



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, SEPTEMBER 25, 2023, AT 4:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Hernandez____ Vice President Rojas____ Director Argudo____
Director Barajas____ Director Escalera____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on September 11, 2023.

7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of August 31, 2023.
Recommendation: Receive and File.

- B. Statement of District's Revenue and Expenses as of August 31, 2023.
Recommendation: Receive and File.
- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of August 31, 2023.
Recommendation: Receive and File.

8. ACTION / DISCUSSION ITEMS

- A. Discussion Regarding the 2023 Salary Survey
Recommendation: Board Discretion
- B. Consideration of ACWA-JPIA's Commitment to Excellence Program (C2E)
Recommendation: Authorize the General Manager to execute JPIA's C2E Agreement
- C. Consideration to Cancel the October 23, 2023, Regular Board of Directors Meeting
Recommendation: Board Discretion

9. GENERAL MANAGER'S REPORT

10. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

11. ATTORNEY'S COMMENTS

12. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

13. FUTURE AGENDA ITEMS

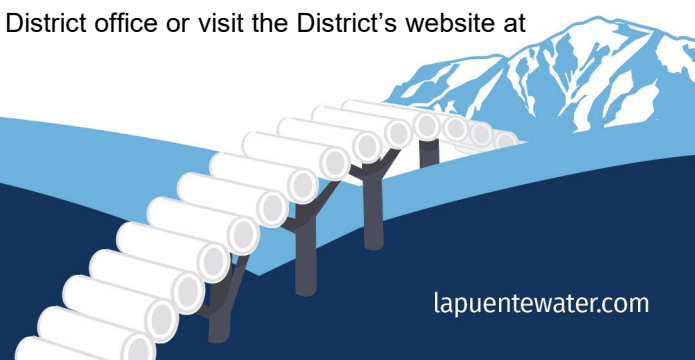
14. ADJOURNMENT

POSTED: Friday, September 22, 2023

President Henry P. Hernandez, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.





Item 6
Consent Calendar



MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, SEPTEMBER 11, 2023, AT 4:30 PM

1. CALL TO ORDER

President Hernandez called the meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

President Hernandez led the Pledge of Allegiance

3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Hernandez	Rojas	Argudo	Barajas	Escalera
Present	Present	Absent	Present	Present

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado; HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiendo; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa was present.

4. PUBLIC COMMENT

None.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented.

1st: President Hernandez

2nd: Director Barajas

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented.

1st: Director Escalera

2nd: Director Barajas

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

7. ACTION / DISCUSSION ITEMS

A. Consideration of Candidates for the Special District LAFCO Alternate Member for the Term Expiring in May 2026

Mr. Frausto presented to the Board the candidates for LAFCO’s alternate member. The Board discussed and directed the General Manager to vote for Stephen Brown.

Motion: Direct General Manager to Vote for Stephen Brown on behalf of the Board.

1st: Director Escalera

2nd: Director Barajas

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Discussion Regarding District Staff Participation at an Event Hosted by Evans Food Group

Mr. Frausto and Ms. Maldonado presented to the Board the invitation to participate in an event for Evans Food Group’s employees. The Board agreed that this would be a good event for the District to participate in.

Motion: Direct Staff to Participate in this Event.

1st: President Hernandez

2nd: Director Barajas

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. Consideration of Rejecting Claim in the Matter of Cari McCormick

Mr. Frausto provided information on why the District will be rejecting this claim. Mr. Ciampa also explained that the District would be rejecting this claim on the basis that it does not apply to the District. He also directed staff to make a slight change in the Rejection Letter before sending it out.

Motion: Reject Claim
 1st: Director Escalera
 2nd: President Hernandez

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

8. OPERATIONS AND MAINTENANCE SUPERINTENDENT’S REPORT

Mr. Zampello provided a summary of the operational and compliance activities for August and was available to answer any questions.

Motion: Receive and File
 1st: Director Barajas
 2nd: Director Argudo

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

9. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT

Mr. Ortiz provided a summary on the various ongoing projects and an update on the treatment plants and was available to answer any questions. During this time, Mr. Frausto gave a brief update on the potential change to Well #2. He noted that the EPA requested that Well #2 have an increase in production. Mr. Frausto explained that if a change were to be made, the Board would be informed.

