AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, JUNE 24, 2024, AT 4:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas____ Vice President Escalera____ Director Argudo____

Director Barajas____ Director Hernandez____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

A. Approval of Minutes of the Regular Meeting of the Board of Directors held on June 10, 2024.

7. FINANCIALS

A. Summary of the District's Cash and Investments as of May 31, 2024.

Recommendation: Receive and File.

B. Statement of District's Revenue and Expenses as of May 31, 2024.

Recommendation: Receive and File.

C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of May 31, 2024.

Recommendation: Receive and File.

8. PRESENTATION BY C.J. BROWN & COMPANY, CPA'S OF THE DISTRICT'S 2023 AUDITED FINANCIAL REPORT

9. ACTION / DISCUSSION ITEMS

A. Acceptance of the District's 2023 Audited Financial Report.

Recommendation: Receive and File

B. Consideration of the District's Workplace Violence Prevention Plan (WVPP) per SB 553.

Recommendation: Adopt Resolution No. 303, Adopting the WVPP

10. GENERAL MANAGER'S REPORT

11. OTHER ITEMS

A. Upcoming Events.

B. Information Items.

12. ATTORNEY'S COMMENTS

13. BOARD MEMBER COMMENTS

A. Report on Events Attended.

B. Other Comments.

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

POSTED: Thursday June 20, 2024.

President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

__Note:__ Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, JUNE 10 2024, AT 4:30 PM

1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Present	Present	Present	Absent	Present

Director Barajas was not present during roll call and arrived to the meeting at 4:31 pm.

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

4. PUBLIC COMMENT

None.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda as presented.
1st: President Rojas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented
1st: President Rojas
2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

7. FINANCIAL REPORTS

A. **Summary of the District's Cash and Investments as of April 30, 2024.**

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File
1st: Vice President Escalera
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. **Statement of District's Revenue and Expenses as of April 30, 2024.**

Ms. Maldonado provided a summary of the District's revenue and expenses and was available for any questions.

Motion: Receive and File
1st: President Rojas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. **Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of April 30, 2024.**

Ms. Maldonado provided a summary of IPU's revenue and expenses and was available for any questions.

Motion: Receive and File
1st: Director Argudo
2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

8. ACTION / DISCUSSION ITEMS

A. PVOU Interconnection Change Order

Mr. Frausto provided an overview of the staff report and highlighted that there was a change in design which called for this additional work.

Motion: Approve PCO #01.
1st: Director Barajas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Consideration of the District's 2023 Consumer Confidence Report (CCR).

Mr. Frausto presented to the Board the District's CCR and was available for any questions.

Motion: Approve the District's 2023 CCR for Distribution.
1st: Director Barajas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. Consideration of the IPU Waterworks System's 2023 Consumer Confidence Report (CCR).

Mr. Frausto presented to the Board IPU's CCR and was available for any questions.

Motion: Approve the IPU Waterworks System's 2023 CCR for Distribution.
1st: Director Barajas
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

D. **Consideration of Lease of Main San Gabriel Basin Production Rights from Michael Dawes.**

Mr. Frausto provided an overview of the staff report and highlighted that leasing the water is a cost saving to the District.

Motion: Authorize the General Manager to Lease 357.74 Acre-Feet of 24-25 Main San Gabriel Basin Production Rights from Michael Dawes.
1st: Director Argudo
2nd: President Rojas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

E. **Consideration to Authorize COBRA Health, Vision and Dental Premiums of Keith Bowman's Dependent Child, Hanna Bowman, who is Under the Age of 25 and is a Full-Time Student at a College or University.**

Mr. Frausto provided an overview of the staff report, highlighting how the District will continue funding Ms. Bowman's insurance. Director Argudo commented on amending the motion to be flexible regarding the single-rate.

Motion: Authorize the General Manager to Pay COBRA Health, Vision and Dental Premiums for Hanna Bowman, so long as (1) She Remains a Full-Time College or University Student and (2) to a Max Age of 25 (June 28, 2027)
1st: Director Argudo
2nd: Director Barajas

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

9. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT

Mr. Zampiello summarized his report, highlighting the nitrate system and plans for the recycled water sites, which are expected to be activated within the next two months. He was also available for any questions.

Motion: Receive and File
1st: President Rojas
2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

10. TREATMENT AND SUPPLY SUPERINTENDENT'S REPORT

Mr. Ortiz summarized his report, highlighting the nitrate system and informing the Board about the upcoming 14-day shakedown test for PVOU-IZ.

Motion: Receive and File
1st: Vice President Escalera
2nd: Director Argudo

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

11. ADMINISTRATIVE REPORT

Ms. Padilla went over upcoming staff participation events and notified the Board of social media and website updates.

12. GENERAL MANAGER'S REPORT

Mr. Frausto provided the Board with a summary covering various topics, including the safe-yield increase, the nitrate treatment system, and District office plans. He also congratulated Gilbert Navarrete on three years of service and Santiago on ten years. Additionally, he reviewed a new page of his general manager report included in the board packet.

13. OTHER ITEMS

A. **Upcoming Events.**

Ms. Padilla went over the upcoming events and confirmed the Board's attendance to these events.

B. **Information Items.**

None.

14. ATTORNEY'S COMMENTS

Mr. Ciampa briefly informed the Board that there might be news about the Natural Resources Bond in the press soon.

15. BOARD MEMBER COMMENTS

A. Report on Events Attended.

None.

B. Other Comments.

16. FUTURE AGENDA ITEMS

None.

17. ADJOURNMENT

President William R. Rojas adjourned the meeting at 5:16 pm, in memory of beloved co-worker, father and friend, Keith Bowman.

Attest:

William Rojas, Board President	Roy Frausto, Board Secretary

Item 7
Financial Reports

Summary of Cash and Investments
May 2024

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	4.000%	$ 92,663.68	$ -	$ -	$ 92,663.68
Raymond James Financial Services		$ 529,405.39	$ 1,272.04	$ -	$ 530,677.43
California CLASS	5.3943%	$ 3,875,264.61	$ 17,705.99	$ -	$ 3,892,970.60
Checking Account					
Well Fargo Checking Account (per General Ledger)		$ 1,213,543.16	$ 582,772.30	$ 476,832.02	$ 1,319,483.44
				District's Total Cash and Investments:	**$ 5,835,795.15**

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	$ 1,760,536.34	$ 150,773.26	$ 148,397.72	$ 1,762,911.88
			IPU's Total Cash and Investments:	**$ 1,762,911.88**

Puente Valley Operable Unit

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	$ 1,833,998.18	$ -	$ 114,153.53	$ 1,719,844.65
			PVOU's Total Cash and Investments:	**$ 1,719,844.65**

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

______________________, **General Manager** **Date:** 06-13-24

Roy Frausto

La Puente Valley County Water District
Statement of Revenues & Expenses Summary (Preliminary)
For the Period Ending May 31, 2024
(Unaudited)

	LPVCWD	BPOU				
	YTD 2024	YTD 2024	YTD 2024	BUDGET 2024	42% OF BUDGET	2023 YEAR-END
Revenues						
Operational Rate Revenues	$ 1,060,126	$ -	$ 1,060,126	$ 2,903,600	37%	$ 2,743,476
Operational Non-Rate Revenues	814,979	873,027	1,688,006	3,808,316	44%	3,316,440
Non-Operational Revenues	234,054	-	234,054	526,700	44%	719,412
Total Revenues	**2,109,159**	**873,027**	**2,982,187**	**7,238,616**	**41%**	**6,779,328**
Expense						
Salaries & Benefits	927,436	167,730	1,095,166	3,023,000	36%	2,534,091
Supply & Treatment	111,580	633,145	744,724	2,510,780	30%	2,251,020
Other Operating Expenses	129,923	65,573	195,496	500,300	39%	500,981
General & Administrative	159,236	6,580	165,816	481,000	34%	449,112
Total Expense	**1,328,176**	**873,027**	**2,201,203**	**6,515,080**	**34%**	**5,735,204**
Net Income from Operations	**780,984**	**-**	**780,984**	**723,536**	**108%**	**1,044,125**
Less: Capital Expenses	(59,783)	-	(59,783)	(2,711,000)	2%	(945,509)
Net Income After Capital	**721,200**	**-**	**721,200**	**(1,987,464)**	**N/A**	**98,616**
Other Funding & Debt Service						
Capital Reimbursement (OU Projects)	-	-	-	601,000	0%	-
Grant Revenues	-	-	-	17,000	0%	1,275,000
Loan Payment (Interest & Principal)	(99,593)	-	(99,593)	(198,500)	50%	(198,267)
Cyclic Storage Purchases						
Prepaid Inventory Purchases	-	-	-	(40,000)	0%	-
Change in Cash	**621,607**	**-**	**621,607**	**(1,607,964)**	**N/A**	**1,175,349**
Add: Capital Assets (District-Funded)	37,298	-	37,298	2,093,000	2%	(329,491)
Add: Debt Principal	61,605	-	61,605	120,600	51%	120,573
Add: Prepaid Inventory	-	-	-	40,000	0%	-
Less: Depreciation Expense	(187,500)	(43,750)	(231,250)	(555,000)	42%	(414,151)
Net Income / (Loss)	**$ 533,010**	**$ (43,750)**	**$ 489,260**	**$ 90,636**		**$ 552,280**

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending May 31, 2024
(Unaudited)

	May 2024	YTD 2024	BUDGET 2024	42% OF BUDGET	2023 YEAR-END
Operational Rate Revenues					
Water Sales	$ 87,886	$ 532,858	$ 1,662,100	32%	$ 1,583,218
Service Charges	77,886	420,541	1,029,000	41%	932,654
Surplus Sales	6,873	33,152	70,000	47%	70,339
Customer Charges	3,162	16,112	40,000	40%	56,405
Fire Service	1,983	57,339	102,000	56%	98,876
Miscellaneous Income (Cust. Charges)	-	124	500	25%	1,984
Total Operational Rate Revenues	**177,790**	**1,060,126**	**2,903,600**	**37%**	**2,743,476**
Operational Non-Rate Revenues					
Management Fees	-	184,523	548,276	34%	543,560
IPU Service Fees (Labor)	92,733	399,390	790,200	51%	740,474
BPOU Service Fees (Labor)	30,979	167,730	339,040	49%	313,115
PVOU IZ Service Fees (Labor)	40,324	168,143	450,000	37%	401,342
PVOU SZ Service Fees (Labor)	10,140	62,924	250,000	25%	31,149
Other O&M Fees	-	-	9,300	0%	12,851
Total Operational Non-Rate Revenues	**174,176**	**982,709**	**2,386,816**	**41%**	**2,042,491**
Non-Operational Revenues					
Taxes & Assessments	44,286	62,194	322,200	19%	384,781
Rental Revenue	3,507	17,535	42,000	42%	-
Interest Revenue	17,706	87,564	35,000	250%	-
Market Value Adjustment	-	-	-	N/A	46,545
PVOU Revenue	13,080	52,769	120,000	44%	109,838
IPU Vehicle & Equipment Revenue	3,675	11,025	-	N/A	-
Miscellaneous Income	289	1,472	7,500	20%	11,816
Developer Fees	-	1,494	-	N/A	34,120
Total Non-Operational Revenues	**82,544**	**234,054**	**526,700**	**44%**	**719,412**
Total Revenues	**434,510**	**2,276,889**	**5,817,116**	**39%**	**5,505,379**
Supply & Treatment					
Purchased & Leased Water	332	1,888	602,280	0%	622,208
Power	14,814	67,757	270,000	25%	210,077
Assessments	6,782	6,782	319,300	2%	308,404
Treatment	6,122	9,095	10,000	91%	15,441
Well & Pump Maintenance	3,341	26,057	60,000	43%	10,749
Total Supply & Treatment	**$ 31,392**	**$ 111,580**	**$ 1,261,580**	**9%**	**$ 1,166,879**

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending May 31, 2024
(Unaudited)

	May 2024	YTD 2024	BUDGET 2024	42% OF BUDGET	2023 YEAR-END
Salaries & Benefits					
Total District Wide Labor	$ 141,668	$ 718,302	$ 1,890,000	38%	$ 1,641,962
Directors Fees & Benefits	10,037	40,468	115,000	35%	87,922
Benefits	31,042	154,122	430,000	36%	341,555
OPEB Payments	9,396	46,982	110,000	43%	103,472
OPEB Trust Contributions	-	-	60,000	0%	15,000
Payroll Taxes	11,261	58,312	145,000	40%	125,856
CalPERS Retirement (Normal Costs)	15,383	76,980	200,000	38%	153,578
CalPERS Unfunded Accrued Liability	-	-	73,000	0%	64,746
Total Salaries & Benefits	**218,787**	**1,095,166**	**3,023,000**	**36%**	**2,534,091**
District Salaries & Benefits (Informational Only)					
Less: Labor Service Revenue	(174,176)	(798,187)	(1,829,240)	44%	(1,486,080)
Net District Salaries & Benefits	**44,612**	**296,980**	**1,193,760**	**25%**	**1,048,011**
Other Operating Expenses					
General Plant	8,192	16,595	60,000	28%	27,900
Transmission & Distribution	16,087	46,450	120,000	39%	175,126
Vehicles & Equipment	3,236	30,568	65,000	47%	38,501
Field Support & Other Expenses	8,471	21,245	60,000	35%	53,993
Regulatory Compliance	2,742	15,066	45,000	33%	42,592
Total Other Operating Expenses	**38,729**	**129,923**	**350,000**	**37%**	**338,111**
General & Administrative					
District Office Expenses	3,847	23,285	55,000	42%	50,580
Customer Accounts	1,392	13,441	32,000	42%	30,342
Insurance	16,982	23,521	82,000	29%	95,066
Professional Services	5,138	54,519	115,000	47%	139,880
Training & Certification	7,498	15,175	40,000	38%	36,776
Public Outreach & Conservation	1,027	19,969	55,000	36%	24,951
Other Administrative Expenses	1,473	9,327	80,000	12%	44,579
Total General & Administrative	**37,357**	**159,236**	**459,000**	**35%**	**422,174**
Total Expense	**326,265**	**1,495,906**	**5,093,580**	**29%**	**4,461,255**
Net Income from Operations	**$ 108,245**	**$ 780,984**	**$ 723,536**	**108%**	**$ 1,044,125**

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

La Puente Valley County Water District
Statement of Revenues & Expenses (Preliminary)
For the Period Ending May 31, 2024
(Unaudited)

	May 2024	YTD 2024	BUDGET 2024	42% OF BUDGET	2023 YEAR-END
Capital Expenses					
Nitrate Treatment System	$ (8,608)	$ (22,485)	$ (450,000)	5%	$ (459,496)
Recycled Water System - Phase 1	(6,960)	(7,592)	(80,000)	9%	(25,006)
Hudson Ave Pumping Improvements	-	-	(536,000)	0%	(6,868)
SCADA Improvements	-	-	(30,000)	0%	(1,149)
Service Line Replacements	-	(4,841)	(50,000)	10%	(106,968)
Valve Replacements	-	-	(25,000)	0%	(32,864)
Fire Hydrant Repair/Replacements	-	(2,392)	(25,000)	10%	(29,383)
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0%	-
Well 2 Rehabilitation	-	-	(150,000)	0%	(31,685)
Fleet Trucks	-	-	(90,000)	0%	(242,781)
Other Field Equipment	-	(22,473)	(75,000)	30%	-
Ferrero/Rorimer St. Project	-	-	(80,000)	0%	-
New Admin Building	-	-	(1,000,000)	0%	-
IT Hardware Server Replacement	-	-	(55,000)	0%	-
Total Capital Expenses	**(15,568)**	**(59,783)**	**(2,711,000)**	**2%**	**(945,509)**
Net Income / (Loss) After Capital	**92,677**	**721,200**	**(1,987,464)**	**36%**	**98,616**
Other Funding & Debt Service					
Capital Reimbursement (PVOU Projects)	-	-	601,000	0%	-
Grant Revenues	-	-	17,000	0%	1,275,000
Loan Payment - Interest	-	(37,988)	(77,900)	49%	(77,694)
Loan Payment - Principal	-	(61,605)	(120,600)	51%	(120,573)
Cyclic Storage Purchases					
Prepaid Inventory Purchases	-	-	(40,000)	0%	-
Cash Increase / (Decrease)	**92,677**	**621,607**	**(1,607,964)**	39%	**1,175,349**
Add: Capitalized Assets (District-Funded)	6,960	37,298	2,093,000	2%	(329,491)
Add: Debt Principal	-	61,605	120,600	51%	120,573
Add: Prepaid Inventory	-	-	40,000	0%	-
Less: Depreciation Expense	(37,500)	(187,500)	(450,000)	42%	(414,151)
Net Income / (Loss)	**$ 62,137**	**$ 533,010**	**$ 195,636**	**272%**	**$ 552,280**

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

Treatment Plant (BPOU)
Statement of Revenues & Expenses (Preliminary)
For the Period Ending May 31, 2024
(Unaudited)

	May 2024	YTD 2024	BUDGET 2024	42% OF BUDGET	2023 YEAR-END
Operational Non-Rate Revenues					
Reimbursements from CR's	63,107	705,297	$ 1,760,540	40%	1,273,949
Total Operational Non-Rate Revenues	**63,107**	**705,297**	**1,760,540**	**40%**	**1,273,949**
Labor & Benefits					
BPOU TP Labor	30,979	167,730	339,040	49%	313,115
Total Labor & Benefits	**30,979**	**167,730**	**339,040**	**49%**	**313,115**
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	11,028	124,168	241,600	51%	296,022
VOC Treatment	-	-	31,500	0%	44,787
Perchlorate Treatment	2,613	313,841	477,000	66%	326,964
Other Chemicals	1,836	3,672	81,900	4%	7,080
BPOU Plant Power	30,500	154,005	369,200	42%	389,310
BPOU Plant Maintenance	6,346	36,992	48,000	77%	17,911
Well & Pump Maintenance	-	465	-	N/A	2,067
Total Supply & Treatment	**52,324**	**633,145**	**1,249,200**	**51%**	**1,084,141**
Other Operating Expenses					
Contract Labor	-	-	20,000	0%	4,822
General Plant	2,249	18,139	15,000	121%	29,425
Transmission & Distribution	-	-	-	N/A	106
Vehicles & Equipment	809	4,311	14,300	30%	13,860
Regulatory Compliance	7,725	43,122	101,000	43%	114,658
Total Other Operating Expenses	**10,783**	**65,573**	**150,300**	**44%**	**162,870**
General & Administrative					
District Office Expenses	-	-	2,500	0%	31
Insurance	-	-	12,000	0%	18,469
Professional Services	-	6,580	7,500	88%	8,438
Total General & Administrative	**-**	**6,580**	**22,000**	**30%**	**26,938**
Total Expense	**94,086**	**873,027**	**1,760,540**	**50%**	**1,587,064**
Total Expense (excluding Labor)	**63,107**	**705,297**	**1,421,500**	**50%**	**1,273,949**
Operational Net Income	-	-	-		-
Less: Depreciation Expense	(8,750)	(43,750)	(105,000)	42%	(97,263)
Net Income / (Loss)	**$ (8,750)**	**$ (43,750)**	**$ (105,000)**	**42%**	**$ (97,263)**

(1) Labor costs are equal to the amount of labor billed to the Baldwin Park Operable Unit (BPOU) in which the District receives reimbursement for as shown on Table 1.5 in operational non-rate revenue (BPOU Service Fees).

