



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, AUGUST 26, 2024, AT 4:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas ____ Vice President Escalera ____ Director Argudo ____
Director Barajas ____ Director Hernandez ____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on August 12, 2024.

7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of July 31, 2024.

Recommendation: Receive and File

- B. Statement of District's Revenue and Expenses as of July 31, 2024.

Recommendation: Receive and File

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of July 31, 2024.

Recommendation: Receive and File

8. ACTION / DISCUSSION ITEMS

- A. Consideration of Amendments to the District's 2024 Budget

Recommendation: Approve Proposed Budget Amendments

- B. Update on the District's Nitrate Treatment System

Recommendation: Discussion Only

9. GENERAL MANAGER'S REPORT

10. OTHER ITEMS

- A. Upcoming Events.

- B. Information Items.

11. ATTORNEY'S COMMENTS

12. BOARD MEMBER COMMENTS

- A. Report on Events Attended.

- B. Other Comments.

13. FUTURE AGENDA ITEMS

14. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))

Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: One Case

15. CLOSED SESSION REPORT

16. ADJOURNMENT

POSTED: Friday, August 23, 2024.

President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



Item 6
Consent Calendar



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, AUGUST 12, 2024, AT 4:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Rojas	Escalera	Argudo	Barajas	Hernandez
Present	Present	Absent	Present	Present

Director Argudo was not present during roll call and arrived to the meeting at 4:34 pm.

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

4. PUBLIC COMMENT

The women of the La Puente Woman’s Club were present and spoke during Item No. 7b.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda with the addition of Closed Session Report following Closed Session.

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented

1st: President Rojas

2nd: Vice President Escalera

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

7. ACTION / DISCUSSION ITEMS

A. Asset Management Software Services for PVOU Treatment Facilities

Mr. Frausto provided an overview of the staff report and highlighted the benefits of this software. He was also available for any questions.

Motion: Authorize the General Manger to Proceed with the Work Identified in the Asset Management Proposal from Nobel Systems.

1st: Vice President Escalera

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Consideration of Donation to the La Puente Woman’s Club to Renovate their Clubhouse

Mr. Frausto presented an overview of the donation request submitted by the La Puente Woman’s Club, which outlined the need for renovations to their clubhouse. After a discussion between the Board of Directors and the members from the La Puente Woman’s Club, the Board agreed to donate \$6,000.

Motion: Authorize the Donation of \$6,000 to the La Puente Woman’s Club and Direct the General Manager to Amend the Budget as Necessary.

1st: Director Argudo

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

8. OPERATIONS AND MAINTENANCE SUPERINTENDENT’S REPORT

Mr. Zampiendo summarized his report, highlighting the progress of the Lomitas pipeline bypass project and shared photos. He noted that the pipeline is expected to be fully operational by the end of the month and was available to answer any questions.

Motion: Receive and File

1st: Vice President Escalera

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

9. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT

Mr. Ortiz summarized his report, highlighting that BPOU Well No. 2 is still in rehab and PVOU-IZ scenario tests have been completed and was available for any questions.

Motion: Receive and File
 1st: President Rojas
 2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

10. ADMINISTRATIVE REPORT

Ms. Padilla went over Board reminders, public communication, and updates to social media and the website and was available for any questions.

11. GENERAL MANAGER’S REPORT

Mr. Frausto went over waiver of assessments, PVOU permit amendment, and provided an update on the potential new District Office. He also congratulated Angelina Padilla on her 1-year anniversary.

12. OTHER ITEMS

A. Upcoming Events.

Ms. Padilla went over the upcoming events and confirmed the Board’s attendance to these events.

B. Information Items.

None.

13. ATTORNEY’S COMMENTS

None.

14. BOARD MEMBER COMMENTS

A. Report on Events Attended.

Director Hernandez and President Rojas reported their attendance to the San Gabriel Valley Water Association Quarterly Breakfast.

B. Other Comments.

None.

15. FUTURE AGENDA ITEMS

None.

