



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, FEBRUARY 12, 2024, AT 4:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas____ Vice President Escalera____ Director Argudo____
Director Barajas____ Director Hernandez____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on January 22, 2024.
- B. Approval of District's Expenses for the Month of January 2024.
- C. Approval of City of Industry Waterworks System Expenses for the Month of January 2024.

- D. Receive and File the District's Water Sales Report for January 2024.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for January 2024.

7. ACTION / DISCUSSION ITEMS

- A. Consideration of Parts and Material Quote from S&J Supply for the Ferrero Lane/Rorimer St. Project.

Recommendation: Authorize the General Manager to Purchase Parts and Material from S&J Supply.

- B. Consideration to Purchase a New Server for the District's Main Office.

Recommendation: Authorize the General Manager to Secure Services from Highroad IT for the Replacement of the District's Main Office Server.

- C. Authorization of Annual Audit by C.J. & Brown Company for the District's Financial Statements for Year Ending December 31, 2023.

Recommendation: Authorize C.J. & Brown Company to Perform the 2023 Financial Audit.

- D. Consideration of Award of Contract to Tri County Pump Company for the Rehabilitation Work of PVOU IZ-2 Well at 161 N. 8th Ave, City of Industry.

Recommendation: Authorize the General Manager to Secure Services from Tri County Pump Company in the amount of \$127,265.00.

- E. Consideration of Award of Contract to Hunter Electric Service for the Electrical Conduit Rework of the Wigen RO System at the PVOU-IZ and PVOU-SZ Water Treatment Plants.

Recommendation: Authorize the General Manager to Secure Services from Hunter Electric Service in the amount of \$284,988.00.

8. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT

Recommendation: Receive and File

9. TREATMENT AND SUPPLY SUPERINTENDENT'S REPORT

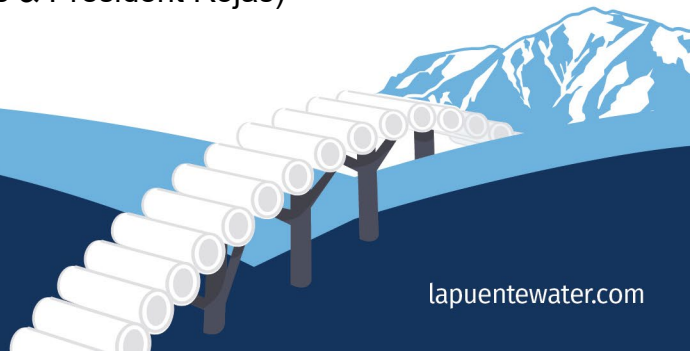
Recommendation: Receive and File

10. ADMINISTRATIVE REPORT

11. COMMITTEE REPORTS

- A. 100 Year Ad hoc Committee (Director Barajas & President Rojas)

12. GENERAL MANAGER'S REPORT



13. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

14. ATTORNEY'S COMMENTS

15. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

16. FUTURE AGENDA ITEMS

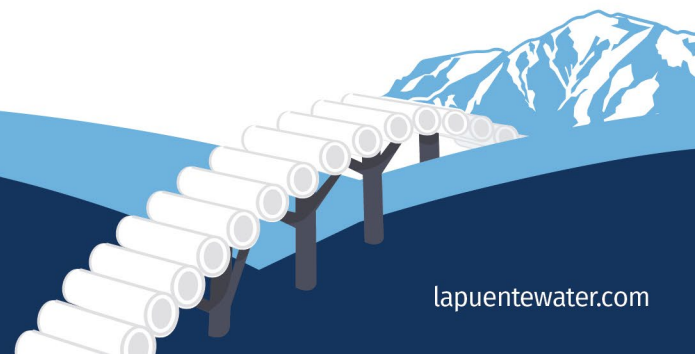
17. ADJOURNMENT

POSTED: Friday, February 9, 2024.

President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.





Item 6
Consent Calendar



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, JANUARY 22, 2024, AT 4:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 4:31 pm

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Present	Present	Present	Absent	Present

Director Barajas arrived to the meeting at 4:36pm

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado; HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa was present by telephone.

4. PUBLIC COMMENT

Councilmember, Valerie Munoz, was in attendance and thanked the Board for supporting her on her reappointment to the Water Quality Authority Board. She also noted that the City will be meeting about new grants for 2024.

Resident, Georgene Navarrete, was also in attendance as a first-time attendee and came to show her support to the District.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as Presented
1st: President Rojas

2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented

1st: Director Argudo

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

7. FINANCIAL REPORTS

A. Summary of the District's Cash and Investments as of December 31, 2023.

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File

1st: Director Argudo

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Statement of District's Revenue and Expenses as of December 31, 2023.

Ms. Maldonado provided a summary of the Districts Revenue and Expenses and was available for any questions.

Motion: Receive and File

1st: Director Argudo

2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of December 31, 2023.

Ms. Maldonado provided a summary of the Industry's Revenue and Expenses and was available

for any questions.

Motion: Receive and File
1st: Director Argudo
2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

8. ACTION / DISCUSSION ITEMS

A. **First Reading and Introduction of Ordinance No. 2024-01 that Supersedes Ordinance No. 82-2 Instituting a Cross-Connection Control and Backflow Prevention Program to Protect the Public Water System**

Mr. Frausto went over the importance of updating and adopting this ordinance as the State put out a new Cross-Connection Control Policy Handbook for 2024 and one of the requirements is to take action by adopting an ordinance. He highlighted what we do as a District already, and noted this is an updated and more robust policy. Vice President Escalera asked some clarifying questions which Mr. Frausto was able to answer.

Mr. Ciampa also commented that by adopting this ordinance any future amendments or replacements may be adopted via resolution.

Motion: Adopt Ordinance No. 2024-01
1st: Director Argudo
2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

9. GENERAL MANAGER’S REPORT

Mr. Frausto reported that he went to visit the old One West building as a potential property for the District. He will report back at a future meeting with site plans if the property fits the District’s needs.

10. OTHER ITEMS

A. **Upcoming Events.**

Ms. Padilla went over future conferences and events and confirmed attendance of the board at these events.

B. **Information Items.**

Included in the Board packet.

11. ATTORNEY’S COMMENTS

None

12. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Rojas reported on his attendance to the LA County Consolidated Oversight Board meeting.

B. Other Comments.

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

President William Rojas adjourned the meeting at 4:47 pm.

Attest:

William Rojas, Board President

Roy Frausto, Board Secretary

La Puente Water District January 2024 Disbursements

Check #	Payee	Amount	Description
11461	ACWA/JPIA	\$ 40,634.24	Health Benefits
11462	Alexandra Guevara	\$ 460.00	Cleaning Service
11463	B&W Communications Inc	\$ 1,364.65	Radio for Truck 37
11464	Canon Financial Services, Inc	\$ 71.67	Printing Expense
11465	Cell Business Equipment	\$ 14.00	Printing Expense
11466	Cintas	\$ 217.26	Uniform Service
11467	Continental Utility Solutions Inc	\$ 2,856.00	Billing Expense
11468	G. M. Sager Construction	\$ 9,336.00	Asphalt & Concrete Expense
11469	Grainger Inc	\$ 966.30	Vehicle Expense
11470	Highroad IT	\$ 3,207.00	Technical Support
11471	Merritt's Hardware	\$ 161.56	Field Supplies
11472	MJM Communications & Fire	\$ 720.00	Security Monitoring
11473	Mutual of Omaha	\$ 1,222.73	Life & Disability Insurance
11474	Nobel Systems	\$ 17,013.00	Annual Subscription
11475	O'Reilly Auto Parts	\$ 25.29	Vehicle Maintenance
11476	Peck Road Gravel	\$ 90.00	Asphalt & Concrete Expense
11477	Petty Cash	\$ 140.40	Administrative Expense
11478	Premier Access Insurance Co	\$ 3,677.18	Dental Insurance
11479	SC Edison	\$ 6,374.15	Power Expense
11480	Sonsray Machinery	\$ 1,281.95	Meter Repair
11481	Tri County Pump Company	\$ 16,845.00	Well #2 Maintenance
11482	Underground Service Alert	\$ 70.54	Line Notifications
11483	Weck Laboratories Inc	\$ 224.40	Water Sampling
11484	United Site Services	\$ 664.78	Restroom Service @ BP Plant
11485	Waste Management of SG Valley	\$ 206.39	Trash Service
11486	Edward Fierro	\$ 350.00	Boot Allowance
11487	Chevron	\$ 3,608.25	Truck Fuel
11488	Cintas Corporation No 2	\$ 2,357.86	Fire Extinguisher Repairs
11489	Ferguson Waterworks	\$ 27,271.18	Inventory
11490	Hose-Man Inc	\$ 2.84	Nitrate Project
11491	Industry Hose & Fasteners	\$ 17.87	Tools
11492	Lagerlof LLP	\$ 3,395.00	Professional Services
11493	S & J Supply Co Inc	\$ 1,179.95	Inventory
11494	SC Edison	\$ 315.52	Power Expense
11495	Sol Media	\$ 1,440.00	Website Updates
11496	Sonsray Machinery	\$ 22.75	Equipment Maintenance
11497	State Water Resource Control Board	\$ 18,780.43	Water System Annual Fee's
11498	Tri County Pump Company	\$ 14,840.00	Well #2 Repair
11499	Uline Inc	\$ 917.02	Field Supplies
11500	Weck Laboratories Inc	\$ 76.00	Water Sampling
11501	Applied Technology Group Inc	\$ 30.00	Radio System
11502	Carbon Activated Corporation	\$ 28,001.70	Carbon Changeout
11503	Northstar Chemical	\$ 15,656.55	Chemical Expense
11504	RC Foster Corporation	\$ 3,728.14	Perchlorate Facility Maintenance
11505	Weck Laboratories Inc	\$ 5,152.70	Water Sampling
11506	Cintas	\$ 217.26	Uniform Service
11507	National Paving Company, Inc	\$ 12,161.84	Asphalt Repairs
11508	S & J Supply Co Inc	\$ 808.31	Developer Project

La Puente Water District January 2024 Disbursements - Continued

Check #	Payee	Amount	Description
11509	San Gabriel Valley Water Company	\$ 145.34	Water Service
11510	Spectrum Business	\$ 297.97	Telephone Service
11511	Vulcan Materials Company	\$ 1,292.92	Asphalt & Concrete Expense
11512	Weck Laboratories Inc	\$ 114.60	Water Sampling
11513	Wesco Security Systems Inc	\$ 297.00	Security Monitoring
11514	Spectrum Business	\$ 717.17	Telephone Service
11515	Answering Service Care, LLC	\$ 108.83	Answering Service
11516	Backgrounds Online	\$ 49.00	Administrative Expense
11517	Cell Business Equipment	\$ 13.86	Printing Expense
11518	Citi Cards	\$ 6,049.20	Administrative Expense
11519	Continental Utility Solutions Inc	\$ 1,000.00	Billing Expense
11520	Eide Bailly LLP	\$ 2,419.75	Professional Services
11521	Ferguson Waterworks	\$ 490.60	Inventory
11522	Hunter Electric	\$ 1,768.52	Electrical Testing Booster #2
11523	Industry Hose & Fasteners	\$ 58.13	Equipment Maintenance
11524	InfoSend	\$ 1,002.01	Billing Expense
11525	Jack Henry & Associates	\$ 29.00	Web E-Check Fee's
11526	Mutual of Omaha	\$ 1,265.48	Life & Disability Insurance
11527	Peck Road Gravel	\$ 210.00	Asphalt & Concrete Expense
11528	Premier Access Insurance Co	\$ 3,484.62	Dental Insurance
11529	Public Water Agencies Group	\$ 1,453.25	Administrative Expense
11530	Red Wing Shoes	\$ 295.63	Boot Allowance for Santiago Loera
11531	Resource Building Materials	\$ 88.04	Concrete Expense
11532	San Gabriel Valley Water Association	\$ 1,910.98	2024 Producer Dues
11533	Sunbelt Rentals	\$ 311.50	Developer Project
11534	Trench Shoring Co	\$ 2,190.50	Shoring Equipment
11535	Verizon Wireless	\$ 335.14	Cellular Service
11536	Vulcan Materials Company	\$ 1,018.06	Asphalt Expense
11537	Weck Laboratories Inc	\$ 98.10	Water Sampling
11538	Western Water Works	\$ 565.43	Inventory
11539	ACWA/JPIA	\$ 6,817.37	Worker's Compensation
11540	Verizon Wireless	\$ 76.02	Cellular Service
11541	SC Edison	\$ 47,290.88	Power Expense
11542	Verizon Wireless	\$ 114.03	Cellular Service
11543	ACWA/JPIA	\$ 40,634.24	Health Benefits
11544	InfoSend	\$ 129.65	Billing Expense
11545	SC Edison	\$ 8,784.25	Power Expense
11546	SKC-West, Inc	\$ 6,124.30	Safety Equipment
11547	Spectrum Business	\$ 342.68	Telephone Service
11548	Vulcan Materials Company	\$ 527.76	Asphalt Expense
11549	Weck Laboratories Inc	\$ 145.20	Water Sampling
11550	Western Water Works	\$ 10,765.59	Inventory
11551	Waste Management of SG Valley	\$ 206.39	Trash Service
Online	Home Depot	\$ 689.66	Field Supplies
Autodeduct	Bluefin Payment Systems	\$ 917.76	Web Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$ 30.20	Tokenization Fee
Autodeduct	Wells Fargo	\$ 136.98	Merchant Fee's
Autodeduct	First Data Global Leasing	\$ 44.00	Credit Card Machine Lease