Motion: Receive and File
 1st: President Hernandez
 2nd: Director Barajas

	President Hernandez	Vice President Rojas	Director Argudo	Director Barajas	Director Escalera
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

10. PUBLIC OUTREACH REPORT

Ms. Padilla provided a summary on the social media stats for the month of August.

11. GENERAL MANAGER’S REPORT

Mr. Frausto provided a summary to the Board on various topics, including the snowpack and BPOU budget, and gave an overview on his August activities.

12. OTHER ITEMS

A. Upcoming Events.

Ms. Padilla went over the upcoming events and verified the attendance of the Board to these events.

B. Information Items.

Included in the Board packet.

13. ATTORNEY’S COMMENTS

Mr. Ciampa reported on some state water board regulations that will be coming but noted that PWAG would handle the discussion. He also noted that through the trailer bill the COVID emergence program has been extended through December.

14. BOARD MEMBER COMMENTS

A. Report on Events Attended.

Vice President Rojas reported his attendance at the First District COB Meeting

B. Other Comments.

None.

15. FUTURE AGENDA ITEMS

None.

16. ADJOURNMENT

President Henry P. Hernandez adjourned the meeting at 5:02 pm.

Attest:

Henry P. Hernandez, Board President

Roy Frausto, Board Secretary



Item 7
Financial Reports



**Summary of Cash and Investments
August 2023**

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	3.150%	\$ 3,824,227.52	\$ -	\$ -	\$ 3,824,227.52
Raymond James Financial Services		\$ 506,271.58	\$ 884.11	\$ 45.00	\$ 507,200.69
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 768,381.84	\$ 638,406.69	\$ 999,978.97	\$ 406,809.56
District's Total Cash and Investments:					\$ <u>4,738,237.77</u>

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,190,629.14	\$ 276,563.79	\$ 327,962.60	\$ 1,139,230.33
IPU's Total Cash and Investments:				\$ <u>1,139,230.33</u>

Puente Valley Operable Unit

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 650,178.28	\$ 781,073.33	\$ 161,392.58	\$ 1,269,859.03
PVOU's Total Cash and Investments:				\$ <u>1,269,859.03</u>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

Roy Frausto

, General Manager

Date: 09/22/23



La Puente Valley County Water District
Statement of Revenues & Expenses Summary
For the Period Ending August 31 2023
(Unaudited)

	LPVCWD		BPOU			
	YTD 2023	YTD 2023	YTD 2023	BUDGET 2023	67% OF BUDGET	2022 YEAR-END
Revenues						
Operational Rate Revenues	\$ 1,676,586	\$ -	\$ 1,676,586	\$ 2,601,400	64%	\$ 2,660,795
Operational Non-Rate Revenues	1,099,923	1,106,705	2,206,629	3,396,382	65%	3,016,100
Non-Operational Revenues	322,313	-	322,313	477,100	68%	446,089
Total Revenues	3,098,823	1,106,705	4,205,528	6,474,882	65%	6,122,984
Expense						
Salaries & Benefits	1,536,293	191,679	1,727,973	2,638,000	66%	2,312,176
Supply & Treatment	785,527	791,474	1,577,001	2,378,080	66%	2,233,545
Other Operating Expenses	164,634	104,890	269,524	510,300	53%	421,023
General & Administrative	241,487	18,662	260,149	466,000	56%	334,756
Total Expense	2,727,941	1,106,705	3,834,647	5,992,380	64%	5,301,500
Net Income from Operations	370,881	-	370,881	482,502	77%	821,484
Less: Capital Expenses	(239,429)	-	(239,429)	(2,557,255)	9%	(1,332,244)
Net Income After Capital	131,453	-	131,453	(2,074,753)	N/A	(510,760)
Other Funding & Debt Service						
Capital Reimbursement (OU Projects)	-	-	-	607,700	0%	10,368
Grant Revenues	1,275,000	-	1,275,000	1,275,000	100%	224,070
Loan Payment (Interest & Principal)	(199,453)	-	(199,453)	(198,500)	100%	(254,330)
Cyclic Storage Purchases						
Prepaid Inventory Purchases	-	-	-	(100,000)	0%	-
Change in Cash	1,207,000	-	1,207,000	(490,553)	N/A	(530,653)
Add: Capital Assets (District-Funded)	125,344	-	125,344	674,555	19%	1,097,807
Add: Debt Principal	120,573	-	120,573	120,600	100%	173,631
Add: Prepaid Inventory	-	-	-	100,000	0%	-
Less: Depreciation Expense	(300,000)	(70,000)	(370,000)	(555,000)	67%	(416,242)
Net Income / (Loss)	\$ 1,152,917	\$ (70,000)	\$ 1,082,917	\$ (150,398)	720%	\$ 324,543