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS
Statement of Revenue and Expenses Summary
For the Period Ending May 31, 2024
(Unaudited)

	May 2024	FISCAL YTD 2023/24	BUDGET 2023/24	92% OF BUDGET	YEAR END 2022/23
REVENUE					
Operational Revenue	$ 239,245	$ 2,305,446	$ 2,344,300	98%	$ 2,189,652
Non-Operational Revenue	-	44,131	82,300	54%	69,760
TOTAL REVENUES	**239,245**	**2,349,577**	**2,426,600**	**97%**	**2,259,411**
EXPENSE					
Salaries & Benefits	92,733	750,630	790,200	95%	769,197
Supply & Treatment	20,667	260,321	860,600	30%	659,665
Other Operating Expense	22,217	195,207	250,000	78%	284,366
General & Administrative	10,048	287,996	412,200	70%	306,915
System Improvements & Miscellaneous	8,548	23,541	116,000	20%	93,641
TOTAL EXPENSE	**154,212**	**1,517,695**	**2,429,000**	**62%**	**2,113,783**
NET INCOME / (LOSS)	**85,033**	**831,882**	**(2,400)**		**145,628**

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending May 31, 2024

(Unaudited)

	May 2024	FISCAL YTD 2023/24	BUDGET 2023/24	92% OF BUDGET	YEAR END 2022/23
Operational Revenues					
Water Sales	$ 134,366	$ 1,349,380	$ 1,380,000	98%	$ 1,258,012
Service Charges	77,927	743,800	750,700	99%	727,699
Customer Charges	3,147	36,923	43,000	86%	42,587
Fire Service	23,805	171,312	170,600	100%	161,354
Developer Fees	-	4,031	-	N/A	-
Total Operational Revenues	**239,245**	**2,305,446**	**2,344,300**	**98%**	**2,189,652**
Non-Operational Revenues					
Contamination Reimbursement	-	44,131	82,300	54%	69,760
Total Non-Operational Revenues	**-**	**44,131**	**82,300**	**54%**	**69,760**
TOTAL REVENUES	**239,245**	**2,349,577**	**2,426,600**	**97%**	**2,259,411**
Salaries & Benefits					
Administrative Salaries	32,083	255,902	258,853	99%	258,574
Field Salaries	29,659	257,268	263,393	98%	266,182
Employee Benefits	15,813	122,649	152,954	80%	133,488
Pension Plan	11,029	75,340	73,000	103%	70,311
Payroll Taxes	4,148	34,556	36,000	96%	35,466
Workers Compensation	-	4,915	6,000	82%	5,176
Total Salaries & Benefits	**92,733**	**750,630**	**790,200**	**95%**	**769,197**
Supply & Treatment					
Purchased Water - Leased	-	-	348,250	0%	229,096
Purchased Water - Other	1,382	13,797	20,000	69%	14,110
Power	19,285	232,353	205,000	113%	167,911
Assessments	-	13,236	265,350	5%	235,610
Treatment	-	-	7,000	0%	5,498
Well & Pump Maintenance	-	935	15,000	6%	7,439
Total Supply & Treatment	**20,667**	**260,321**	**860,600**	**30%**	**659,665**
Other Operating Expenses					
General Plant	285	7,660	45,000	17%	34,783
Transmission & Distribution	12,528	83,429	85,000	98%	125,255
Vehicles & Equipment	3,675	37,342	40,000	93%	45,702
Field Support & Other Expenses	4,691	38,983	42,000	93%	43,765
Regulatory Compliance	1,037	27,793	38,000	73%	34,861
Total Other Operating Expenses	**22,217**	**195,207**	**250,000**	**78%**	**284,366**

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending May 31, 2024

(Unaudited)

	May 2024	FISCAL YTD 2023/24	BUDGET 2023/24	92% OF BUDGET	YEAR END 2022/23
General & Administrative					
Management Fee	-	137,377	207,200	66%	203,030
Office Expenses	2,339	29,046	29,000	100%	37,110
Insurance	-	20,756	19,500	106%	21,305
Professional Services	4,798	63,406	105,000	60%	6,396
Customer Accounts	1,293	28,359	33,000	86%	32,189
Public Outreach & Conservation	550	4,695	12,000	39%	4,872
Other Administrative Expenses	1,069	4,357	6,500	67%	2,012
Total General & Administrative	**10,048**	**287,996**	**412,200**	**70%**	**306,915**
Other Exp. & System Improvements (Water Ops Fund)					
Fire Hydrant Repair/Replace	-	734	28,000	3%	10,076
Service Line Replacements	-	13,111	30,000	44%	36,461
Valve Replacements & Installations	8,548	8,548	28,000	31%	21,461
SCADA Improvements	-	1,149	30,000	4%	2,575
Groundwater Treatment Facility Feas. Study	-	-	-	N/A	15,167
Fence at the Plant	-	-	-	N/A	7,900
Total Other & System Improvements	**8,548**	**23,541**	**116,000**	**20%**	**93,641**
TOTAL EXPENSES	**154,212**	**1,517,695**	**2,429,000**	**62%**	**2,113,783**
NET INCOME / (LOSS)	**85,033**	**831,882**	**(2,400)**		**145,628**

Item 8
Presentation

Item 9
Action /
Discussion Items

La Puente Valley County Water District

Management Report

December 31, 2023

La Puente Valley County Water District

Management Report

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Board of Directors
La Puente Valley County Water District
La Puente, California

Dear Members of the Board:

In planning and performing our audit of the financial statements of the La Puente Valley County Water District (District) as of and for the years ended December 31, 2023 and 2022, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible*. The chance of the future event or events occurring is more than remote but less than likely.
- *Probable*. The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Current Year Comment and Recommendation

Disclosure of Audit Adjustments and Reclassifications

As your external auditor, we assume that the books and records of the District are properly adjusted before the audit begins. In many cases, however, audit adjustments and reclassifications are made in the normal course of the audit process to present the District's financial statements in conformity with accounting principles generally accepted in the United States of America or for comparison purposes with the prior year. For the Board of Directors to gain a full and complete understanding and appreciation of the scope and extent of the audit process, we have presented these audit adjustments and reclassifications as an attachment to this letter. There can be very reasonable explanations for situations of having numerous adjustments as well as having no adjustments at all. However, the issue is simply disclosure of the adjustments and reclassifications that were made and to provide the Board of Directors with a better understanding of the scope of the audit.

Management's Response

We have reviewed and approved all of the audit adjustment and reclassification entries provided by the auditor and have entered those entries into the District's accounting system to close-out the District's year-end trial balance at December 31, 2023.

Prior Year Comment and Recommendation

Disclosure of Audit Adjustments and Reclassifications

As your external auditor, we assume that the books and records of the District are properly adjusted before the audit begins. In many cases, however, audit adjustments and reclassifications are made in the normal course of the audit process to present the District's financial statements in conformity with accounting principles generally accepted in the United States of America or for comparison purposes with the prior year. For the Board of Directors to gain a full and complete understanding and appreciation of the scope and extent of the audit process, we have presented these audit adjustments and reclassifications as an attachment to this letter. There can be very reasonable explanations for situations of having numerous adjustments as well as having no adjustments at all. However, the issue is simply disclosure of the adjustments and reclassifications that were made and to provide the Board of Directors with a better understanding of the scope of the audit.

Management's Response

We have reviewed and approved all of the audit adjustment and reclassification entries provided by the auditor and have entered those entries into the District's accounting system to close-out the District's year-end trial balance at December 31, 2022.

* * * * * * * * * *

This report is intended solely for the information and use of management and the Board of Directors of the District. This restriction is not intended to limit the distribution of this letter, which is a matter of public record.

We appreciate the courtesy and cooperation extended to us during our examination. We would be pleased to discuss the contents of this letter with you at your convenience. Please do not hesitate to contact us.

C.J. Brown & Company, CPAs
Cypress, California
June 24, 2024

APPENDIX

La Puente Valley County Water District

Audit/Finance Committee Letter

December 31, 2023

Board of Directors
La Puente Valley County Water District
La Puente, California

We have audited the financial statements of the business-type activities of the La Puente Valley County Water District (District) for the years ended December 31, 2023 and 2022 and have issued our report thereon dated June 24, 2024. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated January 10, 2024, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the District solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

If any, we have provided our findings regarding significant control deficiencies over financial reporting and material noncompliance, and other matters noted during our audit in a separate letter to you dated June 24, 2024.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

An auditor that is not involved in the engagement performed an independent review of the financial statements that was prepared by us based on the information provided by management. This safeguard reduces the threat of self-review risk to an acceptable level.

Required Risk Assessment Procedures per Auditing Standards:

As auditors of the District, we are required per AU-C Section 240, "Consideration of Fraud in a Financial Statement Audit", to "ordinarily" presume and consider the following risks in designing our audit procedures:

- Management override of controls
- Revenue recognition

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the District is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. The most sensitive accounting estimates affecting the financial statements are as follows:

Management's estimate of the fair value of cash and investments is based on information provided by financial institutions. We evaluated the key factors and assumptions used to develop the fair value of cash and investments in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of capital assets depreciation is based on historical estimates of each capitalized item's useful life expectancy or cost recovery period. We evaluated the key factors and assumptions used to develop the capital asset depreciation calculations in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other post-employment benefits (OPEB) plan: deferred outflows of resources, net OPEB liability, and deferred inflows of resources are based on the alternative measurement method to determine the liability balance. This alternative measurement method was determined and prepared by the District's third-party actuary. We evaluated the basis, methods and assumptions used by the actuary to calculate the annual required contribution for the District to determine that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the defined benefit pension plan's deferred outflows of resources, net pension liability, and deferred inflows of resources are based on an actuarial evaluation of these amounts which was conducted by a third-party actuary. We evaluated the basis, actuarial methods and assumptions used by the actuary to calculate these amounts for the District to determine that it is reasonable in relation to the financial statements taken as a whole.

Qualitative Aspects of the Entity's Significant Accounting Practices, continued

Significant Accounting Estimates, continued

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the District's financial statements relate to:

The disclosure of fair value of cash and investments in Note 2 to the basic financial statements represents amounts susceptible to market fluctuations.

The disclosure of capital assets, net in Note 6 to the basic financial statements is based on historical information which could differ from actual useful lives of each capitalized item.

The disclosure of the other post-employment benefits plan, in Note 9 to the basic financial statements is based on information which could differ from those in future periods.

The disclosure of the defined benefit pension plan in Note 10 to the basic financial statements is based on actuarial assumptions which could differ from actual costs.

Significant Unusual Transactions

For purposes of this communication, professional standards require us to communicate to you significant unusual transactions identified during our audit. No significant unusual transactions were identified as a result of our audit procedures that were brought to the attention of management.

Identified or Suspected Fraud

We have not identified or have not obtained information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. There were no uncorrected misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The attached schedule on pages 5 and 6 discloses all material misstatements that we identified as a result of our audit procedures that were brought to the attention of, and corrected by, management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the District's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. There were no circumstances that affect the form and content of the auditor's report.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated June 24, 2024.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the District, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the District's auditors.

Other Matters

We applied certain limited procedures to the management discussion and analysis, schedules of changes in the District's net OPEB liability and related ratios, schedules of the District's proportionate share of net pension liability, and the schedule of pension plan contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties. This restriction is not intended to limit the distribution of this letter, which is a matter of public record.

Conclusion

We appreciate the cooperation extended to us by Roy Frausto, General Manager, Shaunte Maldonado, Customer Service and Accounting Supervisor, Scott Nelsen of Eide Bailly, and Cindy Byerrum of Eide Bailly in the performance of our audit testwork. We will be pleased to respond to any question you have about the foregoing. We appreciate the opportunity to continue to be of service to the District.

C.J. Brown & Company, CPAs
Cypress, California
June 24, 2024

La Puente Valley County Water District
Schedule of Audit Adjusting Journal Entries
December 31, 2023

Account	Description	Debit	Credit
Adjusting Journal Entries			
Adjusting Journal Entries JE # 1			
AJE - To accrue Ferguson inventory credit for purchases of meters which were incorrect once received. The meters were returned prior to FYE and credit was issued on Jan 5.			
2223-00	Accrued Payables	22,062.61	
1430-00	Inventory Material & Supply		22,062.61
Total		**22,062.61**	**22,062.61**
Adjusting Journal Entries JE # 2			
AJE - To reverse disposal of infrastructure assets dated 1978, 1979 in Purchased Distribution System and 1976, 1977, and 1978 in Contributed Distribution System per discussion with Roy Frausto on 4/19/24.			
1117-00	T & D Plant	100,658.05	
1117-00	T & D Plant	168,308.08	
1117-01	T&D - Contributed Capital	324,813.09	
1117-01	T&D - Contributed Capital	79,336.47	
1117-01	T&D - Contributed Capital	425,700.91	
1143-00	Allowance - Pumps/Well		100,658.05
1143-00	Allowance - Pumps/Well		168,308.08
1143-00	Allowance - Pumps/Well		324,813.09
1143-00	Allowance - Pumps/Well		79,336.47
1143-00	Allowance - Pumps/Well		425,700.91
Total		**1,098,816.60**	**1,098,816.60**
Adjusting Journal Entries JE # 3			
GASB 68 Entry #1 - To reclassify 2022 contributions to Net Pension Liability at December 31, 2023.			
2500-00	Net Pension Liability	121,118.00	
1468-00	Def Out-ER cont after MD PEPRA		18,344.00
1469-00	Def Out-ER Cont after M/D class		30,195.00
1470-00	DefOut-ER Cont after MDLump Sum		72,579.00
Total		**121,118.00**	**121,118.00**
Adjusting Journal Entries JE # 4			
GASB 68 Entry #2 - To reclassify 2023 contributions to Deferred Outflows of Resources at December 31,			
1468-00	Def Out-ER cont after MD PEPRA	28,286.00	
1469-00	Def Out-ER Cont after M/D class	34,296.00	
1470-00	DefOut-ER Cont after MDLump Sum	64,746.00	
5069-00	GASB 68 EXP (INC)		127,328.00
Total		**127,328.00**	**127,328.00**
Adjusting Journal Entries JE # 5			
GASB 68 Entry #3 - To record changes in pension liability during FY22/23 at December 31, 2023.			
1466-00	Def Out-Diff in Experience	68,870.00	
1502-00	Def Out - Proportions	54,195.00	
1503-00	Def Out - Earnings Difference	51,988.00	
1504-00	Def Out - Assumptions	6,726.00	
5069-00	GASB 68 EXP (INC)	124,156.00	
2500-00	Net Pension Liability		275,963.00
2506-00	Def In Diff in Contributions		29,972.00
Total		**305,935.00**	**305,935.00**

La Puente Valley County Water District
Schedule of Audit Adjusting Journal Entries
December 31, 2023

Account	Description	Debit	Credit
Adjusting Journal Entries JE # 6			
GASB 68 Entry #4 - To record changes in the deferred outflows and deferred inflows (amortization) during FY22/23 at December 31, 2023.			
2506-00	Def In Diff in Contributions	44,389.00	
5069-00	GASB 68 EXP (INC)	156,522.00	
1466-00	Def Out-Diff in Experience		24,642.00
1502-00	Def Out - Proportions		86,855.00
1503-00	Def Out - Earnings Difference		48,771.00
1504-00	Def Out - Assumptions		40,643.00
Total		**200,911.00**	**200,911.00**
Adjusting Journal Entries JE # 7			
GASB 75 Entry #1 - To record changes in net OPEB liability and related deferrals based on Actuarial Valuation report as of December 31, 2023.			
2552-00	DIR - OPEB Related	34,346.00	
8998-00	OPEB GASB 75 expense	185,036.00	
1551-00	OPEB DOR - Contributions		39,740.00
1552-00	OPEB DOR - OPEB related		65,935.00
2294-00	OPEB Liability		58,922.00
8997-00	OPEB Deferred Contributions		54,785.00
Total		**219,382.00**	**219,382.00**
	Total Adjusting Journal Entries	**2,095,553.21**	**2,095,553.21**
Proposed Journal Entries			
Proposed Journal Entries JE # 100			
PAJE - To remove FMV adjustment for LAIF as balance sourced from a reconciling deposit which did not clear until January 2, 2024.			
1350-01	Market Value Adjustment	374.50	
4981-00	Market Value Adjustment		374.50
Total		**374.50**	**374.50**
Proposed Journal Entries JE # 101			
PAJE - To accrue FMV adjustment factor per CA Class website Prime NAV at 12/31/2023.			
1350-01	Market Value Adjustment	259.82	
4981-00	Market Value Adjustment		259.82
Total		**259.82**	**259.82**
	Total Proposed Journal Entries	**634.32**	**634.32**
	Total All Journal Entries	**2,096,187.53**	**2,096,187.53**

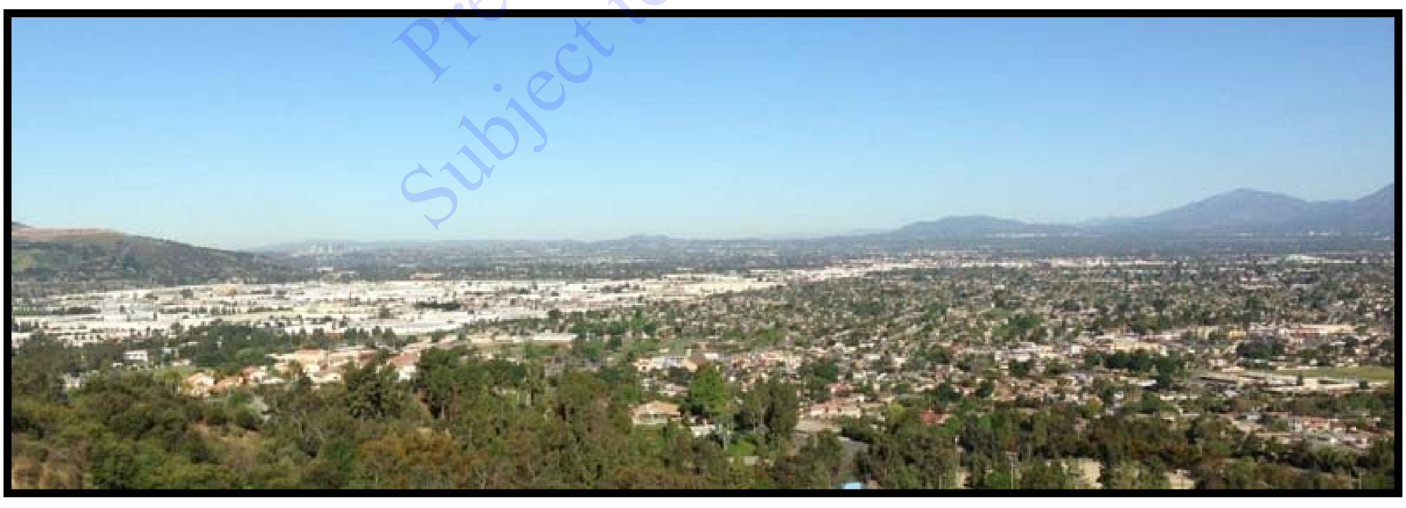
Legend:

AJE	Adjusting Journal Entry
GASB 68 Entry	GASB 68 Adjusting Journal Entry
GASB 75 Entry	GASB 75 Adjusting Journal Entry
PAJE	Proposed Audit Journal Entry (Not Posted to District's Books)

La Puente Valley County Water District

Annual Financial Report

For the Fiscal Years Ended December 31, 2023 and 2022



Mission Statement

The mission of the La Puente Valley County Water District is to provide its customers with high quality water for residential, commercial, industrial and fire protection uses that meets or exceeds all local, state and federal standards and to provide courteous and responsive service at the most reasonable cost.

Board of Directors as of December 31, 2023

Name	Title	Elected/ Appointed	Current Term
Henry P. Hernandez	President	Elected	November 2027
William R. Rojas	Vice President	Elected	November 2024
David Argudo	Director	Elected	November 2024
Cesar J. Barajas	Director	Elected	November 2027
John P. Escalera	Director	Elected	November 2027

La Puente Valley County Water District
Roy Frausto, General Manager
112 N. First Street
La Puente, California 91744
(626) 330-2126 – www.lapuentewater.com

La Puente Valley County Water District

Annual Financial Report

For the Fiscal Years Ended December 31, 2023 and 2022

La Puente Valley County Water District
Annual Financial Report
For the Fiscal Years Ended December 31, 2023 and 2022

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Financial Section

Independent Auditor's Report

Board of Directors
La Puente Valley County Water District
La Puente, California

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of the La Puente Valley County Water District (District) for the years ended December 31, 2023 and 2022, and the related statements of revenues, expenses, and changes in net position for the fiscal years then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the La Puente Valley County Water District, as of December 31, 2023 and 2022, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform our audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Independent Auditor’s Report, continued

Auditor’s Responsibilities for the Audits of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audits.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audits in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District 's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits, significant audit findings, and certain internal control–related matters that we identified during the audits.