La Puente Water District January 2024 Disbursements - Continued

Online	Lincoln Financial Group	\$	7,949.24	Deferred Comp
Online	CalPERS	\$	9,550.23	Retirement Program
Online	Employment Development Dept	\$	7,606.89	California State & Unemployment Taxes
Online	United States Treasury	\$	35,603.80	Federal, Social Security & Medicare Taxes
	Total Vendor Payments	\$	<u>461,743.41</u>	

La Puente Water District January 2024 Disbursements

Total Vendor Payables	\$ 461,743.41
Total Payroll	\$ 97,702.22
Total January 2024 Disbursements	\$ 559,445.63

La Puente Valley County Water District
Payroll Summary
January 2024

	Jan 24
Employee Wages, Taxes and Adjustments	
Total Gross Pay	140,858.68
Deductions from Gross Pay	
457b Plan Employee	-7,064.62
CalPers EEC	-5,283.07
Total Deductions from Gross Pay	<u>-12,347.69</u>
Adjusted Gross Pay	128,510.99
Taxes Withheld	
Federal Withholding	-14,215.00
Medicare Employee	-2,027.04
Social Security Employee	-8,667.36
CA - Withholding	-5,899.37
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	<u>-30,808.77</u>
Net Pay	<u>97,702.22</u>
Employer Taxes and Contributions	
Medicare Company	2,027.04
Social Security Company	8,667.36
CA - Unemployment	1,600.80
CA - Employment Training Tax	106.72
Total Employer Taxes and Contributions	<u><u>13,436.54</u></u>

Industry Public Utilities January 2024 Disbursements

Check #	Payee	Amount	Description
5954	Canon Financial Services, Inc	\$ 71.66	Printer Expense
5955	Cell Business Equipment	\$ 14.00	Printer Expense
5956	Cintas	\$ 217.23	Uniform Service
5957	Continental Utility Solutions Inc	\$ 2,856.00	Billing Expense
5958	Highroad IT	\$ 2,138.00	Technical Support
5959	MJM Communications & Fire	\$ 180.00	Security Monitoring
5960	Nobel Systems	\$ 9,523.00	Annual Subscription
5961	Peck Road Gravel	\$ 90.00	Asphalt & Concrete
5962	Underground Service Alert	\$ 70.54	Line Notifications
5963	Weck Laboratories Inc	\$ 253.50	Water Sampling
5964	Western Water Works	\$ 2,582.82	Field Supplies
5965	Cintas Corporation No 2	\$ 1,638.51	Fire Extinguisher Testing
5966	Civiltec Engineering Inc	\$ 11,749.75	Salt Lake Pipeline
5967	G. M. Sager Construction	\$ 9,800.00	Asphalt & Concrete
5968	Industry Hose & Fasteners	\$ 17.87	Field Supplies
5969	La Puente Valley County Water District	\$ 55,397.61	Labor Costs December 2023
5970	S & J Supply Co Inc	\$ 812.16	Field Supplies
5971	SC Edison	\$ 3,359.19	Power Expense
5972	Spectrum Business	\$ 81.72	Telephone Service
5973	State Water Resource Control Board	\$ 15,041.24	Water System Annual Fees
5974	Uline Inc	\$ 917.00	Field Supplies
5975	Cintas	\$ 217.23	Uniform Service
5976	SoCal Gas	\$ 15.29	Gas Expense
5977	Spectrum Business	\$ 297.97	Telephone Service
5978	Vulcan Materials Company	\$ 1,292.91	Asphalt & Concrete
5979	Weck Laboratories Inc	\$ 251.00	Water Sampling
5980	SC Edison	\$ 16,134.70	Power Expense
5981	ACWA/JPIA	\$ 1,704.34	Workers Compensation Program
5982	Answering Service Care, LLC	\$ 108.82	Answering Service
5983	Cell Business Equipment	\$ 13.86	Printer Expense
5984	Citi Cards	\$ 120.66	Administrative Costs
5985	Civiltec Engineering Inc	\$ 10,863.60	Salt Lake Pipeline
5986	Continental Utility Solutions Inc	\$ 1,000.00	Annual Service Support
5987	Eide Bailly LLP	\$ 91.20	Administrative Support
5988	Industry Public Utility Commission	\$ 969.00	Industry Hills Power Expense
5989	InfoSend	\$ 734.05	Billing Expense
5990	Janus Pest Management Inc	\$ 130.00	Rodent Control
5991	Peck Road Gravel	\$ 210.00	Asphalt & Concrete
5992	San Gabriel Valley Water Company	\$ 1,097.26	Water Service
5993	SoCal Gas	\$ 15.29	Gas Expense
5994	Trench Shoring Co	\$ 2,190.50	Field Equipment
5995	Verizon Wireless	\$ 335.13	Cellular Service
5996	Verizon Wireless	\$ 76.02	Cellular Service
5997	Vulcan Materials Company	\$ 1,018.04	Asphalt & Concrete
5998	Weck Laboratories Inc	\$ 118.50	Water Sampling

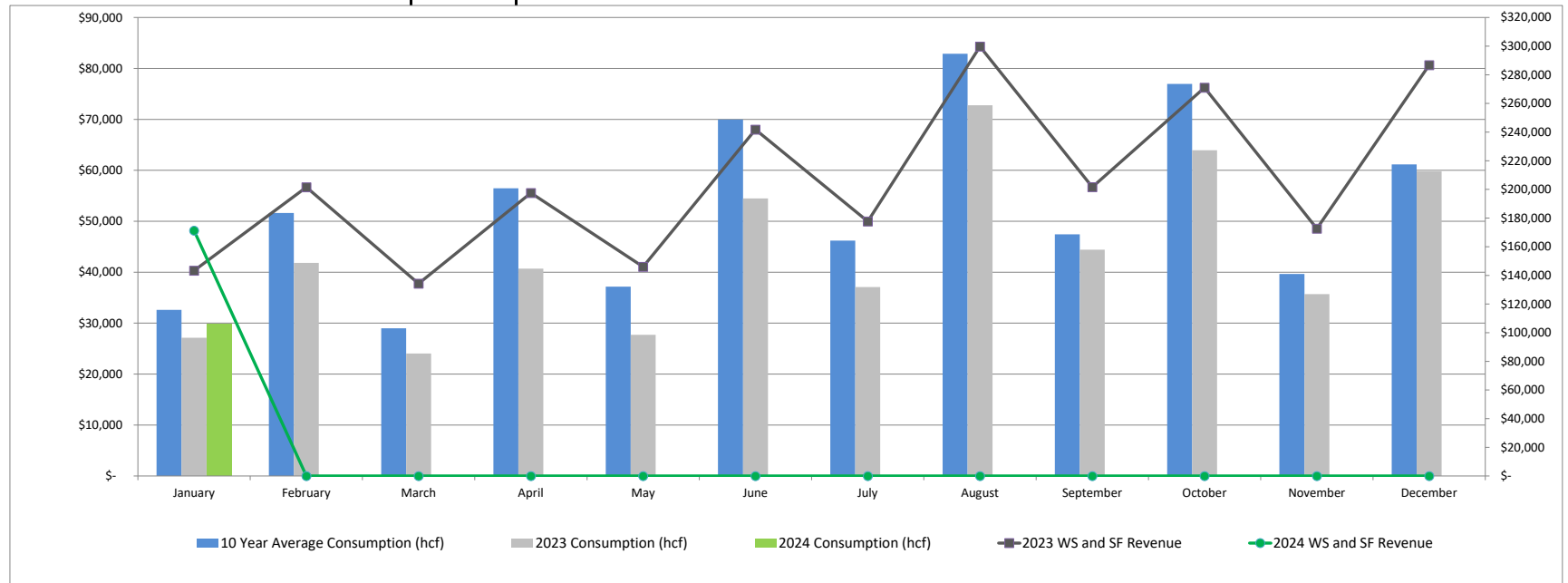
Industry Public Utilities January 2024 Disbursements - continued

5999	Western Water Works	\$	3,114.44	Meter & Valve Replacement
6000	SC Edison	\$	17,590.48	Power Expense - Check re-issued (lost)
6001	InfoSend	\$	139.74	Billing Expense
6002	S & J Supply Co Inc	\$	279.73	Field Supplies
6003	SKC-West, Inc	\$	3,062.15	Safety Supplies
6004	Vulcan Materials Company	\$	527.76	Asphalt & Concrete
6005	Weck Laboratories Inc	\$	118.50	Water Sampling
6006	Western Water Works	\$	313.93	Developer Project
Online	Home Depot	\$	253.55	Field Supplies
Autodeduct	Wells Fargo Merchant Fee's	\$	44.98	Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$	1,948.58	Web Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$	24.40	Tokenization Fee
Autodeduct	Jack Henry & Associates	\$	18.20	Web E-Check Fee's
Autodeduct	First Data Global Leasing	\$	44.00	Credit Card Machine Lease - Monthly