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



La Puente Valley County Water District
Statement of Revenues & Expenses
For the Period Ending August 31, 2023
(Unaudited)

	August 2023	YTD 2023	BUDGET 2023	67% OF BUDGET	2022 YEAR-END
Operational Rate Revenues					
Water Sales	\$ 216,962	\$ 945,274	\$ 1,511,400	63%	\$ 1,603,280
Service Charges	82,726	603,224	908,800	66%	861,022
Surplus Sales	5,548	46,142	60,000	77%	73,612
Customer Charges	2,870	25,971	40,000	65%	44,983
Fire Service	12,439	54,983	80,700	68%	76,533
Miscellaneous Income (Cust. Charges)	-	992	500	198%	1,364
Total Operational Rate Revenues	320,545	1,676,586	2,601,400	64%	2,660,795
Operational Non-Rate Revenues					
Management Fees	-	313,183	537,202	58%	282,202
IPU Service Fees (Labor)	67,716	515,638	777,500	66%	770,103
BPOU Service Fees (Labor)	23,635	191,679	324,480	59%	315,465
PVOU IZ Service Fees (Labor)	32,251	256,654	307,500	83%	201,875
PVOU SZ Service Fees (Labor)	2,858	9,529	158,000	6%	-
Other O&M Fees	-	4,919	9,300	53%	12,686
Total Operational Non-Rate Revenues	126,460	1,291,603	2,113,982	61%	1,582,332
Non-Operational Revenues					
Taxes & Assessments	14,452	199,549	321,100	62%	351,827
Rental Revenue	3,507	27,750	41,000	68%	40,562
Interest Revenue	-	19,361	35,000	55%	36,028
Market Value Adjustment	-	-	-	N/A	(42,921)
Miscellaneous Income	7,039	75,653	80,000	95%	4,671
Developer Fees	-	-	-	N/A	55,923
Total Non-Operational Revenues	24,998	322,313	477,100	68%	446,089
Total Revenues	472,003	3,290,502	5,192,482	63%	4,689,216
Supply & Treatment					
Purchased & Leased Water	239	345,168	618,680	56%	411,430
Power	21,743	134,392	250,000	54%	182,246
Assessments	6,782	298,383	333,300	90%	334,649
Treatment	1,051	6,673	6,000	111%	6,094
Well & Pump Maintenance	-	911	60,000	2%	47,574
Total Supply & Treatment	\$ 29,816	\$ 785,527	\$ 1,267,980	62%	\$ 981,993

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La Puente Valley County Water District
Statement of Revenues & Expenses
For the Period Ending August 31, 2023
(Unaudited)

	August 2023	YTD 2023	BUDGET 2023	67% OF BUDGET	2022 YEAR-END
Salaries & Benefits					
Total District Wide Labor	\$ 133,769	\$ 1,103,237	\$ 1,577,000	70%	\$ 1,405,143
Directors Fees & Benefits	7,114	56,743	115,000	49%	82,983
Benefits	28,284	234,393	405,000	58%	318,111
OPEB Payments	9,131	66,949	110,000	61%	82,228
OPEB Trust Contributions	-	15,000	60,000	25%	100,000
Payroll Taxes	10,541	88,172	122,000	72%	108,430
CalPERS Retirement (Normal Costs)	4,606	98,732	184,000	54%	142,703
CalPERS Unfunded Accrued Liability	-	64,746	65,000	100%	72,578
Total Salaries & Benefits	193,445	1,727,973	2,638,000	66%	2,312,176
District Salaries & Benefits (Informational Only)					
Less: Labor Service Revenue	(126,460)	(973,500)	(1,567,480)	62%	(1,287,443)
Net District Salaries & Benefits	66,985	754,472	1,070,520	70%	1,024,733
Other Operating Expenses					
General Plant	2,244	16,491	60,000	27%	36,312
Transmission & Distribution	4,098	57,052	120,000	48%	106,380
Vehicles & Equipment	4,478	35,243	65,000	54%	32,428
Field Support & Other Expenses	2,761	35,520	60,000	59%	49,250
Regulatory Compliance	4,616	20,328	55,000	37%	35,582
Total Other Operating Expenses	18,197	164,634	360,000	46%	259,952
General & Administrative					
District Office Expenses	2,534	37,642	55,000	68%	47,256
Customer Accounts	2,413	20,854	32,000	65%	31,415
Insurance	-	36,479	82,000	44%	75,522
Professional Services	4,846	91,756	160,000	57%	78,303
Training & Certification	1,050	17,883	45,000	40%	28,977
Public Outreach & Conservation	8,536	15,758	25,000	63%	19,358
Other Administrative Expenses	1,378	21,115	45,000	47%	32,779
Total General & Administrative	20,757	241,487	444,000	54%	313,610
Total Expense	262,214	2,919,621	4,709,980	62%	3,867,731
Net Income from Operations	\$ 209,789	\$ 370,881	\$ 482,502	77%	\$ 821,484

