



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, FEBRUARY 12, 2024, AT 4:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Rojas	Escalera	Argudo	Barajas	Hernandez
Present	Present	Absent	Present	Present

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado; HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa.

4. PUBLIC COMMENT

Resident, Samuel Villalobos, was in attendance and presented to the Board his proposal for construction at Banbridge Pump Station. The Board noted that Staff would be in touch with Mr. Villalobos regarding this proposal.

Resident, Georgene Navarrete, was also in attendance.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

7. ACTION / DISCUSSION ITEMS

A. Consideration of Parts and Material Quote from S&J Supply for the Ferrero Lane/Rorimer St. Project.

Mr. Zampiendo introduced this item and briefly went over the staff report. Ms. Alyssa Arana, Engineering Intern, presented the design for this project and was available to answer any questions. President Rojas and Director Barajas commended Ms. Arana on her design. President Rojas asked some clarifying questions, which Mr. Zampiendo and Mr. Frausto were able to clarify.

Motion: Authorize the General Manager to Purchase Parts and Material from S&J Supply.

1st: Vice President Escalera

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

B. Consideration to Purchase a New Server for the District’s Main Office.

Mr. Frausto presented the staff report on this item. He highlighted that the server benefits PVOU, BPOU and City of Industry and noted that the cost would be split amongst the different entities. Mr. Frausto discussed the capabilities of the new server, emphasizing its primary feature of cloud backup. Director Barajas had a clarifying question which Mr. Frausto was able to answer.

Motion: Authorize the General Manager to Secure Services from Highroad IT for the Replacement of the District’s Main Office Server.

1st: Vice President Escalera

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

C. Authorization of Annual Audit by C.J. & Brown Company for the District’s Financial Statements for Year Ending December 31, 2023.

Mr. Frausto presented the staff report on this item. He informed the Board that this pertains to the annual audit, highlighting that there will be a change in the audit partner to adhere to

government code, which mandates a switch every six years. He was available to address any questions.

Motion: Authorize C.J. & Brown Company to Perform the 2023 Financial Audit.

1st: Director Barajas

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

D. Consideration of Award of Contract to Tri County Pump Company for the Rehabilitation Work of PVOU IZ-2 Well at 161 N. 8th Ave, City of Industry.

Mr. Ortiz provided an overview of his staff report on this item and highlighted that the IZ Well will be rehabilitated under this contract and was available to answer questions.

Motion: Authorize the General Manager to Secure Services from Tri County Pump Company in the amount of \$127,265.00.

1st: Director Barajas

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

E. Consideration of Award of Contract to Hunter Electric Service for the Electrical Conduit Rework of the Wigen RO System at the PVOU-IZ and PVOU-SZ Water Treatment Plants.

Mr. Ortiz provided an overview of his staff report and noted that this work is being done to the Wigen RO system as part of a repair project at the request of Northrup Grumman. He also discussed the bids and noted that although Hunter Electric was not the lowest bidder, they did include prevailing wages and it was ultimately Northrup Grumman's decision to go with them.

Motion: Authorize the General Manager to Secure Services from Hunter Electric Service in the amount of \$284,988.00.

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

8. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT

Mr. Zampiello summarized his report and highlighted the Recycled Water Project and noted that the second property, 333 N. Hacienda, is set to be activated within the next few weeks. He also went over the effort that the field staff along with Suburban Water completed earlier in the week.

Motion: Receive and File
 1st: President Rojas
 2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

9. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT

Mr. Ortiz summarized his report and highlighted the rehabilitation of Well No. 2, BPOU resin changeouts and the PVOU IZ Well work and RO work.

Motion: Receive and File
 1st: President Rojas
 2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

10. ADMINISTRATIVE REPORT

Ms. Padilla went over the Form 700 deadline and notified the Board of social media and website updates.

11. COMMITTEE REPORTS

A. 100 Year Ad hoc Committee (Director Barajas & President Rojas)

Ms. Padilla gave an overview on the Ad Hoc Committee Report for the 100-year event. President Rojas and Director Barajas also commented on the discussion and informed the Board of the progress of planning the event.

12. GENERAL MANAGER’S REPORT

Mr. Frausto provided a summary to the Board on various topics, including Baldwin Park key well, rainfall, PVOU IZ-SZ budget, Industry Operation Agreement and he went over the bank plans.

13. OTHER ITEMS

A. Upcoming Events.

Ms. Padilla went over the upcoming events and confirmed the Board’s attendance to these events.

B. Information Items.

None.

14. ATTORNEY’S COMMENTS

Mr. Ciampa highlighted various issues related to receiving water from mountains and Northern California, and also provided updates on legislative matters.

15. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Rojas, Vice President Escalera, and Director Hernandez reported their attendance to the SGVWA breakfast meeting.

Vice President Escalera and Director Hernandez reported their attendance to the AGWA-AGWT Conference.

President Rojas and Director Barajas reported their attendance to the Ad Hoc Committee Meeting.

B. Other Comments.

None.

16. FUTURE AGENDA ITEMS

None.

17. ADJOURNMENT

President William Rojas adjourned the meeting at 5:23 pm.

Attest:

William Rojas, Board President

Roy Frausto, Board Secretary