16. CLOSED SESSION

The board recessed into closed session at 5:06pm to discuss the following items:

- A. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))**

Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: Two Cases

CLOSED SESSION REPORT:

The Board reconvened at 5:20pm and Mr. Ciampa provided the following closed session report; the Board reviewed two cases. One case was deferred for further action at a later date, while the other, submitted by Enterprise Rent-A-Car, was accepted by the District.

17. ADJOURNMENT

President William R. Rojas adjourned the meeting at 5:21 pm.

Attest:

William Rojas, Board President

Roy Frausto, Board Secretary



Item 7
Financial Reports



Summary of Cash and Investments
July 2024

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	4.550%	\$ 92,633.68	\$ 1,045.27	\$ -	\$ 93,678.95
Raymond James Financial Services		\$ 531,129.18	\$ 2,493.58	\$ -	\$ 533,622.76
California CLASS	5.4207%	\$ 3,910,198.17	\$ 17,952.97	\$ -	\$ 3,928,151.14
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 1,226,997.58	\$ 678,586.46	\$ 631,856.97	\$ 1,273,727.07
District's Total Cash and Investments:					\$ <u>5,829,179.92</u>


Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,549,851.32	\$ 170,729.35	\$ 217,507.90	\$ 1,503,072.77
IPU's Total Cash and Investments:				\$ <u>1,503,072.77</u>

Puente Valley Operable Unit

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,328,119.33	\$ -	\$ 173,402.04	\$ 1,154,717.29
PVOU's Total Cash and Investments:				\$ <u>1,154,717.29</u>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.



 Roy Frausto

, General Manager

Date: 08/22/2024



La Puente Valley County Water District
Statement of Revenues & Expenses Summary (Preliminary)
For the Period Ending July 31, 2024
(Unaudited)

	LPVCWD		BPOU			
	YTD 2024	YTD 2024	YTD 2024	BUDGET 2024	58% OF BUDGET	2023 YEAR-END
Revenues						
Operational Rate Revenues	\$ 1,598,779	\$ -	\$ 1,598,779	\$ 2,903,600	55%	\$ 2,743,476
Operational Non-Rate Revenues	1,151,667	1,124,954	2,276,621	3,808,316	60%	3,316,440
Non-Operational Revenues	463,239	-	463,239	526,700	88%	719,412
Total Revenues	3,213,685	1,124,954	4,338,639	7,238,616	60%	6,779,328
Expense						
Salaries & Benefits	1,401,729	226,902	1,628,632	3,023,000	54%	2,534,091
Supply & Treatment	702,462	784,840	1,487,303	2,510,780	59%	2,251,020
Other Operating Expenses	184,008	91,743	275,751	500,300	55%	500,981
General & Administrative	272,060	21,469	293,528	481,000	61%	449,112
Total Expense	2,560,260	1,124,954	3,685,214	6,515,080	57%	5,735,204
Net Income from Operations	653,426	-	653,426	723,536	90%	1,044,125
Less: Capital Expenses	(245,025)	-	(245,025)	(2,711,000)	9%	(945,509)
Net Income After Capital	408,401	-	408,401	(1,987,464)	N/A	98,616
Other Funding & Debt Service						
Capital Reimbursement (OU Projects)	97,644	-	97,644	601,000	16%	-
Grant Revenues	-	-	-	17,000	0%	1,275,000
Loan Payment (Interest & Principal)	(99,593)	-	(99,593)	(198,500)	50%	(198,267)
Cyclic Storage Purchases						
Prepaid Inventory Purchases	-	-	-	(40,000)	0%	-
Change in Cash	406,451	-	406,451	(1,607,964)	N/A	1,175,349
Add: Capital Assets (District-Funded)	112,987	-	112,987	2,093,000	5%	(329,491)
Add: Debt Principal	61,605	-	61,605	120,600	51%	120,573
Add: Prepaid Inventory	-	-	-	40,000	0%	-
Less: Depreciation Expense	(262,500)	(61,250)	(323,750)	(555,000)	58%	(414,151)
Net Income / (Loss)	\$ 318,543	\$ (61,250)	\$ 257,293	\$ 90,636		\$ 552,280