Total January 2024 Disbursements \$ 183,297.61

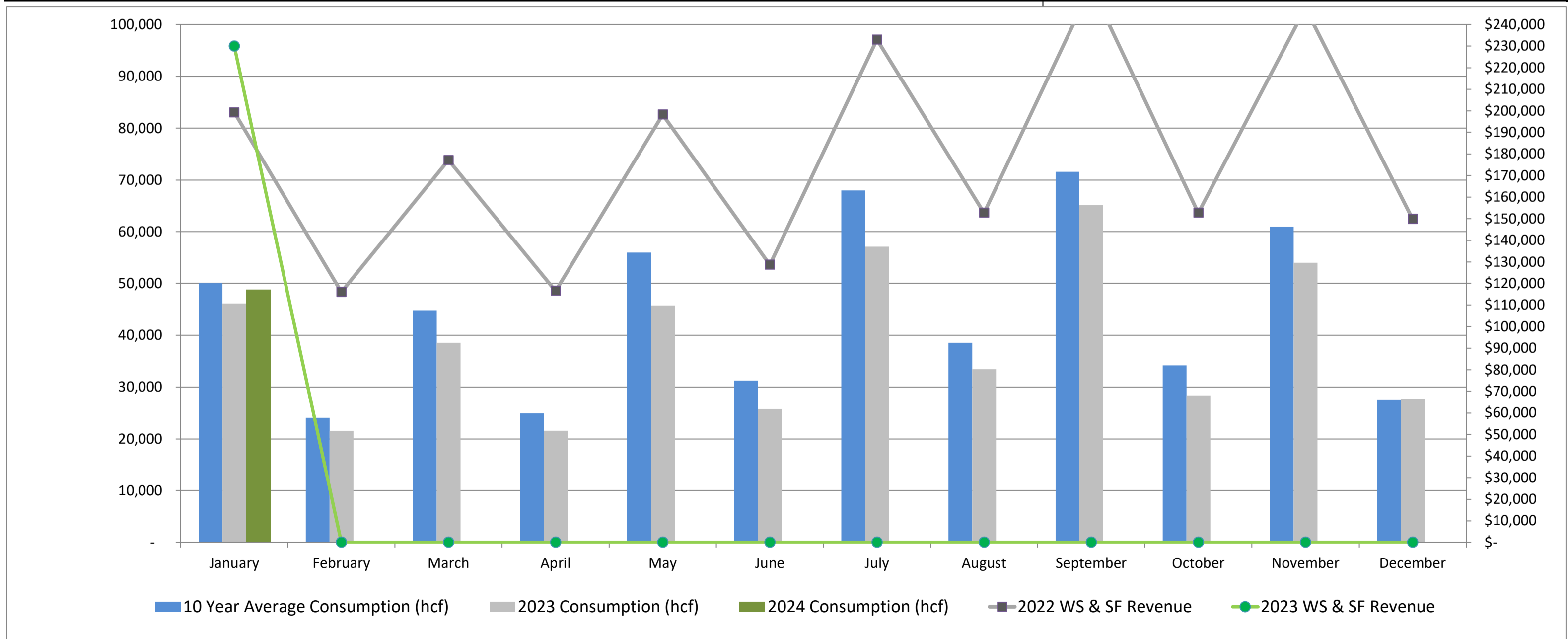
WATER SALES REPORT LPVCWD 2024

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,240	-	-	-	-	-	-	-	-	-	-	-	1,240
2024 Consumption (hcf)	29,833	-	-	-	-	-	-	-	-	-	-	-	29,833
2023 Consumption (hcf)	27,134	41,823	24,043	40,698	27,693	54,484	37,090	72,759	44,431	63,926	35,707	59,794	529,582
10 Year Average Consumption (hcf)	\$ 32,606	\$ 51,620	\$ 28,982	\$ 56,474	\$ 37,160	\$ 69,953	\$ 46,194	\$ 82,865	\$ 47,435	\$ 76,964	\$ 39,640	\$ 61,163	\$ 631,056
2024 Water Sales	\$ 93,824	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,824
2023 Water Sales	\$ 75,152	\$ 119,224	\$ 65,978	\$ 115,709	\$ 77,681	\$ 159,271	\$ 109,107	\$ 216,962	\$ 132,867	\$ 188,707	\$ 104,039	\$ 194,015	\$ 1,558,712
2024 Service Fees	\$ 77,468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,468
2023 Service Fees	\$ 68,131	\$ 82,296	\$ 68,280	\$ 81,830	\$ 68,343	\$ 82,503	\$ 68,590	\$ 82,726	\$ 68,753	\$ 82,340	\$ 68,597	\$ 92,772	\$ 915,160
2024 WS and SF Revenue	\$ 171,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,292
2023 WS and SF Revenue	\$ 143,283	\$ 201,520	\$ 134,258	\$ 197,538	\$ 146,024	\$ 241,774	\$ 177,697	\$ 299,688	\$ 201,620	\$ 271,047	\$ 172,636	\$ 286,786	\$ 2,473,872
2024 Hyd Fees	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950
2024 DC Fees	\$ 1,346	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,346
2024 System Revenue	\$ 173,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 173,588



WATER SALES REPORT CIWS 2024

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	971	-	-	-	-	-	-	-	-	-	-	-	971
2024 Consumption (hcf)	48,824	-	-	-	-	-	-	-	-	-	-	-	48,824
2023 Consumption (hcf)	46,138	21,528	38,538	21,587	45,739	25,727	57,149	33,452	65,164	28,375	53,977	27,713	465,087
10 Year Average Consumption (hcf)	50,089	24,087	44,858	24,934	55,989	31,233	67,991	38,496	71,564	34,201	60,959	27,486	531,885
2024 Water Sales	\$ 152,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,132
2023 Water Sales	\$ 129,349	\$ 60,205	\$ 107,228	\$ 60,663	\$ 128,297	\$ 72,801	\$ 163,037	\$ 96,550	\$ 187,318	\$ 90,475	\$ 170,151	\$ 87,681	\$ 1,353,756
2024 Service Fees	\$ 77,860	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,860
2024 Service Fees	\$ 69,937	\$ 55,806	\$ 69,959	\$ 55,844	\$ 69,951	\$ 55,826	\$ 70,001	\$ 56,074	\$ 70,292	\$ 62,223	\$ 77,499	\$ 62,142	\$ 775,554
2024 Hyd Fees	\$ 1,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,550
2024 DC Fees	\$ 21,858	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,858
2024 System Revenues	\$ 253,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,400





Item 7
Action/Discussion Items

STAFF Report



Meeting Date: February 12, 2024
To: Honorable Board of Directors
Subject: Ferrero Lane PRV Station Parts and Materials Purchase

Purpose: *Purchase of Parts and Materials for the Installation of a PRV Station for the Ferrero Lane/Rorimer St. Project.*

Recommendation: *Authorize the General Manager to Purchase Parts and Material from S&J Supply for an amount of \$28,079.02.*

Fiscal Impact: *The 2024 District Budget appropriates \$80,000 for the Capital Improvement Project – Ferrero/Rorimer St. The year-to-date total for this Project is \$0.00. The cost for purchase of the parts and materials is within the Budget appropriation.*

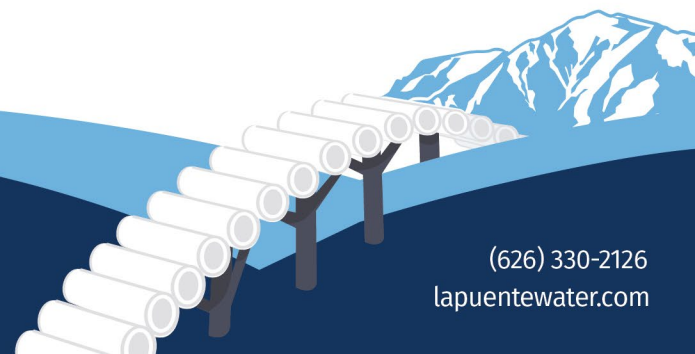
BACKGROUND

In 2017, the District completed a comprehensive Watermaster plan, which included capital improvement projects to remediate fire flow deficiencies and portions of the District's distribution system. Zone 1 contained one of the identified areas that does not meet current single-family residential fire flow demand requirements of 1,250 gallons per minute (GPM). The recommended system improvement entailed upsizing the existing 4-inch water main on Rorimer Street and installing a pressure regulating valve on South Ferrero Lane, positioned between two press zones: Zone 1 and Zone 2. The existing system conditions and results from the conducted analysis and proposed water systems are detailed in the 2017 Water Master Plan.

The proposed system upgrades are planned to be executed in two phases. The initial phase will involve the installation of the pressure-reducing station. The subsequent phase will encompass upsizing the existing 4-inch watermain and replacing five 4-inch wharf head fire hydrants with new 6-inch fire hydrants. The pressure-reducing station between Zone 1 and Zone 2 will also require the installation of an access vault to provide staff the ability to perform regular maintenance and repairs. The proposed site for the pressure-reducing station is in the parkway on Ferrero Lane north of Wegman Drive as shown in the enclosed design drawings.

SUMMARY

Staff developed a comprehensive scope of work and plans to internally execute the installation of the new Ferrero PRV station and necessary pipeline modifications. Extensive field investigation has been conducted to verify existing conditions, leading to the development of a preliminary design for the PRV station. Additionally, in collaboration with the PRV manufacturer Cla-Val, staff engineered the appropriate valve design to align with the requirements of the new station. Staff contacted several waterworks supply companies to solicit proposals for the necessary parts and materials needed for the installation of the new PRV station. Below is a table outlining the three proposals received:



Waterworks Material Supplier	Proposal Amount
S&J Supply Company	\$28,079.02
Western Water Works	\$30,493.87
Core & Main	\$34,700.25

Upon evaluation of the proposals, it was identified that S&J Supply Company's proposal (enclosed) was the lowest bid. All the required parts and materials are currently available except for the Cla-Val assembly and vault, which is estimated to have a lead time of 6 to 8 weeks.

FISCAL IMPACT

The 2024 District Budget appropriates \$80,000 for the Capital Improvement Project – Ferrero/Rorimer St. The year-to-date total for this Project is \$0.00. The cost for purchase of the parts and materials is within the Budget appropriation.

RECOMMENDATION

Authorize the General Manager to Purchase Parts and Material from S&J Supply for an amount of \$28,079.02.

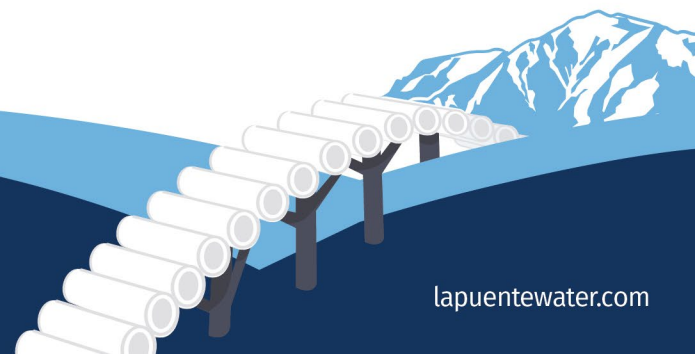
Respectfully Submitted,



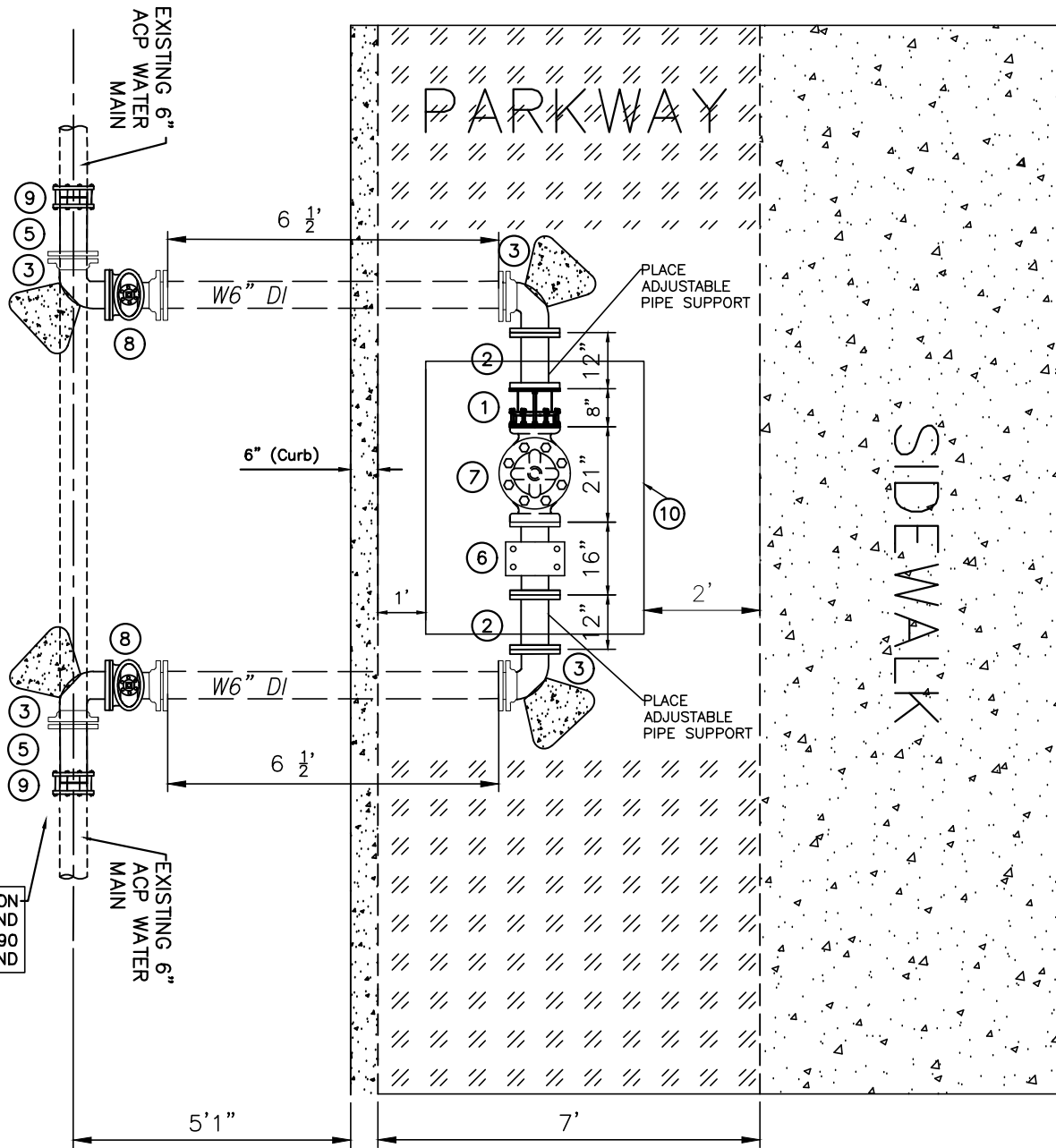
Paul Zampielo
Operations & Maintenance Superintendent

