



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
FOR MONDAY, MARCH 27, 2023, AT 4:30 PM**

**1. CALL TO ORDER**

President Hernandez called the meeting to order at 4:31 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Hernandez led the meeting in the Pledge of Allegiance.

**3. ROLL CALL OF THE BOARD OF DIRECTORS**

President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Present	Present	Present	Absent	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; Office Manager, Gina Herrera; Customer Service and Accounting Clerk II, Vanessa Koyama; Operations & Maintenance Superintendent, Paul Zampielo; and Lead Customer Service & Accounting Clerk, Shaunte Maldonado all present. District Counsel, Jim Ciampa present via conference call.

**Public:** None.

**4. PUBLIC COMMENTS**

No comments from the public.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda as Presented.

1st: President Hernandez

2nd: Vice President Rojas

	Hernandez	Rojas	Argudo	Barajas	Escalera
<b>Vote</b>	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

Director Barajas entered the meeting at approximately 4:32 p.m.

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Approve Consent Calendar as Presented.

1st: President Hernandez

2nd: Director Escalera

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

## 7. FINANCIAL REPORTS

### A. Summary of the District's Cash and Investments as of February 28, 2023.

Mr. Frausto provided a summary of the balances in each account provided in the Summary of Cash and Investments.

Motion: Receive and File the Summary of Cash and Investments as of February 28, 2023.

1st: President Hernandez

2nd: Director Barajas

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

### B. Statement of District's Revenue and Expenses as of February 28, 2023.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the District as of February 28, 2023.

Motion: Receive and File the Statement of the District's Revenue and Expenses as of February 28, 2023.

1st: President Hernandez

2nd: Director Argudo

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

### C. Statement of the Industry Public Utilities' Water Operations Revenue and Expenses as of February 28, 2023.

Mrs. Herrera provided a summary of the Statement of Revenues and Expenses for the Industry Public Utilities' Water Operations.

Motion: Receive and File the Statement of the Industry Public Utilities Water Operations' Revenue and Expenses as of February 28, 2023.

1st: Director Escalera

2nd: Director Barajas

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

**8. ACTION / DISCUSSION ITEMS**

**A. Consideration of Increase in the Board of Directors’ Per Day of Service Compensation.**

Mr. Frausto stated that unless there is a formal action to not accept the proposed annual increase, a 5 percent increase will automatically be applied to the Director’s compensation.

No Action Taken: Effective on the following payroll a 5 percent increase will be applied to the Director’s Per Day of Service Compensation. The District’s Board of Directors compensation will increase from \$171.01 to \$179.56.

**B. Consideration of Lease of Main San Gabriel Basin Production Rights from Canyon Water Company.**

Mr. Frausto discussed the benefits of leasing groundwater production rights for the District versus buying replacement water.

Motion: Authorize the General Manager to Lease 615 Acre-Feet of FY22-23 Main San Gabriel Basin Water Production Rights from Canyon Water Company.

1st: President Hernandez  
2nd: Director Argudo

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

**C. Consideration of Lease of Main San Gabriel Basin Production Rights from Sieglinde A. Tate.**

Mr. Frausto discussed the staff report that included information on the second lease.

Motion: Authorize the General Manager to Lease 43.89 Acre-Feet of FY22-23 Main San Gabriel Basin Water Production Rights from Sieglinde A. Tate.

1st: Director Argudo  
2nd: Director Barajas

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

**D. Consideration of Job Description and Salary Range for the Customer Service & Accounting Supervisor Position.**

Mr. Frausto provided a summary of the staff report presented in regard to a new Customer Service and Accounting Supervisor Position.

Motion: Approve the Proposed Job Description and Salary Range for the Customer Service & Accounting Supervisor Position.

1st: Director Argudo  
2nd: Director Barajas

	<b>Hernandez</b>	<b>Rojas</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Escalera</b>

<b>Vote</b>	Yes	Yes	Yes	Yes	Yes
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Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

**9. GENERAL MANAGER’S REPORT**

Mr. Frausto reported that Jordan Navarro passed the required test to be promoted to a Water System Operator I. He also updated the Board about the valve project for the City of Industry.

**10. OTHER ITEMS**

**A. Upcoming Events**

Mrs. Herrera announced the upcoming events and who was signed up to attend.

**B. Information Items.**

Included in Board Packet.

**11. ATTORNEY’S COMMENTS**

None.

**12. BOARD MEMBERS COMMENTS**

**A. Report on Events Attended.**

Director Escalera reported that he attended one event: (1) SCWUA Luncheon.

Vice President Rojas reported that he attended two events (2) First Oversight Board Meet and SCWUA Luncheon.

**B. Other Comments.**

**13. FUTURE AGENDA ITEMS**

None.

**14. ADJOURNMENT**

President Hernandez adjourned the meeting at 4:59 p.m.

Attest:

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Henry P. Hernandez, President

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Roy Frausto, Secretary