Independent Auditor's Report, continued

Other-Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 9 and required supplementary information on pages 54 through 57 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering District's internal control over financial reporting and compliance. This report can be found on pages 58 and 59.

C.J. Brown & Company, CPAs
Cypress, California
June 24, 2024

The following Management's Discussion and Analysis (MD&A) of activities and financial performance of the La Puente Valley County Water District (District) provides an introduction to the financial statements of the District for the fiscal years ended December 31, 2023 and 2022. We encourage readers to consider the information presented here in conjunction with the basic financial statements and related notes, which follow this section.

Financial Highlights

- In fiscal year 2023, the District's net position increased 12.17% or $1,534,517 to $14,144,988 as a result of ongoing operations. In fiscal year 2022, the District's net increased 3.47% or $423,335 to $12,610,471 as a result of ongoing operations.
- In fiscal year 2023, the District's total revenues increased 11.70% or $710,637 to $6,783,769. In fiscal year 2022, the District's total revenues increased 9.58% or $530,732 to $6,073,132.
- In fiscal year 2023, the District's total expenses increased 7.26% or $447,180 to $6,609,063. In fiscal year 2022, the District's total expenses increased 19.53% or $1,006,994 to $6,161,883.
- In fiscal year 2023, the District's capital contributions increased 165.54% or $847,725 to $1,359,811. In fiscal year 2022, the District's capital contributions increased 12.15% or $55,493 to $512,086.

Required Financial Statements

This annual report consists of a series of financial statements. The Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows provide information about the activities and performance of the District using accounting methods similar to those used by private sector companies.

The Statement of Net Position includes all of the District's investments in resources (assets), deferred outflows of resources, the obligations to creditors (liabilities), deferred inflows of resources, and net position. They also provide the basis for computing a rate of return, evaluating the capital structure of the District, and assessing the liquidity and financial flexibility of the District. All of the current and prior years' revenue and expenses are accounted for in the Statement of Revenues, Expenses, and Changes in Net Position. These statements measure the success of the District's operations over the past years and can be used to determine if the District has successfully recovered all of its costs through its rates and other charges. These statements can also be used to evaluate profitability and credit worthiness. The final required financial statement is the Statement of Cash Flows, which provide information about the District's cash receipts and cash payments during the reporting periods. The Statement of Cash Flows report cash receipts, cash payments and net changes in cash resulting from operations, investing, non-capital financing, and capital and related financing activities, and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in cash balance during the reporting period.

Financial Analysis of the District

One of the most important questions asked about the District's finances is, "Is the District better off or worse off as a result of this year's activities?" The Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the District in a way that helps answer this question. These statements include all assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the *accrual basis of accounting*, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

Financial Analysis of the District, continued

These two statements report the District's *net position* and changes in them. You can think of the District's net position (assets and deferred outflows of resources, less liabilities and deferred inflows of resources), as one way to measure the District's financial health, or *financial position*. Over time, *increases or decreases* in the District's net position are one indicator of whether its *financial health* is improving or deteriorating. However, one will need to consider other non-financial factors such as changes in economic conditions, population growth, zoning, and new or changed government legislation, such as changes in Federal and State water quality standards.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the basic financial statements can be found on pages 16 through 53.

Statements of Net Position

Condensed Statements of Net Position

	2023	2022	Change	As Restated 2021	Change
Assets:					
Current assets	$ 7,043,293	5,105,715	1,937,578	6,329,316	(1,223,601)
Non-current assets	282,297	788,724	(506,427)	198,791	589,933
Capital assets, net	12,193,598	11,711,524	482,074	10,725,182	986,342
Total assets	19,519,188	17,605,963	1,913,225	17,253,289	352,674
Deferred outflows of resources	1,603,918	1,722,515	(118,597)	1,580,084	142,431
Liabilities:					
Current liabilities	968,278	713,847	254,431	827,204	(113,357)
Non-current liabilities	5,628,043	5,536,028	92,015	4,996,214	539,814
Total liabilities	6,596,321	6,249,875	346,446	5,823,418	426,457
Deferred inflows of resources	381,797	468,132	(86,335)	822,819	(354,687)
Net position:					
Investment in capital assets	12,193,598	11,711,524	482,074	10,725,182	986,342
Unrestricted	1,951,390	898,947	1,052,443	1,461,954	(563,007)
Total net position	$ 14,144,988	12,610,471	1,534,517	12,187,136	423,335

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets and deferred outflows exceeded liabilities and deferred inflows by $14,144,988 and $12,610,471 as of December 31, 2023 and 2022, respectively.

A portion of the District's net position, 86.20% and 92.87% as of December 31, 2023 and 2022, respectively, reflects the District's investment in capital assets net of accumulated depreciation. The District uses these capital assets to provide services to customers within the District's service area; consequently, these assets are *not* available for future spending.

At the end of the fiscal years 2023 and 2022, the District showed a positive balance in its unrestricted net position of $1,951,390 and $898,947, respectively. See Note 11 for further information.

Statements of Revenues, Expenses, and Changes in Net Position

Condensed Statements of Revenues, Expenses, and Changes in Net Position

		2023	2022	Change	As Restated 2021	Change
Revenues:						
Operating revenues	$	6,169,754	5,680,333	489,421	5,160,511	519,822
Non-operating revenues		614,015	392,799	221,216	381,889	10,910
Total revenues		6,783,769	6,073,132	710,637	5,542,400	530,732
Expenses:						
Operating expenses		6,018,806	5,556,577	462,229	4,564,859	991,718
Non-operating expense		78,843	91,801	(12,958)	70,351	21,450
Depreciation expense		511,414	513,505	(2,091)	519,679	(6,174)
Total expenses		6,609,063	6,161,883	447,180	5,154,889	1,006,994
Net income (loss) before capital contributions		174,706	(88,751)	263,457	387,511	(476,262)
Capital contributions		1,359,811	512,086	847,725	456,593	55,493
Change in net position		1,534,517	423,335	1,111,182	844,104	(420,769)
Net position, beginning of year, as restated		12,610,471	12,187,136	423,335	11,343,032	844,104
Net position, end of year	$	14,144,988	12,610,471	1,534,517	12,187,136	423,335

The Statements of Revenues, Expenses, and Changes in Net Position show how the District's net position changed during the year. In the case of the District, net position increased 12.17% or $1,534,517 to $14,144,988 due to an increase of $174,706 from ongoing operations and $1,359,811 in capital contributions for the current year. In fiscal year 2022, the District's net position increased 3.47% or $423,335 to $12,610,471 due to a decrease of $88,751 from ongoing operations, which was offset by $512,086 in capital contributions for the current year.

A closer examination of the sources of changes in net position reveals that:

The District's total revenues increased 11.70% or $710,637 to $6,783,769. In fiscal year 2022, the District's total revenues increased 9.58% or $530,732 to $6,073,132 from 2021.

The District's operating revenues increased 8.62% or $489,421 to $6,169,754, due primarily to increases of $230,616 in project contracted labor (PVOU IZ), $219,300 in project management fee (PVOU IZ), $142,813 in project administrative services (PVOU IZ), $71,632 in bi-monthly service charges, and $22,963 in fire services; which were offset by decreases of $159,819 in water treatment services – Baldwin Park Operable Unit (BPOU), $29,629 in retail water distribution system contracted labor – City of Industry, and $12,075 in water consumption sales as compared to prior year. In fiscal year 2022, the District's operating revenues increased 10.07% or $519,822 to $5,680,333, due primarily to increases of $260,386 in water treatment services – Baldwin Park Operable Unit (BPOU), $172,111 in project contracted labor (PVOU IZ), $69,953 in bi-monthly service charges, $33,104 in retail water distribution system contracted labor – City of Industry, $31,557 in other water service charges, and $22,828 in water surplus sales which were offset by decreases of $53,750 in project management fees (PVOU IZ) and $31,561 in project administrative expenses (PVOU IZ) as compared to prior year.

Statements of Revenues, Expenses, and Changes in Net Position, continued

The District's non-operating revenues increased 56.32% or $221,216 to $614,015, due primarily to an increase of $185,750 in investment earnings, $32,954 in property taxes, and $10,589 in other non-operating revenues as compared to the prior year. In fiscal year 2022, the District's non-operating revenues increased 2.86% or $10,910 to $392,799, due primarily to an increase of $30,635 in property taxes, which was offset by a decrease of $15,787 in other non-operating revenues as compared to prior year.

The District's total expenses increased 7.26% or $447,180 to $6,609,063. In fiscal year 2022, the District's total expenses increased 19.53% or $1,006,994 to $6,161,883.

The District's operating expenses increased 8.32% or $462,229 to $6,018,806, due primarily to increases of $230,616 in project contracted labor costs (PVOU IZ), $210,778 in source of supply, $118,604 in general and administrative expenses, $73,582 in transmission and distribution, $51,803 in salaries and benefits; which were offset by decreases of $119,331 in water treatment service costs Baldwin Park Operable Unit (BPOU), $53,893 in pumping, $29,629 in retail water distribution system contracted costs for the City of Industry, and $26,245 in assessments as compared to the prior year. In fiscal year 2022, the District's operating expenses increased 21.73% or $991,718 to $5,556,577, due primarily to increases of $528,078 in salaries and benefits due primarily to the non-cash adjustments for GASB 68 and 75 in fiscal year 2022, $184,685 in water treatment service costs Baldwin Park Operable Unit (BPOU), $172,111 in project contracted labor costs (PVOU IZ), $76,464 in transmission and distribution, $71,274 in pumping, and $33,456 in retail water distribution system contracted costs for the City of Industry; which were offset by decreases of $57,097 in source of supply and $22,445 in general and administrative expenses as compared to the prior year.

The District's non-operating expenses decreased 14.12% or $12,958 to $78,843, primarily due to a decrease of $6,893 in unrealized loss on investments as compared to the prior year. In fiscal year 2022, the District's non-operating expenses increased 30.49% or $21,450 to $91,801, due to an increase of $26,109 in interest expense offset by a decrease of $6,386 in loss from disposition of capital assets as compared to the prior year.

The District's depreciation expense decreased 0.41% or $2,091 to $511,414 due primarily to the maturing of existing capital assets. In fiscal year 2022, the District's depreciation expense decreased 1.19% or $6,174 to $513,505 due primarily to prior year's maturing of existing capital assets.

The District's capital contributions increased 165.54% or $847,725 to $1,359,811, due primarily to increases of $1,275,000 in capital contributions sourcing from the Water Quality Authority, offset by decreases of $224,070 in other local agency contributions, $181,402 in capital contributions from developers, and $21,803 in developer fees as compared to the prior year. In fiscal year 2022, the District's capital contributions increased 12.15% or $55,493 to $512,086, due primarily to increases of $105,171 in developer contributions and $74,070 in other local agency contributions; which were offset by a decrease of $123,748 in developer fees as compared to the prior year.

Capital Asset Administration

At the end of fiscal years 2023 and 2022, the District's investment in capital assets amounted to $12,193,598 and $11,711,524 (net of accumulated depreciation), respectively. This investment in capital assets includes land, construction-in-process, water treatment plant, transmission and distribution, pumps and reservoirs, buildings and structures, equipment, vehicles, and software. See Note 6 for further information.

Changes in capital asset amounts for 2023, were as follows:

		Balance 2022	Transfers/ Additions	Transfers/ Deletions	Balance 2023
Capital assets:					
Non-depreciable assets	$	4,830,351	996,199	(631,090)	5,195,460
Depreciable assets		25,622,213	628,379	(20,242)	26,230,350
Accumulated depreciation		(18,741,040)	(511,414)	20,242	(19,232,212)
Total capital assets, net	$	11,711,524	1,113,164	(631,090)	12,193,598

Changes in capital asset amounts for 2022, were as follows:

		Balance 2021	Additions	Transfers/ Deletions	Balance 2022
Capital assets:					
Non-depreciable assets	$	3,745,333	1,553,969	(468,951)	4,830,351
Depreciable assets		25,307,666	414,830	(100,283)	25,622,213
Accumulated depreciation		(18,327,817)	(513,505)	100,282	(18,741,040)
Total capital assets, net	$	10,725,182	1,455,294	(468,952)	11,711,524

Debt Administration

Changes in long-term debt amounts for 2023, were as follows:

Long-term debt:		Balance 2022	Additions	Payments	Balance 2023
Loans payable:					
Installment loan	$	2,706,444	-	(120,573)	2,585,871

In 2023, long-term debt decreased by $120,573 for scheduled principal payments. See Note 8 for further information.

Debt Administration, continued

Changes in long-term debt amounts for 2022, were as follows:

Long-term debt:		Balance 2021	Additions	Payments	Balance 2022
Loans payable:					
Installment loan	$	2,880,075	-	(173,631)	2,706,444

In 2022, long-term debt decreased by $173,631 for scheduled principal payments. See Note 8 for further information. See Note 8 for further information.

Conditions Affecting Current Financial Position

Management is unaware of any conditions which could have a significant impact on the District's current financial position, net position or operating results in terms of past, present, and future events.

Requests for Information

This financial report is designed to provide the District's funding sources, customers, stakeholders and other interested parties with an overview of the District's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact: Roy Frausto, General Manager of La Puente Valley County Water District at 112 N. First Street, La Puente, CA 91744 or by phone (626) 330-2126.

Basic Financial Statements

La Puente Valley County Water District
Statements of Net Position
December 31, 2023 and 2022

		2023	2022
Current assets:			
Cash and cash equivalents (note 2)	$	4,814,463	3,490,827
Investments (note 2)		496,368	-
Accrued interest receivable		37,224	15,722
Accounts receivable – water sales and services		509,299	409,625
Accounts receivable – other (note 3)		516,479	591,686
Accounts receivable – property taxes		74,963	60,797
Lease receivable (note 4)		10,470	40,795
Materials and supplies inventory		230,240	168,149
Prepaid expenses		58,187	52,819
Prepaid water rights (note 5)		295,600	275,295
Total current assets		7,043,293	5,105,715
Non-current assets:			
Investments (note 2)		-	495,958
Lease receivable (note 4)		-	10,470
Prepaid water rights (note 5)		282,297	282,296
Capital assets – not being depreciated (note 6)		5,195,460	4,830,351
Capital assets – being depreciated, net (note 6)		6,998,138	6,881,173
Total non-current assets		12,475,895	12,500,248
Total assets		19,519,188	17,605,963
Deferred outflows of resources:			
Deferred other post-employment benefits outflows (note 9)		1,037,439	1,143,114
Deferred pension outflows (note 10)		566,479	579,401
Total deferred outflows of resources		1,603,918	1,722,515

Continued on next page

See accompanying notes to the basic financial statements.

La Puente Valley County Water District
Statements of Net Position, continued
December 31, 2023 and 2022

		2023	2022
Current liabilities:			
Accounts payable and accrued expenses		730,107	484,529
Developer deposits		34,316	36,482
Customer deposits		12,400	6,085
Interest payable		25,256	26,442
Long-term liabilities – due in one year:			
Compensated absences (note 7)		42,092	39,736
Loan payable (note 8)		124,107	120,573
Total current liabilities		968,278	713,847
Non-current liabilities:			
Long-term liabilities – due in more than one year:			
Compensated absences (note 7)		42,091	39,736
Loan payable (note 8)		2,461,764	2,585,871
Net other post-employment benefits liability (note 9)		1,941,544	1,882,622
Net pension liability (note 10)		1,182,644	1,027,799
Total non-current liabilities		5,628,043	5,536,028
Total liabilities		6,596,321	6,249,875
Deferred inflows of resources:			
Deferred lease inflows (note 4)		9,372	46,944
Deferred other post-employment benefits inflows (note 9)		310,577	344,923
Deferred pension inflows (note 10)		61,848	76,265
Total deferred inflows of resources		381,797	468,132
Net position: (note 11)			
Net investment in capital assets		12,193,598	11,711,524
Unrestricted		1,951,390	898,947
Total net position	$	14,144,988	12,610,471

See accompanying notes to the basic financial statements.

La Puente Valley County Water District
Statements of Revenues, Expenses, and Changes in Net Position
For the Fiscal Years Ended December 31, 2023 and 2022

		2023	2022
Operating revenues:			
Water operation revenues:			
Water consumption sales	$	1,598,341	1,610,416
Bi-monthly service charges		932,654	861,022
Other water service charges		41,282	37,847
Fire services		100,860	77,897
Water surplus sales		70,339	73,613
Total water service charges		2,743,476	2,660,795
Facility and service contract revenue: (note 13)			
Water treatment services – BPOU		1,273,949	1,433,768
Water treatment operations and maintenance fees – BPOU		82,806	81,182
Water treatment contracted labor – BPOU		313,115	315,465
Water treatment other charges – BPOU		12,851	12,686
Retail water distribution system management fee – City of Industry		205,040	201,020
Retail water distribution system contracted labor – City of Industry		740,474	770,103
Project management fee – PVOU IZ		219,300	-
Project administrative services – PVOU IZ		146,252	3,439
Project contracted labor – PVOU IZ		432,491	201,875
Total facility and service contract revenue		3,426,278	3,019,538
Total operating revenues		6,169,754	5,680,333
Operating expenses:			
Water operation expenses:			
Source of supply		622,208	411,430
Transmission and distribution		510,321	436,739
Pumping		139,688	193,581
Assessments		308,404	334,649
Water treatment		15,462	6,094
Customer accounts		30,342	31,415
General and administrative		411,421	292,817
Salaries and benefits		1,331,612	1,279,809
Total water operation expenses		3,369,458	2,986,534
Facility and service contract expenses: (note 13)			
Water treatment service costs – BPOU		1,163,268	1,282,599
Water treatment contracted labor costs – BPOU		313,115	315,466
Retail water distribution system contracted labor costs – City of Industry		740,474	770,103
Project contracted labor costs – PVOU IZ		432,491	201,875
Total facility and service contract expenses		2,649,348	2,570,043
Total operating expenses		6,018,806	5,556,577
Operating income before depreciation expense		150,948	123,756
Depreciation expense		(511,414)	(513,505)
Operating loss	$	(360,466)	(389,749)

Continued on next page

See accompanying notes to the basic financial statements.

La Puente Valley County Water District
Statements of Revenues, Expenses, and Changes in Net Position, continued
For the Fiscal Years Ended December 31, 2023 and 2022

		2023	2022
Non-operating revenue(expense):			
Property taxes	$	384,781	351,827
Investment (unrealized loss) earnings		178,857	(6,893)
Rental revenue		37,572	37,572
Lease interest		984	2,168
Interest expense		(77,694)	(80,699)
Loss from disposition of capital assets		(1,149)	(4,209)
Other non-operating revenues		11,821	1,232
Total non-operating, net		535,172	300,998
Net income (loss) before capital contributions		174,706	(88,751)
Capital contributions:			
Capital contributions – developer		50,691	232,093
Capital contribution – Water Quality Authority		1,275,000	-
Capital contribution – other local agency		-	224,070
Developer fees		34,120	55,923
Total capital contributions		1,359,811	512,086
Change in net position		1,534,517	423,335
Net position, beginning of year, as restated (note 12)		12,610,471	12,187,136
Net position, end of year	$	14,144,988	12,610,471

See accompanying notes to the basic financial statements.

La Puente Valley County Water District
Statements of Cash Flows
For the Fiscal Years Ended December 31, 2023 and 2022

		2023	2022
Cash flows from operating activities:			
Cash receipts from customers for water sales and services	$	2,647,951	2,452,623
Cash receipts from facility and service contract revenue		2,015,405	1,465,365
Cash receipts from others		49,393	38,804
Cash paid to vendors and suppliers for materials and services		(3,043,301)	(3,069,496)
Cash paid to employees for salaries and wages		(1,043,300)	(1,015,219)
Net cash provided by (used in) operating activities		626,148	(127,923)
Cash flows from non-capital financing activities:			
Proceeds from property taxes		370,615	331,704
Net cash provided by non-capital financing activities		370,615	331,704
Cash flows from capital and related financing activities:			
Acquisition and construction of capital assets		(989,281)	(1,494,104)
Proceeds from capital contributions		1,359,811	512,086
Proceeds from the sale of capital assets		(1,149)	(4,209)
Proceeds from loan payable		-	-
Principal payments on loan payable		(120,573)	(173,631)
Interest payments on loan payable		(78,880)	(80,728)
Net cash provided by (used in) capital and related financing activities		169,928	(1,240,586)
Cash flows from investing activities:			
Interest and investment earnings (unrealized loss)		156,945	(519,611)
Net cash provided by (used in) investing activities		156,945	(519,611)
Net increase (decrease) in cash and cash equivalents		1,323,636	(1,556,416)
Cash and cash equivalents:			
Beginning of year		3,490,827	5,047,243
End of year	$	4,814,463	3,490,827

Continued on next page

See accompanying notes to the basic financial statements.