ENCLOSURES

- *Engineering Design*
- *Proposal for Parts & Materials from S&J Supply Company*



NOT TO SCALE



ITEM NO.	MATERIALS
①	6" DISMANTLING JOINT (LENGTH VARIES)
②	6" SPOOL PIECE (12" LENGTH)
③	6" 90 FLG X MJ BEND
④	6" 90 FLG X FLG BEND
⑤	6" PUT PIECE (FIELD FIT)
⑥	6" STRAINER CLA-VAL MODEL X43H H STYLE
⑦	6" PRV CLA-VAL MODEL 90-01 WITH OPTIONS P, Y, B, D, C, S AND V
⑧	6" FLG X MJ GATE VALVE
⑨	6" FLEX COUPLING
⑩	ARMORCAST 48" X 60" FRP VAULT

NO.	NOTES
1.	DISMANTLING JOINT VARIES IN LENGTH BETWEEN 7.38" AND 9.38"
2.	6" MJ KITS WITH RESTRAINTS REQUIRED (4 IN TOTAL)
3.	SEE THRUST BLOCK STANDARD DRAWING #W-7
4.	SEE GATE VALVE BOX STANDARD DRAWING #W-6
5.	APPROXIMATELY 13' TOTAL NEW PIPING. OBTAIN FIELD FIT FOR EXACT MEASUREMENT

PRELIMINARY DESIGN - 90%

APPROVED BY LA PUENTE VALLEY COUNTY WATER DISTRICT



DRAWN BY
ALYSSA ARANA
APPROVED BY
ROY FRAUSTO

LA PUENTE VALLEY
COUNTY WATER DISTRICT

FERRERO LN PRV
PROJECT DESIGN

1
OF 1

Exhibit 2: Ferrero Lane and Rorimer Street Improvements

Upsize approximately 605 feet to 6-inch DIP and install a PRV

Legend

- Proposed PRV Location
- Waterline Upsize to 6-inch DIP
- Zone 1
- Zone 2
- Fire Hydrant





S & J SUPPLY COMPANY, INC.
 13105 FLORENCE AVE
 SANTA FE SPRINGS, CA 90670
 562-944-7433
 Fax 562-944-7224



Quotation

EXPIRATION DATE	QUOTE NUMBER
02/25/2024	S100224583
S & J SUPPLY COMPANY, INC. 13105 FLORENCE AVE SANTA FE SPRINGS, CA 90670 562-944-7433 Fax 562-944-7224	
PAGE NO.	
1 of 2	

QUOTE TO:

SHIP TO:

LA PUENTE VALLEY COUNTY WATER DIST
 PO BOX 3136
 LA PUENTE, CA 91744

LAPUENTE SHOP ACCT LA PUENTE
 15629 HUDSON
 LA PUENTE, CA 91744

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / REF NUMBER	SALESPERSON	
4986	FERRERO LN PRV		DEBRA DURAN	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
ROBERT SMITH	OT OUR TRUCK	Net 30 Days	01/26/2024	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
36ft	DIP350TJ6 6" CL350 TJ DIP CL ACL / AC		26.140/ft	941.04
2ea	MUGVMFL6 6" MULR MJXFLG RWGV A2362 DI OL L/A W/ SS T316 TRIM, 2" OPT NUT NDZ STEM & BROWN EPOXY		895.960/ea	1791.92
4ea	MJF96 6" DI MJXFLG 90 ELL CL L/A DOM		277.590/ea	1110.36
2ea	K86054016316 6" HYMAX CPLG EPDM 6.42 - 7.68 W/ SS B&N 260 PSI 860-54-0163-16		326.000/ea	652.00
2ea	DS060100FF 6" X 1' 0" DI FLGXFLG SPOOL CL		350.590/ea	701.18
6ea	E1106DEC 6" EBAA MEGA LUG KIT F/ DI		62.780/ea	376.68
8ea	BNSS68 6" - 8" T316 SS 150# B&N SET 8PCS - 3/4" X 3-1/4"		43.000/ea	344.00
8ea	NARG6 6" 150# NON ASB RING GSKT 1/16TH		5.000/ea	40.00
1ea	SB97506SS 6" SB 975 DSMNTLG JNT SS T304 B&N DISMANTLING JOINT		565.050/ea	565.05

** Continued on Next Page *

Subtotal	
S&H Charges	
Estimated Tax	2552.63
Amount Due	



S & J SUPPLY COMPANY, INC.
 13105 FLORENCE AVE
 SANTA FE SPRINGS, CA 90670
 562-944-7433
 Fax 562-944-7224



Quotation

EXPIRATION DATE	QUOTE NUMBER
02/25/2024	S100224583
S & J SUPPLY COMPANY, INC. 13105 FLORENCE AVE SANTA FE SPRINGS, CA 90670 562-944-7433 Fax 562-944-7224	
PAGE NO.	
2 of 2	

QUOTE TO:

SHIP TO:

LA PUENTE VALLEY COUNTY WATER DIST
 PO BOX 3136
 LA PUENTE, CA 91744

LAPUENTE SHOP ACCT LA PUENTE
 15629 HUDSON
 LA PUENTE, CA 91744

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / REF NUMBER	SALESPERSON	
4986	FERRERO LN PRV		DEBRA DURAN	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
ROBERT SMITH	OT OUR TRUCK	Net 30 Days	01/26/2024	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	^CV9001BCDSPVYKCX6 6" CLA-VAL CX * Ductile Iron, Globe Pattern Style Body * ANSI 150 Flanged Ends * SST Rigid Tubing and SST Fittings * Pilot Range 30-300 psi * B - CK2 SST Ball Valves * C - CV Closing Speed Control * D - Check Valves w ith SST Isolation Valve * P - Pressure Gauge(s) * S - CV Opening Speed Control * V - X101 Position Indicator * Y - X43 Y Pattern SST Strainer * KC - Epoxy Coating	7820.190/ea	7820.19	
20ft	SDR35PG820 8" X 20' SDR35 GSKT SEWER PIPE GREEN	11.550/ft	231.00	
2ea	GT812 8" X 12" GALV SLIP TOP SECTION	18.000/ea	36.00	
2ea	GCW8 8" GATE CAP M/ WTR	54.000/ea	108.00	
1ea	AA6001447TAP48MTGSWC 48"X60"X48" POLYMER CONCRETE VAULT W/ TORSION COVER 20K	10808.970/ea	10808.97	

THIS IS ONLY S & J SUPPLY COMPANY, INC. INTERPRETATION OF
 WHAT IS NEEDED TO DO THE JOB. PLEASE VERIFY ALL MATERIALS
 AND QUANTITIES.

** PRICING SUBJECT TO CHANGE WITHOUT NOTICE **

Subtotal	25526.39
S&H Charges	0.00
Estimated Tax	2552.63
Amount Due	28079.02

STAFFReport



Meeting Date: February 12, 2024
To: Honorable Board of Directors
Subject: Replacement of District's Main Office Server

Purpose: *Purchase a New Server for the District's Main Office*

Recommendation: *Authorize the General Manager to secure services from Highroad IT for the replacement of the District's Main Office Server.*

Fiscal Impact: *The 2024 District Budget appropriates \$55,000 for a server replacement. The year-to-date total for server replacement services is \$0.00. The cost for labor and material to replace the server is \$54,947, which is within the Budget appropriation. The cost for the server replacement will be split between the District, IPU, BPOU, PVOU-IZ and PVOU-SZ.*

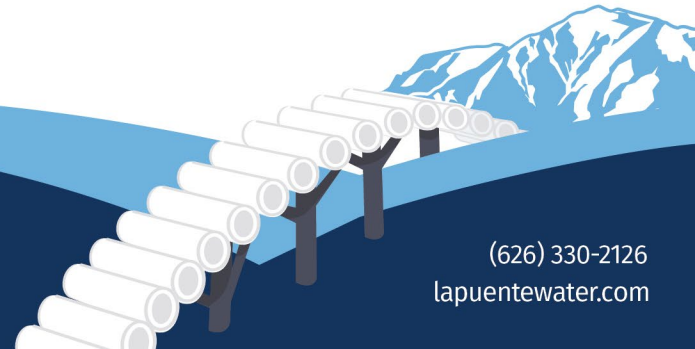
Procurement Analysis: *In accordance with The District's Purchasing Policy, Section H – Exceptions, District staff procured a sole source proposal from Highroad IT. Highroad IT is the District's current IT provider that maintains and manages cyber security sensitive information.*

SUMMARY

The District's current server was purchased and placed into service in 2018. The server is now past its useful life of 5 years, and it is in its last year of being covered under warranty. The District's IT service provider, Highroad IT, recommends that the server be replaced and upgraded to ensure the continuity of business operations.

District staff requested from Highroad IT a proposal for a new server, including hardware, software and estimated labor to install and integrate the new server with existing computer systems. The proposal is enclosed for your reference. The hardware and software specified in the quotation was recommended by our service provider as the best fit for the District's business needs. Additionally, the new server's Azure compatibility will provide the District's new servers with future ability to become the ultimate failover system, ensuring that all the District's data is readily available and protected. After the deployment of the Azure compatible servers and when the District commits to Azure Cloud replication (separate future project), we will be able to build identical servers in the Azure Cloud and set them up with data synchronization which will ensure that all work done locally on our office servers are replicated with servers in the Azure Cloud.

The total cost for the hardware and software is \$44,947 and the labor is estimated to be \$10,000. The cost related to the new server will be split between the District, CIWS, BPOU, PVOU-IZ and PVOU-SZ entities since all entities will derive benefit from the new server in the ability to carry out day to day functions of customer service, accounting, and other administrative duties.



FISCAL IMPACT

The 2024 District Budget appropriates \$55,000 for a server replacement. The year-to-date total for server replacement services is \$0.00. The cost for labor and material to replace the server is \$54,947, which is within the Budget appropriation. The cost for the server replacement will be split between the District, IPU, BPOU, PVOU-IZ and PVOU-SZ.

RECOMMENDATION

Authorize the General Manager to secure services from Highroad IT for the replacement of the District's Main Office Server.