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending July 31, 2024
(Unaudited)

	July 2024	YTD 2024	BUDGET 2024	58% OF BUDGET	2023 YEAR-END
Operational Rate Revenues					
Water Sales	\$ 130,558	\$ 854,761	\$ 1,662,100	51%	\$ 1,583,218
Service Charges	77,978	591,245	1,029,000	57%	932,654
Surplus Sales	5,977	45,159	70,000	65%	70,339
Customer Charges	2,654	22,189	40,000	55%	56,405
Fire Service	1,983	85,053	102,000	83%	98,876
Miscellaneous Income (Cust. Charges)	124	372	500	74%	1,984
Total Operational Rate Revenues	219,275	1,598,779	2,903,600	55%	2,743,476
Operational Non-Rate Revenues					
Management Fees	-	249,726	548,276	46%	543,560
IPU Service Fees (Labor)	93,351	586,092	790,200	74%	740,474
BPOU Service Fees (Labor)	30,817	226,902	339,040	67%	313,115
PVOU IZ Service Fees (Labor)	31,221	227,932	450,000	51%	401,342
PVOU SZ Service Fees (Labor)	14,245	87,917	250,000	35%	31,149
Other O&M Fees	-	-	9,300	0%	12,851
Total Operational Non-Rate Revenues	169,634	1,378,569	2,386,816	58%	2,042,491
Non-Operational Revenues					
Taxes & Assessments	1,637	202,134	322,200	63%	384,781
Rental Revenue	3,507	24,549	42,000	58%	-
Interest Revenue - LAIF & Raymond James	1,045	1,976	35,000	6%	125,976
Interest Revenue - CLASS	17,953	121,814	-	N/A	6,337
Interest Revenue	18,998	123,790	35,000	354%	-
Market Value Adjustment	-	-	-	N/A	46,545
PVOU Revenue	10,050	72,254	120,000	60%	109,838
IPU Vehicle & Equipment Revenue	3,859	18,559	-	N/A	-
Miscellaneous Income	929	2,590	7,500	35%	11,816
Developer Fees	-	19,362	-	N/A	34,120
Total Non-Operational Revenues	38,981	463,239	526,700	88%	719,412
Total Revenues	427,889	3,440,588	5,817,116	59%	5,505,379
Supply & Treatment					
Purchased & Leased Water	40,606	311,467	602,280	52%	622,208
Power	21,236	72,386	270,000	27%	210,077
Assessments	-	281,439	319,300	88%	308,404
Treatment	1,067	11,114	10,000	111%	15,441

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La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending July 31, 2024
(Unaudited)