La Puente Valley County Water District
Statements of Cash Flows, continued
For the Fiscal Years Ended December 31, 2023 and 2022

		2023	2022
Reconciliation of operating loss to net cash provided by (used in) operating activities:			
Operating loss	$	(360,466)	(389,749)
Adjustments to reconcile operating loss to net cash provided by (used in) operating activities:			
Depreciation expense		511,414	513,505
Rental revenue		37,572	37,572
Other non-operating revenues		11,821	1,232
Changes in assets, deferred outflows of resources, liabilities, and deferred inflows of resources:			
(Increase)Decrease in assets:			
Accounts receivable – water sales and services		(99,674)	21,484
Accounts receivable – other		75,207	(266,730)
Materials and supplies inventory		(62,091)	(36,687)
Prepaid expenses		(5,368)	(7,636)
Prepaid water rights		(20,306)	(141,485)
(Increase)Decrease in deferred outflows of resources:			
Deferred other post-employment benefits outflows		105,675	215,287
Deferred pension outflows		12,922	(357,718)
Increase(Decrease) in liabilities:			
Accounts payable and accrued expenses		245,578	105,636
Developer deposits		(2,166)	(210,656)
Customer deposits		6,315	(19,000)
Compensated absences		4,711	9,514
Net other post-employment benefits liability		58,922	(45,250)
Net pension liability		154,845	759,873
Increase (Decrease) in deferred inflows of resources:			
Deferred other post-employment benefits inflows		(34,346)	(113,258)
Deferred pension inflows		(14,417)	(203,857)
Total adjustments		986,614	261,826
Net cash provided by (used in) operating activities	$	626,148	(127,923)

See accompanying notes to the basic financial statements.

(1) Reporting Entity and Summary of Significant Accounting Policies

A. Organization and Operations of the Reporting Entity

The La Puente Valley County Water District (District) was incorporated in August 1924, an independent special district, which operates under the authority of Division 12 of the California Water Code. On April 28, 1925, voters approved a general obligation bond issue for $135,000. Proceeds of the Bonds were used to purchase the Puente City Water Company for $35,000 and pay for construction of almost five miles of fourteen and sixteen inch water mains extending from Puente Avenue and Francisquito Avenue to the Hudson Street booster plant and from there to the reservoir on the easterly end of Main Street in La Puente. The last of the bonds were retired in 1964. Since inception, the District has grown to encompass some 1,600 acres in Los Angeles County. The District provides water for residential and commercial purposes, as well as operates and maintains the water distribution system for the City of Industry, and the operation and maintenance of groundwater treatment for the Baldwin Park Operable Unit area. The District is governed by a five-member board of directors elected within the District's service area.

The criteria used in determining the scope of the financial reporting entity is based on the provisions of Governmental Accounting Statements No. 61, *The Financial Reporting Entity*. The District is the primary governmental unit based on the foundation of a separately elected governing board that is elected by the citizens in a general popular election. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The District is financially accountable for a component unit that has substantively the same governing body, and additionally (1) the primary government and the component unit have a financial benefit or burden relationship or (2) management (below the level of the elected officials) of the primary government have operational responsibility for the activities of the component unit.

B. Basis of Accounting and Measurement Focus

The District reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the District is that the costs of providing water to its service area on a continuing basis be financed or recovered primarily through user charges (water sales), water treatment services, and similar funding. Revenues and expenses are recognized on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred, regardless of when the related cash flows take place.

Operating revenues and expenses, such as water sales and water purchases, result from exchange transactions associated with the principal activity of the District. Exchange transactions are those in which each party receives and gives up essentially equal values. Management, administration and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses.

The District recognizes revenue from water and service charges based on cycle billings performed bi-monthly. The District accrues revenues with respect to water and service sold but not billed at the end of a fiscal period.

C. Financial Reporting

The District's basic financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP), as applied to enterprise funds. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District solely operates as a special-purpose government which means it is only engaged in business-type activities; accordingly, activities are reported in the District's proprietary fund.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

C. Financial Reporting, continued

The District has adopted the following GASB pronouncement in the current year:

Governmental Accounting Standards Board Statement No. 94

In March 2020, the GASB issued Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this Statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 97

In June 2020, the GASB issued Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 41 and No. 84, and a supersession of GASB Statement No. 32.* The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

C. Financial Reporting, continued

Governmental Accounting Standards Board Statement No. 97, continued

The requirements of this Statement that (1) exempt primary governments that perform the duties that a governing board typically performs from treating the absence of a governing board the same as the appointment of a voting majority of a governing board in determining whether they are financially accountable for defined contribution pension plans, defined contribution OPEB plans, or other employee benefit plans and (2) limit the applicability of the financial burden criterion in paragraph 7 of Statement 84 to defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement 67 or paragraph 3 of Statement 74, respectively, are effective immediately. The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement. The Board considered the effective dates for the requirements of this Statement in light of the COVID-19 pandemic and in concert with Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance.

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position

1. Use of Estimates

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and disclosures of contingent assets, deferred outflows of resources, liabilities, and deferred inflows of resources at the date of the financial statements and the reported changes in net position during the reporting period. Actual results could differ from those estimates.

2. Cash and Cash Equivalents

Substantially all of the District's cash is invested in interest bearing accounts. The District considers all highly liquid investments with a maturity of three months or less to be cash equivalents.

3. Investments and Investment Policy

The District has adopted an investment policy directing management to deposit funds in financial institutions.

Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position, continued

4. Fair Value Measurements

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on valuation inputs used to measure the fair value of the asset, as follows:

- **Level 1 –** Valuation level is based on quoted prices in active markets for identical assets. The District does not currently hold any investments valued at this level.
- **Level 2** – Valuation level is based on directly observable and indirectly observable inputs. These inputs are derived principally from or corroborated by observable market data through correlation or market-corroborated inputs. The concept of market-corroborated inputs incorporates observable market data such as interest rates and yield curves that are observable at commonly quoted intervals. The District currently holds certificates of deposit investments valued at this level.
- **Level 3** – Valuation level is based on unobservable inputs where assumptions are made based on factors such as prepayment rates, probability of defaults, loss severity and other assumptions that are internally generated and cannot be observed in the market. The District does not currently hold any investments valued at this level.

5. Accounts Receivable

The District extends credit to customers in the normal course of operations. When management deems customer accounts uncollectible, the District uses the direct write-off method for those accounts based on individual customer evaluation and specific circumstances.

6. Lease Receivables

Lease receivables are measured at the present value of payments expected to be received during the lease term.

7. Materials and Supplies Inventory

Materials and supplies inventory consist primarily of water pipe and pipefittings for construction and repair to the District's water treatment and distribution system. Materials and supplies are valued at cost using a weighted average method. Material and supply items are charged to expense at the time the items are withdrawn from inventory or consumed.

8. Prepaid Expenses and Prepaid Water Rights

Certain payments to vendors reflect costs or deposits applicable to future accounting periods are recorded as prepaid items in the basic financial statements. The cost of prepaid items are recorded as expenditures/expenses when consumed rather than when purchased.

9. Capital Assets

Capital assets acquired and/or constructed are capitalized at historical cost. District policy has set the capitalization threshold for reporting capital assets as follows: (1) $10,000 for land, plant, buildings, and related improvements, (2) $5,000 for infrastructure, and (3) $2,000 for vehicles and equipment. Donated assets are recorded at estimated fair market value at the date of donation. Upon retirement or other disposition of capital assets, the cost and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position, continued

9. Capital Assets, continued

Depreciation is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

Water treatment plant	25 years
Transmission and distribution	20-50 years
Pumps and reservoirs	10-33 years
Buildings and structures	10 years
Tools and equipment	10-30 years
Automotive equipment	5-7 years
Office equipment and fixtures	5-10 years
Radio equipment	10 years
Software	10 years

10. Deferred Outflows of Resources

The statement of net position reports a separate section for deferred outflows of resources. This financial statement element, *deferred outflows of resources*, represents a consumption of resources applicable to future periods and therefore will *not* be recognized as an outflow of resources (expenditure) until that time.

The District has the following items that qualify for reporting in this category:

Post-Employment Benefits Other Than Pensions (OPEB)

- Deferred outflow which is equal to the employer contributions made after the measurement date of the net OPEB liability. This amount will be amortized-in-full against the net OPEB liability in the next fiscal year.
- Deferred outflow for the net difference between the actual and expected experience which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with OPEB benefits through the Plan.

Post-Employment Benefits Other Than Pensions (OPEB), continued

- Deferred outflow for the net difference in projected and actual earnings on investments of the OPEB Plans' fiduciary net position. This amount is amortized over a 5-year period. In the prior year, this item was reported as a deferred inflow.

Pensions

- Deferred outflow which is equal to the employer contributions made after the measurement date of the net pension liability. This amount will be amortized-in-full against the net pension liability in the next fiscal year.
- Deferred outflow for the net difference between the actual and expected experience which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.
- Deferred outflow for the net change in assumptions which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position, continued

10. Deferred Outflows of Resources, continued

Pensions, continued

- Deferred outflow for the net change in proportions of the net pension liability which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.
- Deferred outflow for the net difference in projected and actual earnings on investments of the pension Plans' fiduciary net position. This amount is amortized over a 5-year period.

11. Compensated Absences

The District's personnel policies provide for accumulation of vacation and sick leave. Liabilities for vacation and sick leave are recorded when benefits are earned. Cash payment of unused vacation is available to those qualified employees when retired or terminated.

12. Post-Employment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability and deferred outflows/inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's OPEB plan (Plan) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

GASB 75 requires that the reported results must pertain to liability and asset information within certain defined timeframes. At December 31, 2023 and 2022, the following timeframes were used:

- Valuation date: June 30, 2022
- Measurement dates: June 30, 2023 and June 30, 2022
- Measurement periods: July 1, 2022 to June 30, 2023 and July 1, 2021 to June 30, 2022

13. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and addition to/deduction from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. At December 31, 2023 and 2022, the following timeframes were used:

- Valuation dates: June 30, 2022 and June 30, 2021
- Measurement Dates: June 30, 2023 and June 30, 2022
- Measurement Periods: July 1, 2022 to June 30, 2023 and July 1, 2021 to June 30, 2022

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position, continued

14. Deferred Inflows of Resources

The statement of net position and the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This financial statement element, *deferred inflows of resources*, represents an acquisition of resources applicable to future periods and therefore will *not* be recognized as an inflow of resources (revenue) until that time.

The District has the following items that qualify for reporting in this category:

Post-Employment Benefits Other Than Pensions (OPEB)

- Deferred inflow for the net change in assumptions which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with OPEB benefits through the Plan.

Pensions

- Deferred inflow for the net difference in actual and proportionate share of employer contribution and net changes in proportion which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.

Lease

- Deferred inflow for the District's lessor arrangement measured at the present value of payments expected to be received during the lease term. Lease inflow revenue is recognized on a straight-line basis over the lease term.

15. Net Position

The financial statements utilize a net position presentation. Net position is categorized as follows:

- **Net investment in capital assets** – consists of capital assets, net of accumulated depreciation and reduced by any debt outstanding against the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are included in this component of net position.

- **Restricted –** consists of restricted assets and deferred outflows of resources reduced by liabilities and deferred inflows of resources related to those assets.

- **Unrestricted –** the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of the net investment in capital assets or restricted components of net position.

(1) Reporting Entity and Summary of Significant Accounting Policies, continued

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position, continued

16. Property Taxes and Assessments

The County of Los Angeles Assessor's Office assesses all real and personal property within the County each year. The County of Los Angeles Collector's Office bills and collects the District's share of property taxes and assessments. The County of Los Angeles Treasurer's Office remits current and delinquent property tax collections to the District throughout the year. Property tax in California is levied in accordance with Article 13A of the State Constitution at one percent (1%) of countywide assessed valuations.

Property taxes receivable at year-end are related to property taxes collected by the County of Los Angeles, which have not been credited to the District's cash balance as of December 31. The property tax calendar is as follows:

Lien date	January 1
Levy date	June 30
Due dates	November 1 and February 1
Collection dates	December 10 and April 10

17. Water Service Charges

The District recognizes water services charges based on cycle billings rendered to the customers on a bi-monthly basis.

18. Capital Contributions

Capital contributions represent cash and capital asset additions contributed to the District by property owners or real estate developers desiring services that require capital expenditures or capacity commitment.

19. Budgetary Policies

The District adopts an annual non-appropriated budget for planning, control, and evaluation purposes. Budgetary control and evaluation are affected by comparisons of actual revenues and expenses with planned revenues and expenses for the period. Encumbrance accounting is not used to account for commitments related to unperformed contracts for construction and services.

(2) Cash and Investments

Cash and cash equivalents as of December 31 are classified in the Statements of Net Position as follows:

		2023	2022
Cash and cash equivalents	$	4,814,463	3,490,827
Investments – current		496,368	-
Investments – non-current		-	495,958
Total cash and cash equivalents	$	5,310,831	3,986,785

(2) Cash and Investments, continued

Cash and investments as of December 31 consisted of the following:

	2023	2022
Cash on hand	$ 300	300
Deposits with financial institutions	950,201	1,037,981
California Local Agency Investment Fund	57,625	2,452,546
California Cooperative Liquid Assets Securities System (CLASS)	3,806,337	-
Investments	496,368	495,958
Total cash and investments	$ 5,310,831	3,986,785

Investments Authorized by the California Government Code and the District's Investment Policy

The table below identifies the investment types that are authorized by the District in accordance with the California Government Code (or the District's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the District's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio *	Maximum Investment in One Issuer
State and Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years**	None	None
U.S. Agency Securities	5 years**	None	None
Banker's Acceptances	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Non-negotiable Certificates of Deposit	1 year	30%	None
Negotiable Certificates of Deposit	5 years	30%	None
Medium-Term Notes	5 years	30%	None
Repurchase agreements	1 year	20%	None
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
Supranational Obligations	N/A	30%	None
County Pooled Investment Funds	N/A	0%	None
California Local Agency Investment Fund (LAIF)	N/A	None	None
Beneficial Interest of a Joint Power Authority	N/A	None	$75 Million

* Excluding amounts held by bond trustee that are not subject to California Government Code.

** Except when authorized by the District's legislative body in accordance with Government Code Section 53601

N/A – Not Applicable

(2) Cash and Investments, continued

Investment in State Investment Pool

The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which is recorded on an amortized cost basis.

The pool portfolio is invested in a manner that meets the maturity, quality, diversification, and liquidity requirements set forth by GASB 79 for external investments pools that elect to measure, for financial reporting purposes, investments at amortized cost. LAIF does not have any legally binding guarantees of share values. LAIF does not impose liquidity fees or redemption gates on participant withdrawals.

Investment in the California Cooperative Liquid Assets Securities System

The District is a participant in the California Cooperative Liquid Assets Securities System (CLASS). California CLASS is a Joint Powers Authority investment pool that provides public agencies the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law with the primary objectives of offering participants safety, daily and next-day liquidity, and optimized returns.

California CLASS is managed as stable value NAV pool but does not meet all of the specific criteria outlined in GASB 79 Paragraph 4, therefore California CLASS Participants should report their investments in the pool at fair value.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy does not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits.

The California Government Code requires that a financial institution, secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. Of the bank balances, up to $250,000 held at each institution were federally insured and the remaining balance is collateralized in accordance with the Code; however, the collateralized securities are not held in the District's name.

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Code and the District's investment policy contain legal and policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF and the Pool).

(2) Cash and Investments, continued

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. The longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio matures, or comes close to maturity evenly over time, as necessary to provide requirements for cash flow and liquidity needed for operations.

The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure District deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. Of the bank balances, up to $250,000 is federally insured and the remaining balance is collateralized in accordance with the Code; however, the collateralized securities are not held in the District's name.

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investments by maturity date:

Investment maturities as of December 31, 2023, were as follows:

		Remaining Maturity (in Months)	
Investment Type	**Amount**	**12 Months Or Less**	**13 to 24 Months**
Certificates of Deposit	$ 496,368	496,368	-

Investment maturities as of December 31, 2022, were as follows:

		Remaining Maturity (in Months)	
Investment Type	**Amount**	**12 Months Or Less**	**13 to 24 Months**
Certificates of Deposit	$ 495,958	-	495,958

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Per the District's investment policy, credit risk is mitigated by investing in safe securities, and diversifying the investment portfolio so the failure of one issuer would not materially affect the District's cash flow. Presented below is the minimum rating required by (where applicable) the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of year-end for each investment type.

(2) Cash and Investments, continued

Credit Risk, continued

Credit ratings of investments as of December 31, 2023, were as follows:

Investment Type	Amount	Minimum Legal Rating	Rating as of year-end Not Rated
Certificates of Deposit	$ 496,368	N/A	$ 496,368

Credit ratings of investments as of December 31, 2022, were as follows:

Investment Type	Amount	Minimum Legal Rating	Rating as of year-end Not Rated
Certificates of Deposit	$ 495,958	N/A	$ 495,958

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There were no investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total District's investments at December 31, 2023 and 2022, respectively.

Fair Value Measurements

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investments measured at fair value on a recurring and non-recurring basis, are as follows:

		Fair Value Measurements Using		
Investment Type	**Total**	**Quoted Prices in Active Markets for Identical Assets (Level 1)**	**Significant Other Observable Inputs (Level 2)**	**Significant Unobservable Inputs (Level 3)**
Certificates of Deposit	$ 496,368	-	496,368	-
Investments at Amortized Cost:				
Local Agency Investment Fund (LAIF)	57,625			
California Cooperative Liquid Assets Securities System	3,806,337			
Total	$ 4,360,330			

(2) Cash and Investments, continued

Fair Value Measurements, continued

Investments measured at fair value on a recurring and non-recurring basis, are as follows:

		Fair Value Measurements Using		
Investment Type	**Total**	**Quoted Prices in Active Markets for Identical Assets (Level 1)**	**Significant Other Observable Inputs (Level 2)**	**Significant Unobservable Inputs (Level 3)**
Certificates of Deposit	$ 495,958	-	495,958	-
Investments at Amortized Cost:				
Local Agency Investment Fund (LAIF)	2,452,546			
Total	$ 2,948,504			

(3) Accounts Receivable – Other

At December 31 accounts receivable – other was comprised of the following balances by vendor:

	2023	2022
San Gabriel Basin Water Quality Authority	$ 241,989	323,936
Industry Public Utilities	95,105	113,574
Northrop Grumman Systems Corporation	117,803	133,061
Suburban Water Systems	17,925	15,724
Developer deposits	35,781	5,113
Southern California Edison	7,207	-
City of Industry	578	278
Other miscellaneous	91	-
Total accounts receivable – other	$ 516,479	591,686

(4) Lease Receivable

Changes in lease receivable for the year ended December 31, 2023, were as follows:

	Balance 2022	Additions	Principal Payments	Balance 2023	Current Portion	Long-term Portion	Deferred Inflows
Lease receivable:							
Mancilla building lease	$ 51,265	-	(40,795)	$ 10,470	10,470	-	(9,372)

Changes in lease receivable for the year ended December 31, 2022, were as follows:

	Restated Balance 2021	Additions	Principal Payments	Balance 2022	Current Portion	Long-term Portion	Deferred Inflows
Lease receivable:							
Mancilla building lease	$ 89,659	-	(38,394)	$ 51,265	40,795	10,470	(46,944)

(4) Lease Receivable, continued

Mancilla Building Lease

On April 8, 2004, the District entered into a lease agreement with Mancilla's Quality Printing (Mancilla). On March 19, 2014, the District extended the lease term through March 31, 2024. Mancilla has agreed to pay the District for the purpose of leasing building space at 108 First Street, 15841 Main Street, 15843 Main Street, and 15845 Main Street. The terms of the agreement require Mancilla to pay the District in monthly installments through March 2024 and is adjusted annually by a rate of 3.00%.