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La Puente Valley County Water District

Statement of Revenues & Expenses

For the Period Ending August 31, 2023
(Unaudited)

	August 2023	YTD 2023	BUDGET 2023	67% OF BUDGET	2022 YEAR-END
Capital Expenses					
Nitrate Treatment System	\$ (34,667)	\$ (114,084)	\$ (954,355)	12%	\$ (1,099,565)
Recycled Water System - Phase 1	-	(16,900)	(246,700)	7%	(23,726)
Hudson Ave Pumping Improvements	-	(6,868)	(542,700)	1%	(10,368)
SCADA Improvements	-	(1,149)	(40,000)	3%	(3,125)
Service Line Replacements	-	(32,357)	(65,000)	50%	(45,475)
Valve Replacements	-	-	(40,000)	0%	(26,805)
Fire Hydrant Repair/Replacements	(8,465)	(23,283)	(38,500)	60%	(9,754)
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0%	-
Well 2 Rehabilitation	-	-	(200,000)	0%	-
Fleet Trucks	(44,787)	(44,787)	(230,000)	19%	-
Dump Truck	-	-	-	N/A	(111,713)
Other Field Equipment	-	-	(15,000)	0%	-
Ferrero/Rorimer St. Project	-	-	(120,000)	0%	-
Meter Replacement/Reading Equipment	-	-	-	N/A	(1,715)
Total Capital Expenses	(87,918)	(239,429)	(2,557,255)	9%	(1,332,244)
Net Income / (Loss) After Capital	121,871	131,453	(2,074,753)	6%	(510,760)
Other Funding & Debt Service					
Capital Reimbursement (OU Projects)	-	-	607,700	0%	10,368
Grant Revenues	-	1,275,000	1,275,000	100%	224,070
Loan Payment - Interest	(39,325)	(78,880)	(77,900)	101%	(80,699)
Loan Payment - Principal	(60,722)	(120,573)	(120,600)	100%	(173,631)
Cyclic Storage Purchases					
Prepaid Inventory Purchases	-	-	(100,000)	0%	-
Cash Increase / (Decrease)	21,824	1,207,000	(490,553)	246%	(530,653)
Add: Capitalized Assets (District-Funded)	53,251	125,344	674,555	19%	1,097,807
Add: Debt Principal	60,722	120,573	120,600	100%	173,631
Add: Prepaid Inventory	-	-	100,000	0%	-
Less: Depreciation Expense	(37,500)	(300,000)	(450,000)	67%	(416,242)
Net Income / (Loss)	\$ 98,297	\$ 1,152,917	\$ (45,398)		\$ 324,543

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Treatment Plant (BPOU)

Statement of Revenues & Expenses

For the Period Ending August 31, 2023
(Unaudited)