	July 2024	YTD 2024	BUDGET 2024	58% OF BUDGET	2023 YEAR-END
Well & Pump Maintenance	-	26,057	60,000	43%	10,749
Total Supply & Treatment	\$ 62,909	\$ 702,462	\$ 1,261,580	56%	\$ 1,166,879
Salaries & Benefits					
Total District Wide Labor	\$ 141,151	\$ 1,021,248	\$ 1,890,000	54%	\$ 1,641,962
Directors Fees & Benefits	7,020	55,451	115,000	48%	87,922
Benefits	29,496	212,980	430,000	50%	341,555
OPEB Payments	9,396	65,774	110,000	60%	103,472
OPEB Trust Contributions	-	-	60,000	0%	15,000
Payroll Taxes	10,935	81,871	145,000	56%	125,856
CalPERS Retirement (Normal Costs)	14,077	105,486	200,000	53%	153,578
CalPERS Unfunded Accrued Liability	85,821	85,821	73,000	118%	64,746
Total Salaries & Benefits	297,897	1,628,632	3,023,000	54%	2,534,091
District Salaries & Benefits (Informational Only)					
Less: Labor Service Revenue	(169,634)	(1,128,843)	(1,829,240)	62%	(1,486,080)
Net District Salaries & Benefits	128,263	499,788	1,193,760	42%	1,048,011
Other Operating Expenses					
General Plant	1,635	19,117	60,000	32%	27,900
Transmission & Distribution	6,935	71,924	120,000	60%	175,126
Vehicles & Equipment	7,114	45,691	65,000	70%	38,501
Field Support & Other Expenses	2,571	26,520	60,000	44%	53,993
Regulatory Compliance	1,121	20,757	45,000	46%	42,592
Total Other Operating Expenses	19,375	184,008	350,000	53%	338,111
General & Administrative					
District Office Expenses	2,281	28,817	55,000	52%	50,580
Customer Accounts	1,474	17,337	32,000	54%	30,342
Insurance	31,743	87,622	82,000	107%	95,066
Professional Services	5,086	67,970	115,000	59%	139,880
Training & Certification	4,023	19,465	40,000	49%	36,776
Public Outreach & Conservation	10,888	36,971	55,000	67%	24,951
Other Administrative Expenses	1,106	13,877	80,000	17%	44,579
Total General & Administrative	56,600	272,060	459,000	59%	422,174
Total Expense	436,781	2,787,162	5,093,580	55%	4,461,255
Net Income from Operations	\$ (8,892)	\$ 653,426	\$ 723,536	90%	\$ 1,044,125

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending July 31, 2024
(Unaudited)

	July 2024	YTD 2024	BUDGET 2024	58% OF BUDGET	2023 YEAR-END
Capital Expenses					
Nitrate Treatment System	\$ (11,908)	\$ (34,394)	\$ (450,000)	8%	\$ (459,496)
Recycled Water System - Phase 1	(8,533)	(32,092)	(80,000)	40%	(25,006)
Hudson Ave Pumping Improvements	-	-	(536,000)	0%	(6,868)
SCADA Improvements	-	-	(30,000)	0%	(1,149)
Service Line Replacements	-	(13,615)	(50,000)	27%	(106,968)
Valve Replacements	-	-	(25,000)	0%	(32,864)
Fire Hydrant Repair/Replacements	-	(2,392)	(25,000)	10%	(29,383)
Office Server	-	-	-	N/A	-
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0%	-
Well 2 Rehabilitation	-	-	(150,000)	0%	(31,685)
Fleet Trucks	(38,363)	(84,764)	(90,000)	94%	(242,781)
Dump Truck	-	-	-	N/A	(9,308)
Other Field Equipment	-	(22,473)	(75,000)	30%	-
Ferrero/Rorimer St. Project	-	(27,951)	(80,000)	35%	-
Meter Replacement/Reading Equipment	-	-	-	N/A	-
New Admin Building	-	-	(1,000,000)	0%	-
IT Hardware Server Replacement	(27,344)	(27,344)	(55,000)	50%	-
Total Capital Expenses	(86,149)	(245,025)	(2,711,000)	9%	(945,509)
Net Income / (Loss) After Capital	(95,041)	408,401	(1,987,464)	21%	98,616
Other Funding & Debt Service					
Reimbursements PVOU Project	-	-	-	N/A	-
Capital Reimbursement (PVOU Projects)	-	97,644	601,000	16%	-
Capital Reimbursement (PVOU Projects)	-	97,644	601,000	16%	-
Grant Revenues	-	-	17,000	0%	1,275,000
Loan Payment - Interest	-	(37,988)	(77,900)	49%	(77,694)
Loan Payment - Principal	-	(61,605)	(120,600)	51%	(120,573)
Cyclic Storage Purchases					
Cyclic Storage Purchases	-	-	-	N/A	-
Prepaid Inventory Purchases	-	-	(40,000)	0%	-
Cash Increase / (Decrease)	(95,041)	406,451	(1,607,964)	25%	1,175,349
Add: Capitalized Assets (District-Funded)	74,241	112,987	2,093,000	5%	(329,491)
Add: Debt Principal	-	61,605	120,600	51%	120,573
Add: Cyclic Storage Purchases	-	-	-	N/A	-
Add: Prepaid Inventory	-	-	40,000	0%	-
Less: Depreciation Expense	(37,500)	(262,500)	(450,000)	58%	(414,151)
Net Income / (Loss)	\$ (58,300)	\$ 318,543	\$ 195,636	163%	\$ 552,280

