



**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, DECEMBER 9, 2024, AT 4:30 PM**

**1. CALL TO ORDER**

President Rojas called the meeting to order at 4:30 pm.

**2. PLEDGE OF ALLEGIANCE**

President Rojas led the Pledge of Allegiance.

**3. OATH OF OFFICE**

Mr. Frausto administered the oath of office to both William R. Rojas and David E. Argudo.

**4. ROLL CALL OF BOARD OF DIRECTORS**

<b>President</b>	<b>Vice President</b>	<b>Director</b>	<b>Director</b>	<b>Director</b>
<b>Rojas</b>	<b>Escalera</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Hernandez</b>
Present	Present	Present	Present	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

**5. PUBLIC COMMENT**

City of La Puente Councilmember, Valerie Munoz, attended the meeting to express her support for the recently elected Board members.

**6. ADOPTION OF AGENDA**

Motion: Adopt Agenda  
1st: Director Argudo  
2nd: President Rojas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

## 7. APPROVAL OF CONSENT CALENDAR

Motion: Approval of Consent Calendar

1st: President Rojas

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

## 8. ACTION / DISCUSSION ITEMS

### A. Cancellation of December 23, 2024, Regular Meeting of the Board of Directors.

Staff recommended the cancellation of the December 23, 2024 meeting.

Motion: Cancellation of December 23, 2024, Regular Meeting of the Board of Directors.

1st: Director Argudo

2nd: Director Barajas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

### B. Cancellation of January 13, 2025, Regular Meeting of the Board of Directors.

Staff recommended the cancellation of the January 13, 2025 meeting.

Motion: Cancellation of January 13, 2025, Regular Meeting of the Board of Directors.

1st: Director Argudo

2nd: Director Barajas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

### C. Consideration of Resolution No. 306, Revising the Districts Employee Policies and Procedures Manual.

Ms. Padilla presented the staff report on this item and was available for any questions.

Motion: Adopt Resolution No. 306.

1st: President Rojas

2nd: Vice President Escalera

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**D. Consideration of Annual Cost of Living Adjustment for District Employees for an Effective Date of January 1, 2025.**

Mr. Frausto presented the staff report on this item and was available for any questions.

Motion: Adopt the Cost of Living Adjustment at 2.5%.

1st: Director Argudo

2nd: Director Barajas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**E. Review and Approval of the Proposed District Budget for Period Ending December 31, 2025.**

Mr. Frausto presented the staff report on this item and was available for any questions. Mr. Ciampa notified Mr. Frausto of a typo in the document.

Motion: Approve the Proposed District Budget for Period Ending December 31, 2025 with the edits as presented by Counsel.

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**F. Approval of the Proposed 2025 Salary Schedule for an Effective Date of January 1, 2025.**

Mr. Frausto presented the proposed 2025 salary schedule, which reflects the approved cost of living adjustment.

Motion: Approve the Proposed 2025 Salary Schedule.

1st: Director Argudo

2nd: Director Barajas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**9. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT**

Mr. Zampiello presented his staff report and was available for any questions.

Motion: Receive and File

1st: Vice President Escalera

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**10. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT**

Mr. Ortiz presented his staff report and was available for any questions.

Motion: Receive and File

1st: President Rojas

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**11. ADMINISTRATIVE REPORT**

Ms. Padilla went over Board reminders, public communication, and updates to social media and the website and was available for any questions.

**12. GENERAL MANAGER’S REPORT**

Mr. Frausto presented his report and was available for any questions.

**13. OTHER ITEMS**

**A. Upcoming Events.**

No upcoming events.

**B. Information Items.**

None.

**14. ATTORNEY’S COMMENTS**

Mr. Ciampa gave the Board a brief update on legislation and wished the Board and Staff a Merry Christmas and Happy New Year.

**15. BOARD MEMBER COMMENTS**

**A. Report on Events Attended.**

President Rojas, Vice President Escalera, and Director Hernandez reported on their attendance to the ACWA Fall Conference.

**B. Other Comments**

None.

**16. CLOSED SESSION**

The Board recessed into closed session at 5:01 pm to discuss the following items:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))  
Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: Two Cases
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
POSITION: GENERAL MANAGER

**17. CLOSED SESSION REPORT**

The Board reconvened at 5:14 pm, and Mr. Ciampa presented the following report: For item 16A, staff directed counsel to reject the claim of Engelbert Perez. For item 16B, the Board provided a positive performance review for Mr. Frausto.

**18. ACTION ITEM**

- A. **Consideration and Possible Approval of Amendments to General Manager’s Employment Contract.**

The Board discussed the compensation for Mr. Frausto's contract and agreed to a 5% merit increase in addition to a 2.5% COLA (Cost of Living Adjustment) increase, resulting in a total 7.5% increase.

Motion: Approve the General Manager's Contract with a 5% Merit Increase and a 2.5% COLA increase.

1st: President Rojas  
2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**19. FUTURE AGENDA ITEMS**

None.

**20. ADJOURNMENT**

President William R. Rojas adjourned the meeting at 5:25 pm.

Attest:

\_\_\_\_\_  
William Rojas, Board President

\_\_\_\_\_  
Roy Frausto, Board Secretary