	August 2023	YTD 2023	BUDGET 2023	67% OF BUDGET	2022 YEAR-END
Operational Non-Rate Revenues					
Reimbursements from CR's	88,280	915,026	\$ 1,606,880	57%	1,433,768
Total Operational Non-Rate Revenues	88,280	915,026	1,606,880	57%	1,433,768
Labor & Benefits					
BPOU TP Labor	23,635	191,679	324,480	59%	315,465
Total Labor & Benefits	23,635	191,679	324,480	59%	315,465
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	13,991	221,072	229,900	96%	213,956
VOC Treatment	-	13,057	23,300	56%	25,563
Perchlorate Treatment	14,526	291,833	437,800	67%	528,865
Other Chemicals	-	5,292	67,900	8%	26,263
BPOU Plant Power	42,019	247,769	303,200	82%	355,444
BPOU Plant Maintenance	657	11,870	48,000	25%	68,168
Well & Pump Maintenance	-	581	-	N/A	33,292
Total Supply & Treatment	71,193	791,474	1,110,100	71%	1,251,551
Other Operating Expenses					
Contract Labor	-	-	20,000	0%	-
General Plant	1,727	22,332	15,000	149%	32,634
Transmission & Distribution	-	-	-	N/A	95
Vehicles & Equipment	1,220	9,397	14,300	66%	12,371
Regulatory Compliance	13,752	73,161	101,000	72%	115,971
Total Other Operating Expenses	16,699	104,890	150,300	70%	161,070
General & Administrative					
District Office Expenses	6	31	2,500	1%	-
Insurance	382	10,258	12,000	85%	13,484
Professional Services	-	8,373	7,500	112%	7,663
Total General & Administrative	388	18,662	22,000	85%	21,147
Total Expense	111,914	1,106,705	1,606,880	69%	1,749,234
Total Expense (excluding Labor)	88,280	915,026	1,282,400	71%	1,433,768
Operational Net Income	-	-	-		-
Less: Depreciation Expense	(8,750)	(70,000)	(105,000)	67%	(105,000)
Net Income / (Loss)	\$ (8,750)	\$ (70,000)	\$ (105,000)	67%	\$ (105,000)

(1) Labor costs are equal to the amount of labor billed to the Baldwin Park Operable Unit (BPOU) in which the District receives reimbursement for as shown on Table 1.5 in operational non-rate revenue (BPOU Service Fees).

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses Summary

For the Period Ending August 31, 2023

(Unaudited)

FISCAL

August
2023

YTD
2023/24

BUDGET
2023/24

17% OF
BUDGET

YEAR END FY
2022/23

REVENUE

Operational Revenue	\$ 126,495	\$ 385,100	\$ 2,286,800	17%	\$ 2,189,652
Non-Operational Revenue	-	-	82,300	0%	69,760

TOTAL REVENUES

126,495 385,100 2,369,100 16% 2,259,411

EXPENSE

Salaries & Benefits	67,716	125,046	790,200	16%	769,197
Supply & Treatment	30,759	56,845	860,600	7%	661,591
Other Operating Expense	14,241	21,396	250,000	9%	284,810
General & Administrative	17,814	25,471	352,200	7%	292,247
System Improvements & Miscellaneous	-	1,149	116,000	1%	85,741

TOTAL EXPENSE

130,529 229,908 2,369,000 10% 2,093,585

NET INCOME / (LOSS)

(4,034) 155,192 100 155192% 165,826

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending August 31, 2023

(Unaudited)

	August 2023	FISCAL YTD 2023/24	BUDGET 2023/24	17% OF BUDGET	YEAR END FY 2022/23
Operational Revenues					
Water Sales	\$ 75,146	\$ 238,183	\$ 1,322,500	18%	\$ 1,258,012
Service Charges	43,647	113,648	750,700	15%	727,699
Customer Charges	2,680	6,647	43,000	15%	42,587
Fire Service	5,022	26,622	170,600	16%	161,354
<i>Total Operational Revenues</i>	126,495	385,100	2,286,800	17%	2,189,652
Non-Operational Revenues					
Contamination Reimbursement	-	-	82,300	0%	69,760
<i>Total Non-Operational Revenues</i>	-	-	82,300	0%	69,760
TOTAL REVENUES	126,495	385,100	2,369,100	16%	2,259,411
Salaries & Benefits					
Administrative Salaries	20,940	40,156	258,853	16%	258,574
Field Salaries	25,717	45,944	263,393	17%	266,182
Employee Benefits	11,347	21,010	152,954	14%	133,488
Pension Plan	6,567	12,127	73,000	17%	70,311
Payroll Taxes	3,145	5,808	36,000	16%	35,466
Workers Compensation	-	-	6,000	0%	5,176
<i>Total Salaries & Benefits</i>	67,716	125,046	790,200	16%	769,197
Supply & Treatment					
Purchased Water - Leased	-	-	348,250	0%	231,022
Purchased Water - Other	1,183	2,544	20,000	13%	14,110
Power	22,957	47,683	205,000	23%	167,911
Assessments	6,618	6,618	265,350	2%	235,610
Treatment	-	-	7,000	0%	5,498
Well & Pump Maintenance	-	-	15,000	0%	7,439
<i>Total Supply & Treatment</i>	30,759	56,845	860,600	7%	661,591
Other Operating Expenses					
General Plant	1,899	2,442	45,000	5%	42,503
Transmission & Distribution	9,229	10,187	85,000	12%	125,255
Vehicles & Equipment	-	-	40,000	0%	45,702
Field Support & Other Expenses	1,487	5,998	42,000	14%	37,635
Regulatory Compliance	1,626	2,769	38,000	7%	33,715
<i>Total Other Operating Expenses</i>	14,241	21,396	250,000	9%	284,810