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Treatment Plant (BPOU)

Statement of Revenues & Expenses (Preliminary)

For the Period Ending July 31, 2024
(Unaudited)

	July 2024	YTD 2024	BUDGET 2024	58% OF BUDGET	2023 YEAR-END
Operational Non-Rate Revenues					
Reimbursements from CR's	130,430	898,052	\$ 1,760,540	51%	1,273,949
Total Operational Non-Rate Revenues	130,430	898,052	1,760,540	51%	1,273,949
Labor & Benefits					
BPOU TP Labor	30,817	226,902	339,040	67%	313,115
Total Labor & Benefits	30,817	226,902	339,040	67%	313,115
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	45,065	178,710	241,600	74%	296,022
VOC Treatment	5,082	5,082	31,500	16%	44,787
Perchlorate Treatment	2,536	318,560	477,000	67%	326,964
Other Chemicals	1,658	5,367	81,900	7%	7,080
BPOU Plant Power	41,306	233,646	369,200	63%	389,310
BPOU Plant Maintenance	3,005	43,009	48,000	90%	17,911
Well & Pump Maintenance	-	465	-	N/A	2,067
Total Supply & Treatment	98,653	784,840	1,249,200	63%	1,084,141
Other Operating Expenses					
Contract Labor	-	-	20,000	0%	4,822
General Plant	1,878	21,667	15,000	144%	29,425
Transmission & Distribution	-	-	-	N/A	106
Vehicles & Equipment	841	5,907	14,300	41%	13,860
Regulatory Compliance	15,815	64,168	101,000	64%	114,658
Total Other Operating Expenses	18,534	91,743	150,300	61%	162,870
General & Administrative					
District Office Expenses	-	-	2,500	0%	31
Insurance	13,244	13,244	12,000	110%	18,469
Professional Services	-	8,225	7,500	110%	8,438
Total General & Administrative	13,244	21,469	22,000	98%	26,938
Total Expense	161,248	1,124,954	1,760,540	64%	1,587,064
Total Expense (excluding Labor)	130,430	898,052	1,421,500	63%	1,273,949
Operational Net Income	-	-	-		-
Less: Depreciation Expense	(8,750)	(61,250)	(105,000)	58%	(97,263)
Net Income / (Loss)	\$ (8,750)	\$ (61,250)	\$ (105,000)	58%	\$ (97,263)

(1) Labor costs are equal to the amount of labor billed to the Baldwin Park Operable Unit (BPOU) in which the District receives reimbursement for as shown on Table 1.5 in operational non-rate revenue (BPOU Service Fees).

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses Summary

For the Period Ending July 31, 2024

(Unaudited)

	July 2024	FISCAL YTD 2024/25	BUDGET 2024/25	8% OF BUDGET	YEAR END 2023/24
REVENUE					
Operational Revenue	\$ 297,434	\$ 297,434	\$ 2,555,300	12%	\$ 2,496,590
Non-Operational Revenue	-	-	94,400	0%	87,155
TOTAL REVENUES	297,434	297,434	2,649,700	11%	2,583,745
EXPENSE					
Salaries & Benefits	92,519	92,519	1,149,000	8%	837,363
Supply & Treatment	28,660	28,660	881,500	3%	756,693
Other Operating Expense	33,085	33,085	268,000	12%	244,377
General & Administrative	30,540	30,540	189,500	16%	294,697
System Improvements & Miscellaneous	-	-	114,000	0%	38,340
TOTAL EXPENSE	184,804	184,804	2,602,000	7%	2,171,471
NET INCOME / (LOSS)	112,631	112,631	47,700		412,274

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending July 31, 2024

(Unaudited)

