supplies presented upon request.

Construction management fee presented upon request.