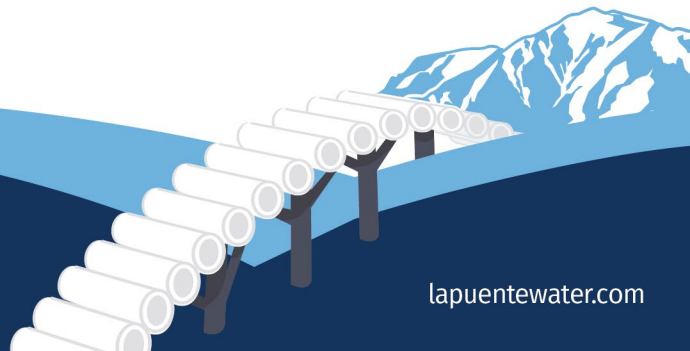
Respectfully Submitted,



Roy Frausto
General Manager

ENCLOSURES

- Highroad IT Server Proposal





Quote for Products and Services

Company Name	La Puente Valley County Water District	Quote Number	LPVCWD24-0206A
Requested By	Roy Frausto	Initiate Date	February 6, 2024
Quote Type	Project	Expiration Date	February 29, 2024
Description	Server replacement project with Azure compatible virtualization		

Cost Breakdown						
Item Description	Qty	Unit Price	Total	Type	Taxable	Notes
Dell AX6515 (32 Core)	1	35,329	35,329	Hardware	Yes	
Azure Stack HCI (32 Core)	1	400	4,800	Software	No	Annual Renewal
Windows Server Standard (2 Core Pack)	48	80	3,840	Software	No	Year 1 of 3
Windows Server User CAL	24	27	648	Software	No	Year 1 of 3
Server Antivirus	6	18	108	Software	No	3-month overlap
Server Backup	5	30	150	Software	No	3-month overlap
WAC Server Antivirus	1	72	72	Software	No	Annual Renewal
Professional Services	100	100	10,000	Services	No	
Total			\$ 54,947			

All applicable taxes, shipping and handling will be applied at the time of invoice.

As evidenced by the signature below, I hereby authorize Highroad IT to furnish all materials and services mentioned in this quote, and La Puente Valley County Water District agrees to pay the quoted amount, including all applicable taxes, shipping, and handling costs.

Approval Signature	
Printed Name	
Title	
Approved Date	

STAFF Report



Meeting Date: February 12, 2024
To: Honorable Board of Directors
Subject: Professional Auditing Services

Purpose: *To secure professional auditing services to audit the District's annual financial statements for year 2023.*

Recommendation: *Authorize the General Manger to enter into an agreement with C.J. & Brown Company to perform auditing services consistent with their proposal letter dated January 10, 2024.*

Fiscal Impact: *The 2024 District Budget appropriates \$115,000 for Professional Services. The 2024 year to date total for Professional Services is \$6,604.50. The proposed cost of \$17,450 is within the 2024 Budget appropriation. As standard, the expense for auditing services will be divided evenly between the District and the BPOU Treatment Plant.*

SUMMARY

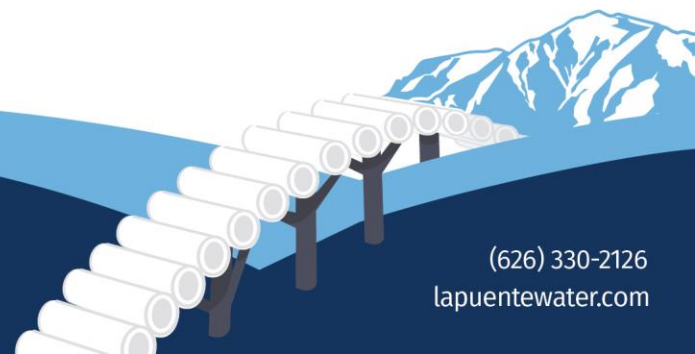
The District's 2022 audit of its financial statements was performed by C.J. & Brown Company for a cost of \$17,245, which was \$205.00 less than their original quote. Recently, C.J. & Brown Company submitted a proposal to continue providing auditing services to the District for a cost of \$17,450; this cost also includes the preparation of the District's State Controllers Report. The proposal is based on their understanding of our District and its requirements as a Special District, along with their knowledge of our agreement with the Baldwin Park Operational Unit (BPOU).

FISCAL IMPACT

The 2024 District Budget appropriates \$115,000 for Professional Services. The 2024 year to date total for Professional Services is \$0.00 The Proposed cost of \$17,450 is within the 2024 Budget appropriation. As standard, the expense for auditing services will be divided evenly between the District and the BPOU Treatment Plant.

RECOMMENDATION

Authorize the General Manger to enter into an agreement with C.J. & Brown Company to perform professional auditing services consistent with their proposal letter dated January 10, 2024.



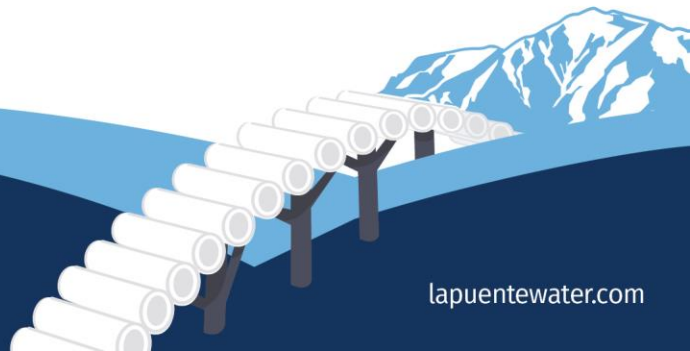
Respectfully Submitted,



Roy Frausto
General Manager

ENCLOSURES

- C.J. & Brown Company Proposal for Auditing Services





C.J. Brown & Company CPAs
An Accountancy Corporation

Christopher J. Brown, CPA, CGMA
Jonathan Abadesco, CPA
Jeffrey Palmer

Cypress Office:
10805 Holder Street, Suite 150
Cypress, California 90630
(657) 214-2307

Riverside Office:
5051 Canyon Crest Drive, Suite 203
Riverside, California 92507
(657) 214-2307

January 10, 2024

To Management and the Board of Directors

La Puente Valley County Water District
112 N. First Street
La Puente, California 91744

Dear Mr. Roy Frausto, General Manager:

The following represents our understanding of the services we will provide the La Puente Valley County Water District.

You have requested that we audit the business-type activities of the La Puente Valley County Water District (District), as of December 31, 2023, and for the year then ended and the related notes, which collectively comprise District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management discussion and analysis
- Schedules of the changes in the net OPEB liability and related ratios
- Schedules of OPEB plan contributions
- Schedules of the District's proportionate share of the net pension liability

- Schedules of pension plan contributions

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and *Government Auditing Standards*. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and

Management Responsibilities, continued

- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
 - iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, we will prepare the financial statements based on the trial balance provided by the District. We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Nonattest Services, continued

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the preparation of financial statements. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing, and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled to start approximately December 2023 and the audit report will be issued no later than April 2024. Jonathan Abadesco is the engagement partner for the audit services specified in this letter. His responsibilities include supervising C.J. Brown & Company CPAs – An Accountancy Corporation’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every month and are payable upon presentation. We estimate that our fee for the audit will not exceed \$17,450 (with out-of-pocket expenses not exceeding \$500, and the preparation of the State Controller’s Report for \$500). We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District’s personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature. *Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor’s report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board of Directors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and

Provisions of Engagement Administration, Timing, and Fees, continued

- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of C.J. Brown & Company CPAs – An Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of C.J. Brown & Company CPAs – An Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. Regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



C.J. Brown & Company CPAs – An Accountancy Corporation

RESPONSE:

This letter correctly sets forth our understanding.

La Puente Valley County Water District

Acknowledged and agreed on behalf of the La Puente Valley County Water District by:

Management signature: _____
Title: _____
Date: _____

Governance signature: _____
Title: _____
Date: _____



Meeting Date: February 12, 2024

To: Honorable Board of Directors

Subject: Consideration of Award of Contract to Tri County Pump Company for the Rehabilitation work of PVOU IZ-2 Well at 161 N. 8th Ave, City of Industry.

Purpose: *To secure services from Tri County Pump Company (Tri County) for the rehabilitation work of PVOU IZ-2 Well at 161 N. 8th Ave, City of Industry.*

Recommendation: *Authorize the General Manager to secure services from Tri County Pump Company in the amount of \$127,265.00.*

Fiscal Impact: *The 2024 PVOU-IZ Budget appropriates \$585,000 for Repair and Replacement. The 2024 year to date total for Repair and Replacement is \$0.00. The cost for the proposed contract is within the 2024 Budget appropriation. The cost for the rehabilitation work is PVOU-IZ Project expense and shall be 100% paid through the prefunded PVOU checking account.*

Procurement Analysis: *In accordance with The District's Purchasing Policy, Section B – Regular Procurement Standards and Procedures, District staff requested 3 bids through a formal competitive bidding process.*

BACKGROUND

In February 2018, the District entered into an agreement with Northrop Grumman Systems (Northrop Grumman) for the operations of the PVOU-IZ Groundwater Treatment Facility. As part of the PVOU-IZ operations agreement, the District manages the operations and maintenance activities of the IZ system in accordance with the annually approved PVOU-IZ budget.

PROJECT DESCRIPTION

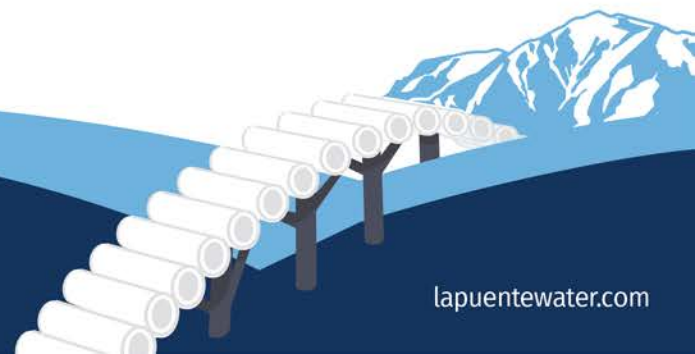
The PVOU IZ-2 Well serves as one of the seven PVOU-IZ wells delivering water to the PVOU-IZ Water Treatment Plant to be treated and eventually delivered (once a permit is issued) as potable drinking water. Currently, the IZ-2 Well is in need of rehabilitation work as a result of excessive sanding and pump & motor failure. As a result of the failures and review of the downhole video survey, Geosyntec (at the direction of Northrop Grumman) developed the following scope of work to be performed at IZ-2:

- **Clean well screens and gravel feed tube:**
 - Measure the depth of the gravel in the gravel feed tube throughout the process described below.
 - Flush or jet potable water into the gravel feed tube to flush the gravel into the annular space of the well.
- **Swabbing and Airlifting:**

- While injecting water into the gravel feed tube, use a dual-swab airlifting (or pump inside the swab tool) with flanges approximately 10-ft apart to remove water and materials from the shallow screen interval of the well:
- If the gravel/material inside the gravel feed tube clears to at least 5 feet below the bottom of the tube, add engineered gravel (12x20 mix or #2/12 sand) to the gravel feed tube, with additional potable water to prevent bridging inside the tube and in the annular space of the well. Continue to add the gravel and water as appropriate during airlifting.
- Top Screen (305-330) – Start the air-lifting intake at 305 feet bgs and swab the entire shallow screen interval until the water from this stage is clear (subjectively clear), and a minimum of 30 minutes.
- Bottom Screen (375-385) - Start the air-lifting intake at 375 feet bgs and the screen until the water from this stage is clear (subjectively clear), and at minimum 30 minutes.
- Continue to swab and airlift each screened interval until the water is sufficiently clear for future operations and until the level of gravel measured through the gravel feed tube stops dropping, and is refilled to between the bottom of the gravel feed tube and the top of the shallow screen interval.
- If the gravel pack is not loosened during this process, air-lifting should be ceased to prevent potential removal of formation material. At that time, the project team should meet to discuss next steps.
- Water and materials removed from the well during airlifting will be discharged into a temporary onsite roll-off bin or tank, and removed after the process is complete (may require a 20,000-gallon “baker” tanks and a vac-truck to empty the tank during the air-lifting process if volumes exceed 20,000 gallons). The fluids and materials will be hauled off site and disposed of at according to local, State and Federal regulations.
- Upon completion of this process, a video survey should be conducted to evaluate the effectiveness of the redevelopment process.
- **Pumping:**
 - Install the well pump and confirm that the VFD is working.
 - Start pumping at 25 gpm then increase pumping rate gradually (increase pumping rate and timing intervals to be decided on site) as necessary, to clear silts and clays from screen. Maximum rate to be determined ... conservatively not to exceed 75 gpm based on field tests performed in June 2022. The initial effluent will likely have high turbidity or fine sand upon pump startup. Extracted water during this process should be collected in at-location “baker” tanks.
 - If this process is successful, we would expect pumping of clear water at the reduced flow rate.
 - Implementation of strict pumping rate restriction on IZ-2, including physical signs at the well and display signs in the SCADA, and documentation in the O&M Manual are recommended.