Following the provisions set forth by *GASB Statement No. 87*, the District recorded a lease receivable and a deferred inflow at present value using a discount rate of 0.25%. The deferred inflow is amortized on a straight-line basis over the term of the lease. As of December 31, 2023 and 2022, deferred inflows were reported at $9,372 and $46,944, respectively.

Future payments to be received and deferred inflows as of December 31, 2023, are as follows:

Fiscal Year	Principal	Interest	Total	Deferred Inflows
2024	$ 10,470	51	10,521	$ (9,372)
Total	10,470	51	10,521	$ (9,372)
Current	(10,470)			
Non-current	$ -			

(5) Prepaid Water Rights

Prepaid water rights as of December 31, 2023, were as follows:

Balance 2022	Additions	Deletions	Balance 2023	Current Portion	Long-term Portion
$ 557,591	295,601	(275,295)	577,897	295,600	282,297

Prepaid water rights as of December 31, 2022, were as follows:

Balance 2021	Additions	Deletions	Balance 2022	Current Portion	Long-term Portion
$ 416,106	514,324	(372,839)	557,591	275,295	282,296

On May 7, 2009, the District purchased 2,000 acre feet of untreated cyclic storage water from the Main San Gabriel Basin Watermaster at a cost of $251.90 per acre-foot. The balance is expected to be utilized in the future fiscal years and therefore is classified as current. At December 31, 2023 and 2022, the remaining available water from the initial purchase amounted to $43,266, respectively.

On July 21, 2022, the District purchased 265 acre feet of untreated cyclic storage water from the Main San Gabriel Basin Watermaster at a cost of $902 per acre-foot. The balance is expected to be utilized in the future fiscal years and therefore is classified as current. At December 31, 2023 and 2022, the remaining available water from the initial purchase amounted to $239,030, respectively.

(5) Prepaid Water Rights, continued

On July 1, 2015, the District entered into an agreement for the purchase commitment of leased water production rights for 2020, 2021, and 2022. The available water production rights for lease are determined by Watermaster's Operating Safe Yield, which is typically set in May of each year. The District has agreed to lease the rights at 91% of the price to purchase replenishment water from another governmental agency effective July of each year. The District estimated there are a total of 335.39 acre-feet of water production rights available for lease at a cost of $881.36 per acre-foot. The balance is expected to be utilized in the following fiscal year and therefore is classified as current. As of December 31, 2023 and 2022, the District prepaid for the water production rights in the amount of $295,600 and $275,295, respectively. For further information, please see Note 17.

(6) Capital Assets

Changes in capital assets for December 31 were as follows:

	Balance 2022	Additions/ Transfers	Deletions/ Transfers	Balance 2023
Non-depreciable assets:				
Land	$ 183,228	-	-	183,228
Construction-in-process	4,647,123	996,199	(631,090)	5,012,232
Total non-depreciable assets	4,830,351	996,199	(631,090)	5,195,460
Depreciable assets:				
Water treatment plant	10,763,909	-	-	10,763,909
Transmission and distribution	10,550,745	264,577	-	10,815,322
Pumps and reservoirs	2,636,944	-	(14,236)	2,622,708
Buildings and structures	525,875	-	-	525,875
Tools and equipment	745,221	121,021	(3,811)	862,431
Automotive equipment	335,239	242,781	(2,195)	575,825
Office equipment and fixtures	42,246	-	-	42,246
Radio equipment	12,944	-	-	12,944
Software	9,090	-	-	9,090
Total depreciable assets	25,622,213	628,379	(20,242)	26,230,350
Accumulated depreciation:				
Water treatment plant	(9,563,581)	(97,262)	-	(9,660,843)
Transmission and distribution	(6,346,902)	(288,540)	-	(6,635,442)
Pumps and reservoirs	(1,570,469)	(71,206)	14,236	(1,627,439)
Buildings and structures	(483,546)	(6,217)	-	(489,763)
Tools and equipment	(435,724)	(20,094)	3,811	(452,007)
Automotive equipment	(294,653)	(22,460)	2,195	(314,918)
Office equipment and fixtures	(31,279)	(2,523)	-	(33,802)
Radio equipment	(7,766)	(1,295)	-	(9,061)
Software	(7,120)	(1,817)	-	(8,937)
Total accumulated depreciation	(18,741,040)	(511,414)	20,242	(19,232,212)
Total depreciable assets, net	6,881,173	116,965	-	6,998,138
Total capital assets, net	$ 11,711,524	1,113,164	(631,090)	12,193,598

(6) Capital Assets, continued

Changes in capital assets for December 31 were as follows:

	Balance 2021	Additions/ Transfers	Deletions/ Transfers	Balance 2022
Non-depreciable assets:				
Land	$ 183,228	-	-	183,228
Construction-in-process	3,562,105	1,553,969	(468,951)	4,647,123
Total non-depreciable assets	3,745,333	1,553,969	(468,951)	4,830,351
Depreciable assets:				
Water treatment plant	10,763,909	-	-	10,763,909
Transmission and distribution	10,365,098	266,219	(80,572)	10,550,745
Pumps and reservoirs	2,636,944	-	-	2,636,944
Buildings and structures	525,875	-	-	525,875
Tools and equipment	609,392	148,611	(12,782)	745,221
Automotive equipment	335,239	-	-	335,239
Office equipment and fixtures	49,175	-	(6,929)	42,246
Radio equipment	12,944	-	-	12,944
Software	9,090	-	-	9,090
Total depreciable assets	25,307,666	414,830	(100,283)	25,622,213
Accumulated depreciation:				
Water treatment plant	(9,466,318)	(97,263)	-	(9,563,581)
Transmission and distribution	(6,169,024)	(258,450)	80,572	(6,346,902)
Pumps and reservoirs	(1,499,262)	(71,207)	-	(1,570,469)
Buildings and structures	(467,924)	(15,622)	-	(483,546)
Tools and equipment	(408,106)	(40,400)	12,782	(435,724)
Automotive equipment	(269,726)	(24,927)	-	(294,653)
Office equipment and fixtures	(35,683)	(2,524)	6,928	(31,279)
Radio equipment	(6,472)	(1,294)	-	(7,766)
Software	(5,302)	(1,818)	-	(7,120)
Total accumulated depreciation	(18,327,817)	(513,505)	100,282	(18,741,040)
Total depreciable assets, net	6,979,849	(98,675)	(1)	6,881,173
Total capital assets, net	$ 10,725,182	1,455,294	(468,952)	11,711,524

(6) Capital Assets, continued

Construction-In-Progress

The District has been involved in various construction projects throughout the year. The balances of the various construction projects that comprise the construction-in-progress balances at December 31 were as follows:

		2023	2022
Recycled water project	$	2,047,560	2,022,553
Nitrate treatment plant		2,859,341	2,399,845
LPVCWD/PVOU Hudson Interconnection		64,278	57,410
Dump truck		-	111,713
Various jobs under $50,000		41,053	55,602
Total construction-in-process	$	5,012,232	4,647,123

(7) Compensated Absences

Compensated absences comprise unpaid vacation leave, sick leave and compensating time off which is accrued as earned. The District's liability for compensated absences is determined annually.

Changes in compensated absences for December 31, 2023, were as follows:

Balance 2022	Earned	Taken	Balance 2023	Current Portion	Long-term Portion
$ 79,472	80,579	(75,868)	84,183	42,092	42,091

Changes in compensated absences for December 31, 2022, were as follows:

Balance 2021	Earned	Taken	Balance 2022	Current Portion	Long-term Portion
$ 69,958	56,505	(46,991)	79,472	39,736	39,736

(8) Loan Payable

Changes in loan payable for December 31, 2023, were as follows:

Long-term debt:		Balance 2022	Additions	Payments	Balance 2023	Current Portion	Long-term Portion
Loans payable:							
Installment loan	$	2,706,444	-	(120,573)	2,585,871	124,107	2,461,764

Changes in loan payable for December 31, 2022, were as follows:

Long-term debt:		Balance 2021	Additions	Payments	Balance 2022	Current Portion	Long-term Portion
Loans payable:							
Installment loan	$	2,880,075	-	(173,631)	2,706,444	120,573	2,585,871

(8) Loan Payable, continued

Opus Bank Installment Loan – 2020

On March 31, 2020, the District entered into an installment loan agreement with Opus Bank in the amount of $3,000,000, to provide funds for the purpose of financing the construction of the recycled water system and nitrate removal system. The interest rate on the loan is 3.00% per year. Principal and interest on the loan is payable in semi-annual installments due each September 1st and March 1st. The loan is expected to mature on March 1, 2040.

Future remaining debt service payments are as follows:

Year	Principal	Interest	Total
2024	$ 124,107	74,352	198,459
2025	127,745	70,715	198,460
2026	131,489	66,970	198,459
2027	135,343	63,116	198,459
2028	139,310	59,149	198,459
2029-2033	760,249	232,046	992,295
2034-2038	878,398	113,898	992,296
2039-2040	289,230	8,460	297,690
Total	2,585,871	688,706	3,274,577
Current	(124,107)		
Long-term	$ 2,461,764		

(9) Other Post-Employment Benefits (OPEB) Plan

General Information about the OPEB Plan

Plan Description

The District provides other post-employment benefits (OPEB) to qualified employees who retire from the District and meet the District's vesting requirements. The District participates in CalPERS California Employer's Retiree Benefit Trust Program (CERBT), a Prefunding Plan trust fund intended to perform an essential government function within the meaning of Section 115 of the Internal Revenue Code. Copies of CalPERS CERBT audited financial report may be obtained from their executive Office: 400 P Street, Sacramento, CA 95814. The new reporting requirements for these benefit programs as they pertain to the District are set forth below.

Benefits Provided

The District provides post-retirement benefits for certain retired members of the Board of Directors and two retired employees. Effective December 31, 1991, the District began providing these benefits to eligible retired Directors or employees, at age 50 and with at least ten years of continuous service to the District. The benefits include medical, dental and vision insurance coverage. Effective January 9, 2012, the District modified the post-employment benefits for employees hired after November 1, 2011. These employees are eligible for post-employment benefits at age 55 and with at least twenty years of continuous service to the District.

Spouses and surviving spouses are also eligible to receive benefits. Retirees may enroll in any plan available through the ACWA-JPIA medical, dental and vision programs. The contribution requirements of Plan members and the District are established and may be amended by the Board of Directors.

(9) Other Post-Employment Benefits (OPEB) Plan, continued

Employees Covered by Benefit Terms

Membership in the OPEB plan consisted of the following members as of December 31:

	2023	2022
Active plan members	16	16
Retirees and beneficiaries receiving benefits	7	7
Separated plan members entitled to but not yet receiving benefits	-	-
Total Plan membership	23	23

Contributions

The Plan and its contribution requirements for eligible retired employees of the District are established and may be amended by the Board of Directors. The District pays 100% of the cost of health insurance for retirees under any group plan offered by CalPERS, subject to certain restrictions as determined by the District. The annual contribution is based on the actuarially determined contribution.

As of the fiscal years ended December 31, the contributions were as follows:

	2023	2022
Contributions – employer	$ 54,785	94,525

As of December 31, 2023 and 2022, the employer pension contributions were reported as deferred outflows of resources related to contributions subsequent to the measurement date were recognized as a reduction of net OPEB liability in the fiscal years ended December 31, 2024 and 2023, respectively.

Net OPEB Liability

The District's net OPEB liability was measured as of June 30, 2023 and 2022, and the total net liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2023 and June 30, 2022, respectively. Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

Actuarial Assumptions

The net OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50 percent
Salary increases	2.75 percent, per annum, in aggregate
Discount rate	5.75 percent, per annum, The discount rate assumes the District continues to fully fund for its retiree health benefits under its current investment strategy.
Healthcare cost trend rates	4.00% HMO & 4.50% PPO decreasing to 3.00% HMO & 3.00% PPO over future periods

(9) Other Post-Employment Benefits (OPEB) Plan, continued

The long-term expected rate of return on OPEB plan investments was determined using a building block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

At the measurement date June 30, 2023, the target allocation, and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class - CERBT	Target Allocation	Long-term Expected Real Return
Global Equity	22.0%	7.55%
Global Fixed Income	49.0%	4.25%
TIPS	16.0%	3.00%
REITS	8.0%	7.25%
Commodities	5.0%	7.55%
Total	100.0%	

At the measurement date June 30, 2022, the target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class - CERBT	Target Allocation	Long-term Expected Real Return
Global Equity	22.0%	7.55%
Global Fixed Income	49.0%	4.25%
TIPS	16.0%	3.00%
Commodities	8.0%	7.25%
REITS	5.0%	7.55%
Total	100.0%	

Discount Rate

At June 30, 2023 and 2022, the discount rate used to measure the net OPEB liability was 5.75 percent, respectively. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution rates.

(9) Other Post-Employment Benefits (OPEB) Plan, continued

Changes in the Net OPEB Liability

Changes in the net OPEB liability as of June 30, 2023, were as follows:

	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2022	$ 3,264,522	1,381,900	1,882,622
Changes for the year:			
Service cost	73,520	-	73,520
Interest on TOL / Return on FNP	186,566	-	186,566
Expected investment income	-	81,316	(81,316)
Experience (gains)/losses	-	(403)	403
Investment gains/(losses)	-	(58,070)	58,070
Employer contributions	-	65,000	(65,000)
Employer contributions as benefit payments	-	113,321	(113,321)
Administrative expenses	-	-	-
Expected benefit payments	(113,321)	(113,321)	-
Net changes	146,765	87,843	58,922
Balance at June 30, 2023	$ 3,411,287	1,469,743	1,941,544

Changes in the net OPEB liability as of June 30, 2022, were as follows:

	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2021	$ 3,374,087	1,446,215	1,927,872
Changes for the year:			
Service cost	81,507	-	81,507
Interest	193,232	-	193,232
Expected investment income	-	86,022	(86,022)
Changes in assumptions	-	-	-
Investment gains/(losses)	-	(249,960)	249,960
Employer contributions	-	100,000	(100,000)
Employer contributions as benefit payments	-	108,560	(108,560)
Administrative expenses	-	(377)	377
Expected benefit payments	(108,560)	(108,560)	-
Net changes	(109,565)	(64,315)	(45,250)
Balance at June 30, 2022	$ 3,264,522	1,381,900	1,882,622

(9) Other Post-Employment Benefits (OPEB) Plan, continued

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

At the measurement date June 30, 2023, the discount rate comparison was the following:

	1% Decrease (4.75%)	Current Discount Rate (5.75%)	1% Increase (6.75%)
District's net OPEB liability	$ 2,429,703	1,941,544	1,541,865

At the measurement date June 30, 2022, the discount rate comparison was the following:

	1% Decrease (4.75%)	Current Discount Rate (5.75%)	1% Increase (6.75%)
District's net OPEB liability	$ 2,357,102	1,882,622	1,494,462

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

At the measurement date June 30, 2023, the healthcare cost trend rate comparison was the following:

	1% Decrease (3.00%HMO/ 3.50%PPO decreasing to 2.00%HMO/ 2.00%PPO)	Current Healthcare Cost Trend Rates (4.00%HMO/ 4.50%PPO decreasing to 3.00%HMO/ 3.00%PPO)	1% Increase (5.00%HMO/ 5.50%PPO decreasing to 4.00%HMO/ 4.00%PPO)
District's net OPEB liability	$ 1,456,323	1,941,544	2,551,981

(9) Other Post-Employment Benefits (OPEB) Plan, continued

At the measurement date June 30, 2022, the healthcare cost trend rate comparison was the following:

		1% Decrease (5.00%HMO/ 5.50%PPO decreasing to 4.00%HMO/ 4.00%PPO)	Current Healthcare Cost Trend Rates (6.00%HMO/ 6.50%PPO decreasing to 5.00%HMO/ 5.00%PPO)	1% Increase (7.00%HMO/ 7.50%PPO decreasing to 6.00%HMO/ 6.00%PPO)
District's net OPEB liability	$	1,439,910	1,882,622	2,437,610

For the fiscal years December 31, 2023 and 2022, the District recognized OPEB expense of $185,036 and income of $181,729, respectively.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At December 31, the District reported no deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

		2023		2022	
Description		**Deferred Outflows of Resources**	**Deferred Inflows of Resources**	**Deferred Outflows of Resources**	**Deferred Inflows of Resources**
OPEB contributions subsequent to the measurement date	$	54,785	-	94,525	-
Experience gains and losses		823,732	-	907,966	-
Changes in assumptions		-	(310,577)	-	(344,923)
Differences between expected and actual return on investments		158,922	-	140,623	-
Total	$	1,037,439	(310,577)	1,143,114	(344,923)

(9) Other Post-Employment Benefits (OPEB) Plan, continued

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Actuarially Determined Deferred Outflows and (Inflows) - OPEB Plan

Fiscal Year Ending June 30:		Experience Gains and Losses	Changes in Assumptions	Net, Differences between Projected and Actual Return on Investments	Net, Deferred Outflows/ (Inflows) of Resources
2024	$	84,234	(34,346)	42,523	92,411
2025		84,234	(34,346)	43,179	93,067
2026		84,234	(34,346)	61,606	111,494
2027		84,234	(34,346)	11,614	61,502
2028		84,234	(34,346)	-	49,888
Thereafter		402,562	(138,847)	-	263,715
Total	$	823,732	(310,577)	158,922	672,077

OPEB Plan Fiduciary Net Position and Schedule of OPEB Plan Contributions

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued CalPERS financial reports. See pages 54 and 55 for the Required Supplementary Information.

(10) Defined Benefit Pension Plan

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of a miscellaneous risk pool and a safety risk pool, which are comprised of individual employer miscellaneous and safety plans, respectively. Benefit provisions under the Plan are established by State statute and the District's resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website or may be obtained from their executive office at 400 P Street, Sacramento, California 95814.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

(10) Defined Benefit Pension Plan, continued

Benefits Provided, continued

On September 12, 2012, the California Governor signed the California Public Employees' Pension Reform Act of 2013 (PEPRA) into law. PEPRA took effect January 1, 2013. The new legislation closed the District's CalPERS 2.0% at 60 Risk Pool Retirement Plan to new employee entrants effective December 31, 2012. For employees hired prior to January 1, 2013, who are current members of CalPERS or a reciprocal agency as of December 31, 2012, and have not been separated from service from such agency for more than six months, the retirement benefit is 2.0% @ 60 years of age; highest single year of compensation. All other employees hired after January 1, 2013, are eligible for the District's CalPERS 2.0% at 62 Retirement Plan under PEPRA.

