



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, FEBRUARY 26, 2024, AT 4:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Rojas	Escalera	Argudo	Barajas	Hernandez
Present	Present	Absent	Present	Absent

Director Argudo was not present during roll call and arrived to the meeting at 4:32 pm.

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado; HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa.

4. PUBLIC COMMENT

None.

5. ADOPTION OF AGENDA

Mr. Frausto notified the Board that he would be pulling Action Item #8,D from the agenda.

Motion: Adopt Agenda as presented, with the exception of Item #8,D.

1st: President Rojas

2nd: Vice President Escalera

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented

1st: President Rojas

2nd: Vice President Escalera

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

7. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of January 31, 2024.

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File

1st: Vice President Escalera

2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

B. Statement of District’s Revenue and Expenses as of January 31, 2024.

Ms. Maldonado provided a summary of the Districts Revenue and Expenses and was available for any questions.

Motion: Receive and File

1st: Director Barajas

2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of January 31, 2024.

Ms. Maldonado provided a summary of the Industry’s Revenue and Expenses and was available for any questions.

Motion: Receive and File

1st: Director Argudo

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

8. ACTION / DISCUSSION ITEMS

A. **Consideration of Amending and Restating Agreement with the City of Industry for the Operation and Management of the Industry Public Utilities' Waterworks System, also referred to as the City of Industry Waterworks System.**

Mr. Frausto presented the staff report on this item and went over the new structure of the amended agreement and highlighted the notable changes. Director Argudo had questions regarding the changes to the agreement, specifically whether an increase in demand for City of Industry's Waterworks Systems would result in a financial burden for the District. Mr. Frausto and Mr. Ciampa clarified that the agreement's wording ensures that any such increase would not negatively impact the District financially. Additionally, President Rojas had questions concerning labor costs and Mr. Frausto was able to clarify.

Motion: Approve the Amended and Restated Agreement, and Authorize the General Manager Execute Same.

1st: President Rojas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

B. **Consideration of Resolution No. 301, Revising the District's Employee Policies and Procedures Manual.**

Ms. Padilla presented the staff report on this item and went over the notable changes in the employee manual. Mr. Ciampa also provided information on the statutory changes.

Motion: Adopt Resolution No. 301

1st: President Rojas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

C. **Consideration of Restated Memorandum of Understanding (MOU) Regarding Public Water Agencies Group (PWAG) Emergency Preparedness Management Program.**

Mr. Frausto presented the staff report on this item and highlighted the changes of the MOU and was available to answer any questions.

Motion: Approve the Restated MOU

1st: Vice President Escalera
2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

D. Consideration of Award of Contract to Tri County Pump Company for Rehabilitation Work of the District's Well No. 2.

This item was pulled from the agenda.

E. Ratification of General Manager's Execution of Letter of Support for a Joint Grant Application to the Bureau of Reclamation Between the La Puente Valley County Water District and City of Industry.

Mr. Frausto presented to the Board that the letter supports a joint grant application between the District and the City of Industry to apply for grant funds in support of the AMI system. President Rojas had questions regarding the AMI system, which Ms. Maldonado was able to clarify.

Motion: Ratify Execution of Letter of Support

1st: President Rojas

2nd: Director Escalera

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Absent

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

9. GENERAL MANAGER'S REPORT

Mr. Frausto informed the Board that Watermaster issued a press release announcing the appointment of a new Executive Officer following the retirement of Tony Zampielo.

10. OTHER ITEMS

A. Upcoming Events.

Ms. Padilla went over the upcoming events and confirmed the Board's attendance to these events.

B. Information Items.

Ms. Padilla notified the Board that the Form 700 filings are due 4/2/24.

11. ATTORNEY'S COMMENTS

Mr. Ciampa provided an update mentioning the possibility of new legislative laws taking effect. He assured a more detailed report will be presented at the upcoming meetings.

12. BOARD MEMBER COMMENTS

A. Report on Events Attended.

Vice President Escalera and President Rojas reported their attendance to the SCWUA luncheon.

B. Other Comments.

None.

13. FUTURE AGENDA ITEMS

None.

14. ADJOURNMENT

President William R. Rojas adjourned the meeting at 5:24 pm.

Attest:

William Rojas, Board President

Roy Frausto, Board Secretary