SUMMARY

District staff contacted three different contractors to procure proposals for the rehab work. The following table summarizes the contractors and respective proposal amounts:



Contractor	Proposal Amount
Tri County Pump Company*	\$127,265.00
Gregg Drilling**	\$78,465.00
Cascade Environmental	Did Not Bid

*Bid was estimated for 10 days

**Bid was estimated for 5 days

The lowest proposal submitted was from Gregg Drilling; however, the proposal was only submitted with the length of time at only 5 days, and they did not respond or agree to all the scope of work detailed (listed above). After comparing the two submitted bids and discussing them with Northrop Grumman, Northrop Grumman provided written approval (in accordance with our agreement) to move forward with the proposal provided by Tri County Pump Company.

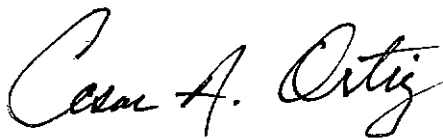
FISCAL IMPACT

The 2024 PVOU-IZ Budget appropriates \$585,000 for Repair and Replacement. The 2024 year to date total for Repair and Replacement is \$0.00. The cost for the proposed contract is within the proposed 2024 Budget appropriation. The cost for the rehabilitation work is PVOU-IZ Project expense and shall be 100% paid through the prefunded PVOU-IZ checking account.

RECOMMENDATION

Authorize the General Manager to secure services from Tri County Pump Company in the amount of \$127,265.00.

Respectfully Submitted,

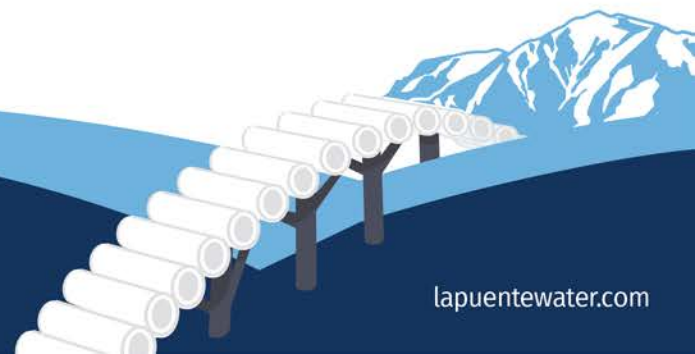


Cesar A. Ortiz

Treatment & Supply Superintendent

ENCLOSURES

- Proposal from Tri County Pump Company





TRI COUNTY PUMP COMPANY

WATERWELL AND PUMP SERVICE

241 SOUTH ARROWHEAD - SAN BERNARDINO, CA 92408

PHONE 909-888-7706 - FAX 909-888-3653

LICENSE # 744742

January 16, 2024

La Puente Valley County WD
112 N. First St.
La Puente, CA 91744

Quote Number: 011624-1DS

Attention: Mr. Cesar Ortiz

Subject: Well IZ-2

In Response to your request for quotation, Tri County Pump Company is pleased to offer the following for your consideration
Dual swab airlift perforated area to remove material and consolidate gravel pack. Fill gravel feed tube as necessary.
Take samples from water in tank and send to lab. Vac truck water from tank and clean out tank and dispose of material.

Estimated Field Labor:

Travel to and from jobsite; dual swab airlift and consolidate gravel pack.(10 Days of Airlifting)	\$49,280.00
Travel to and from jobsite; Clean out tank.	\$3,680.00
Travel to and from jobsite; re-video.	\$1,400.00
Travel to and from jobsite; traffic control.	\$25,000.00

Estimated Materials:

Swab Rental	\$850.00
Compressor	\$4,000.00
Tank Rental, Mob and Demob	\$4,000.00
VacTruck, Lab Fees and Disposal	\$31,200.00
Gravel	\$3,500.00

Labor	\$79,360.00
Material	\$43,550.00
Tax 10.00%	\$4,355.00
Total Amount	\$127,265.00

We appreciate this opportunity to be of service and look forward to working with you. We trust that this estimate will suffice for your needs, and should any additional information be required, please do not hesitate to contact us.

This estimate is valid for thirty (30) days from the above date, and subject to review thereafter.

Sincerely,

Dennis Skinner

Use PO # _____ Signed _____ Date: _____

Please fax this authorization to 909 888-3653 or email dennis@tricitypump.net



Meeting Date: January 12, 2024
To: Honorable Board of Directors
Subject: Consideration of Award of Contract to Hunter Electric Service for the electrical conduit rework of the Wigen RO System at the PVOU-IZ and PVOU-SZ water treatment plants.

Purpose: *To secure services from Hunter Electric Service (Hunter Electric) for the electrical conduit rework of the Wigen RO System at the PVOU-IZ and PVOU-SZ water treatment plants*

Recommendation: *Authorize the General Manager to Secure Services from Hunter Electric Service in the amount of \$284,988.00*

Fiscal Impact: *The 2024 PVOU-IZ and SZ Budgets appropriate \$585,000 and \$130,000 for Repair and Replacement, respectively. The 2024 year to date total for Repair and Replacement for both IZ & SZ is \$0.00. The cost for the proposed contracts is within both 2024 Budget appropriations. The cost for the electrical rework work is a PVOU-IZ and PVOU-SZ Project expense and shall be 100% paid through the prefunded PVOU checking account.*

Procurement Analysis: *In accordance with The District's Purchasing Policy, Section B – Regular Procurement Standards and Procedures, District staff procured 3 bids through a formal competitive bidding process.*

BACKGROUND

In February 2018 and February of 2020, the District entered into an agreement with Northrop Grumman Systems (Northrop Grumman) for the operations of the PVOU-IZ and PVOU-SZ Groundwater Treatment Facility, respectively. As part of the PVOU-IZ & SZ operations agreements, the District manages the operations and maintenance activities of the IZ & SZ systems in accordance with their respective annually approved budget.

PROJECT DESCRIPTION

The Wigen RO System is an integral part of the treatment processes at the PVOU-IZ and the PVOU-SZ treatment plants. The electrical conduit rework of the Wigen RO System at the PVOU-IZ and PVOU-SZ water treatment plants generally consists of the following items:

- Installation of actuated valves, vaults and 10" steel piping
- Excavation to complete work, asphalt and concrete repairs and haul away of excess soils
- Installation of electrical conduits, wiring and SCADA integration
- Pressure and disinfection of new piping

SUMMARY

District staff contacted three different contractors to procure proposals for the electrical rework. The following table summarizes the contractors and respective proposal amounts:

Contractor	Proposal Amount
Hunter Electric Service*	\$284,988.00
PISTI Electric, Inc.**	\$229,800.00
Ress Electric**	\$277,669.00

*Prevailing Wage

** Non-Prevailing Wage

The lowest proposal submitted was from PISTI Electric; however, the proposal was not bid at prevailing wage. After comparing the three proposals and discussing them with Northrop Grumman, Northrop Grumman provided written approval (in accordance with our agreement) to move forward with the proposal provided by Hunter Electric.

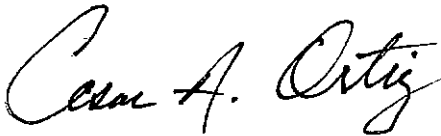
FISCAL IMPACT

The 2024 PVOU-IZ and SZ Budgets appropriate \$585,000 and \$130,000 for Repair and Replacement, respectively. The 2024 year to date total for Repair and Replacement for both IZ & SZ is \$0.00. The cost for the proposed contracts is within both 2024 Budget appropriations. The cost for the electrical rework work is a PVOU-IZ and PVOU-SZ Project expense and shall be 100% paid through the prefunded PVOU checking account.

RECOMMENDATION

Authorize the General Manager to Secure Services from Hunter Electric Service in the amount of \$284,988.00

Respectfully Submitted,



Cesar A. Ortiz

Treatment & Supply Superintendent

ENCLOSURES

- Proposal from Hunter Electric Service

Hunter Electric Service
Since 1989

27472 Portola Parkway #205
PMB 157
Foothill Ranch, Ca. 92610
Sam@hunterelectricservice.com
Ryan@hunterelectricservice.com

January 8, 2024

To: Cesar Ortiz

Reference: PVOU Plant RO skid conduit change out

Cesar,

We would like to thank you for allowing us this opportunity to submit this proposal to you.

We have based our quote on the following work to be performed on each skid.

Removal of the existing PVC conduit, fittings. It is our contention to reuse as much of the existing stranded wire and shielded cable as possible. The existing wiring is fine on the five skids located in the PVOU-IZ plant.

Replacing all conduits with galvanized rigid conduit.

Replacing all condulets with malleable form seven iron style.

Supply and install gutters where applicable to reduce the number of condulets needed. We calculate the elimination of eighteen condulets resulting in a substantial reduction in price.

Replacing control wiring and shielded cable if needed due to the rerouting of conduits. We believe this to very minimal if at all.

Make all terminations and test operation.

Our quote is based on the prevailing wage requirement.

Our pricing for each skid consisting of two trains in the PVOU-IZ plant is \$42,645.00.

Our pricing for the one skid consisting of two trains located in the PVOU-SZ plant is \$57,789.00. The difference in pricing for this skid is due to the replacement of all the control and shielded cables on this skid. In addition, the material cost on this skid is higher due to the fact we could not utilize the gutter option to reduce the number of condulets required.

In addition to the above mentioned skids, our price to replace the conduits, condulets and wiring as needed for the IZ CIP and the SZ CIP skids is \$6,987.00 each.

This work to be executed on the five skids located in the PVOU-IZ plant as well as the one skid located in the PVOU-SZ plant.

Again, we thank you for this opportunity and if you have any questions or concerns, please feel free to contact me via my email or phone.

Regards,

Sam Hunter



Item 8
Operations and Maintenance Report

Memo



Date: February 12, 2024
To: Honorable Board of Directors
From: Paul Zampiello, Operations & Maintenance Superintendent
Subject: Monthly Operations & Maintenance Superintendent's Report

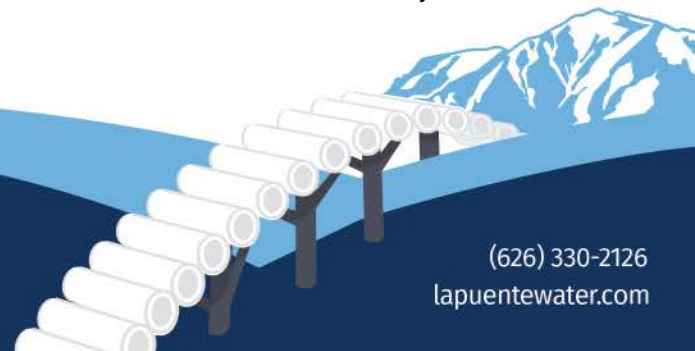
The following report summarizes LPVCWD, IPU Waterworks, BPOU, and PVOU operational and compliance activities of January and since the last report to the Board. The report also includes the status of various projects for each system.

DISTRIBUTION, SUPPLY AND PRODUCTION

- Monthly Water Production Summary – Total production from the LPVCWD Wellfield for the month of January was 202.97 AF, of which 210.94 AF was delivered to Suburban Water Systems. IPU Waterworks Well No. 5 produced a total of 184.36 AF in the month of January. The January Monthly Production Report is provided as **Attachment 1**.
- Well Water Levels and Pumping Rates – The latest static water level, pumping water level, and pumping rate for LPVCWD and IPU Waterworks are as shown in the table below.