The District participates in the Plan's miscellaneous risk pool. The provisions and benefits for the Plan's miscellaneous pool in effect at fiscal year December 31 are summarized as follows:

	Miscellaneous Plan			
	2023		2022	
Hire date	Prior to January 1, 2013	On or after January 1, 2013	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula	2.0% @ 60	2.0% @ 62	2.0% @ 60	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life	monthly for life	monthly for life
Retirement age	50 - 63	52 - 67	50 - 63	52 - 67
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	1.0% to 2.5%	2.0% to 2.5%	1.0% to 2.5%
Required employee contribution rates				
Six months ended June 30	6.930%	6.750%	6.920%	6.250%
Six months ended December 31	6.930%	7.750%	6.930%	6.750%
Required employer contribution rates				
Six months ended June 30	8.630%	7.470%	8.650%	7.590%
Six months ended December 31	10.100%	7.680%	8.630%	7.470%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1, following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30, by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

As of the fiscal year December 31, the contributions recognized as part of pension expense for the Plan was as follows:

	Miscellaneous Plan	
	2023	2022
Contributions – employer	$ 169,355	155,064
Contributions – employee (paid by employer)	46,908	49,763
Total employer paid contributions	$ 216,263	204,827

(10) Defined Benefit Pension Plan, continued

Net Pension Liability

As of the fiscal year December 31, the District reported net pension liabilities for its proportionate share of the net pension liability of the Plan as follows:

		Miscellaneous Plan	
		2023	**2022**
Proportionate share of net pension liability	$	1,182,644	1,027,799

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability for the miscellaneous risk pool. As of the fiscal years ended December 31, 2023 and 2022, the net pension liability of the Plan is measured as of June 30, 2023 and June 30, 2022 (the measurement dates), respectively. The total pension liability for the Plan's miscellaneous risk pool used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022 and June 30, 2021 (the valuation dates), rolled forward to June 30, 2023 and 2022, respectively, using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan's miscellaneous risk pool as of the measurement dates June 30, were as follows:

Proportional Share	**Miscellaneous Plan**
Measurement Date of June 30, 2022 for the year ended December 31, 2022	0.00890%
Measurement Date of June 30, 2023 for the year ended December 31, 2023	0.00948%
Change – Increase (Decrease)	0.00058%

The District's proportionate share of the net pension liability for the Plan's miscellaneous risk pool as of the measurement dates June 30, were as follows:

Proportional Share	**Miscellaneous Plan**
Measurement Date of June 30, 2021 for the year ended December 31, 2021	0.00495%
Measurement Date of June 30, 2022 for the year ended December 31, 2022	0.00890%
Change – Increase (Decrease)	0.00395%

(10) Defined Benefit Pension Plan, continued

Deferred Outflows/Inflows of Resources Related to Pensions

For the fiscal years ended December 31, 2023 and 2022, the District recognized pension expense (credit) of $280,678 and $(109,351), respectively.

As of December 31, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	2023		2022	
Description	**Deferred Outflows of Resources**	**Deferred Inflows of Resources**	**Deferred Outflows of Resources**	**Deferred Inflows of Resources**
Pension contributions subsequent to the measurement date	$ 127,328	-	121,118	-
Net differences between actual and expected experience	51,044	-	6,816	-
Net changes in assumptions	71,402	-	105,319	-
Net differences between actual contribution and proportionate share of contribution	-	(61,848)	-	(76,265)
Net adjustment due to differences in proportions of the net pension liability	125,224	-	157,884	-
Net differences between projected and actual earnings on plan investments	191,481	-	188,264	-
Total	$ 566,479	(61,848)	579,401	(76,265)

As of December 31, 2023 and 2022, the District reported $127,328 and $121,118, as deferred outflows of resources related to pension contributions subsequent to the measurement dates June 30, 2023 and 2022, and will be/were recognized as a reduction of the net pension liability for the fiscal years ended December 31, 2024 and 2023, respectively.

As of December 31, 2023 other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year Ending December 31,	**Deferred Net Outflows/ (Inflows) of Resources**
2024	$ 142,446
2025	102,294
2026	122,169
2027	10,394
2028	-
Thereafter	-

(10) Defined Benefit Pension Plan, continued

Actuarial Assumptions

The total pension liabilities in the actuarial valuations dated June 30, 2021 and 2020, were determined using the following actuarial assumptions and methods:

Valuation dates	June 30, 2022 and 2021
Measurement dates	June 30, 2023 and 2022
Actuarial cost method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial assumptions:	
Discount rate	2022 and 2021 - 6.90%
Inflation	2022 and 2021 - 2.30%
Salary increases	Varies by Entry Age and Service
Investment rate of return	6.90% Net of Pension Plan Investment and Administrative Expenses; includes inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds
Period upon which actuarial Experience Survey assumption were based	2022 and 2021 – 1997-2015
Post Retirement Benefit	2022 and 2021 – Contract COLA up to 2.50% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.50% thereafter

* The mortality table was developed based on CalPERS specific data. The rates incorporate Generational Mortality to capture ongoing mortality improvement using 80% of Scale MP 2020 published by the Society of Actuaries. For more details, please refer to the 2021 experience study that can be found on the CalPERS website.

Discount Rate

At the measurement dates, June 30, 2023 and 2022, the discount rate used to measure the total pension liability was 6.90% for the Plan, respectively. The discount rate reflects the long-term expected rate of return for the Plan net of investment expenses and without reduction for administrative expenses. For the Plan, the crossover test was performed for a miscellaneous agent plan and a safety agent plan selected as being more at risk of failing the crossover test and resulting in a discount rate that would be different from the long-term expected rate of return on pension investments. Based on the testing of the plans, the tests revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for PERF C. The crossover test results can be found on CalPERS' website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

(10) Defined Benefit Pension Plan, continued

Discount Rate, continued

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set to equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

As of the measurement dates June 30, 2022 and 2021, the target allocation and the long-term expected real rate of return by asset class were as follows:

Asset Class	Target Allocation	Real Return Years 1-10
Global equity - cap-weighted	30.0%	4.54%
Global equity non-cap-weighted	12.0	3.84%
Private Equity	13.0	7.28%
Treasury	5.0	0.27
Mortgage-backed securities	5.0	0.50
Investment grade corporates	10.0	1.56
High yield	5.0	2.27
Emerging market debt	5.0	2.48
Private debt	5.0	3.57
Real assets	15.0	3.21
Leverage	-5.0	(0.59)
Total	100.0%	

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one-percentage point lower or one-percentage point higher than the current rate.

(10) Defined Benefit Pension Plan, continued

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate, continued

As of fiscal year ended December 31, 2023, the District's net pension liability at the current discount rate, using a discount rate that is one-percentage point lower, and using a discount rate that is one-percentage point higher, is as follows:

	Discount Rate - 1% 5.90%	Current Discount Rate 6.90%	Discount Rate + 1% 7.90%
District's net pension liability	$ 1,991,064	1,182,644	517,244

As of fiscal year ended December 31, 2022, the District's net pension liability at the current discount rate, using a discount rate that is one-percentage point lower, and using a discount rate that is one-percentage point higher, is as follows:

	Discount Rate - 1% 5.90%	Current Discount Rate 6.90%	Discount Rate + 1% 7.90%
District's net pension liability	$ 1,769,619	1,027,799	417,464

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial reports. See pages 56 and 57 for the Required Supplementary Information.

Payable to the Pension Plan

At December 31, 2023 and 2022 the District reported $0 in payables for the outstanding amount of contribution to the pension plan, respectively.

(11) Net Position

As of December 31, the calculation of net position is as follows:

	2023	2022
Investment in capital assets:		
Capital assets – not being depreciated	$ 5,195,460	4,830,351
Capital assets – being depreciated, net	6,998,138	6,881,173
Total investment in capital assets	12,193,598	11,711,524
Unrestricted net position:		
Non-spendable net position:		
Materials and supplies inventory	230,240	168,149
Prepaid expenses	58,187	52,819
Prepaid water rights – current	295,600	275,295
Prepaid water rights – long-term	282,297	282,296
Total non-spendable net position	866,324	778,559
Spendable net position is designated as follows:		
Capital reserve	875,000	875,000
Operating reserve	317,387	317,387
Emergency reserve	200,000	200,000
Unrestricted	(307,321)	(1,271,999)
Total spendable net position	1,085,066	120,388
Total unrestricted net position	1,951,390	898,947
Total net position	$ 14,144,988	12,610,471

(12) Adjustments to Net Position

In fiscal year 2022, the District implemented GASB Statement No. 87 to recognize its lessor agreement. The nature, justification, and an explanation of the change are included in Note 1.

As a result of the implementation for the District's lessor agreement, the District recorded a lease receivable, a deferred lease inflow of resources, reclassified a portion of its rental income to interest income, and has recorded prior period adjustments to restate net position as of December 31, 2020 and 2021. Please see Note 4 for further information.

(12) Adjustments to Net Position, continued

The adjustments to net position were as follows:

Net position at January 1, 2019, as previously stated	$	11,276,269
Effect of the adjustments to record lessor lease receivable, deferred lease inflows, and interest income as a result of GASB 87		3,669
Change in net position at December 31, 2020, as previously stated		63,094
Net position at December 31, 2020, as restated	$	11,343,032
Effect of the adjustments to record lessor lease receivable, deferred lease inflows, and interest income as a result of GASB 87		1,474
Change in net position at December 31, 2021, as previously stated		842,630
Net position at December 31, 2021, as restated	$	12,187,136

(13) Facility and Service Contract Revenue

Water Treatment Services – Baldwin Park Operable Unit (BPOU)

On March 29, 2002, the District entered into the Baldwin Park Operable Unit (BPOU) Project Agreement to address the contamination of groundwater in the San Gabriel Valley Superfund Sites. In the agreement, the United States Environmental Protection Agency (EPA) named certain entities as potentially responsible parties (PRPs) and local water agencies (Water Entities) from which the District is included.

The Water Entities filed lawsuits against the PRPs for costs allegedly incurred in meeting their water supply and distribution needs and for claims for damages allegedly suffered as a result of the involuntary conversion of their property and rights due to contamination of the groundwater and water supply wells in the BPOU area. In the lawsuits, the Water Entities claim a taking of and damage to their property and rights by the PRPs. The PRPs dispute these claims.

While disputing the Water Entities' claims, and without admitting or acknowledging any fault or liability, the PRPs settled the Water Entities' lawsuits and claims by entering into a settlement agreement to fund the reasonable and necessary costs of design, construction, operation, maintenance and management of groundwater extraction, treatment and distribution facilities within the BPOU area. In addition, the PRPs agreed to pay certain other compensation for the purpose of settling the lawsuits brought, claims made, and proceedings initiated (and imminently to be initiated) against the PRPs.

As part of this settlement agreement, the La Puente Valley County Water District received reimbursement for the costs related to the construction of extraction, treatment, and distribution facilities. In addition to the reimbursement of these capital costs, the District will receive an amount on an annual basis for reimbursement for operations and maintenance expenses. At December 31, 2023 and 2022, the District reported water treatment service revenue of $1,273,949 and $1,433,768, respectively and related water treatment costs of $1,163,268 and $1,282,599, respectively.

(13) Facility and Service Contract Revenue, continued

Retail Water Distribution System Management Fee – City of Industry

On March 1, 2004, the District entered into a 10-year operation and management agreement with the City of Industry wherein the District will operate, maintain and manage the portable water distribution system (the system) owned by the City of Industry. Under the agreement, the District will perform all routine and preventive maintenance and repair of the system's facilities as necessary for the efficient operation of the system. The District will also be responsible for managing contractual arrangements for the exchange of water supplies between the District's water system and the system, and performs all billings, collections, disbursements, accounting and record-keeping functions related to the system.

The system consists of approximately three wells and other production facilities, 30,000 feet of pipeline, three storage tanks and four booster pump stations and other related water storage and distribution facilities.

On October 14, 2010, the agreement was amended to extend the service period to February 28, 2024.

Under terms of the agreement, the District will receive an initial annual management fee of $175,000 per year on a quarterly basis increasing at a rate of 2% per year thereafter. As of December 31, 2023 and 2022 the District reported retail water distribution system management fee revenue of $205,040 and $201,020, respectively.

Water Treatment Project and Services – Puente Valley Operable Unit Intermediate Zone (PVOU IZ)

On October 8, 2014, the District entered into an interim participation agreement with Northrop Grumman Systems Corporation (Northrop Grumman), named as a potentially responsible party by the United State Environmental Protection Agency, for the clean-up of groundwater from the Puente Valley Operable Unit Intermediate Zone (PVOU IZ) in the Main San Gabriel Groundwater Basin.

Northrop Grumman shall retain responsibility for managing extraction of the impacted groundwater, satisfying regulatory requirements for remediation, auditing all contracts, and paying all reasonable costs for the remediation of the impacted groundwater. Northrop Grumman has developed plans to remediate the contaminated groundwater through a system comprised of groundwater extraction wells, collection pipelines and treatment plant for which it will retain the custody of. The District has agreed to support and coordinate with Northrop Grumman on necessary permits, government approvals and construction of the Project. As of December 31, 2022, Northrop Grumman was in the construction phase of the PVOU IZ Treatment Plant project with an expected projected completion of startup testing by the third quarter of 2023. The Project is expected to be permitted for potable use during the first quarter of 2025.

The end users of the treated groundwater will be the District and Suburban Water Systems (SWS). In order to deliver the treated groundwater to the District and SWS, construction of certain water system improvements is required. In February of 2018, the District entered into two agreements, 1) with Northrop Grumman for operation services of the PVOU IZ Treatment Plant; and 2) with SWS and Northrop Grumman for the delivery and beneficial use of the treated water from the facility.

The District is responsible for the permitting, designing and constructing of the improvements required for the District to receive water from the treatment plant. This includes interconnections at Hudson Avenue and an upgrade of a 16-inch interconnection at Industry Hills Pumps Station No. 1 between the District and Industry Public Utilities. These necessary improvements will be reimbursed by Northrop Grumman. As of December 31, 2023, these improvements are in the final design phase and construction has not yet begun.

(13) Facility and Service Contract Revenue, continued

Water Treatment Project and Services – Puente Valley Operable Unit Intermediate Zone (PVOU IZ), continued

Once construction of the PVOU IZ Treatment Plant is complete the District will be responsible for staffing and operating the treatment plant to meet all applicable drinking water standards, as well as for delivering the finished water to end users. All District labor and administrative costs associated with the operation of the Treatment Plant will be reimbursed or paid for within an Operation and Management Fee to be negotiated between Northrop Grumman and the District.

At December 31, 2023 and 2022, the District reported project service revenue of $578,743 and $205,314, respectively.

(14) Deferred Compensation Plan

For the benefit of its employees, the District participates in a 457 Deferred Compensation Program (Program) administered by Lincoln Financial. The purpose of this program is to provide deferred compensation for public employees that elect to participate in the Program. Generally, eligible employees may defer receipt of a portion of their salary until termination, retirement, death, or unforeseen emergency. Until the funds are paid or otherwise made available to the employee, the employee is not obligated to report the deferred salary for income tax purposes.

Federal law requires deferred compensation assets to be held in trust for the exclusive benefit of the participants. Accordingly, the District is in compliance with this legislation. Therefore, these assets are not the legal property of the District and are not subject to claims of the District's general creditors. As of December 31, 2023 and 2022 the market value of all plan assets held in trust by the District plan amounted to $788,300 and $903,825, respectively.

The District has implemented GASB Statement No. 32, Accounting for Financial Reporting for Internal Revenue code Section 457 Deferred Compensation Plans. Since the District has little administrative involvement and does not perform the investing function of this plan, the assets and related liabilities are not shown on the Statements of Net Position.

(15) Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District is a member of the Association of California Water Agencies/Joint Powers Insurance Authority (JPIA), an intergovernmental risk sharing joint powers authority created under provisions of California Government Code Sections 6500 et. seq. The purpose of the JPIA is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess or specialty-insurance coverage above retained limits.

As of December 31, 2023, the District participated in the liability, property programs, and workers' compensation programs of the JPIA as follows:

- General, Automobile, Employment Practices, and Public Officials' Errors & Omissions Liability. Broad coverage against third-party claims for the District, its directors, employees and volunteers. Covered up to the following limits: the JPIA pools for the first $5 million and purchases excess coverage with limit up to $55 million with aggregated policy limits.

(15) Risk Management, continued

In addition to the coverage described below, the District also has the following coverage:

- Property Loss: Covered up to replacement value with a $2,500 deductible per loss on scheduled buildings, fixed equipment and contents, actual cash value on scheduled mobile equipment with a $1,000 deductible per loss and actual cash value on scheduled vehicles with a $500 deductible per loss. JPIA is self-insured up to $10,000,000 per loss and has purchased re-insurance coverage up to a $500,000,000 limit per loss. Scheduled fixed equipment is covered for Accidental Mechanical Breakdown up to sub-limit of $100,000,000 with deductible $25,000 to $50,000 depending on type of equipment.

- Cyber Liability: Including Cyber Security up to $3,000,000 per member/claim and $5,000,000 Aggregate Policy Limit. The cyber liability deductible is $100,000 per claim as of July 1, 2021.

- Employee Dishonesty/Crime Supplement: Covered up to $100,000 per loss with a $1,000 deductible for employee dishonesty, forgery or alteration and computer fraud. The program covers all employees, the Board of Directors, and the Treasurer. The District also purchases excess crime coverage, with a limit of $1,000,000.

- The District also participates in the Difference in Conditions Group Purchase Policy. The policy provides replacement value of real and personal property owned by the District when damaged by an earthquake or flood. Replacement cost valuation, not to exceed stated value of real and personal property located at various locations, as per schedule on file with aggregate limits of $25,000,000. Minimum deductibles are $25,000 for Flood and 5% per unit of value for Earthquake, with minimum $25,000.

- Workers' compensation insurance up to California statutory limits for all work-related injuries/illnesses covered by California law, and employers' liability limit of $4 million. The ACWA JPIA is self-insured up to $2 million and excess insurance coverage has been purchased.

Separate financial statements of JPIA can be obtained at 2100 Professional Drive, Roseville, CA 95661 or http://www.acwajpia.com/FinancialStatements.aspx.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years and there were no reductions in the District's insurance coverage during the years ending December 31, 2023, 2022, and 2021. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payable as of December 31, 2023, 2022, and 2021, respectively.

(16) Governmental Accounting Standards Board Statements Issued, Not Yet Effective

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2023, that has effective dates that may impact future financial presentations.

Governmental Accounting Standards Board Statement No. 99

In April 2022, the GASB issued Statement No. 99 – *Omnibus 2022*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees.

(16) Governmental Accounting Standards Board Statements Issued, Not Yet Effective

Governmental Accounting Standards Board Statement No. 99, continued

The requirements of this Statement will enhance comparability in the application of accounting and financial reporting requirements and will improve the consistency of authoritative literature. Consistent authoritative literature enables governments and other stakeholders to locate and apply the correct accounting and financial reporting provisions, which improves the consistency with which such provisions are applied. The comparability of financial statements also will improve as a result of this Statement. Better consistency and comparability improve the usefulness of information for users of state and local government financial statements.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 100

In June 2022, the GASB issued Statement No. 100 – *Accounting Changes and Error Corrections – An Amendment of GASB Statement No. 62*. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

This Statement defines accounting changes as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. As part of those descriptions, for (1) certain changes in accounting principles and (2) certain changes in accounting estimates that result from a change in measurement methodology, a new principle or methodology should be justified on the basis that it is preferable to the principle or methodology used before the change. That preferability should be based on the qualitative characteristics of financial reporting—understandability, reliability, relevance, timeliness, consistency, and comparability. This Statement also addresses corrections of errors in previously issued financial statements.

The requirements of this Statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections.

The requirements of this Statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 101

In June 2022, the GASB issued Statement No. 101 – *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

(16) Governmental Accounting Standards Board Statements Issued, Not Yet Effective

Governmental Accounting Standards Board Statement No. 101, continued

This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences.

The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

Governmental Accounting Standards Board Statement No. 102

In December 2023, the GASB issued Statement No. 102 - *Certain Risk Disclosures.* The primary objective of this Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact to have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. Earlier application is encouraged.

(17) Commitments and Contingencies

Water Rights Purchase Commitment

On July 1, 2015, the District entered into an agreement purchase commitment of leased water production rights for water production years 2021, 2022, and 2023. The available water production rights for lease are determined by the Watermaster's Operating Safe Yield, which is typically set in May of each year. The District has agreed to lease the rights at 91% of the price to purchase replenishment water from another governmental agency effective July of each year. The District estimates there will be 335.39 acre-feet of water production rights available for lease at an estimated purchase price of $881.36 per acre-foot.

On October 2, 2017, the District entered into an agreement purchase commitment of leased water production rights for water production years 2021, 2022, and 2023. Terms of the agreement allow for up to 1,000 acre feet per year. The lease rate is based upon the Tier 1 Untreated Water Rate charges set by the Metropolitan Water District plus any charges set by San Gabriel Valley Upper District.

As of December 31, 2023 and 2022, the District prepaid for the water rights as described in Note 5. As of December 31, 2023 and 2022, the remaining purchase commitment balance of estimated water production rights for the 2023 and 2022 water production years were $295,599 and $275,295, respectively.