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending August 31, 2023

(Unaudited)

	August 2023	FISCAL YTD 2023/24	BUDGET 2023/24	17% OF BUDGET	YEAR END FY 2022/23
General & Administrative					
Management Fee	-	-	207,200	0%	203,030
Office Expenses	1,720	4,560	29,000	16%	30,445
Insurance	-	1,154	19,500	6%	13,792
Professional Services	12,697	12,949	45,000	29%	6,396
Customer Accounts	2,737	5,063	33,000	15%	30,689
Public Outreach & Conservation	660	1,671	12,000	14%	4,872
Other Administrative Expenses	-	74	6,500	1%	3,023
<i>Total General & Administrative</i>	17,814	25,471	352,200	7%	292,247
Other Exp. & System Improvements (Water Ops Fund)					
Fire Hydrant Repair/Replace	-	-	28,000	0%	10,076
Service Line Replacements	-	-	30,000	0%	36,461
Valve Replacements & Installations	-	-	28,000	0%	21,461
SCADA Improvements	-	1,149	30,000	4%	2,575
Groundwater Treatment Facility Feas. Study	-	-	-	N/A	15,167
<i>Total Other & System Improvements</i>	-	1,149	116,000	1%	85,741
TOTAL EXPENSES	130,529	229,908	2,369,000	10%	2,093,585
NET INCOME / (LOSS)	(4,034)	155,192	100		165,826



**Item 8
Action / Discussion
Items**

STAFF Report



Date: September 25, 2023
To: Honorable Board of Directors
Subject: Commitment to Excellence by the Joint Powers Insurance Authority (JPIA)

Purpose: *Execute JPIA's Commitment to Excellence (C2E) to potentially reduce insurance costs and the number of claims due to losses or injury.*

Recommendation: *Authorize the General Manager to execute JPIA's C2E Agreement and commit to the C2E Program through the implementation of "best practices" to reduce the potential and frequency of losses.*

Fiscal Impact: *No direct fiscal impacts. However, the District can potentially reduce insurance costs and the number of claims due to losses or injury. In addition, the District will become eligible for safety grants by the Association of California Water Agencies Joint Powers Insurance Authority (ACWA-JPIA) to provide additional funding to the District to improve implemented safety related to operations.*

BACKGROUND

The District continually strives to implement best safety practices for both Office and Field Staff. The JPIA offers many resources to keep District employees safe through training and education by utilizing best management practices. JPIA asks its members to implement the C2E Program, which provides a framework for safety practices in multiple work areas and rewards customers who practice innovative safety procedures.

SUMMARY

The C2E Program contains best practices for six different work areas that the District is insured through JPIA. By joining the program, the District is committing to implement "best practices" that reduce the potential and frequency of:

1. Vehicle Losses
2. Infrastructure Losses
3. Construction Losses
4. Employment Practices Claims
5. Ergonomic (Musculoskeletal) and Fall Injuries
6. Wildfire Prevention

Safety practices and explanations of each listed work area are located within the C2E Loss Reduction Focus Menus and Explanations Guide (C2E Guide.) This Guide aims to educate members on the best safety practices and guidelines. JPIA is not enforcing any of the practices presented in the C2E Guide; they are encouraging the implementation of the best practices so long as they are affordable and practical to their members.

In addition, the C2E Program offers grants to its members who have the initiative to implement newly developed safety practices that will improve long-term safety practices for District employees. There is a current JPIA Safety grant that the District Staff is interested in applying for the purpose of meeting a State Water Resources Control Board – Division of Drinking Water (SWRCB-DDW) requirement. DDW requested, at minimum, monthly reservoir inspections which require Field Staff to climb to the top of the reservoirs. Each climb puts Field Staff at risk during each climb. The District plans to use the money from this grant to purchase a drone and train two Field Staff to fly small aviation aircraft to perform these inspections.