Well	Static Water Level (Ft)			Pumping Water Level (Ft)			Drawdown (Ft)	Current GPM Pumping Rate	Specific Capacity (GPM/Ft)
	2023	2024	Difference Current - 2023 (%)	2023	2024	Difference Current - 2022 (%)			
LPVCWD 2*	162	130	19.8%	189	-	-	-	-	-
LPVCWD 3*	165	122	26.1%	175	-	-	-	-	-
LPVCWD 5	152	103	32.2%	178	154	13.5%	51	2,395	47.0
COI 5	152	81	46.7%	110	166	-50.9%	85	1,399	16.5

*Well No. 2 is currently out of service due to a scheduled well rehabilitation / Well No. 3 was not used in the month of January



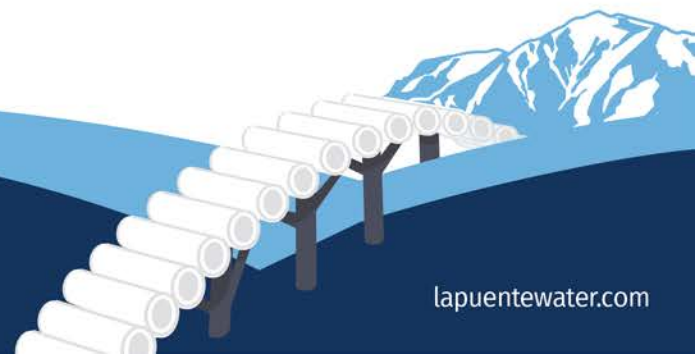
Monthly Water Conservation – A summary of LPVCWD and IPU Waterworks usage for the past 6 months as compared to the previous year is shown below.

LPVCWD Monthly Water Consumption

Month	2022-23	2023-24	Difference Current-Previous Year (%)	Accumulative Difference (%)
August	161.76	142.58	-11.9%	-11.9%
September	144.15	130.15	-9.7%	-10.8%
October	135.34	123.03	-9.1%	-10.2%
November	112.27	111.56	-0.6%	-7.8%
December	108.13	102.38	-5.3%	-7.3%
January	97.71	90.50	-7.4%	-7.3%

IPU Waterworks Monthly Water Consumption

Month	2022-23	2023-24	Difference Current-Previous Year (%)	Accumulative Difference (%)
August	124.26	116.41	-6.3%	-6.3%
September	111.51	104.64	-6.2%	-6.2%
October	103.19	106.65	3.4%	-3.0%
November	89.33	93.44	4.6%	-1.1%
December	86.31	96.21	11.5%	1.4%
January	74.29	87.21	17.4%	4.1%

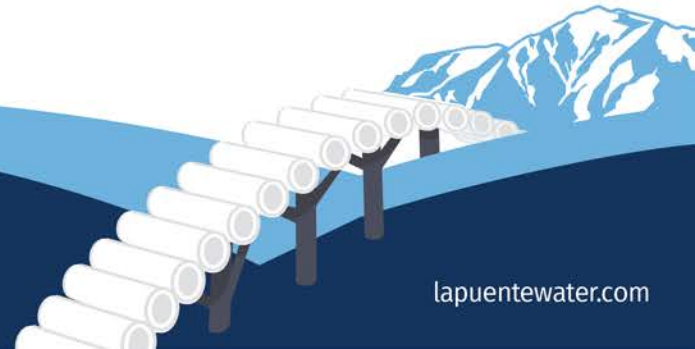


CAPITAL / OTHER PROJECTS

1. LPVCWD Recycled Water Project – Staff has successfully completed the application process with the LA County Sanitation Department and LA County Health Department for three additional locations within the recycled water service area. Next week, Staff will be working with the District Engineer to conduct site inspections and finalize the preliminary customer retrofit process. Furthermore, they are continuing their efforts with the City of Industry to complete the remaining city meter retrofits for the Homestead Museum.
2. LPVCWD Nitrate Treatment System – Staff is working with SoCal SCADA to finalize the integration of the nitrate system into the District’s SCADA system, with on-site work scheduled for the upcoming week. Furthermore, they are working with Evoqua to complete the required software upgrades to nitrate PLC and will commence start-up testing next week.
3. LPVCWD & BPOU Transmission Main Shutdown – Suburban Water Systems is currently in the process of constructing a new reservoir at Plant 128, located directly adjacent to the District’s Hudson Yard. This new facility will replace the current reservoir, which receives water from the BPOU treatment plant. As part of this project, the inlet connection point for the new reservoir needed to be relocated. District staff worked closely with SWS’s contractor to coordinate an extensive shutdown of the BPOU transmission main. We are pleased to report that the work was successfully completed within one day, thanks to careful planning, and there were no interruptions to the water supply operation.
4. LPVCWD & IPUWS Distribution Leak Repairs & Maintenance – Field staff performed various replacements and leak repairs to the water distribution systems in January. They have repaired and replaced: 3 water service lines, 2 mainline repairs, 7 meter replacements, 2 fire flow tests, 1 fire hydrant replacement.

DEVELOPMENT PROJECTS

1. LPVCWD New 34-Unit Mix-Used Apartment Building at 15861 Main Street –Staff has been coordinating with the developer for this project and is scheduled to meet with them on-site to discuss the location of the requested new water services, which include a new 4-inch water meter and fire service. The developer will then provide the necessary information to the district to prepare a cost estimate for the requested service upgrades.
2. LPVCWD New ADU Project at 16149 Abbey Street – Staff recently received a request from the property owner at 16149 Abbey St. to install a new 1-inch water service and meter for a new ADU project. Staff provided a cost estimate letter for water capacity fees and the requested construction for the new water service.
3. LPVCWD New Housing Development at 248 First Street – Staff recently received a deposit for the requested new 1-1/2 inch water meter service line upgrade and 2-inch fire service for the old Carriage Inn property at 248 First Street. Staff completed the installation of the requested new water services in the coming week.



La Puente Valley County Water District

PRODUCTION REPORT - JANUARY 2024

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2024 YTD	2023
Well No. 2	0.00												0.00	1454.41
Well No. 3	0.00												0.00	60.06
Well No. 5	303.97												303.97	2196.36
Interconnections to LPVCWD	2.42												2.42	25.62
Subtotal	306.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	306.39	3770.01
Interconnections to SWS	210.94												210.94	2168.86
Interconnections to COI	4.95												4.95	30.90
Interconnections to Others	0.00												0.00	0.00
Subtotal	215.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215.89	2199.76
Total Production for LPVCWD	90.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.50	1570.25
CIWS PRODUCTION														
COI Well No. 5 To SGVWC B5	184.36												184.36	1957.32
Interconnections to CIWS														
SGVWC Salt Lake Ave	0.51												0.51	6.33
SGVWC Lomas Ave	84.16												84.16	1209.58
SGVWC Workman Mill Rd	0.01												0.01	0.06
Interconnections from LPVCWD	4.95												4.95	30.90
Subtotal	89.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.63	1246.87
Interconnections to LPVCWD	2.42												2.42	24.06
Total Production for CIWS	87.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.21	1222.81

BPOU Transmission Main





Item 9
Treatment and Supply Report

Memo



To: Honorable Board of Directors
Date: February 12, 2024
From: Cesar A. Ortiz, Water Treatment & Supply Superintendent
Subject: Monthly Water Treatment & Supply Superintendent Report

The following report summarizes LPVCWD, IPU Waterworks System, BPOU and PVOU-IZ & SZ operations, which includes the status of various projects for each system.

WATER QUALITY / COMPLIANCE

- **Distribution System Monitoring** – District Staff collected all required water quality samples from both LPVCWD & IPUWS distribution systems for the month; approximately **61** samples were collected. All results met State and Federal drinking water quality regulations.
- **Treatment Monitoring & Compliance** – All water quality compliance samples were collected from all the treatment processes and plant effluent, as required. Approximately **188** samples were collected.
- **Source Monitoring** – All water quality samples were collected from all the Wells, as required. Approximately **11** samples were collected. The table below summarizes LPVCWD Wells’ current water quality for constituents of concern.

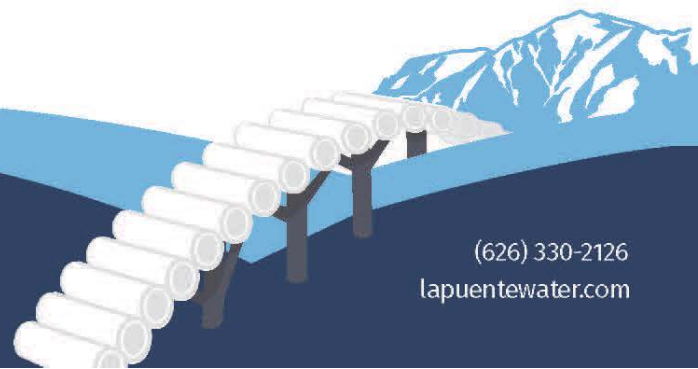
Well Sampled	CTC	TCE	PCE	Perchlorate	1,4-Dioxane	NDMA	Nitrate
	MCL= 6 ppb	MCL= 5 ppb	MCL= 5 ppb	MCL=6 ppb	NL= 1 ppb	NL= 10 ppt	MCL=10 ppm
LPVCWD 2*	NS	NS	NS	NS	NS	NS	NS
LPVCWD 3	NS	NS	NS	NS	NS	NS	NS
LPVCWD 5	ND	3.3	.57	12	0.14	3.1	8.8

ND – None Detected

NS – Not Sampled

* - Well No. 2 is Out of Service for rehabilitation and repairs.

- The Bi-monthly Nitrate Concentrations for SP-6 and SP-10 are provided as *Attachment 1*.



1) **BPOU Treatment Plant** – Nitrate Project is moving forward.

- **BPOU Plant Operations** -

- The treatment plant is in normal operation flowing through the Nitrate bypass line.
- The treatment plant is operating on Well No. 5, Well No. 2 is out of service for rehabilitation.

- **Maintenance Items** –

- District staff has completed two (2) Single Pass Resin Change Outs, on the weeks of January 15th and February 5th.
- Staff have performed various weekly chemical calibrations, monthly analyzer cleanings and calibrations, SPIX pre-filter change-outs, daily treatment plant rounds and monthly reporting.

2) **PVOU-IZ Treatment Plant** – Programming issues are still being worked out by the group, consisting of Wigen-RO, SPI, Geosyntec, Northrop Grumman and the LPVCWD teams.

- **IZ Plant Operations** –

- Staff continue to run the plant daily and complete daily rounds and maintenance.

- **Maintenance Items** –

- PVOU IZ-2 WELL, path forward has been approved by Northrup Grumman and we are working with the contractor on scheduling and permitting to begin mobilization.
- We have received approval from Northrup Grumman for the electrical conduit rework on the Wigen RO system skids and the contractor has begun to order parts and supplies for that work.
- The rebuilt and modified chemical skids have arrived on site, back from Wigen and are being scheduled for re-installation by RCFoster and programming by Wigen.

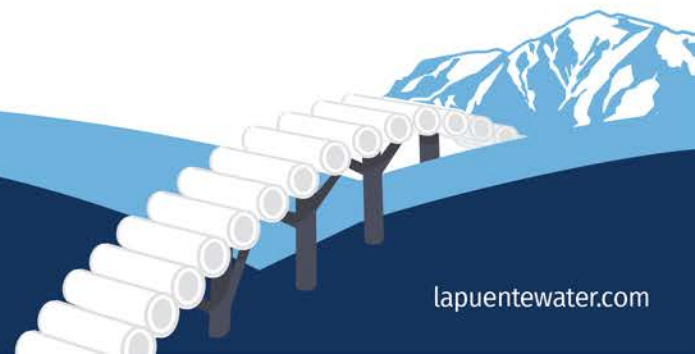
3) **PVOU-SZ Treatment Plant** – The construction team is scheduling pre-startup meetings and preparing for actual testing. LPVCWD staff has continued O&M maintenance oversight.

- **SZ Plant Operations** –

- Staff continue to operate the plant and flush water through the entire system on a weekly basis.
- Staff continue to run the Shallow Zone Wells on a bi-weekly basis.

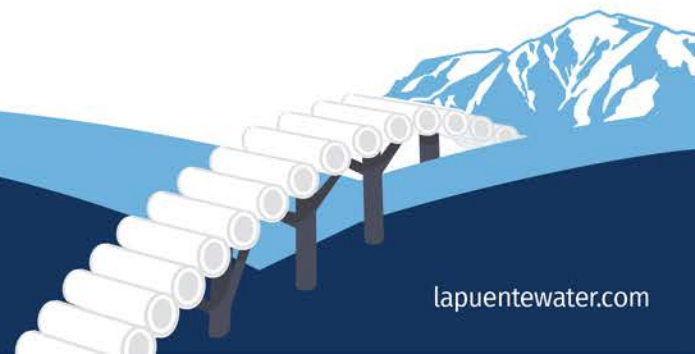
- **Maintenance Items** –

- Staff does general plant maintenance while in construction phase.



4) LPVCWD Distribution Sites –

- Staff had one booster motor at the **Hudson Booster Station** removed for repairs and reinstalled after repairs were completed and one level transducer was replaced.
- Staff had one booster motor removed for inspection and repairs and re-installed after repairs were completed, and one variable frequency drive (VFD) for the same motor was replaced at the **Main St. Zone 2 Booster Station**.



**SP-6 and SP-10
Nitrate Concentrations
EPA Method 353.2
MCL = 10 mg/L**

Nitrate Concentrations December 2023 - January 2024				
Date	SP-6	SP-10	Well(s)	Comments
12/4/2023	7.5	7.6	2 & 5	Weck Lab (353.2)
12/12/2023	8.4	8.4	2 & 5	Weck Lab (353.2)
12/14/2024	8.1	8.1	2 & 5	Weck Lab (353.2)
1/2/2024	8.8	8.8	5	Weck Lab (353.2)
1/8/2024	8.7	8.8	5	Weck Lab (353.2)
1/11/2024	5.6	5.7	5	Weck Lab (353.2)
1/16/2024	8.0	7.9	5	Weck Lab (353.2)
1/23/2024	8.9	8.8	5	Weck Lab (353.2)
1/25/2024	8.4	8.3	5	Weck Lab (353.2)

AVERAGE	8.0	8.0
MINIMUM	5.6	5.7
MAXIMUM	8.9	8.8

Notes:
 All units reported in milligrams per Liter (mg/L)
 MCL = Maximum Contaminant Level
 N/A = Not Available (Lab Results)



**112 N. First St.
 La Puente, Ca 91744**

Attachment 1



Item 10
Administrative Report

Administrative Report

February 12, 2024



Board Communication

Form 700 Filings – Due 04/02/2024



Public Communication & Outreach

Notice to Public – Hazard Mitigation Plan



Website

Updated homepage



Social Media

Topic	Comments
Number of Instagram Posts	5
Number of Instagram Stories	5
Number of Instagram Followers	328
Post Related to Main Shutdowns	0
Number of LinkedIn Posts	5
Number of LinkedIn Followers	10
CET Program	1
CET Scholarship	0





Item 11
Committee Report

Memo



Date: February 12, 2024
To: Honorable Board of Directors
Subject: 100 Year Ad Hoc Committee Report

Summary

On February 7, 2024 at 11:00 am, President Rojas and Director Barajas met with Roy Frausto, Shaunte Maldonado and Angelina Padilla to discuss the 100 Year Event.

At the Committee meeting, Ms. Padilla went over the event planning timeline and highlighted some of the major milestones that have been completed. The biggest being the event date, which will be on Friday, October 18, 2024 from 4:00 pm – 7:00pm. Ms. Padilla also noted that the location and food have been secured and went over a comprehensive timeline with deadlines to ensure the event planning is on track for a seamless celebration.

President Rojas and Director Barajas provided some additional comments, suggesting the use of a DJ for the event, offering recommendations on décor, and provided insight on how community members could RSVP. Staff also discussed how signage will be put up around the City, a list of stakeholders to extend invitations to, and the different booths.

Staff will continue to meet with the Ad Hoc Committee to discuss the event and report back to the Board.

Thank you,

A handwritten signature in black ink, appearing to read "Angelina Padilla".

Angelina Padilla

HR Coordinator/Admin Assistant



Item 12
General Manager's Report

General Manager Report



Date: February 12, 2024
To: Honorable Board of Directors
From: Roy Frausto, General Manager
RE: General Manager Report

GENERAL MANAGER REPORT TOPICS

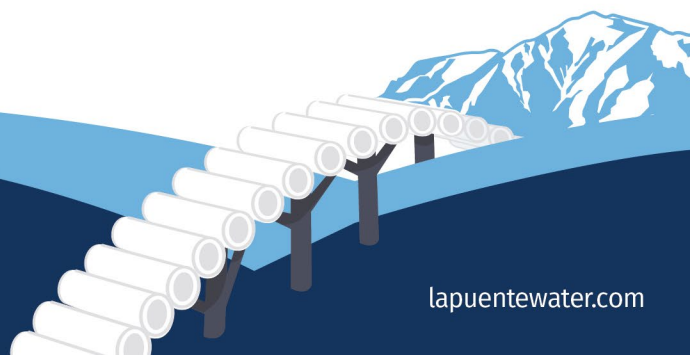
- Baldwin Park Key Well Elevation – 222.4 ft as of January 26, 2024.
- 2023-24 Rainfall (Puddingstone Dam) – The current year rainfall as of February 8, 2024, is 14.03 inches.
- 2024 PVOU-IZ Budget – Staff finalized the 2024 PVOU-IZ budget.
- 2024 PVOU-SZ – Staff finalized the 2024 PVOU-SZ budget..
- CIWS Feasibility Study – Final treatment feasibility study has been completed by Stetson Engineers. CR's provided comments on October 27, 2023. City staff is coordinating to schedule a meeting to discuss a path forward.
- CIWS & LPVCWD Agreement – Staff has worked on a final draft agreement the is being proposed to go to the IPUC and City Council on February 22, 2023.
- Recycled Water Project
 - Staff is working on finalizing testing to activate recycled water service at 333 Hacienda Blvd.
- District Office – Staff toured a vacant bank property as a potential new site for the District Headquarters.

STAFFING

Edward Fierro – 3 Years of Service

GENERAL MANAGER ACTIVITIES

Meetings/Activity	Date
SZ-S Start-Up Testing and Commissioning	January 2, 9, 16, 23, 30
Server Planning & IT Budget Planning	January 3
PVOU – IZIR & SZ-SIR Weekly Progress Meeting	January 3, 10, 17, 24, 31
Distribution and Operations is MobileMMS	January 4
Project Update - PVOU Projects	January 4
Management Weekly Meeting + Operational Meeting	January 8, 22, 29
Coach Paul	January 9
Bank Property Tour	January 9
Meeting with Bill	January 10
IPUC Meeting	January 11
VC3 IT Discussion	January 11
PVOU Open Item Touchbase	January 11
Operational Incidents	January 12
Second Interview	January 16
VC3 Follow Up	January 17
PWAG MJHMP Community Outreach Meeting	January 17
IPU Water Ops Meeting	January 18
COI, LPVCWD, RWD & WWWD Monthly Meeting	January 18
100 Year Event Discussion	January 18
Server Project Discussion	January 18
SGVWA Legislative Meeting	January 22
SGVWA Board Meeting	January 22
PVOU IZ & SZ-S Budget Review	January 22
Industry WEE WaterSmart Discussion	January 22
Lomitas Project	January 24
Coach Paul	January 24
SCWUA Board Meeting & Lunch	January 25
Industry Call	January 25
Staff Benefits Meeting	January 26
Project Meeting	January 26
CARB Regulations Workshop	January 29
NG/LPVCWD Weekly	January 29
PWAG Quarterly Meeting	January 31





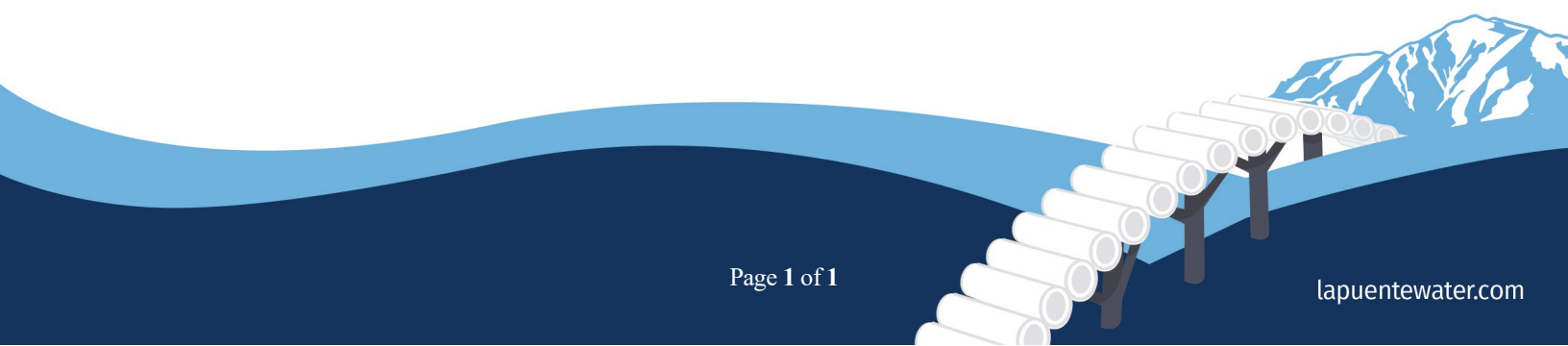
Item 13
Info Items

Upcoming Events



Date: February 12, 2024
To: Honorable Board of Directors
RE: Upcoming Meetings and Conferences for 2024

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
February 6 & 7, 2024	AGWT-AGWA Annual Groundwater Conference; Ontario, CA			X	X	
May 7-9, 2024	ACWA 2024 Spring Conference; Sacramento, CA			X	X	X
June 10-13, 2024	AWWA CA/NV 2024 Annual Conference ACE 24; Anaheim Convention Center					
September 24-26, 2024	Watersmart Innovations Conference 2024; South Point, Las Vegas					
October 21-24, 2024	AWWA CA/NV 2024 Fall Conference; Reno, NV					
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA					



Memo



Date: February 12, 2024
To: Honorable Board of Directors
Subject: Form 700 Due

Its that time of the year, Form 700's are due! All Board members must submit their Form 700 by no later than **April 2, 2024**.

E-Filers

- All Board members who have previously filed online through the LA County's e-Filing website should have received an email, like the below, with information to log into the website and complete your Form 700. If you need assistance, please let me know.

Sample email:

Subject: 2024 Annual Form 700 - Due April 2, 2024

Electronic Filing of your Statement of Economic Interests (Form 700) for: **LA PUENTE VALLEY COUNTY WATER DISTRICT**

Filer's Name,

Our records indicate that you hold a position or are performing duties that require you to file a Statement of Economic Interests (Form 700). Your Annual Form 700 is due on **April 2, 2024**. **Statements filed late are subject to a late fee of \$10 per day up to a maximum of \$100.**

Click here to prepare and submit your Form 700 electronically: <https://lacform700.lacounty.gov> and log in with your User ID (below) and password that you used previously. If you forgot your password, click on "Forgot User Id/Password" on the log in page and a temporary password will be emailed to you.

User ID: XXXXXXX

The e-Filing System is accessible 24-hours a day, 7 days a week. You may start your form and come back at a later time to complete it, if necessary. Once you e-file your Form 700, it will be considered signed and received.

Should you encounter any problems or have questions regarding the use of this system, you may e-mail us at COI-Desk@bos.lacounty.gov or call us at (213) 974-1748.

If you have any questions or need assistance in determining your disclosure requirements, you must contact your agency's Filing Officer, **{FO Name}**, by calling **{FO Telephone Number}**.

Non e-Filers

- Please submit your Form 700 to the District Office, and Angelina will mail to The Board of Supervisors