(17) Commitments and Contingencies, continued

Recycled Water Project

On November 1, 2015, the District entered into a memorandum of understanding (MOU) with Upper San Gabriel Valley Municipal Water District (Upper District), a wholesale provider of recycled water, to facilitate the establishment and expansion of the District's recycled water service area. The term of this MOU is for 25 years commencing on November 1, 2015, and concluding October 31, 2040. Under the MOU, the District will own, operate and maintain the recycled water assets comprised of a pump station and recycled water lines (Project). In October 2019, the MOU was amended to account for changes in the Project, the administrative process for grant funding distribution and the Metropolitan Water District's Local Resource Program.

The District is funding the Project in its entirety, supplemented by any and all available financial assistance and grant funding, except for the design phase of the Project which will be completed by the Upper District. In addition, the Upper District will prepare and submit for financial assistance from Metropolitan Water District's Local Resource Program and grant funding from Proposition 84 to offset the District's capital cost of the Project. Terms of the agreement call for the District to reimburse Upper District for 50% of the final design cost.

Once the recycled water plant is complete, Upper District has agreed to sell recycled water to the District at Upper District's cost from Los Angeles County Sanitation District, plus an annual fee for administrating the Metropolitan Water District's Local Resource Program.

As of December 31, 2023, all construction and equipment related to this Project was completed. The District is now delivering recycled water to two out of sixteen recycled water customers and is working with the remaining fourteen on retrofits to their existing irrigation systems.

Construction Contracts

The District has a variety of agreements with private parties relating to the installation, improvement or modification of water facilities and distribution systems within its service area. The financing of such construction contracts is being provided primarily from the District's replacement reserves and advances for construction.

Grant Awards

Grant funds received by the District are subject to audit by the grantor agencies. Such audit could lead to requests for reimbursements to the grantor agencies for expenditures disallowed under terms of the grant. The management of the District believes that such disallowances, if any, would not be significant.

Litigation

In the ordinary course of operations, the District is subject to claims and litigation from outside parties. Nevertheless, after consultation with legal counsel, the District believes that these actions, when finally concluded and determined, are not likely to have a material adverse effect on the District's financial position, results of operations, or cash flows.

(18) Subsequent Events

Events occurring after December 31, 2023, have been evaluated for possible adjustment to the financial statements or disclosure as of June 24, 2024, which is the date the financial statements were available to be issued.

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Required Supplementary Information

La Puente Valley County Water District
Schedules of Changes in the District's Net OPEB Liability and Related Ratios
As of December 31, 2023
Last Ten Years*

	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Total OPEB liability						
Service cost	$ 73,520	81,507	74,308	88,905	86,316	81,361
Interest	186,566	193,232	185,940	119,982	113,110	104,071
Experience (gains)/losses	-	(275,744)	-	1,569,520	-	-
Changes in assumptions	-	-	117,536	(574,335)	-	-
Benefit payments	-	(108,560)	(106,376)	(3,182)	(43,035)	(36,432)
Expected minus actual benefit payments	(113,321)	-	(24,717)	(50,256)	-	-
Net change in total OPEB liability	146,765	(109,565)	246,691	1,150,634	156,391	149,000
Total OPEB liability – beginning	3,264,522	3,374,087	3,127,396	1,976,762	1,820,371	1,671,371
Total OPEB liability – ending	$ 3,411,287	3,264,522	3,374,087	3,127,396	1,976,762	1,820,371
Plan fiduciary net position						
Contributions employer	$ 178,321	208,560	231,376	78,182	155,535	161,432
Net investment income	81,316	86,022	73,120	63,162	67,277	33,111
Investment gains/(losses)	(58,070)	(249,960)	92,139	3,279	-	-
Benefit payments	(113,321)	(108,560)	(106,376)	(3,182)	(43,035)	(36,432)
Administrative expenses	(403)	(377)	(431)	(523)	(191)	(378)
Other	-	-	-	-	-	(899)
Net change in plan fiduciary net position	87,843	(64,315)	289,828	140,918	179,586	156,834
Plan fiduciary net position – beginning	1,381,900	1,446,215	1,156,387	1,015,469	835,883	679,049
Plan fiduciary net position – ending	1,469,743	1,381,900	1,446,215	1,156,387	1,015,469	835,883
Net OPEB liability – ending	$ 1,941,544	1,882,622	1,927,872	1,971,009	961,293	984,488
Plan fiduciary net position as a percentage of the total OPEB liability	43.08%	42.33%	42.86%	36.98%	51.37%	45.92%
Covered payroll	$ 1,116,815	1,076,334	1,141,171	1,031,429	1,090,770	1,059,000
Net OPEB liability as a percentage of covered payroll	173.85%	174.91%	168.94%	191.10%	88.13%	92.96%
Valuation date	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Methods and assumptions used to determine contrbution rates:						
Single and agent employers	Entry age	Entry age	Entry age	Entry age	Entry age	Entry age
Amortization method	(1)	(1)	(1)	(1)	(1)	(1)
Inflation	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Salary increases	2.75%	2.75%	2.75%	2.75%	3.00%	3.00%
Investment rate of return	5.75%	5.75%	5.75%	6.00%	6.00%	6.00%
Mortality, retirement, turnover	(2)	(2)	(2)	(2)	(2)	(2)

(1) Level percentage of payroll, closed

(2) 2017 CalPERS OPEB Assumption Model (2021)
2014 CalPERS OPEB Assumption Model (2020-2018)

* The District has presented information for those years for which information is available until a full 10-year trend is compiled.

La Puente Valley County Water District
Schedules of OPEB Plan Contributions
As of December 31, 2023
Last Ten Years*

Fiscal year ending		June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Actuarially determined contribution	$	213,321	208,560	231,376	78,182	155,535	161,432
Contributions in relation to the actuarially determined contribution		(213,321)	(208,560)	(231,376)	(78,182)	(155,535)	(161,432)
Contribution deficiency (excess)		-	-	-	-	-	-
Covered payroll		1,116,815	1,076,334	1,141,171	1,031,429	1,046,701	1,005,625
Contribution's as a percentage of covered payroll		19.10%	19.38%	20.28%	7.58%	14.86%	16.05%

* The District has presented information for those years for which information is available until a full 10-year trend is compiled.

La Puente Valley County Water District
District's Proportionate Share of the Net Pension Liability
As of December 31, 2023
Last Ten Years

	Fiscal Year									
Description	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
District's proportion of the net pension liability	0.00948%	0.00890%	0.00495%	0.00735%	0.00686%	0.00636%	0.00634%	0.00596%	0.00490%	0.00673%
District's proportionate share of the net pension liability	$ 1,182,644	1,027,799	267,926	799,418	702,837	612,406	628,508	515,576	336,132	418,940
District's covered payroll	$ 1,116,815	1,076,334	1,141,171	1,031,429	1,046,701	1,005,625	971,214	842,275	878,289	788,280
District's proportionate share of the net pension liability as a percentage of its covered payroll	105.89%	95.49%	23.48%	77.51%	67.15%	60.90%	64.71%	61.21%	38.27%	53.15%
District's fiduciary net position as a percentage of the total pension liability	80.21%	81.11%	94.39%	81.71%	82.14%	82.75%	80.52%	82.30%	87.57%	83.30%

Notes To Schedule:
There were no changes in benefits.

Changes in Assumptions:
From fiscal year June 30, 2015 to June 30, 2016:
GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses.
The discount rate of 7.65% used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense.
From fiscal year June 30, 2016 to June 30, 2017:
There were no changes in assumptions.
From fiscal year June 30, 2017 to June 30, 2018:
The discount rate was reduced from 7.65% to 7.15%
From fiscal year June 30, 2018 to June 30, 2019:
The inflation rate was reduced from 2.75% to 2.50%
From fiscal year June 30, 2019 to June 30, 2020:
There were no changes in assumptions.
From fiscal year June 30, 2020 to June 30, 2021:
There were no changes in assumptions.
From fiscal year June 30, 2021 to June 30, 2022:
There were no changes in assumptions.
From fiscal year June 30, 2022 to June 30, 2023:
The discount rate was reduced from 7.15% to 6.90%
The inflation rate was reduced from 2.50% to 2.30%

La Puente Valley County Water District
Schedules of Pension Plan Contributions
As of December 31, 2023
Last Ten Years

Description	Fiscal Year									
	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
Actuarially determined contribution	$ 171,278	176,716	145,875	125,476	108,909	105,990	81,407	67,743	67,711	76,316
Contributions in relation to the actuarially determined contribution	(171,278)	(176,716)	(145,875)	(125,476)	(108,909)	(105,990)	(81,407)	(67,743)	(67,711)	(76,316)
Contribution deficiency (excess)	$ -	-	-	-	-	-	-	-	-	-
District's covered payroll	$ 1,116,815	1,076,334	1,141,171	1,031,429	1,046,701	1,005,625	971,214	842,275	878,289	788,280
Contribution's as a percentage of covered payroll	15.34%	16.42%	12.78%	12.17%	10.40%	10.54%	8.38%	8.04%	7.71%	9.68%
Notes to schedule:										
Valuation date	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014	June 30, 2013	June 30, 2012
Methods and assumptions used to determine contrbution rates:										
Actuarial cost method	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age	Entry Age
Amortization method	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Asset valuation method	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	15 Year Smoothed Market Method
Inflation	2.30%	2.30%	2.50%	2.63%	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%
Salary increases	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Investment rate of return	6.90% (3)	6.90% (3)	7.00% (3)	7.25% (3)	7.375% (3)	7.50% (3)	7.50% (3)	7.50% (3)	7.50% (3)	7.50% (3)
Retirement age	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)	(4)
Mortality	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)	(5)

(1) Level of percentage payroll, closed
(2) Depending on age, service, and type of employment
(3) Net of pension plan investment expense, including inflation
(4) 50 for all plans with exception of 52 for Miscellaneous 2% @ 62
(5) Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted by the CalPERS Board.

Report on Internal Controls and Compliance

Independent Auditor's Report on Internal Control Over Financial Reporting And on Compliance and Other Matters Based on the Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
La Puente Valley County Water District
La Puente, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the La Puente Valley County Water District (District), which comprise the statement of net position as of December 31, 2023 and 2022 and the related statement of revenues, expenses and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon date June 24, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contract and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Independent Auditor's Report on Internal Control Over Financial Reporting And on Compliance and Other Matters Based on the Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, continued

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

C.J. Brown & Company, CPAs
Cypress, California
June 24, 2024

STAFF*Report*

To:	Honorable Board of Directors
Subject:	Consideration of Resolution No. 303, Adopting a Workplace Violence Prevention Plan.
Purpose:	*As required by Senate Bill 553, the Workplace Violence Prevention Plan (WVPP) mandates the training and implementation of the plan by July 1, 2024.*
Recommendation:	*Adopt Resolution No. 303, Adopting the Workplace Violence Prevention Plan.*
Fiscal Impact:	*None*

BACKGROUND

On September 20, 2023, Governor Newsom signed Senate Bill 553 (SB 553) into law, requiring California employers to take proactive measures to prevent and respond to workplace violence. Enacted by the California Legislature, SB 553 mandates that employers in various industries, including healthcare, retail, and service sectors, develop and implement a Workplace Violence Prevention Plan (WVPP). This plan aims to address and mitigate incidents of physical assault, threats, intimidation, and other disruptive behaviors that can harm employees.

In compliance with this legislation, District Staff, with the assistance of Legal Counsel, have developed a comprehensive WVPP for the Board's consideration.

SUMMARY

The proposed WVPP outlines a framework designed to identify, prevent, and respond to instances of workplace violence within District facilities. Key components of the plan are summarized below:

1. **WVPP:**
    a. The District must establish, implement, and maintain an effective WVPP.
    b. The plan must be in writing and accessible to all employees.
    c. The WVPP should address identification of risks, reporting procedures, and methods to mitigate and prevent violent incidents.
    d. Include definitions of workplace violence, reporting procedures, and the roles and responsibilities of employees and management.
2. **Employee Training:**
    a. Implement a training program that educates employees about the WVPP, including how to recognize, avoid, and respond to violent situations.
    b. Training would cover procedures for reporting incidents and accessing support.

3. **Involvement of Employees:**
    a. Employees must be involved in the development and implementation of the WVPP.
    b. Regular meetings with employees or regarding workplace safety and violence prevention strategies.
4. **Incident Reporting and Response:**
    a. Establish a confidential and accessible reporting system for employees to report incidents of workplace violence.
    b. Develop a response plan that includes immediate action, investigation procedures, and support for affected employees.
5. **Recordkeeping:**
    a. The District must maintain records of violent incidents, including a log of all reported incidents, the nature of the incident, those involved, and the outcome.
    b. The District is required to report certain violent incidents to the appropriate regulatory agencies. 6. Review and Improvement:
    c. Regularly review and update the WVPP based on incident reports, employee feedback, and changes in regulations.
    d. Conduct periodic evaluations to assess the effectiveness of the plan and make necessary improvements.

FISCAL IMPACT

None.

RECOMMENDATION

Adopt Resolution No. 303 adopting the Workplace Violence Prevention Plan.

Respectfully Submitted,

Angelina Padilla
HR Coordinator/Admin Assistant

ENCLOSURES

- Resolution No. 303

RESOLUTION NO. 303

RESOLUTION OF THE BOARD OF DIRECTORS Of THE LA PUENTE VALLEY COUNTY WATER DISTRICT, ADOPTING A WORKPLACE VIOLENCE PREVENTION PLAN

WHEREAS, on or around September 20, 2023, Governor Newsom signed Senate Bill 553 ("SB 553") into law, which requires certain California employers to take steps to prevent and respond to workplace violence; and

WHEREAS, SB 553 added Section 6401.9 to the California Labor Code requiring certain employers to establish, implement, and maintain a comprehensive workplace violence prevention plan by July 1, 2024; and

WHEREAS, compliance with SB 553, the District has developed a Workplace Violence Prevention Plan ("WVPP"); and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LA PUENTE VALLEY COUNTY WATER DISTRICT DOES RESOLVE, DETERMINE, FIND, AND ORDER AS FOLLOWS:

SECTION 1. The District's Board of Directors (the "Board") hereby finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution; and

SECTION 2. The Board hereby adopts the District's Workplace Violence Prevention Plan, attached hereto as Exhibit A, and incorporated herein by reference

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

ADOPTED, SIGNED AND APPROVED by the Board of Directors of La Puente Valley County Water District at a meeting held on June 24, 2024.

Ayes:
Nays:
Abstains:
Absent:

William Rojas, President
Board of Directors
La Puente Valley County Water District

ATTEST:

Roy Frausto, Board Secretary

Exhibit A

Workplace Violence Prevention Plan

Workplace Violence Prevention Plan (WVPP)

PURPOSE: To prevent acts of aggressive, threatening behavior and violence in the workplace.

SCOPE: This plan applies to all employees of the La Puente Valley County Water District.

1. DEFINITIONS

Emergency - Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

Engineering controls - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Plan or ***WVPP*** - The workplace violence prevention plan required by Labor Code Section 6401.9.

Serious injury or illness - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of violence - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Workplace violence - Any act of violence or threat of violence that occurs in a place of employment.

Workplace violence includes, but is not limited to, the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

The following four workplace violence types:

> ***Type 1 violence*** - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.

Type 2 violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

Type 3 violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

Type 4 violence - Workplace violence committed in the workplace by a person who does not work there, but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

2. RESPONSIBILITY

The WVPP administrator, Angelina Padilla, has the authority and responsibility for implementing the provisions of this program for the District.

Staff who are also responsible for supporting and maintaining the WVPP are listed below:

Human Resources Professional: **Angelina Padilla**

Treatment & Supply Superintendent: **Cesar Ortiz**

Operations and Maintenance Superintendent: **Paul Zampiello**

All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

Managers and supervisors are responsible for providing a secure work environment for their staff, including the identification of security risks, staff training needs, the development and management of departmental security policies and procedures, and incident reporting, investigation and follow up.

All employees are responsible for reporting hazards and injury or illness incidents per the District's Injury Illness Prevention Program, including hazards and incidents related to workplace violence.

A. Employee Obligations

Each employee and every person on District property is encouraged to report incidents of threats or acts of physical violence.

In cases where the reporting individual is not a District employee, the report should be made to the local law enforcement agency who has jurisdiction over the offense alleged to have been committed.

In cases where the reporting individual is a District employee, the report shall be made to the reporting individual's immediate supervisor. If the immediate supervisor is not available, the report shall be made to the next level of management. Prior to proceeding with any formal investigation, the management level supervisor shall report any incident of a threat or act of physical violence to the General Manager.

Employees (Including Managers and Supervisors) are responsible for:

- Their own behavior by interacting responsibly with fellow employees, supervisors, and customers;
- Being familiar with District policy regarding workplace violence;

- Having monthly safety meetings with employees to discuss identification of workplace violence related concerns/hazards, evaluate those hazards and/or concerns, and how to correct them. These meetings could involve brainstorming sessions, discussions of recent incidents, and reviews of safety procedures;
- Promptly reporting actual and/or potential acts of violence to appropriate authorities;
- Cooperating fully in investigations/assessments of allegations of workplace violence;
- Being familiar with the service provided by the Modern Health or similar program;
- Informing appropriate personnel about restraining or protective court orders related to domestic situations so that assistance can be offered at the work site; and
- Following all workplace violence prevention plan directives, policies, and procedures, and assist in maintaining a safe work environment.

Managers and Supervisors are additionally responsible for:

- Informing employees of the District's workplace violence policy and program;
- Taking all reported incidents of workplace violence seriously;
- Investigating all acts of violence, threats, and similar disruptive behavior in a timely fashion and taking the necessary action(s);
- Providing feedback to employees regarding the outcome of their reports regarding violent or potentially violent incidents;
- Being cognizant of situations that have the potential to produce violent behavior and promptly addressing them with all concerned parties;
- Encouraging employees who show signs of stress or evidence of possible domestic violence to seek assistance, such as Modern Health;
- Assuring, where needed, that employees have time and opportunity to attend training, e.g., conflict resolution, stress management, etc.;
- Providing security and helping to defuse violent situations;
- Providing technical advice and support regarding physical security matters;
- Ensuring that all workplace violence policies and procedures within this written plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly;
- Maintaining an ongoing security awareness program;
- Assisting with or conducting investigations of threats or incident of violence;
- Requesting, where appropriate, assistance from functional area expert(s); and
- Acting as liaison with local authorities and outside law enforcement agencies.

3. COMPLIANCE

Management will ensure that all workplace security policies and procedures are clearly communicated and understood by all affected employees. Managers and supervisors will enforce the rules fairly and uniformly.

All affected employees will follow all workplace security directives, policies, and procedures, and assist in maintaining a safe work environment.

The District will ensure that employees comply with the rules and maintain a secure work environment will include at a minimum:

- Inform employees of the provisions of the WVPP.
- Evaluate the security performance of all employees.

- Recognize employees who perform secure work practices.
- Provide training to employees whose security performance is deficient.
- Discipline employees for failure to comply with secure workplace practices.

Employees will not be threatened with adverse action or retaliated against in any way if they refuse to report to or leave a workplace or worksite because they have a reasonable belief that the workplace or worksite is unsafe and employees will not be prevented from accessing their mobile or other communication devices to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety.

4. COMMUNICATION

We recognize that open, two-way communication between management and staff about workplace security issues is essential to a safe and productive workplace. The following system of communication is designed to facilitate a continuous flow of workplace security information between management and staff in a form that is readily understandable by all affected employees, and consists of one or more of the following:

- New employee orientation including workplace security policies and procedures;
- Review of the WVPP;
- Workplace security training programs;
- Regularly scheduled meetings that address security issues and potential workplace violence hazards;
- Effective communication between employees and supervisors about security and violence concerns, including translation where appropriate;
- Posted or distributed workplace security information;
- A system for employees to anonymously inform management about workplace security and violence concerns;
- A system for employees to inform management about workplace security hazards or threats of violence without fear of reprisal or adverse action; and
- Address security issues at workplace team meetings.

5. WORKPLACE VIOLENCE INCIDENT REPORTING PROCEDURE

The District will implement the following effective procedures to ensure that:

- All threats or acts of workplace violence are reported to an employee's supervisor or manager, who will inform the Geneal Manager. If that is not possible, employees will report incidents directly to the General Manager;
- Employees can report incidents to their supervisor or manager or through a dedicated phone number or an online form.
    - Workplace Violence Reporting form can be found on targetsolutions.com, or by contacting your Supervisor or HR.