RECOMMENDATION

Authorize the General Manager to execute JPIA's C2E Agreement and commit to the C2E Program through the implementation of "best practices" to reduce the potential and frequency of losses.

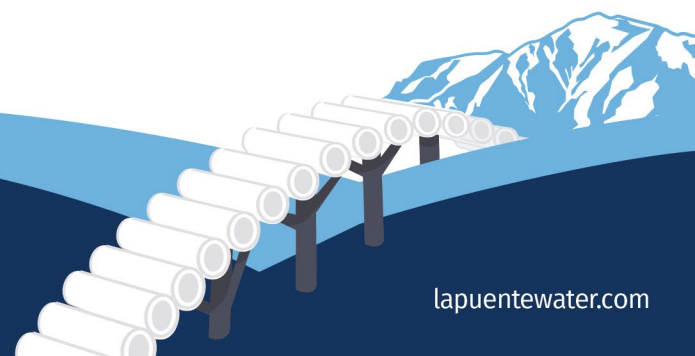
Respectfully Submitted,



Roy Frausto
General Manager

ENCLOSURES

- *JPIA Commitment to Excellence Agreement*





Commitment to Excellence

La Puente Valley County Water District

and the ACWA JPIA in mutual support for ensuring the most consistent, cost effective and broadest possible affordable insurance coverage and related services, and in partnership with all JPIA members, and in the interest of reducing **La Puente Valley County Water District's** insurance costs, commit to a program of excellence that through the implementation of "best practices" reduces the potential and frequency of:

- **Vehicle Losses**
- **Infrastructure Related Losses**
- **Construction Related Losses**
- **Employment Practices Claims**
- **Ergonomic (Musculoskeletal) and Fall Injuries**
- **Wildfire Prevention**

and fully support the goal of implementing effective preventative measures that work to achieve these loss reductions.

Walt "Budj" Sells (CEO, ACWA JPIA)
Signature

Signature (General Manager)

Signature (Board Member)

Signature (Board Member)

Signature (Board Member)

Signature (Board Member)

Signature (Board Member)

Memo



Date: August 14, 2023
To: Honorable Board of Directors
Subject: Cancelling the October 23, 2023, Regular Meeting of the Board of Directors

Summary

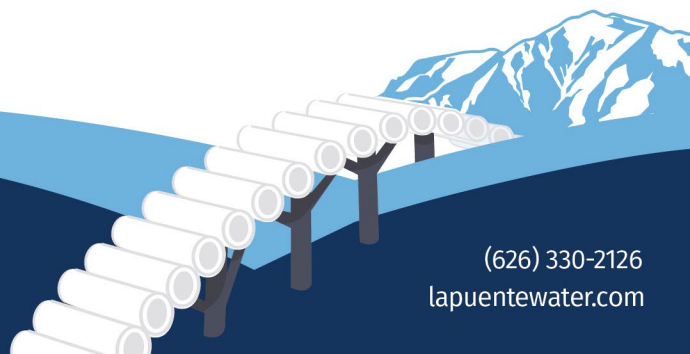
The Regular Meeting of the Board of Directors scheduled for Monday, October 23, 2023, conflicts with the AWWA Fall Conference, which a few of the Directors will be attending.

Staff recommends that the Board consider cancelling this regular meeting.

Thank you,

A handwritten signature in blue ink, appearing to read "Roy Frausto".

Roy Frausto
General Manager





**Item 9
General Manager
Report**



Join us and the partners
involved for the latest:

MURAL

UNVEILING

A product of **Project LEAD**

Tuesday, October 3rd, 2023

10:00 am

**1st Street & Main Street
La Puente, CA 91744**

**Meet the artist and learn about
the inspiration behind the mural.**

Let's celebrate the latest mural addition in the City of La Puente!



Item 10
Other Items

Upcoming Events



Date: September 25, 2023

To: Honorable Board of Directors

RE: Upcoming Board Approved Meetings and Conferences for 2023

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
October 3-5, 2023	AWWA WaterSmart Innovations Conference 2023			X	X	
October 23-26, 2023	AWWA CA-NV Annual Fall Conference 2023			X	X	X
November 28-30, 2023	Association of California Water Agencies (ACWA) Fall Conference 2023			X	X	X