	July 2024	FISCAL YTD 2024/25	BUDGET 2024/25	8% OF BUDGET	YEAR END 2023/24
Operational Revenues					
Water Sales	\$ 192,286	\$ 192,286	\$ 1,497,600	13%	\$ 1,459,127
Service Charges	78,081	78,081	837,800	9%	813,044
Customer Charges	3,262	3,262	40,300	8%	39,719
Fire Service	23,805	23,805	179,600	13%	180,669
Developer Fees	-	-	-	N/A	4,031
<i>Total Operational Revenues</i>	297,434	297,434	2,555,300	12%	2,496,590
Non-Operational Revenues					
Contamination Reimbursement	-	-	94,400	0%	87,155
<i>Total Non-Operational Revenues</i>	-	-	94,400	0%	87,155
TOTAL REVENUES	297,434	297,434	2,649,700	11%	2,583,745
Salaries & Benefits					
Administrative Salaries	32,083	32,083	370,000	9%	287,985
Field Salaries	29,205	29,205	334,000	9%	281,633
Employee Benefits	15,933	15,933	255,000	6%	137,260
Pension Plan	11,124	11,124	132,000	8%	85,486
Payroll Taxes	4,174	4,174	50,000	8%	38,332
Workers Compensation	-	-	8,000	0%	6,668
<i>Total Salaries & Benefits</i>	92,519	92,519	1,149,000	8%	837,363
Supply & Treatment					
Purchased Water - Leased	-	-	302,900	0%	274,638
Purchased Water - Other	1,500	1,500	20,000	7%	15,090
Power	27,160	27,160	240,000	11%	207,313
Assessments	-	-	286,600	0%	251,704
Treatment	-	-	7,000	0%	6,976
Well & Pump Maintenance	-	-	25,000	0%	972
<i>Total Supply & Treatment</i>	28,660	28,660	881,500	3%	756,693
Other Operating Expenses					
General Plant	412	412	45,000	1%	7,883
Transmission & Distribution	23,143	23,143	95,000	24%	121,582
Vehicles & Equipment	3,739	3,739	45,000	8%	41,017
Field Support & Other Expenses	2,254	2,254	45,000	5%	40,769
Regulatory Compliance	3,538	3,538	38,000	9%	33,125
<i>Total Other Operating Expenses</i>	33,085	33,085	268,000	12%	244,377

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending July 31, 2024

(Unaudited)

	July 2024	FISCAL YTD 2024/25	BUDGET 2024/25	8% OF BUDGET	YEAR END 2023/24
General & Administrative					
Management Fee	-	-	-	N/A	137,377
Office Expenses	29,023	29,023	35,000	83%	31,238
Insurance	1,284	1,284	22,000	6%	20,756
Professional Services	-	-	80,000	0%	64,504
Customer Accounts	178	178	34,000	1%	31,153
Public Outreach & Conservation	-	-	12,000	0%	5,255
Other Administrative Expenses	55	55	6,500	1%	4,414
<i>Total General & Administrative</i>	30,540	30,540	189,500	16%	294,697
Other Exp. & System Improvements (Water Ops Fund)					
Fire Hydrant Repair/Replace	-	-	28,000	0%	3,226
Service Line Replacements	-	-	36,000	0%	24,055
Valve Replacements & Installations	-	-	35,000	0%	9,910
SCADA Improvements	-	-	15,000	0%	1,149
Groundwater Treatment Facility Feas. Study	-	-	-	N/A	-
Fence at the Plant	-	-	-	N/A	-
<i>Total Other & System Improvements</i>	-	-	114,000	0%	38,340
TOTAL EXPENSES	184,804	184,804	2,602,000	7%	2,171,471
NET INCOME / (LOSS)	112,631	112,631	47,700		412,274



**Item 8
Action /
Discussion Items**

Memo



Date: August 26, 2024
To: Honorable Board of Directors
Subject: Request to Amend the 2024 District Operating Budget

SUMMARY

Upon review of the District's 2024 Operating Budget, staff is requesting that the Board of Directors amend the current year's budget to reflect substantial changes from the original budget estimates. Amendments are proposed for accounts that are expected, by the end of the year, to have a considerable variance from the adopted budget. The proposed amendments are detailed in the enclosed summary.

RECOMMENDATION

Staff recommends the Board approve the amendments to the 2024 Budget as detailed in the enclosed summary. The overall net impact to the District's 2024 Operating Budget is an increase of \$403,301 and overall impact to the District's Cash Position is a decrease of \$97,500. At the upcoming Board of Directors meeting staff will provide additional details on the proposed amendments.

If you have any questions on the information provided, please feel free to contact me.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'S. Fu', is written over a light blue wavy background.

General Manager
La Puente Valley County Water District

Enclosure

- Proposed 2024 Budget Amendments

Proposed Amendments to the District's 2024 Budget

Operational Rate Revenues				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Water Sales	\$1,662,100	\$ (62,100)	\$1,600,000	Projecting less use than anticipated based on summer month billing.
Fire Service	\$102,000	\$ 38,000	\$140,000	Increase in revenue as a result of fire service rate adjustments
Net Change			\$	(24,100)
Operational Non-Rate Revenues				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Management Fees	\$ 548,276	\$ (170,143)	\$ 378,133	Negotiation of new IPU contract that removes mgmt. fees, but provides fixed labor revenue.
IPU Service Fees (Labor)	\$ 790,200	\$ 265,900	\$ 1,056,100	Negotiation of new IPU contract for 6.5 employees
PVOU SZ Service Fees (Labor)	\$ 250,000	\$ (90,000)	\$ 160,000	System will not be operational until Q4 of 2024 or Q1 of 2025
Other O&M Fees	\$ 9,300	\$ 88,344	\$ 97,644	Nitrate contributed funding from CRs
Net Change			\$	94,101
Non-Operational Revenues				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Interest Revenue	\$ 35,000	\$ 165,000	\$ 200,000	CLASS interest revenue
PVOU Revenue	\$ 120,000	\$ 125,000	\$ 245,000	Adding revenue for water invoiced to NG for purchased water as a result production of all IZ wells.
IPU Vehicle & Equipment Revenue	\$ -	\$ 45,000	\$ 45,000	New vehicle and equipment fixed cost
Net Change			\$	335,000
Net Change in Revenues			\$	405,001
Supply and Treatment				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Assessments	\$ (319,300)	\$ 37,300	\$ (282,000)	Lower production
Treatment	\$ (10,000)	\$ (10,000)	\$ (20,000)	Purchase of salt for Nitrate system
Net Change			\$	27,300
Other Operating Expenses				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Vehicles & Equipment	\$ (65,000)	\$ (15,000)	\$ (80,000)	Higher expenses on repairs and not accounting for reimbursment anymore from CIWS.
Net Change			\$	(15,000)

General & Admin				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Public Outreach & Conservation	\$ (55,000)	\$ (14,000)	\$ (69,000)	Adjust for LP Women's Club, Dr. Shope and 100 Year event
<u>Net Change</u>				\$ (14,000)
<u>Net Change in Expenses</u>				\$ (1,700)

<u>Overall Impact to Operating Income</u>	\$ 403,301
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Capital Expenses				
Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
IT Server Replacement	\$ (55,000)	\$ 27,500	\$ (27,500)	Cost lower than anticipated with split
Well 2 Rehab	\$ (150,000)	\$ (125,000)	\$ (275,000)	Full Rehab with new pump, motor and column pipe
<u>Net Change</u>				\$ (97,500)
<u>Overall Impact to Cash</u>				\$ (97,500)

Upcoming Events



Date: August 26, 2024
To: Honorable Board of Directors
RE: Upcoming Meetings and Conferences for 2024

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
September 24-26, 2024	Watersmart Innovations Conference 2024; South Point, Las Vegas			X	X	X
October 21-24, 2024	AWWA CA/NV 2024 Fall Conference; Reno, NV			X	X	
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA			X	X	X