A strict non-retaliation policy is in place, and any instances of retaliation are dealt with swiftly and decisively, with punishment to include, but not be limited to, suspension or termination.

6. EMERGENCY RESPONSE PROCEDURES

The District has in place the following specific measures to handle actual or potential workplace violence emergencies:

- Effective means to alert employees of the presence, location, and nature of workplace violence emergencies by radio announcements.

- The District has an evacuation or sheltering plan in place, which is reviewed in the training to be provided, including maps of evacuation routes, locations of emergency exit, and instructions for sheltering in place.

- How to obtain help from staff, security personnel, or law enforcement. Contact numbers will be posted at District Office and the Hudson Maintenance Yard. If there is immediate danger, call for emergency assistance by dialing 9-1-1, and then notify the General Manager.

In the event of an emergency, including a Workplace Violence Emergency, contact the following: Angelina Padilla, HR Coordinator/Administrative Assistant at 626-330-2126 or apadilla@lapuentewater.com.

7. WORKPLACE SECURITY HAZARD ASSESSMENT

The District has the following locations and physical addresses:

District Office - 112 N. 1st St, La Puente, CA 91744

Maintenance Yard – 15629 Hudson Ave, La Puente, CA 91744

Annual or periodic inspections and reviews to identify and evaluate workplace security and violence hazards will be performed at all District locations.

The District has an Emergency Response Plan for District facilities that includes the following reporting, evacuating, or sheltering in place procedures:

- For emergencies call 9-1-1
- Reporting emergencies
- Reporting a crime (non-emergency)
- Civil disturbances and demonstrations
- Evacuation procedures
- Medical event
- Violent individual
- Earthquake
- Assisting disabled persons
- Lost child
- Fire
- Hazardous materials
- Utility failure
- Active shooter
- Reporting a phone/bomb threat
- Receiving a phone/bomb threat
- Emergency phone list

Annual or periodic inspections of security hazards consist of identifying and evaluating workplace violence hazards and changes in employees' work practices. This may require assessment for more than one type of workplace violence. The District performs inspections for each type of workplace violence by using the methods specified below.

Inspections for Type I (Violence by Strangers) workplace security hazards include assessing:

- The exterior and interior of the workplace for its attractiveness to robbers or other bad actors.
- The need for security surveillance measures, such as mirrors and cameras.
- Adequate lighting outside of and within facilities.
- Signage notifying the public that limited cash is kept on the premises and that cameras are recording all activities.
- Procedures for employee response during a criminal act, including the policy prohibiting employees, who are not security guards, from confronting violent persons or persons committing a criminal act.
- Procedures for reporting suspicious persons or activities.
- Effective location and functioning of emergency buttons and alarms.
- Posting of emergency telephone numbers for law enforcement, fire, and medical services.
- Whether employees have access to a telephone with an outside line.
- Whether employees have effective escape routes from the workplace.
- Whether doors to offices and rooms can be locked.
- Whether employees have a designated safe area where they can go in an emergency.

Inspections for Type II (Violence by Customers/Clients) workplace security hazards include assessing:

- Access to and freedom of movement within the workplace.
- Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems.
- Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are recipients of District services.
- Employees’ skill in safely handling threatening or hostile service recipients.
- Effectiveness of systems and procedures that warn others of a security danger or that summon assistance, e.g., alarms or panic buttons.
- The use of work practices such as the "buddy" system for specified emergency events.
- The availability of worker escape routes.

Inspections for Type III (Violence by Current or Past Employees) workplace security hazards include assessing:

- How well the District’s anti-violence policy has been communicated to employees, supervisors, or managers.
- How well the District’s management and employees communicate with each other.
- The District’s employees', supervisors,’ and managers' knowledge of the warning signs of potential workplace violence.
- Access to and freedom of movement within the workplace by non-employees, including recently discharged employees or persons with whom an employee is having a dispute.
- Frequency and severity of employees’ reports of threats of physical or verbal abuse by managers, supervisors, or other employees.
- Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace.
- Employee disciplinary and discharge procedures.

Inspections for Type IV (Violence by a Person who Does Not Work at the District but Has or is Known to Have Had a Personal Relationship with an Employee) workplace security hazards include assessing:

- Adequate lighting outside of and within facilities.
- The need for security surveillance measures, such as mirrors and cameras.
- Procedures for employee response during a criminal act, including the policy prohibiting employees, who are not security guards, from confronting violent persons or persons committing a criminal act.
- Procedures for reporting suspicious persons or activities.
- The District’s/Company’s employees', supervisors,’ and managers' knowledge of the warning signs of potential workplace violence.
- Access to and freedom of movement within the workplace by non-employees, including persons with whom an employee is having a dispute.
- Frequency and severity of employees’ reports of threats of physical or verbal abuse by any non-employee person with whom an employee has or had a personal relationship.
- Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace.
- Effective location and functioning of emergency buttons and alarms.
- Posting of emergency telephone numbers for law enforcement, fire, and medical services.
- Whether employees have access to a telephone with an outside line.
- Whether employees have effective escape routes from the workplace.
- Whether doors to offices and rooms can be locked.
- Whether employees have a designated safe area where they can go in an emergency.

Periodic inspections and reviews are performed according to the following schedule:

1. When the District initially established the WVPP.
2. When new workplace security hazards are introduced into the workplace.
3. When new, previously unidentified workplace security hazards are recognized.
4. When workplace security incidents occur.
5. When the District hires and/or reassigns permanent or intermittent employees to processes, operations, or tasks for which a workplace security evaluation has not yet been conducted.
6. On at least a quarterly basis.
7. Whenever workplace security conditions warrant an inspection.

8. WORKPLACE SECURITY HAZARD CORRECTION

All District employees must participate in identifying, evaluating and determining corrective measures to prevent workplace violence. Hazards that pose a higher risk for violence in the workplace will be corrected in a timely manner, based on the severity of the hazards (with the higher risk situations having higher priority). Hazards will be corrected according to the following procedures:

1. When first observed or discovered.

2. If an imminent hazard exists that cannot be immediately abated without endangering employees and/or property, all exposed employees will be removed from the situation except those necessary to correct the existing condition. Employees necessary to correct the hazardous condition will be provided with the necessary protection.

3. All corrective actions taken and dates they are completed will be documented on the appropriate forms (Violent Incident Report and Violent Incident Analysis and Log).

Corrective measures for Type I (Violence by Strangers) workplace security hazards include the following:

- Improve lighting around and at the workplace.
- Provide emergency buttons to employees and install emergency alarms at the workplace.
- Establish a safe room with a lockable door.
- Utilize surveillance measures, such as cameras and mirrors, to provide information as to what is going on outside and inside the workplace and to dissuade criminal activity.
- Procedures for reporting suspicious persons, activities, and packages.
- Post emergency telephone numbers for law enforcement, fire, and medical services
- Ensure employees have access to a telephone with an outside line.
- Post signs notifying the public that limited cash is kept on the premises and that cameras are monitoring the facility.
- Employee, supervisor, and management training on emergency action procedures.

Corrective measures for Type II (Violence by Customers/Clients) workplace security hazards include the following:

- Control access to the workplace and freedom of movement within it that is consistent with business necessity.
- Ensure the adequacy of workplace security systems, such as door locks, security windows, physical barriers, and restraint systems.
- Provide worker training on recognizing and handling threatening or hostile situations that may lead to violent acts by persons who are recipients of District services.
- Install effective systems to warn others of a security danger or to summon assistance, e.g., alarms or panic buttons.
- Provide procedures for a "buddy" system for specified emergency events.
- Ensure adequate employee escape routes.

Corrective measures for Type III (Violence by Current or Past Employees) workplace security hazards include the following:

- Effectively communicate the District’s anti-violence policy to all employees, supervisors, or managers.
- Improve how well the District’s management and employees communicate with each other.
- Increase awareness by employees, supervisors, and managers of the warning signs of potential workplace violence.
- Control, access to, and freedom of movement within, the workplace by non-employees, include recently discharged employees or persons with whom an employee is having a dispute.
- Provide counseling to employees, supervisors or managers who exhibit behavior that represents strain or pressure which may lead to physical or verbal abuse of other employees.

- Ensure that all reports of violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace are handled effectively by management and that the person making the report is not subject to retaliation by the person making the threat.
- Ensure that employee disciplinary and discharge procedures address the potential for workplace violence.

Corrective Measures for Type IV (Violence by a Person who Does Not Work at the District but Has or is Known to Have Had a Personal Relationship with an Employee) workplace security hazards include the following:

- Control access to the workplace and freedom of movement within it that is consistent with business necessity.
- Ensure the adequacy of workplace security systems, such as door locks, security windows, physical barriers, and restraint systems.
- Provide worker training on recognizing and handling threatening or hostile situations that may lead to violent acts by persons with whom an employee has or had a personal relationship.
- Install effective systems to warn others of a security danger or to summon assistance, e.g., alarms or panic buttons.
- Provide procedures for a "buddy" system for specified emergency events.
- Ensure adequate employee escape routes.
- Improve lighting around and at the workplace.
- Provide emergency buttons to employees and install emergency alarms at the workplace.
- Establish a safe room with a lockable door.
- Utilize surveillance measures, such as cameras and mirrors, to provide information as to what is going on outside and inside the workplace and to dissuade criminal activity.
- Procedures for reporting suspicious persons, activities, and packages.
- Post emergency telephone numbers for law enforcement, fire, and medical services
- Ensure employees have access to a telephone with an outside line.
- Employee, supervisor, and management training on emergency action procedures.

9. WORKPLACE SECURITY INCIDENT INVESTIGATIONS

Procedures for investigating workplace security incidents include the following:

1. Visit the incident scene as soon as possible.

2. Interview threatened and injured employees and witnesses.

3. Examine the workplace for factors associated with workplace security, including any previous reports of inappropriate behavior by the perpetrator.

4. Determine the cause of the incident.

5. Take corrective action to prevent the incident from reoccurring.

6. Record the findings and corrective actions taken.

The written incident report will include the date, time, location, description of the type of the event and circumstances leading up to it, as well as the identity of the persons involved.

10. TRAINING AND INSTRUCTION

The District provides the following workplace safety and security training topics to our employees:

- Injury and Illness Prevention Program
- Covid-19 Prevention Plan
- Facility Access and Control
- Emergency Action Plan
- Calling for Fire/Rescue/Medical Services
- Injury Reporting
- Lone Worker Safety and Security
- Personal Safety
- Bomb Threat
- Active Shooter
- Types of Violence at the Workplace
- Earthquake Preparedness
- Severe Weather
- Evacuation/Shelter in Place

All affected employees, including managers and supervisors, will have training and instruction on general and job-specific safe workplace security practices. Training on risk factors associated with workplace violence and proper handling of emergency situations will be provided to employees in order to minimize the risks of violent incidents occurring in the workplace.

Training and instruction will be provided as follows:

- Specified training when the WVPP is first established and annually thereafter.
- To all new employees.
- To all employees given new job assignments for which training has not been provided.
- Whenever new workplace security concerns are introduced to the workplace and represent a new hazard.
- Whenever the District is made aware of a new or previously unrecognized workplace security hazard.
- To supervisors so that they can recognize the workplace security hazards to which employees under their immediate direction and control may be exposed.
- To all employees with respect to workplace security hazards specific to each worker's job assignment.
- General workplace security training and instruction include, but are not limited to the following:
    - Explanation of measures for reporting any violent acts or threats of violence.
    - Recognition of workplace security hazards including the risk factors associated with the types of workplace violence.
    - Measures to prevent workplace violence, including procedures for reporting workplace security hazards or threats to managers and supervisors.
    - Ways to defuse hostile or threatening situations.
    - How to recognize alerts, alarms, or other warnings about emergency conditions and how to use identified escape routes or locations for sheltering.
    - Measures to summon others for assistance.
    - Worker routes of escape.

- Notification of security and law enforcement authorities when a criminal act may have occurred.
- Emergency medical care provided in the event of any violent act upon an employee; and
- Post-event trauma counseling for employees desiring such assistance.

In addition, specific instructions will be provided to all employees regarding workplace security hazards unique to their job assignment, to the extent that such information was not already covered in other training.

We have chosen the following checked items for Type I training and instruction for managers, supervisors, and employees:

- ◻ Crime awareness.
- ◻ Location and operation of alarm systems.
- ◻ Communication procedures.
- ◻ Proper work practices for specific workplace activities, occupations, or assignments.

We have chosen the following checked items for Type II training and instruction for managers, supervisors, and employees:

- ◻ Self-protection.
- ◻ Dealing with angry, hostile, or threatening individuals.
- ◻ Location, operation, care, and maintenance of alarm systems and other protective devices.
- ◻ Communication procedures.
- ◻ Determination of when to use the "buddy" system or other assistance from co-employees.
- ◻ Awareness of indicators that lead to violent acts by service recipients.

We have chosen the following checked items for Type III training and instruction for managers, supervisors, and employees:

- ◻ Preemployment screening practices.
- ◻ Employee Assistance Programs.
- ◻ Awareness of situational indicators that lead to violent acts.
- ◻ Managing with respect and consideration for worker well-being.
- ◻ Review of anti-violence policy and procedures.

We have chosen the following checked items for Type IV training and instruction for managers, supervisors, and employees:

- ◻ Self-protection.
- ◻ Dealing with angry, hostile, or threatening individuals.
- ◻ Location, operation, care, and maintenance of alarm systems and other protective devices.

- □ Communication procedures.
- □ Determination of when to use the "buddy" system or other assistance from co-employees.
- □ Awareness of indicators that lead to violent acts by outside persons.
- □ Review of anti-violence policy and procedures.

11. EMPLOYEE ACCESS TO THE WVPP

District employees have the right to examine and receive a copy of our WVPP. This will be accomplished by providing unobstructed access through a District server or website, which allows an employee to review, print, and email the current version of the WVPP. Unobstructed access means that the employee, as part of their regular work duties, predictably and routinely uses the electronic means to communicate with management or other employees.

12. RECORDKEEPING

The District has taken the following steps to implement and maintain our WVPP:

1. Records of workplace security hazard assessment inspections, including the person(s) or persons conducting the inspection, the workplace security concerns that have been identified and the action taken to correct the identified concerns, are recorded on a hazard assessment and correction form; and

2. Documentation of safety and health training for each employee, including the employee's name or other identifier, training dates, type(s) of training, and training providers are recorded on an employee training and instruction form.

Inspection records and training documentation will be maintained as required by law.

13. ANNUAL REVIEW OF THE WVPP

The District will review the effectiveness of the WVPP at least annually in conjunction with employees regarding the employees' respective work areas, services, and operations. The review includes:

- Sufficiency of security systems, including alarms, emergency response, and security personnel availability (if applicable).
- Job design, equipment, and facilities to ensure they are optimized to prevent workplace violence incidents.
- Ensure that security risks are being properly identified, evaluated, and corrected.

The WVPP is to be updated whenever deficiencies are found during the review and employees will be trained on any changes.

____
General Manager

____
Date

Addendum A – Violent Incident Report

Violent Incident-Report Instructions

The supervisor receiving a report of workplace violence must complete this form with as much detail as possible to support an investigation. The original report must be forwarded through all appropriate levels of supervision to the General Manager, who must maintain the original form.

Employee Information

Reporting Employee: ____

Affected Employee(s): ____

Affected Employee(s) Job Title(s):

____

Department: ____

Facility Address: ____

Incident Information

Date incident occurred: __________________

Time incident occurred: __________________

Specific address and detailed description of description where incident occurred (i.e. empty hallway, warehouse bathroom):

____
____
____
____
____

Definitions of Violent Incident Types

- Type I violence: workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
- Type II violence: workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

- Type III violence: workplace violence against an employee by a present or former employee, supervisor, or manager.
- Type IV violence: workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Checklist of Questions to Answer After a Violent Incident

1. Which type of person threatened or assaulted the employee(s)?

   Type I: □ Stranger □ Thief/Suspect □ Other

   Type II: □ Client/Customer □ Passenger □ Person in Custody □ Patient □ Visitor

   Type III: □ Current Employee □ Former Employee □ Supervisor/ Manager

   Type IV: □ Current Spouse or Partner □ Former Spouse or Partner □ Employee's Friend

   □ Employee's Relative □ Family/friend of customer

2. What type of violent incident occurred (check all that apply)?

   □ Verbally harassed □ Verbally Threatened □ Physically Assaulted □ Punched

   □ Slapped □ Grabbed □ Pushed □ Choked □ Kicked □ Bitten

   □ Hit with Object □ Threatened with Weapon □ Assaulted with Weapon □ Animal Attack

   □ Other (Describe): ___________________________________

3. Was a weapon used? □ Yes □ No
   Describe the incident:
   ____
   ____
   ____
   ____
   ____

4. Was/were the employee(s) working alone? □ Yes □ No
   If not, who was/were with the employee(s) that may have witnessed the incident?
   ____
   ____
   ____

5. Were there threats made before the incident occurred? ☐ Yes ☐ No

   If yes, was it ever reported to the employee's supervisor or manager that the employee(s) was/were threatened, harassed, or was/were suspicious that the attacker may become violent?
   ____
   ____
   ____
   ____

6. Are you willing to testify in Court to obtain a restraining order against the perpetrator?
   ☐ Yes ☐ No

Reporter Information

Report Completed By: ____

Department/Job Title: ____

Date: _____________ Phone number: ____________________________________

Email: ____

Addendum B – Violent Incident Investigation

The supervisor or General Manager will complete the investigation into the violent incident. Further investigation and resolution of the incident is expected within seven (7) days.

Incident Analysis:

Has this type of incident occurred before at the workplace? □ Yes □ No

What were the main factors that contributed to the incident?

____
____
____
____

What could have prevented or at least minimized the damage caused by this incident?

____
____
____
____

Post-Incident Response

□ Yes □ No Did the employee(s) require medical attention as a result of the incident?

□ Yes □ No Did the employee(s) miss work as a result of the incident?

□ Yes □ No Did the employee(s) apply for workers' compensation?

□ Yes □ No Was law enforcement contacted?

□ Yes □ No Was immediate counseling provided to affected employees and witnesses?

□ Yes □ No Was critical incident debriefing provided to all affected staff who desired it?

□ Yes □ No Was post-trauma counseling provided to affected staff who desired it?

□ Yes □ No Was all counseling provided by a professional counselor?

Has there been follow-up with the Employee(s)? □ Yes □ No

Is this a recurring event? □ Yes □ No

Are there modifications to be made to WVPP to reflect updated practices? □ Yes □ No

Describe updates to WVPP____

Investigation completed by: ____

Department/Job Title: ____

Date: _____________ Phone number: ____

Email: ____

Addendum C – Violent Incident Log and Instructions

Every workplace violence incident is reported and recorded in a violent incident log. Any element of personal identifying information sufficient to allow identification of any person involved in a violent incident will **NOT** be recorded. Such personal identifying information includes the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, could reveal the person's identity.

Upon receipt of report, the District will assign a number for tracking, including date of report, initials of who completed the log entry, without including employee name. Tracking and trending should include date, time and location, violence type, type of assault, and incident detailed description.

It is expected that the logs will be forwarded to the General Manager on a timely basis.

Template Log is below:

Log #	Person who completed the Log	Incident Date	Incident Time (24-hour, military)	Physical Location	Violence Perpetrator(s) Type, e.g., I stranger; II: client; III: employee (current or former); IV: Personal relationship	Incident Type, e.g., Verbal threats, Physical attack	Police Notified Y/N
TBD #123	Joe Smith	12/13/23	14:03	123 Main Street	III	Verbal	Y

Upcoming Events

Date: June 24, 2024

To: Honorable Board of Directors

RE: Upcoming Meetings and Conferences for 2024

Day/Date	Event	Argudo	Barajas	Escalera	Hernandez	Rojas
September 24-26, 2024	Watersmart Innovations Conference 2024; South Point, Las Vegas			X	X	
October 21-24, 2024	AWWA CA/NV 2024 Fall Conference; Reno, NV					
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA					