



## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, NOVEMBER 25, 2024, AT 4:30 PM

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas\_\_\_\_ Vice President Escalera\_\_\_\_ Director Argudo\_\_\_\_  
Director Barajas\_\_\_\_ Director Hernandez\_\_\_\_

#### 4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

#### 5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

#### 6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on October 28, 2024
- B. Approval of District's Expenses for the Month of October 2024
- C. Approval of City of Industry Waterworks System Expenses for the Month of October 2024
- D. Receive and File the District's Water Sales Report for October 2024

- E. Receive and File the City of Industry Waterworks System's Water Sales Report for October 2024
- F. Receive and file the Report on Director Expenses for the 3<sup>rd</sup> Quarter of 2024

**7. FINANCIAL REPORTS**

- A. Summary of the District's Cash and Investments as of October 31, 2024  
**Recommendation:** Receive and File
- B. Statement of District's Revenue and Expenses as of October 31, 2024  
**Recommendation:** Receive and File
- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of October 31, 2024  
**Recommendation:** Receive and File

**8. WORKSHOP – 2025 DISTRICT BUDGET**

**9. ACTION / DISCUSSION ITEMS**

- A. Consideration of Purchase of UV Lamps for the Trojan UV Treatment System Located at the Districts BPOU Groundwater Treatment Facility  
**Recommendation:** Authorize the General Manager to Purchase UV Lamps from Trojan Technologies
- B. Consideration of Lease of Main San Gabriel Basin Production Rights from Valencia Heights Water Company  
**Recommendation:** Authorize the General Manager to Lease 300 Acre-Feet of 24-25 Main San Gabriel Basin Groundwater Production Rights
- C. Consideration of Resolution No. 305 Establishing a Policy for Discontinuation of Residential Water Service for Non-Payment  
**Recommendation:** Approve Resolution No. 305

**10. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT**

**Recommendation:** Receive and File

**11. TREATMENT AND SUPPLY SUPERINTENDENT'S REPORT**

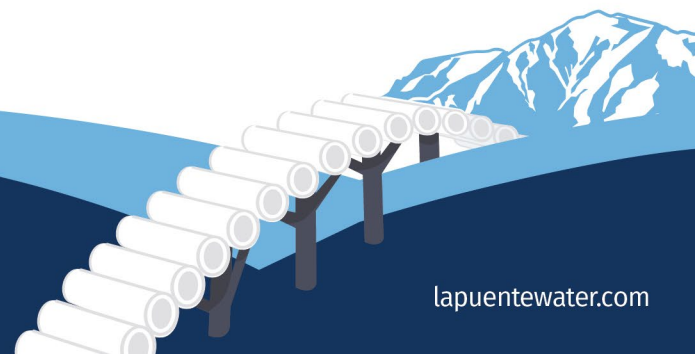
**Recommendation:** Receive and File

**12. ADMINISTRATIVE REPORT**

**13. GENERAL MANAGER'S REPORT**

**14. OTHER ITEMS**

- A. Upcoming Events
- B. Information Items



**15. ATTORNEY’S COMMENTS**

**16. BOARD MEMBER COMMENTS**

- A. Report on Events Attended
- B. Other Comments

**17. FUTURE AGENDA ITEMS**

**18. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))  
  
Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: One Case

**19. CLOSED SESSION REPORT**

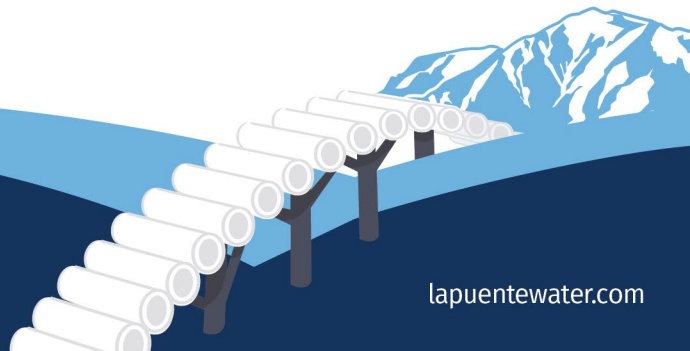
**20. ADJOURNMENT**

**POSTED:** Thursday, November 21, 2024

President William R. Rojas, Presiding

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District’s website at [www.lapuentewater.gov](http://www.lapuentewater.gov).





**Item 6**  
**Consent Calendar**



**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, OCTOBER 28, 2024, AT 4:30 PM**

**1. CALL TO ORDER**

President Rojas called the meeting to order at 4:30 pm

**2. PLEDGE OF ALLEGIANCE**

President Rojas led the Pledge of Allegiance.

**3. ROLL CALL OF BOARD OF DIRECTORS**

<b>President</b>	<b>Vice President</b>	<b>Director</b>	<b>Director</b>	<b>Director</b>
<b>Rojas</b>	<b>Escalera</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Hernandez</b>
Present	Present	Absent	Absent	Present

*Director Argudo was not present during roll call and arrived at the meeting at 4:33 pm.*

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

**4. PUBLIC COMMENT**

Resident, Georgene Navarrete, was in attendance commended the District on the 100 year event and invited the Board to the Kiwanis Car Show.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda  
1st: President Rojas  
2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Absent	Absent	Yes

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Adopt Consent Calendar as Presented

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Absent	Absent	Yes

Motion carried by a vote of: 3 Yes, 0 No, 0 Abstain, 2 Absent

**7. FINANCIAL REPORTS**

**A. Summary of the District’s Cash and Investments as of September 30, 2024.**

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File.

1st: Director Escalera

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

**B. Statement of District’s Revenue and Expenses as of September 30, 2024.**

Ms. Maldonado provided a summary of the District’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

**C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of September 30, 2024.**

Ms. Maldonado provided a summary of IPU’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

**8. ACTION / DISCUSSION ITEMS**

**A. Cancellation of November 11, 2024, Regular Meeting of the Board of Directors**

Ms. Padilla presented the staff report on this item and was available for any questions.

Motion: Cancel the Regular Meeting of the Board of Directors for November 11, 2024.

1st: President Rojas

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Absent	Yes	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

**B. Ratify the General Manager’s Approval of the Performance Contract Renewal as Proposed by Trojan Technologies**

Mr. Ortiz presented the staff report on this item and was available for any questions.

Motion: Approve Three-Year Contract Extension with Trojan UV

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Absent	Yes	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

**9. GENERAL MANAGER’S REPORT**

None.

**10. OTHER ITEMS**

**A. Upcoming Events.**

Ms. Padilla went over the upcoming events and confirmed the Board to these events.

**B. Information Items.**

None.

**11. ATTORNEY’S COMMENTS**

None.

**12. BOARD MEMBER COMMENTS**

**A. Report on Events Attended.**

Director Escalera and Director Hernandez reported on their attendance at the AWWA Fall Conference.

**B. Other Comments.**

None.

**13. FUTURE AGENDA ITEMS**

None.

**14. ADJOURNMENT**

President William R. Rojas adjourned the meeting at 4:45 pm.

Attest:

\_\_\_\_\_  
William Rojas, Board President

\_\_\_\_\_  
Roy Frausto, Board Secretary



## La Puente Water District October 2024 Disbursements

Check #	Payee	Amount	Description
12209	Applied Technology Group Inc	\$ 30.00	Radio System
12210	Cell Business Equipment	\$ 27.92	Printer Expense
12211	Cintas	\$ 215.28	Uniform Service
12212	Concentra	\$ 153.00	Administrative Expense
12213	Ferguson Waterworks	\$ 7,068.60	Distribution Maintenance
12214	Grainger Inc	\$ 46.24	Tools
12215	Highroad IT	\$ 1,783.00	Technical Support
12216	O'Reilly Auto Parts	\$ 61.30	Vehicle Maintenance
12217	SC Edison	\$ 14,745.26	Power Expense
12219	Stubbies Promotions, Inc	\$ 729.06	Public Outreach Swag
12220	Uline Inc	\$ 322.27	Public Outreach
12221	Underground Service Alert	\$ 61.49	Line Notifications
12222	Verizon Connect Fleet USA LLC	\$ 115.68	Vehicle Tracking
12223	Weck Laboratories Inc	\$ 170.70	Water Sampling
12224	Waste Management of SG Valley	\$ 216.71	Trash Service
12225	Tahoe Christmas Tree's	\$ 60.85	Construction Meter Rental Refund
12226	East End Properties	\$ 50.00	Customer Overpayment Refund
12227	Sequel Contractors	\$ 3,122.84	Construction Meter Rental Refund
12228	John P Escalera	\$ 764.47	AWWA Watersmart
12229	Henry P Hernandez	\$ 768.15	AWWA Watersmart
12230	ACWA	\$ 13,330.00	2025 Annual Agency Dues
12231	Alexandra Guevara	\$ 420.00	Cleaning Service
12232	Chevron	\$ 2,888.95	Truck Fuel
12233	Corporate Billing LLC Dept	\$ 1,272.78	Vehicle Maintenance
12234	Eide Bailly LLP	\$ 1,119.93	Administrative Support
12235	Elite Signs And Graphics	\$ 490.19	Vehicle Tailgate Wrapping
12236	InfoSend	\$ 1,285.71	Billing Expense
12237	Jacob Peter Chavez	\$ 300.00	Property Maintenance
12238	Lagerlof LLP	\$ 2,105.00	Attorney Fee's
12239	McMaster-Carr Supply Co	\$ 155.77	Well Maintenance
12240	MCR Technologies Inc	\$ 6,427.65	Replacement Meter
12241	Merritt's Hardware	\$ 40.76	Field Supplies
12242	Public Water Agencies Group	\$ 1,635.94	Emergency Preparedness Program
12243	SC Edison	\$ 323.60	Power Expense
12244	SG Creative , LLC	\$ 990.00	Public Outreach Expense
12245	Sol Media	\$ 920.00	Web Hosting
12246	Spectrum Business	\$ 350.33	Telephone Service
12247	Spectrum Business	\$ 301.77	Telephone Service
12248	Staples	\$ 120.29	Office Supplies
12249	Weck Laboratories Inc	\$ 296.10	Water Sampling
12250	Western Water Works	\$ 5,547.84	Inventory
12251	White Cap, LP	\$ 112.43	Field Supplies
12252	Spectrum Business	\$ 725.11	Telephone Service
12253	Hach Company	\$ 919.83	Compliance
12254	Northstar Chemical	\$ 19,213.25	Chemicals Expense
12255	Pollardwater	\$ 1,560.97	Facilities Maintenance

## La Puente Water District October 2024 Disbursements

Check #	Payee	Amount	Description
12256	USA BlueBook	\$ 499.63	BPOU Supplies
12257	Weck Laboratories Inc	\$ 4,484.00	Water Sampling
12258	Weck Laboratories Inc	\$ 3,546.25	Water Sampling
12259	Weck Laboratories Inc	\$ 2,409.00	Water Sampling
12260	Weck Laboratories Inc	\$ 799.50	Water Sampling
12261	Edward Fierro	\$ 315.00	Educational Reimbursement
12263	ACWA/JPIA	\$ 6,228.28	Workers Compensation Program
12264	Answering Service Care, LLC	\$ 172.90	Answering Service
12265	ARC Document Solutions LLC	\$ 112.98	District Wall Maps
12266	CAT Specialties Inc	\$ 1,182.22	100 Year Event T-Shirts
12267	InfoSend	\$ 1,243.48	Billing Expense
12268	Jack Henry & Associates	\$ 31.00	Web E-Check Fee's
12269	Mancilla's Quality Printing	\$ 596.20	Public Outreach Brochures & Posters
12270	Scelzi Enterprises, Inc	\$ 2,067.08	Vehicle 38
12271	Staples	\$ 23.51	Office Supplies
12272	The Back Rub Company, LLC	\$ 327.60	Wellness Grant
12273	Three Valleys Municipal Water District	\$ 35.00	Leadership Breakfast
12274	Upper San Gabriel Valley MWD	\$ 523.13	Recycled Water Bill
12275	Valley Vista Services	\$ 406.38	Trash Service
12276	Weck Laboratories Inc	\$ 138.60	Water Sampling
12277	Western Water Works	\$ 3,161.73	Valve Replacement
12278	Salt Works	\$ 5,317.44	Salt Expense
12279	Meliz Party Rental & Decorations	\$ 412.50	100 Year Event
12280	Sherry Chao-Hsiu Chen	\$ 800.00	Wellness Grant
12281	Robert Tom	\$ 500.00	100 Year Event
12282	Paradise Cookies & Ice Cream	\$ 1,442.50	100 Year Event
12283	Alma Delia's Catering Food Service	\$ 3,910.00	100 Year Event
12284	Citi Cards	\$ 7,804.37	Administrative Expense
12285	Canon Financial Services, Inc	\$ 82.77	Printer Expense
12286	Cintas	\$ 210.03	Uniform Service
12287	Civiltec Engineering Inc	\$ 1,230.00	Recycled Water Project
12288	Concentra	\$ 182.00	Administrative Expense
12289	Peck Road Gravel	\$ 220.00	Concrete Expense
12290	Salt Works	\$ 5,310.56	Salt Expense
12291	San Gabriel Valley Water Company	\$ 25.59	Water Service
12292	Tri County Pump Company	\$ 16,280.00	Well #2 Project
12293	Verizon Wireless	\$ 76.02	Cellular Service
12294	Weck Laboratories Inc	\$ 133.10	Water Sampling
12295	Wesco Security Systems Inc	\$ 303.00	Security Monitoring
12296	Western Water Works	\$ 756.25	Inventory
12297	SC Edison	\$ 52,208.14	Power Expense
12298	United Site Services	\$ 599.50	Restroom @ BP Plant
12299	ACWA/JPIA	\$ 38,617.76	Health Benefits
12301	B&W Communications Inc	\$ 11,088.29	Vehicle Equipment
12302	Cell Business Equipment	\$ 49.02	Printer Expense
12303	Hach Company	\$ 249.07	Chlorine Analyzers

## La Puente Water District October 2024 Disbursements

Check #	Payee	Amount	Description
12305	L.A. County Tax Collector	\$ 5,741.12	Property Taxes
12306	Mutual of Omaha	\$ 1,133.19	Life & Disability Insurance
12307	Nichols Lumber & Hardware Co	\$ 16.96	CLAVAL on Ferrero
12308	O'Reilly Auto Parts	\$ 24.18	Property Maintenance
12309	SC Edison	\$ 11,196.04	Power Expense
12310	USA BlueBook	\$ 37.05	Tools & Supplies
12311	Verizon Wireless	\$ 385.23	Cellular Service
12312	Vulcan Materials Company	\$ 305.31	Asphalt Expense
12313	Weck Laboratories Inc	\$ 164.30	Water Sampling
12314	Western Water Works	\$ 1,704.54	Inventory & Supplies
12315	Verizon Wireless	\$ 114.03	Cellular Service
12316	Airgas USA LLC	\$ 217.71	Vehicle Equipment
12317	Henry P Hernandez	\$ 536.30	AWWA Fall Conference
12319	Angelina N Padilla	\$ 431.44	CSDA Board Clerk Conference
12320	John P Escalera	\$ 371.00	AWWA Fall Conference
12321	State Water Resources Control Board	\$ 60.00	D2 Cert Renewal - M. Quezada
12322	State Water Resources Control Board	\$ 60.00	T2 Cert Renewal - M. Quezada
CC142604150	County of LA Auditor Controller	\$ 937.38	100 Year Event - Sherriff's Dept
Auto deduct	Bluefin Payment Systems	\$ 1,130.76	Web Merchant Fee's
Auto deduct	Wells Fargo	\$ 145.36	Merchant Fee's
Online	Home Depot	\$ 1,142.00	Field Tools and Supplies
Online	Lincoln Financial Group	\$ 6,029.24	Deferred Comp
Online	CalPERS	\$ 16,067.22	Retirement Program
Online	Employment Development Dept	\$ 5,996.45	California State & Unemployment Taxes
Online	United States Treasury	\$ 33,474.89	Federal, Social Security & Medicare Taxes
<b>Total Payables</b>		<b>\$ 356,900.10</b>	

**La Puente Valley County Water District**  
**Payroll Summary**  
October 2024

	<b>Oct 24</b>
Employee Wages, Taxes and Adjustments	
Gross Pay	
Total Gross Pay	137,225.08
Deductions from Gross Pay	
457b Plan Employee	-5,144.62
CalPers EEC	-4,192.57
Total Deductions from Gross Pay	<u>-9,337.19</u>
Adjusted Gross Pay	127,887.89
Taxes Withheld	
Federal Withholding	-14,705.00
Medicare Employee	-1,989.84
Social Security Employee	-7,322.40
CA - Withholding	-5,996.45
Medicare Employee Addl Tax	-145.41
Total Taxes Withheld	<u>-30,159.10</u>
Net Pay	<u><b>97,728.79</b></u>
Employer Taxes and Contributions	
Federal Unemployment	0.00
Medicare Company	1,989.84
Social Security Company	7,322.40
CA - Employment Training Tax	0.00
Total Employer Taxes and Contributions	<u>10,301.86</u>

## La Puente Water District October 2024 Disbursements

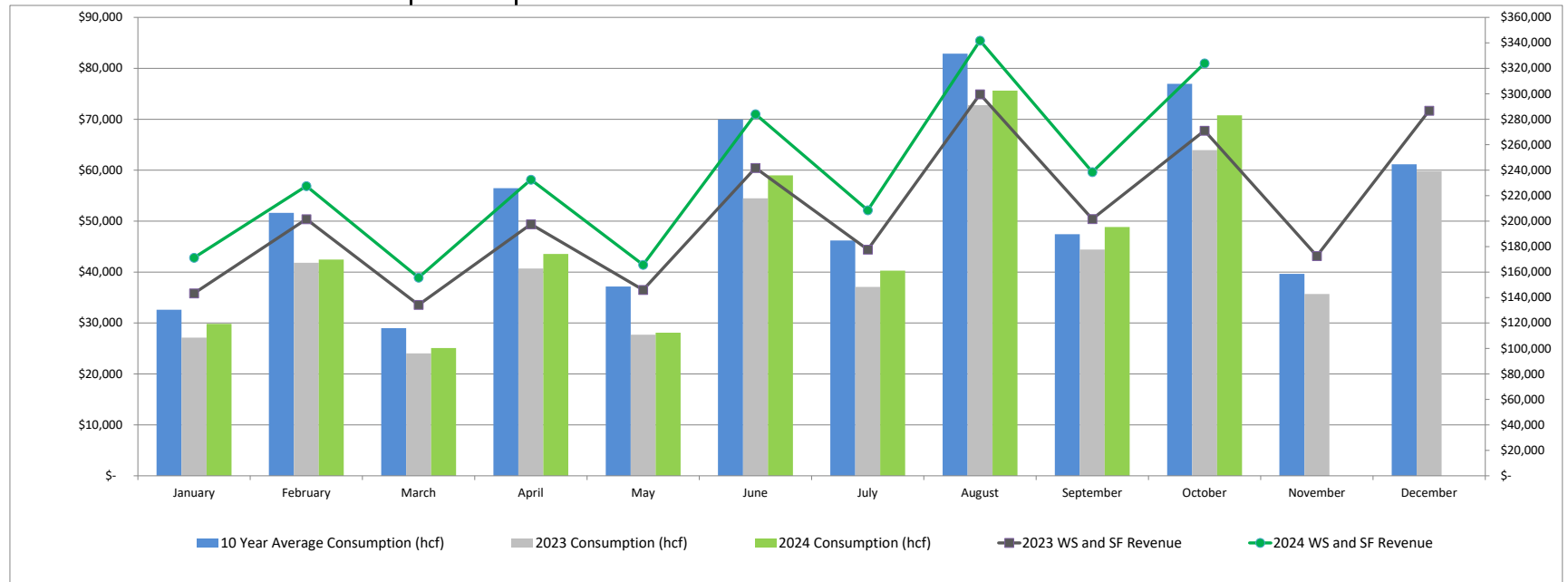
Total Vendor Payables	<u>\$ 356,900.10</u>
Total Payroll	<u>\$ 97,728.79</u>
Total October 2024 Disbursements	<u>\$ 454,628.89</u>

## Industry Public Utilities October 2024 Disbursements

Check #	Payee	Amount	Description
6360	Eide Bailly LLP	\$ 875.18	Administrative Support
6361	Industry Public Utility Commission	\$ 1,535.67	Industry Hills Power Expense
6362	InfoSend	\$ 1,006.53	Billing Expense
6363	La Puente Valley County Water District	\$ 97,209.65	Labor & Vehicle Reimbursement
6364	Merritt's Hardware	\$ 100.40	Field Supplies
6365	SC Edison	\$ 25,073.99	Power Expense
6366	SoCal Gas	\$ 16.27	Gas Expense
6367	Sol Media	\$ 520.00	Website Hosting
6368	Spectrum Business	\$ 301.77	Telephone Service
6369	Spectrum Business	\$ 62.24	Telephone Service
6370	Staples	\$ 120.29	Office Supplies
6371	Weck Laboratories Inc	\$ 135.00	Water Sampling
6372	White Cap, LP	\$ 112.42	Field Supplies
6373	ACWA/JPIA	\$ 1,557.07	Worker's Compensation Program - Qtr 3
6374	Answering Service Care, LLC	\$ 172.89	Answering Service
6375	ARC Document Solutions LLC	\$ 112.97	Wall Maps
6376	InfoSend	\$ 968.22	Billing Expense
6377	Janus Pest Management Inc	\$ 65.00	Rodent Control
6378	Staples	\$ 23.50	Office Supplies
6379	Weck Laboratories Inc	\$ 135.00	Water Sampling
6380	Citi Cards	\$ 382.65	Administrative Expense
6381	Canon Financial Services, Inc	\$ 82.76	Printing Expense
6382	Cintas	\$ 210.02	Uniform Service
6383	Civiltec Engineering Inc	\$ 12,236.25	Saltlake Interconnection
6384	Peck Road Gravel	\$ 220.00	Asphalt Expense
6385	San Gabriel Valley Water Company	\$ 3,671.50	Water Service
6386	Verizon Wireless	\$ 76.02	Cellular Service
6387	Weck Laboratories Inc	\$ 118.50	Water Sampling
6388	Cell Business Equipment	\$ 49.02	Printing Expense
6389	Hach Company	\$ 249.07	Field Supplies
6390	SoCal Gas	\$ 14.79	Gas Expense
6391	USA BlueBook	\$ 37.04	Field Supplies
6392	Verizon Wireless	\$ 385.23	Cellular Service
6393	Vulcan Materials Company	\$ 305.31	Printing Expense
6394	Weck Laboratories Inc	\$ 118.50	Water Sampling
6395	Airgas USA LLC	\$ 217.70	Truck 38
Online	Home Depot Credit Services	\$ 58.13	Field Supplies
Online	Home Depot Credit Services	\$ 10.73	Field Supplies
Online	Home Depot Credit Services	\$ 281.49	Field Supplies
Online	Home Depot Credit Services	\$ 21.52	Field Supplies
Online	Home Depot Credit Services	\$ 54.27	Field Supplies
Online	Home Depot Credit Services	\$ 49.27	Field Supplies
Online	Home Depot Credit Services	\$ 28.80	Field Supplies
Autodeduct	Wells Fargo Merchant Fee's	\$ 48.69	Merchant Fee's
Autodeduct	Jack Henry & Associates	\$ 18.95	Web E-Check Fee's
Autodeduct	Bluefin Payment Systems	\$ 1,376.94	Web CC Fee's
<b>Total October 2024 Disbursements</b>		<b>\$ 150,427.21</b>	

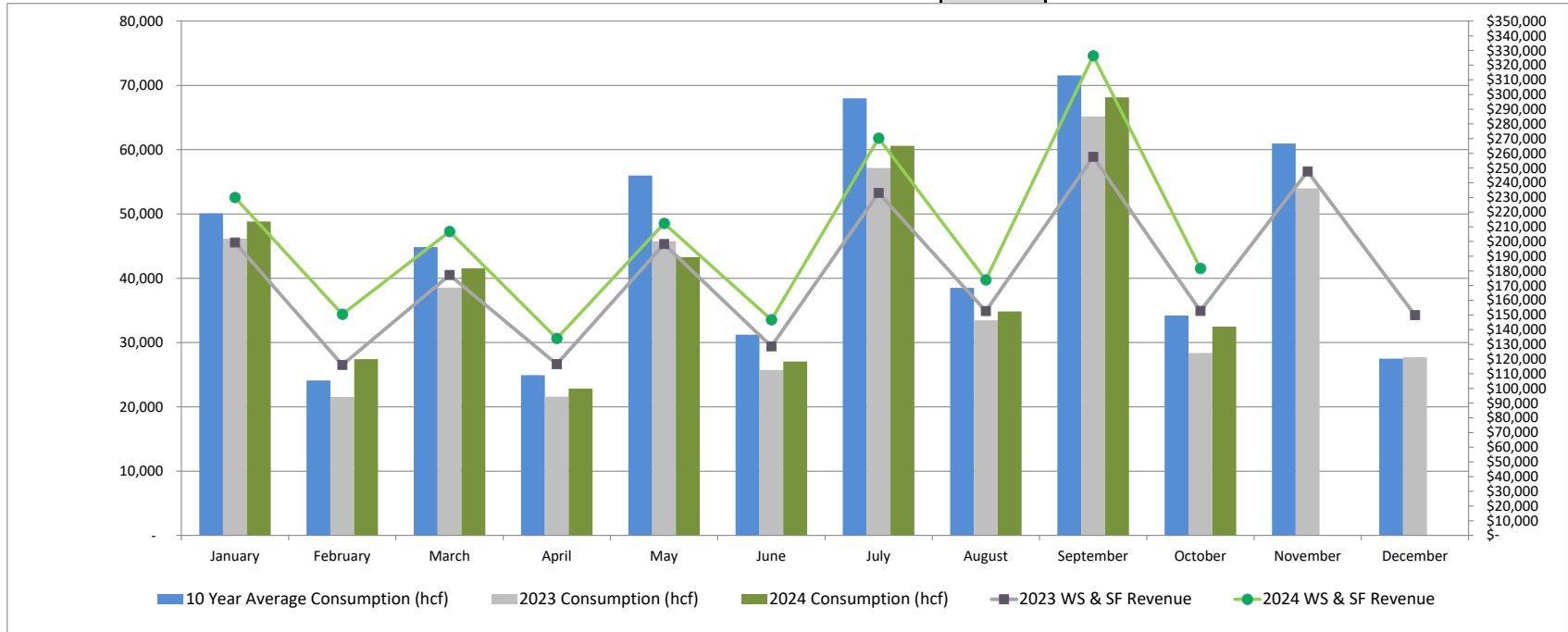
WATER SALES REPORT LPVCWD 2024

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,240	1,248	1,246	1,247	1,249	1,246	1,247	1,248	1,248	1,249	-	-	12,468
2024 Consumption (hcf)	29,833	42,463	25,086	43,562	28,101	58,981	40,280	75,630	48,838	70,772	-	-	463,546
2023 Consumption (hcf)	27,134	41,823	24,043	40,698	27,693	54,484	37,090	72,759	44,431	63,926	35,707	59,794	529,582
10 Year Average Consumption (hcf)	\$ 32,606	\$ 51,620	\$ 28,982	\$ 56,474	\$ 37,160	\$ 69,953	\$ 46,194	\$ 82,865	\$ 47,435	76,964	\$ 39,640	\$ 61,163	631,056
2024 Water Sales	\$ 93,824	\$ 135,368	\$ 78,021	\$ 139,504	\$ 87,886	\$ 191,345	\$ 130,558	\$ 249,458	\$ 160,043	\$ 231,211	\$ -	\$ -	\$ 1,497,219
2023 Water Sales	\$ 75,152	\$ 119,224	\$ 65,978	\$ 115,709	\$ 77,681	\$ 159,271	\$ 109,107	\$ 216,962	\$ 132,867	188,707	\$ 104,039	\$ 194,015	\$ 1,558,712
2024 Service Fees	\$ 77,468	\$ 92,205	\$ 77,678	\$ 93,100	\$ 77,886	\$ 92,726	\$ 78,073	\$ 92,300	\$ 78,485	\$ 92,776	\$ -	\$ -	\$ 852,696
2023 Service Fees	\$ 68,131	\$ 82,296	\$ 68,280	\$ 81,830	\$ 68,343	\$ 82,503	\$ 68,590	\$ 82,726	\$ 68,753	\$ 82,340	\$ 68,597	\$ 92,772	\$ 915,160
2024 WS and SF Revenue	\$ 171,292	\$ 227,573	\$ 155,699	\$ 232,604	\$ 165,772	\$ 284,071	\$ 208,632	\$ 341,758	\$ 238,528	\$ 323,988	\$ -	\$ -	\$ 2,349,915
2023 WS and SF Revenue	\$ 143,283	\$ 201,520	\$ 134,258	\$ 197,538	\$ 146,024	\$ 241,774	\$ 177,697	\$ 299,688	\$ 201,620	\$ 271,047	\$ 172,636	\$ 286,786	\$ 2,473,872
2024 Hyd Fees	\$ 950	\$ 750	\$ 950	\$ 750	\$ 950	\$ 750	\$ 950	\$ 750	\$ 950	\$ 750	\$ -	\$ -	\$ 8,500
2024 DC Fees	\$ 1,346	\$ 24,213	\$ 1,033	\$ 25,364	\$ 1,033	\$ 24,980	\$ 1,033	\$ 24,481	\$ 1,658	\$ 24,980	\$ -	\$ -	\$ 130,121
2024 System Revenue	\$ 173,588	\$ 252,536	\$ 157,682	\$ 258,717	\$ 167,755	\$ 309,801	\$ 210,615	\$ 366,988	\$ 241,136	\$ 349,718	\$ -	\$ -	\$ 2,488,536



WATER SALES REPORT CIWS 2024

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	971	891	969	889	971	892	973	893	973	893	-	-	9,315
2024 Consumption (hcf)	48,824	27,419	41,544	22,823	43,287	27,061	60,584	34,839	68,126	32,462	-	-	406,969
2023 Consumption (hcf)	46,138	21,528	38,538	21,587	45,739	25,727	57,149	33,452	65,164	28,375	53,977	27,713	465,087
10 Year Average Consumption (hcf)	50,089	24,087	44,858	24,934	55,989	31,233	67,991	38,496	71,564	34,201	60,959	27,486	531,885
2024 Water Sales	\$ 152,132	\$ 88,433	\$ 128,604	\$ 72,093	\$ 134,366	\$ 85,005	\$ 192,286	\$ 111,836	\$ 240,447	\$ 113,373	\$ -	\$ -	\$ 1,318,575
2023 Water Sales	\$ 129,349	\$ 60,205	\$ 107,228	\$ 60,663	\$ 128,297	\$ 72,801	\$ 163,037	\$ 96,550	\$ 187,318	\$ 90,475	\$ 170,151	\$ 87,681	\$ 1,353,756
2024 Service Fees	\$ 77,860	\$ 62,071	\$ 78,187	\$ 61,950	\$ 77,927	\$ 61,801	\$ 78,081	\$ 62,023	\$ 85,963	\$ 68,259	\$ -	\$ -	\$ 714,122
2024 Service Fees	\$ 69,937	\$ 55,806	\$ 69,959	\$ 55,844	\$ 69,951	\$ 55,826	\$ 70,001	\$ 56,074	\$ 70,292	\$ 62,223	\$ 77,499	\$ 62,142	\$ 775,554
2024 Hyd Fees	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ 1,550	\$ 300	\$ -	\$ -	\$ 9,250
2024 DC Fees	\$ 21,858	\$ 6,834	\$ 22,255	\$ 6,834	\$ 22,255	\$ 6,834	\$ 22,255	\$ 6,834	\$ 24,481	\$ 7,518	\$ -	\$ -	\$ 147,961
2024 System Revenues	\$ 253,400	\$ 157,639	\$ 230,597	\$ 141,177	\$ 236,098	\$ 153,941	\$ 294,172	\$ 180,993	\$ 352,441	\$ 189,449	\$ -	\$ -	\$ 2,189,908





**La Puente Valley County Water District**  
**Board of Director's Payroll Summary**  
 3rd Quarter 2024; Year to Date 2024

	<b>Cesar J Barajas</b>		<b>David E Argudo</b>		<b>Henry P Hernandez</b>		<b>John P Escalera</b>		<b>William R Rojas</b>		<b>TOTALS</b>	
	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>	<u>Jul - Sep 24</u>	<u>Jan - Sep 24</u>
Board of Directors Stipend	<u>754.16</u>	<u>2,783.20</u>	<u>1,131.24</u>	<u>2,801.16</u>	<u>1,508.32</u>	<u>5,575.38</u>	<u>1,508.32</u>	<u>5,754.94</u>	<u>1,508.32</u>	<u>5,575.38</u>	<u>6,410.36</u>	<u>22,490.06</u>
Total Gross Pay	<u>754.16</u>	<u>2,783.20</u>	<u>1,131.24</u>	<u>2,801.16</u>	<u>1,508.32</u>	<u>5,575.38</u>	<u>1,508.32</u>	<u>5,754.94</u>	<u>1,508.32</u>	<u>5,575.38</u>	<u>6,410.36</u>	<u>22,490.06</u>

**La Puente Valley County Water District**  
**Board of Director's Expenses**  
3rd Quarter 2024; Year End 2024

Date	Director	Event	July - September 2024	Year to Date 2024
	David Argudo		\$ -	
		· David Argudo Totals	\$ -	\$ 1,894.99
	Cesar Barajas			
		· Cesar Barajas Totals	\$ -	\$ -
07/31/2024	Henry Hernandez	SCUWA	\$ 40.00	
		AWWA WaterSmart	\$ 567.35	
		AWWA Fall Conference	\$ 866.74	
		EB Quarterly Membership Breakfast	\$ 30.00	
08/31/2024		ACWA Fall Conference	\$ 899.00	
09/30/2024		AWWA WaterSmart Innovations	\$ 60.22	
		· Henry Hernandez Totals	\$ 2,463.31	\$ 6,631.21
07/31/2024	John Escalera	SCUWA	\$ 40.00	
		AWWA WaterSmart	\$ 567.35	
		AWWA Fall Conference	\$ 866.74	
		EB Quarterly Membership Breakfast	\$ 30.00	
		EB Quarterly Membership Breakfast reimbursed	\$ (30.00)	
08/31/2024		ACWA Fall Conference	\$ 899.00	
09/30/2024		AWWA WaterSmart Innovations	\$ 60.22	
		· John Escalera Totals	\$ 2,433.31	\$ 4,936.52
07/31/2024	William (Bill) Rojas	SCUWA	\$ 40.00	
		AWWA WaterSmart	\$ 527.35	
		EB Quarterly Membership Breakfast	\$ 30.00	
08/31/2024		ACWA Fall Conference	\$ 899.00	
09/30/2024		AWWA WaterSmart Innovations	\$ 170.20	
		· William (Bill) Rojas	\$ 1,666.55	\$ 4,414.16
		<b>2024 Director Totals</b>	<b>\$ 6,563.17</b>	<b>\$ 17,876.88</b>



**Item 7**  
**Financial Reports**



**Summary of Cash and Investments**  
**October 2024**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	4.710%	\$ 93,678.95	\$ 1,110.93	\$ -	\$ 94,789.88
Raymond James Financial Services		\$ 541,583.43	\$ 97.17	\$ (541,680.60)	\$ -
California CLASS	5.0039%	\$ 3,963,149.50	\$ 560,028.57	\$ -	\$ 4,523,178.07
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 1,111,794.87	\$ 703,051.82	\$ 449,327.21	\$ 1,365,519.48
<b>District's Total Cash and Investments:</b>					<b>\$ <u>5,983,487.43</u></b>


**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,530,091.83	\$ 333,905.55	\$ 150,427.21	\$ 1,713,570.17
<b>IPU's Total Cash and Investments:</b>				<b>\$ <u>1,713,570.17</u></b>

**Puente Valley Operable Unit**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 457,593.65	\$ 456,881.36	\$ 196,771.43	\$ 717,703.58
<b>PVOU's Total Cash and Investments:</b>				<b>\$ <u>717,703.58</u></b>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

  
\_\_\_\_\_  
Roy Frausto

, General Manager

Date: 11/20/2024



**La Puente Valley County Water District**  
**Statement of Revenues & Expenses Summary (Preliminary)**  
 For the Period January 1, 2024 - October 31, 2024  
 (Unaudited)

	LPVCWD		BPOU			
	YTD 2024	YTD 2024	YTD 2024	BUDGET 2024	83% OF BUDGET	2023 YEAR-END
<b>Revenues</b>						
Operational Rate Revenues	\$ 2,584,527	\$ -	\$ 2,584,527	\$ 2,879,500	90%	\$ 2,743,476
Operational Non-Rate Revenues	1,738,461	1,466,509	3,204,971	3,902,417	82%	3,316,440
Non-Operational Revenues	748,345	-	748,345	861,700	87%	719,412
<b>Total Revenues</b>	<b>5,071,333</b>	<b>1,466,509</b>	<b>6,537,843</b>	<b>7,643,617</b>	<b>86%</b>	<b>6,779,328</b>
<b>Expense</b>						
Salaries & Benefits	1,994,631	315,484	2,310,115	3,023,000	76%	2,534,091
Supply & Treatment	1,133,778	992,084	2,125,861	2,483,480	86%	2,251,020
Other Operating Expenses	232,943	137,474	370,417	515,300	72%	500,981
General & Administrative	381,094	21,469	402,563	495,000	81%	449,112
<b>Total Expense</b>	<b>3,742,446</b>	<b>1,466,509</b>	<b>5,208,956</b>	<b>6,516,780</b>	<b>80%</b>	<b>5,735,204</b>
<b>Net Income from Operations</b>	<b>1,328,887</b>	<b>-</b>	<b>1,328,887</b>	<b>1,126,837</b>	<b>118%</b>	<b>1,044,125</b>
Less: Capital Expenses	(579,425)	-	(579,425)	(2,808,500)	21%	(945,509)
<b>Net Income After Capital</b>	<b>749,462</b>	<b>-</b>	<b>749,462</b>	<b>(1,681,663)</b>	<b>N/A</b>	<b>98,616</b>
<b>Other Funding &amp; Debt Service</b>						
Capital Reimbursement (OU Projects)	-	-	-	601,000	0%	-
Grant Revenues	49,867	-	49,867	17,000	293%	1,275,000
Loan Payment (Interest & Principal)	(199,590)	-	(199,590)	(198,500)	101%	(198,267)
<b>Cyclic Storage Purchases</b>						
Prepaid Inventory Purchases	-	-	-	(40,000)	0%	-
<b>Change in Cash</b>	<b>599,739</b>	<b>-</b>	<b>599,739</b>	<b>(1,302,163)</b>	<b>N/A</b>	<b>1,175,349</b>
Add: Capital Assets (District-Funded)	542,697	-	542,697	2,190,500	25%	(329,491)
Add: Debt Principal	124,107	-	124,107	120,600	103%	120,573
Add: Prepaid Inventory	-	-	-	40,000	0%	-
Less: Depreciation Expense	(375,000)	(87,500)	(462,500)	(555,000)	83%	(414,151)
<b>Net Income / (Loss)</b>	<b>\$ 891,544</b>	<b>\$ (87,500)</b>	<b>\$ 804,044</b>	<b>\$ 493,937</b>		<b>\$ 552,280</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



# Treatment Plant (BPOU)

## Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - October 31, 2024  
(Unaudited)

	October 2024	YTD 2024	BUDGET 2024	83% OF BUDGET	2023 YEAR-END
<b>Operational Non-Rate Revenues</b>					
Reimbursements from CR's	73,061	1,151,026	\$ 1,760,540	65%	1,273,949
<b>Total Operational Non-Rate Revenues</b>	<b>73,061</b>	<b>1,151,026</b>	<b>1,760,540</b>	<b>65%</b>	<b>1,273,949</b>
<b>Labor &amp; Benefits</b>					
BPOU TP Labor	30,387	315,484	339,040	93%	313,115
<b>Total Labor &amp; Benefits</b>	<b>30,387</b>	<b>315,484</b>	<b>339,040</b>	<b>93%</b>	<b>313,115</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	6,084	152,619	241,600	63%	296,022
VOC Treatment	-	5,082	31,500	16%	44,787
Perchlorate Treatment	4,846	327,969	477,000	69%	326,964
Other Chemicals	6,473	92,665	81,900	113%	7,080
BPOU Plant Power	35,967	357,447	369,200	97%	389,310
BPOU Plant Maintenance	9,291	55,835	48,000	116%	17,911
Well & Pump Maintenance	-	465	-	N/A	2,067
<b>Total Supply &amp; Treatment</b>	<b>62,660</b>	<b>992,084</b>	<b>1,249,200</b>	<b>79%</b>	<b>1,084,141</b>
<b>Other Operating Expenses</b>					
Contract Labor	-	-	20,000	0%	4,822
General Plant	1,879	27,831	15,000	186%	29,425
Transmission & Distribution	-	-	-	N/A	106
Vehicles & Equipment	960	8,643	14,300	60%	13,860
Regulatory Compliance	7,562	101,000	101,000	100%	114,658
<b>Total Other Operating Expenses</b>	<b>10,400</b>	<b>137,474</b>	<b>150,300</b>	<b>91%</b>	<b>162,870</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	2,500	0%	31
Insurance	-	13,244	12,000	110%	18,469
Professional Services	-	8,225	7,500	110%	8,438
<b>Total General &amp; Administrative</b>	<b>-</b>	<b>21,469</b>	<b>22,000</b>	<b>98%</b>	<b>26,938</b>
<b>Total Expense</b>	<b>103,447</b>	<b>1,466,509</b>	<b>1,760,540</b>	<b>83%</b>	<b>1,587,064</b>
<b>Total Expense (excluding Labor)</b>	<b>73,061</b>	<b>1,151,026</b>	<b>1,421,500</b>	<b>81%</b>	<b>1,273,949</b>
<b>Operational Net Income</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
Less: Depreciation Expense	(8,750)	(87,500)	(105,000)	83%	(97,263)
<b>Net Income / (Loss)</b>	<b>\$ (8,750)</b>	<b>\$ (87,500)</b>	<b>\$ (105,000)</b>	<b>83%</b>	<b>\$ (97,263)</b>

(1) Labor costs are equal to the amount of labor billed to the Baldwin Park Operable Unit (BPOU) in which the District receives reimbursement for as shown on Table 1.5 in operational non-rate revenue (BPOU Service Fees).



**La Puente Valley County Water District**  
**Statement of Revenues & Expenses (Preliminary)**  
For the Period January 1, 2024 - October 31, 2024  
(Unaudited)

	October 2024	YTD 2024	BUDGET 2024	83% OF BUDGET	2023 YEAR-END
<b>Operational Rate Revenues</b>					
Water Sales	\$ 230,272	\$ 1,494,534	\$ 1,600,000	93%	\$ 1,583,218
Service Charges	93,546	855,576	1,029,000	83%	932,654
Surplus Sales	6,104	62,164	70,000	89%	70,339
Customer Charges	4,442	32,764	40,000	82%	56,405
Fire Service	25,730	138,621	140,000	99%	98,876
Miscellaneous Income (Cust. Charges)	124	868	500	174%	1,984
<b>Total Operational Rate Revenues</b>	<b>360,219</b>	<b>2,584,527</b>	<b>2,879,500</b>	<b>90%</b>	<b>2,743,476</b>
<b>Operational Non-Rate Revenues</b>					
Management Fees	-	314,930	378,133	83%	543,560
IPU Service Fees (Labor)	93,648	866,441	1,056,100	82%	740,474
BPOU Service Fees (Labor)	30,387	315,484	339,040	93%	313,115
PVOU IZ Service Fees (Labor)	34,914	323,421	450,000	72%	401,342
PVOU SZ Service Fees (Labor)	18,656	133,493	160,000	83%	31,149
Other O&M Fees	-	100,177	97,644	103%	12,851
<b>Total Operational Non-Rate Revenues</b>	<b>177,604</b>	<b>2,053,945</b>	<b>2,480,917</b>	<b>83%</b>	<b>2,042,491</b>
<b>Non-Operational Revenues</b>					
Taxes & Assessments	-	215,784	322,200	67%	384,781
Rental Revenue	3,507	35,071	42,000	84%	-
Interest Revenue	19,556	197,371	200,000	99%	-
Market Value Adjustment	-	3,633	-	N/A	46,545
PVOU Revenue	12,325	241,049	245,000	98%	109,838
IPU Vehicle & Equipment Revenue	3,859	30,135	45,000	67%	-
Miscellaneous Income	-	5,941	7,500	79%	11,816
Developer Fees	-	19,362	-	N/A	34,120
<b>Total Non-Operational Revenues</b>	<b>39,247</b>	<b>748,345</b>	<b>861,700</b>	<b>87%</b>	<b>719,412</b>
<b>Total Revenues</b>	<b>577,070</b>	<b>5,386,817</b>	<b>6,222,117</b>	<b>87%</b>	<b>5,505,379</b>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	662	608,662	602,280	101%	622,208
Power	17,737	168,954	270,000	63%	210,077
Assessments	-	288,221	282,000	102%	308,404
Treatment	11,585	41,727	20,000	209%	15,441
Well & Pump Maintenance	156	26,213	60,000	44%	10,749
<b>Total Supply &amp; Treatment</b>	<b>\$ 30,140</b>	<b>\$ 1,133,778</b>	<b>\$ 1,234,280</b>	<b>92%</b>	<b>\$ 1,166,879</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



# La Puente Valley County Water District

## Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - October 31, 2024  
(Unaudited)

	October 2024	YTD 2024	BUDGET 2024	83% OF BUDGET	2023 YEAR-END
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	\$ 133,354	\$ 1,482,345	\$ 1,890,000	78%	\$ 1,641,962
Directors Fees & Benefits	9,094	79,529	115,000	69%	87,922
Benefits	29,495	303,266	430,000	71%	341,555
OPEB Payments	9,396	93,964	110,000	85%	103,472
OPEB Trust Contributions	-	-	60,000	0%	15,000
Payroll Taxes	9,312	114,889	145,000	79%	125,856
CalPERS Retirement (Normal Costs)	12,759	150,301	200,000	75%	153,578
CalPERS Unfunded Accrued Liability	-	85,821	73,000	118%	64,746
<b>Total Salaries &amp; Benefits</b>	<b>203,411</b>	<b>2,310,115</b>	<b>3,023,000</b>	<b>76%</b>	<b>2,534,091</b>
<b>District Salaries &amp; Benefits (Informational Only)</b>					
Less: Labor Service Revenue	(177,604)	(1,638,839)	(2,005,140)	82%	(1,486,080)
<b>Net District Salaries &amp; Benefits</b>	<b>25,807</b>	<b>671,276</b>	<b>1,017,860</b>	<b>66%</b>	<b>1,048,011</b>
<b>Other Operating Expenses</b>					
General Plant	7,119	32,406	60,000	54%	27,900
Transmission & Distribution	2,275	84,499	120,000	70%	175,126
Vehicles & Equipment	4,536	55,004	80,000	69%	38,501
Field Support & Other Expenses	2,782	36,070	60,000	60%	53,993
Regulatory Compliance	1,228	24,964	45,000	55%	42,592
<b>Total Other Operating Expenses</b>	<b>17,940</b>	<b>232,943</b>	<b>365,000</b>	<b>64%</b>	<b>338,111</b>
<b>General &amp; Administrative</b>					
District Office Expenses	2,762	36,843	55,000	67%	50,580
Customer Accounts	2,819	27,740	32,000	87%	30,342
Insurance	8,104	110,445	82,000	135%	95,066
Professional Services	3,701	82,658	115,000	72%	139,880
Training & Certification	4,361	31,699	40,000	79%	36,776
Public Outreach & Conservation	12,207	58,611	69,000	85%	24,951
Other Administrative Expenses	2,659	33,098	80,000	41%	44,579
<b>Total General &amp; Administrative</b>	<b>36,612</b>	<b>381,094</b>	<b>473,000</b>	<b>81%</b>	<b>422,174</b>
<b>Total Expense</b>	<b>288,104</b>	<b>4,057,930</b>	<b>5,095,280</b>	<b>80%</b>	<b>4,461,255</b>
<b>Net Income from Operations</b>	<b>\$ 288,966</b>	<b>\$ 1,328,887</b>	<b>\$ 1,126,837</b>	<b>118%</b>	<b>\$ 1,044,125</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.





**La Puente Valley County Water District**  
**Statement of Revenues & Expenses (Preliminary)**  
**For the Period January 1, 2024 - October 31, 2024**  
**(Unaudited)**

	October 2024	YTD 2024	BUDGET 2024	83% OF BUDGET	2023 YEAR-END
<b>Capital Expenses</b>					
Nitrate Treatment System	\$ (41)	\$ (36,727)	\$ (450,000)	8%	\$ (459,496)
Recycled Water System - Phase 1	(1,230)	(50,832)	(80,000)	64%	(25,006)
Hudson Ave Pumping Improvements	-	-	(536,000)	0%	(6,868)
SCADA Improvements	-	-	(30,000)	0%	(1,149)
Service Line Replacements	-	(23,628)	(50,000)	47%	(106,968)
Valve Replacements	(1,772)	(1,772)	(25,000)	7%	(32,864)
Fire Hydrant Repair/Replacements	-	(2,392)	(25,000)	10%	(29,383)
Office Server	-	-	-	N/A	-
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0%	-
Well 2 Rehabilitation	(16,280)	(272,250)	(275,000)	99%	(31,685)
Fleet Trucks	(6,749)	(112,091)	(90,000)	125%	(242,781)
Other Field Equipment	-	(22,473)	(75,000)	30%	-
Ferrero/Rorimer St. Project	(1,965)	(29,916)	(80,000)	37%	-
New Admin Building	-	-	(1,000,000)	0%	-
IT Hardware Server Replacement	-	(27,344)	(27,500)	99%	-
<b>Total Capital Expenses</b>	<b>(28,036)</b>	<b>(579,425)</b>	<b>(2,808,500)</b>	<b>21%</b>	<b>(945,509)</b>
<b>Net Income / (Loss) After Capital</b>	<b>260,930</b>	<b>749,462</b>	<b>(1,681,663)</b>	<b>45%</b>	<b>98,616</b>
<b>Other Funding &amp; Debt Service</b>					
Capital Reimbursement (PVOU Projects)	-	-	601,000	0%	-
Grant Revenues	49,867	49,867	17,000	293%	1,275,000
Loan Payment - Interest	-	(75,483)	(77,900)	97%	(77,694)
Loan Payment - Principal	-	(124,107)	(120,600)	103%	(120,573)
<b>Cyclic Storage Purchases</b>					
Prepaid Inventory Purchases	-	-	(40,000)	0%	-
<b>Cash Increase / (Decrease)</b>	<b>310,797</b>	<b>599,739</b>	<b>(1,302,163)</b>	<b>46%</b>	<b>1,175,349</b>
Add: Capitalized Assets (District-Funded)	27,995	542,697	2,190,500	25%	(329,491)
Add: Debt Principal	-	124,107	120,600	103%	120,573
Add: Prepaid Inventory	-	-	40,000	0%	-
Less: Depreciation Expense	(37,500)	(375,000)	(450,000)	83%	(414,151)
<b>Net Income / (Loss)</b>	<b>\$ 301,292</b>	<b>\$ 891,544</b>	<b>\$ 598,937</b>	<b>149%</b>	<b>\$ 552,280</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses Summary

For the Period Ending October 31, 2024

(Unaudited)

	October 2024	FISCAL YTD 2024/25	BUDGET 2024/25	33% OF BUDGET	YEAR END 2023/24
<b>REVENUE</b>					
Operational Revenue	\$ 191,941	\$ 992,451	\$ 2,555,300	39%	\$ 2,553,674
Non-Operational Revenue	-	-	94,400	0%	87,155
<b>TOTAL REVENUES</b>	<b>191,941</b>	<b>992,451</b>	<b>2,649,700</b>	<b>37%</b>	<b>2,640,829</b>
<b>EXPENSE</b>					
Salaries & Benefits	93,648	374,425	1,149,000	33%	826,138
Supply & Treatment	21,917	111,677	881,500	13%	798,539
Other Operating Expense	9,359	55,121	268,000	21%	255,851
General & Administrative	37,558	78,923	189,500	42%	321,261
System Improvements & Miscellaneous	-	359	114,000	0%	38,340
<b>TOTAL EXPENSE</b>	<b>162,481</b>	<b>620,505</b>	<b>2,602,000</b>	<b>24%</b>	<b>2,240,129</b>
<b>NET INCOME / (LOSS)</b>	<b>29,460</b>	<b>371,945</b>	<b>47,700</b>		<b>400,700</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending October 31, 2024

(Unaudited)

	October 2024	FISCAL YTD 2024/25	BUDGET 2024/25	33% OF BUDGET	YEAR END 2023/24
<b>Operational Revenues</b>					
Water Sales	\$ 113,176	\$ 632,867	\$ 1,497,600	42%	\$ 1,483,964
Service Charges	68,259	281,606	837,800	34%	832,021
Customer Charges	2,688	11,555	40,300	29%	42,444
Fire Service	7,818	63,203	179,600	35%	182,255
Developer Fees	-	3,219	-	N/A	7,313
Water Capacity Fee	-	-	-	N/A	5,678
<i>Total Operational Revenues</i>	<b>191,941</b>	<b>992,451</b>	<b>2,555,300</b>	<b>39%</b>	<b>2,553,674</b>
<b>Non-Operational Revenues</b>					
Contamination Reimbursement	-	-	94,400	0%	87,155
<i>Total Non-Operational Revenues</i>	-	-	<b>94,400</b>	<b>0%</b>	<b>87,155</b>
<b>TOTAL REVENUES</b>	<b>191,941</b>	<b>992,451</b>	<b>2,649,700</b>	<b>37%</b>	<b>2,640,829</b>
<b>Salaries &amp; Benefits</b>					
Administrative Salaries	32,343	128,593	370,000	35%	287,985
Field Salaries	30,037	119,317	334,000	36%	270,408
Employee Benefits	15,933	63,731	255,000	25%	137,260
Pension Plan	11,142	44,513	132,000	34%	85,486
Payroll Taxes	4,192	16,714	50,000	33%	38,332
Workers Compensation	-	1,557	8,000	19%	6,668
<i>Total Salaries &amp; Benefits</i>	<b>93,648</b>	<b>374,425</b>	<b>1,149,000</b>	<b>33%</b>	<b>826,138</b>
<b>Supply &amp; Treatment</b>					
Purchased Water - Leased	-	-	302,900	0%	316,484
Purchased Water - Other	1,662	6,701	20,000	34%	15,090
Power	20,254	98,358	240,000	41%	207,313
Assessments	-	6,618	286,600	2%	251,704
Treatment	-	-	7,000	0%	6,976
Well & Pump Maintenance	-	-	25,000	0%	972
<i>Total Supply &amp; Treatment</i>	<b>21,917</b>	<b>111,677</b>	<b>881,500</b>	<b>13%</b>	<b>798,539</b>
<b>Other Operating Expenses</b>					
General Plant	386	2,874	45,000	6%	7,891
Transmission & Distribution	525	18,320	95,000	19%	123,876
Vehicles & Equipment	3,859	15,315	45,000	34%	49,827
Field Support & Other Expenses	2,769	11,206	45,000	25%	40,912
Regulatory Compliance	1,820	7,406	38,000	19%	33,345
<i>Total Other Operating Expenses</i>	<b>9,359</b>	<b>55,121</b>	<b>268,000</b>	<b>21%</b>	<b>255,851</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending October 31, 2024

(Unaudited)

	October 2024	FISCAL YTD 2024/25	BUDGET 2024/25	33% OF BUDGET	YEAR END 2023/24
<b>General &amp; Administrative</b>					
Management Fee	-	-	-	N/A	137,377
Office Expenses	2,510	9,227	35,000	26%	59,114
Insurance	18,708	26,526	22,000	121%	20,756
Professional Services	12,236	28,555	80,000	36%	64,504
Customer Accounts	3,577	13,264	34,000	39%	31,155
Public Outreach & Conservation	300	400	12,000	3%	5,255
Other Administrative Expenses	227	951	6,500	15%	3,100
<i>Total General &amp; Administrative</i>	<b>37,558</b>	<b>78,923</b>	<b>189,500</b>	<b>42%</b>	<b>321,261</b>
<b>Other Exp. &amp; System Improvements (Water Ops Fund)</b>					
Fire Hydrant Repair/Replace	-	312	28,000	1%	3,226
Service Line Replacements	-	47	36,000	0%	24,055
Valve Replacements & Installations	-	-	35,000	0%	9,910
SCADA Improvements	-	-	15,000	0%	1,149
<i>Total Other &amp; System Improvements</i>	-	<b>359</b>	<b>114,000</b>	<b>0%</b>	<b>38,340</b>
<b>TOTAL EXPENSES</b>	<b>162,481</b>	<b>620,505</b>	<b>2,602,000</b>	<b>24%</b>	<b>2,240,129</b>
<b>NET INCOME / (LOSS)</b>	<b>29,460</b>	<b>371,945</b>	<b>47,700</b>		<b>400,700</b>



**Item 8  
BUDGET  
WORKSHOP**



**Item 9  
Action /  
Discussion Items**

# STAFF REPORT



Meeting Date: November 25, 2024  
To: Honorable Board of Directors  
Subject: UV Lamp Purchase (Lamp Replacements)

**Purpose -** *Purchase of UV Lamps to replace lamps on the BPOU Trojan UV Treatment System.*

**Recommendation -** *Authorize the General Manager to Purchase UV Lamps from Trojan Technologies for a price of \$61,896.01.*

**Fiscal Impact -** *The 2024 Treatment Plant Budget appropriates \$241,600.00 for NDMA and 1,4-Dioxane Treatment, which includes the cost of system maintenance and UV lamp replacements. The 2024 year to date total for NDMA and 1,4-Dioxane Treatment is approximately \$181,728.73. The cost for the purchase of UV lamps as proposed by Trojan Technologies is within the 2024 Budget appropriation and is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.*

**Procurement Analysis -** *In accordance with The District's Purchasing Policy, Section H – Exceptions, the purchase of these lamps is not subject to competitive offers since these services can only be obtained from one vendor as the unique performance capabilities and intellectual property requirements of the Trojan UV Treatment System.*

## **Summary**

Trojan Technologies' Low-Energy UV System was installed at the District's Groundwater Treatment Facility in 2002, to treat the groundwater contaminants, NDMA and 1,4-Dioxane. The UV System continues to operate with few operational issues to successfully treat the groundwater contaminants to non-detectable levels. The Trojan UV System maintenance is a treatment plant operations expense and will be 100% reimbursed by the Cooperating Respondents (CRs). The contract the District has with Trojan Technologies was originally signed in August of 2002 and is a 15-year contract with an annual renewal provision.

The Trojan Low-Energy UV system has and continues to successfully remove NDMA and 1,4-Dioxane to non-detectable levels. The District approved a three-year performance contract renewal in 2024, which separates the cost of UV lamp replacements from the cost of maintenance, the cost of repair and the performance guarantee. The lamps are required per our DDW permit to be replaced once the lamps reach 8,760 hours of operation. The Trojan UV System is comprised of two Low Energy UV Reactors. Each reactor has 6 rotational units, and each rotational unit has 64 UV lamps. Most of the lamps are approaching the 8,760-hour mark and will need to be replaced within the next 30 days.

Staff requested and received a quote from Trojan Technologies for the purchase of the UV lamps, which includes the removal of existing lamps and installation of the new lamps. This quote is enclosed for your review.

***Fiscal Impact***

The 2024 Treatment Plant Budget appropriates \$241,600.00 for NDMA and 1,4-Dioxane Treatment, which includes the cost of system maintenance and UV lamp replacements. The 2024 year to date total for NDMA and 1,4-Dioxane Treatment is approximately \$181,728.73. The cost for the purchase of UV lamps as proposed by Trojan Technologies will put the 2024 Budget appropriation slightly above by the amount of \$2,024.74. This is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.

***Recommendation***

District staff recommends the Board authorize the General Manager to purchase UV Lamps from Trojan Technologies for a price of \$61,896.01.

Respectfully Submitted,

*Cesar Ortiz*

Treatment & Supply Superintendent

**Attachments**

- Quote for UV Lamps from Trojan Technologies





**QUOTATION**  
**QO0015806**

TROJAN TECHNOLOGIES  
3020 GORE ROAD  
LONDON, ON N5V 4T7  
CANADA  
T. 519-457-3400  
www.trojantechnologies.com

Sold to  
**LA PUENTE VALLEY COUNTY**  
**112 N. FIRST STREET**  
**La Puente CA 91744-4710**  
**UNITED STATES**

Ship to  
**La Puente Valley County Water Dist**  
**Att: Cesar Ortiz**  
**1695 N Puente Ave □ UV Bldg**  
**Baldwin Park CA 91706-0001**  
**UNITED STATES**

Customer Service Contact : tuvcustomerservice@trojantechnologies.com

Payment Terms : 0% / 00 / 30 net  
Delivery Terms :  
Carrier/LSP :

Internal Sales Rep : Heather Conine  
Customer No. : 100002460  
Reference : Lamp changeout  
Quote Date : 11-07-2024  
Quote Expiry Date : 12-07-2024

**Delivery truck must have lift gate  
and pallet jack.**  
**Driver must make appointment with  
Cesar Ortiz (626) 890□0054**

Line	Project Item Description	Quantity	Price Discount %	Unit Net Price Net Amount	Tax Rate Tax Amount	Amount	
10	302418 LAMP P, UV6414 UV Price includes cost of lamps and installation.	768.00	71.50/ EA	71.50 54,912.00	10.25% 5628.48	60,540.48	
20	FREIGHT FREIGHT & HANDLING freight id 9018	1.00	1,229.51/ EA	1,229.51 1,229.51	10.25% 126.02	1,355.53	
		Goods	54,912.00	Discount	0.00	Tax Amount	Total USD
		Costs	1,229.51	Subtotal	56,141.51	5,754.50	61,896.01



**QUOTATION**  
**QO0015806**

TROJAN TECHNOLOGIES  
3020 GORE ROAD  
LONDON, ON N5V 4T7  
CANADA  
T. 519-457-3400  
[www.trojantechnologies.com](http://www.trojantechnologies.com)

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Terms and Conditions

All purchases of Trojan products and/or services are expressly and without limitation subject to Trojan's Terms and Conditions of Sale ("Trojan" or "SELLER"), incorporated herein by reference and published on Trojan's website <https://www.trojantechnologies.com/sales-terms-conditions/>

Trojan TCS are incorporated by reference into each of Trojan's offers or quotations, order acknowledgments, and invoice and shipping documents. The first of the following acts shall constitute an acceptance of Trojan's offer and not a counteroffer and shall create a contract of sale ("Contract") in accordance with the Trojan TCS, subject to Trojan's final credit approval: (i) Buyer's issuance of a purchase order document against Trojan's offer or quotation; (ii) Trojan's acknowledgement of Buyer's order; or (iii) commencement of any performance by Trojan in response to Buyer's order. Provisions contained in Buyer's purchase documents that materially alter, add to or subtract from the provisions of the Trojan's TCS shall be null and void and not considered part of the Contract.

[www.trojantechnologies.com/sales-terms-conditions](http://www.trojantechnologies.com/sales-terms-conditions)



# STAFF Report



**Meeting Date:** November 25, 2024

**To:** Honorable Board of Directors

**Subject:** Lease of 300 Acre-Feet of 2024-25 Main San Gabriel Basin Groundwater Production Rights

**Purpose:** *To secure 300 acre-feet of Main San Gabriel Basin Groundwater Production Rights for the 2024-25 production year.*

**Recommendation:** *Authorize the General Manager to lease 300 acre-feet of 2024-25 Main San Gabriel Basin Production Rights from Valenica Heights Water Company for \$271,620.*

**Fiscal Impact:** *This action will result in committing the District to expend approximately \$271,620 in January of 2025. The District's net annual average cost for this lease is estimated at \$271,620. This action reduces the District's water supply cost by an average of \$100.60 per acre-foot for water produced over its base annual production rights, resulting in an estimated annual average savings of \$30,180.00.*

## SUMMARY

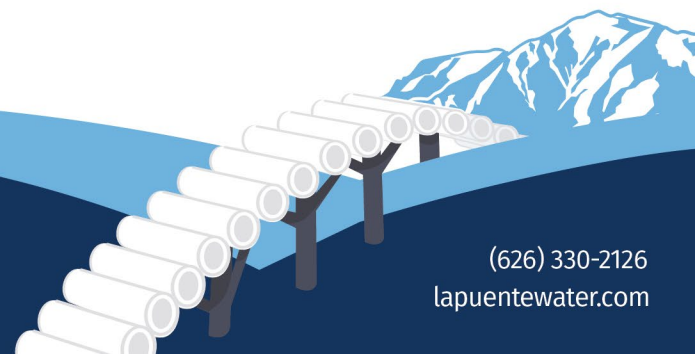
Each year, District staff pursues groundwater production rights leases in the Main San Gabriel Basin (Basin). In years past, the rate for these leases has been between 90%-92% of the rate for replenishment water or the replacement water assessment set by Watermaster. As shown in **Table 1** below, the cost for Cyclic Storage (UD Tier 1 Untreated imported water) increases yearly. As the price escalates, the cost differential between purchased and leased water also increases.

**Table 1: Cyclic Storage Rate vs. Lease Rate at 90%**

Year	2017	2018	2019	2020	2021	2022	2023	2024
Cyclic Storage Rate (UD Tier 1 Untreated)	\$ 769.00	\$798.00	\$858.00	\$880.00	\$ 880.00	\$902.00	\$958.00	\$1,006
Lease Rate at 90%	\$692.10	\$718.20	\$772.20	\$792.00	\$792.00	\$811.80	\$862.20	\$905.40

The groundwater production rights lease market in the Basin is complex. Many of the leases are a result of longstanding relationship type arrangements and with others being leased under multi-year agreements. Over the years, it has been difficult to procure leases other than our longstanding relationship with two parties. District Staff continues to pursue opportunities in the groundwater rights lease market.

Of the 300 acre-feet, the District will need all water rights to cover its projected overproduction for the current production year. Any remaining acre-feet can be subleased to the City of Industry Waterworks System or other producers if necessary. A copy of the letter from Valencia Heights Water Company is attached for your reference.



## FISCAL IMPACT

This action will result in committing the District to expend approximately \$271,620 in January of 2025. The District's net annual average cost for this lease is estimated at \$271,620. This action reduces the District's water supply cost by an average of \$100.60 per acre-foot for water produced over its base annual production rights, resulting in a estimated annual average savings of \$30,180.00.

## RECOMMENDATION

Staff recommends the Board authorize the General Manager to lease 300 acre-feet of 2024-25 Main San Gabriel Basin Production Rights from Valencia Heights Water Company for \$271,620.

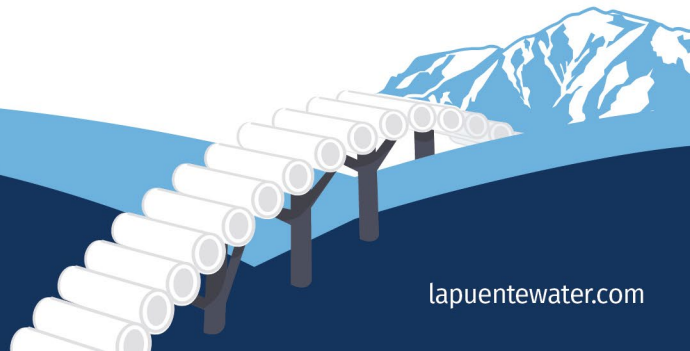
Respectfully Submitted,



General Manager

## ENCLOSURES

- *Letter from Valencia Heights Water Company Regarding 2024-25 Main San Gabriel Basin Production Rights Lease.*





Daniel C. Liese, Chairman  
Dr. Sergio Hernandez, Vice-Chairman  
John Akerboom, Treasurer  
Robert Ghirelli, Secretary  
Sylvia Beltran, Director  
Sergio Islas, Director

P. David Michalko, General Manager  
Gloria Galindo, Office Manager

Mr. Roy Frausto  
La Puente Valley County Water District  
112 N 1st Street  
La Puente CA 91744

October 30, 2024

RE: 2024-2025 MSGB Water Rights

Dear Roy,

This letter constitutes an offer and an agreement by Valencia Heights WC (VHWC) to lease to you 300 acre-feet of Production Rights in the Main San Gabriel Basin, as adjudicated in the case of "Upper San Gabriel Valley Municipal Water District v. City of Alhambra, et al.," Los Angeles County Superior Court Case No. 92418, for the water year commencing July 1, 2024 and ending June 30, 2025.

The amount of consideration is to be UD RATE = \$1006 FOR 2024, 90% = \$905.40 for each acre-foot of Production Right transferred hereunder and approved by the Main San Gabriel Basin Watermaster ("Watermaster"). Payment for this lease in the amount of \$271,620.00 must be made to VHWC within 10 days of this lease being acknowledged in the meeting minutes of the Watermaster.

I represent and warrant that VHWC is the owner of the aforementioned production rights and that those production rights are not encumbered by any liens or other encumbrances that would interfere with your ability to produce groundwater pursuant to those rights. You shall be responsible for payment of all assessments or other charges imposed by the Watermaster or any other governmental entity on the production rights leased hereunder, and for the preparation of any reports concerning the production of those rights.

If you are in agreement with the terms of this offer, please sign where indicated below and return the signed letter as your acknowledgment of this lease transaction. Also, please sign and notarize the signature on the attached "Temporary Assignment or Lease of Water Right" form. When signed, please return the original copies of the agreement and notarized lease form to our office. Upon receipt of the forms, I will execute and forward the lease documents to the Watermaster for official recording. VHWC appreciates the opportunity to work with you, and we look forward to the successful completion of this transaction.

Sincerely,

Valencia Heights Water Company

P. David Michalko  
General Manager  
Enc.

ACCEPTED BY:

La Puente Valley County Water District

Mr. Roy Frausto  
DATE: 10-31-2024

**TEMPORARY ASSIGNMENT OR LEASE OF WATER RIGHT**

For a valuable consideration, receipt of which is hereby acknowledged, Valencia Heights WC  
("Assignor") does hereby assign and transfer to La Puente Valley County Water District, ("Assignee")  
commencing on July 1, 2024 and terminating June 30, 2025, on the following water right(s):

(Check following appropriate category)

- Production Right 300 AF
- Prescriptive Pumping Right \_\_\_\_\_ AF
- Base Annual Diversion Right \_\_\_\_\_ AF

- Integrated Production Right (consisting of \_\_\_\_\_ AF of "Prescriptive Pumping Component" and \_\_\_\_\_ AF of "Diversion Component")
- Carryover Right \_\_\_\_\_ AF

adjudicated to Assignor or his predecessor in the Judgment in the case of "Upper San Gabriel Valley Municipal Water District, v. City of Alhambra, et al.," Los Angeles Superior Court No. 924128.

Said assignment is made upon condition that:

- (1) Assignee shall exercise said right on behalf of Assignor for the period described hereinabove and the first water produced by Assignee from the Relevant Watershed of the Main San Gabriel Basin after the date hereof shall be that produced hereunder;
- (2) Assignee shall put all waters utilized pursuant to said transfer to reasonable beneficial use; and
- (3) Assignee shall pay all Watermaster assessments on account of the water production hereby assigned or leased.

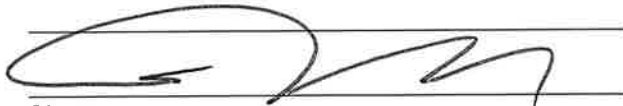
DATED: October 30, 2024

ASSIGNEE

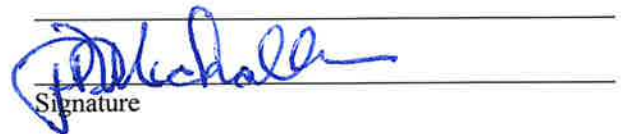
La Puente Valley County Water District

ASSIGNOR

Valencia Heights WC



Signature



Signature

Name of Designee (of Assignee) to receive service of Processes and Notices:

Roy Frausto

Name of Designee (of Assignor) to receive service of Processes and Notices:

P. David Michalko

112 N 1st Street

3009 E Virginia Ave.

La Puente, CA 91744

West Covina CA 91791

Address

Tel. No.: 626-330-2126

Address

Tel. No.: 626-332-8935

E-mail Address: rfrausto@lapuentewater.com

E-mail Address: dmichalko@vhwc.org

To be executed by both Assignee and Assignor and, if separately requested by Watermaster, be accompanied by a map of the service area where the water was used by Assignor and a map of the service area where the water is intended to be used by the Assignee.

(Have the appropriate individual(s) or corporate attached acknowledgments completed as part of the temporary transfer.)

A TRUE COPY HEREOF MUST BE FILED WITH WATERMASTER WITHIN 15 DAYS OF EXECUTION

(To be accompanied by completed "Stipulation Re Intervention After Judgment" if Assignee is not a party to the Judgment)

**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }  
County of Los Angeles County }  
On October 30 2024 before me, Vianney Lopez, Notary Public  
*Date Here Insert Name and Title of the Officer*  
personally appeared Paul David Michalko  
*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)  are subscribed to the within instrument and acknowledged to me that  he/she/they executed the same in  his/her/their authorized capacity(ies), and that by  his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Handwritten Signature]  
*Signature of Notary Public*

Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

Corporate Officer – Title(s): \_\_\_\_\_

Partner –  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

Corporate Officer – Title(s): \_\_\_\_\_

Partner –  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }  
County of Los Angeles }  
On October 31 2024 before me, Vianney Lopez notary public  
*Date Here Insert Name and Title of the Officer*  
personally appeared Roy Fravsto  
*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.  
WITNESS my hand and official seal.

Signature [Handwritten Signature]  
*Signature of Notary Public*

Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_ Signer's Name: \_\_\_\_\_

Corporate Officer – Title(s): \_\_\_\_\_  Corporate Officer – Title(s): \_\_\_\_\_

Partner –  Limited  General  Partner –  Limited  General

Individual  Attorney in Fact  Individual  Attorney in Fact

Trustee  Guardian or Conservator  Trustee  Guardian or Conservator

Other: \_\_\_\_\_  Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_ Signer is Representing: \_\_\_\_\_



# STAFF Report



**Date:** November 25, 2024  
**To:** Honorable Board of Directors  
**Subject:** Update Policy to Comply with SB 3 changes (Dodd) on Discontinuation of Residential Water Service for Non-Payment

**Purpose:** *To update the District's policy on discontinuance of water service for non-payment for residential water service to comply with SB 3 provisions.*

**Recommendation:** *Adopt Resolution 305 to expand provisions from SB 998.*

**Fiscal Impact:** *There is no significant fiscal impact anticipated to the water operations by instituting a new policy on discontinuance of water service for non-payment for residential water service. Recovery of water sales and water service charge accounts receivable will be lengthened by this policy.*

## SUMMARY

Senate Bill 3 (SB 3) will require water systems with 15-200 service connections to follow specific procedures before shutting off residential water service for non-payment. SB 3 is an extension of the Water Shutoff Protection Act (SB 998), signed into law in 2018.

SB 3 also introduces a new requirement for all water systems to offer a plan for deferred or reduced payments and an alternative payment schedule to any residential customer, regardless of whether they meet the conditions that prohibit service discontinuation. Under SB 998, those conditions were: (1) health conditions, (2) financial inability to pay, and (3) agreement to make alternative payment arrangements

## FISCAL IMPACT

There is no significant fiscal impact anticipated to the water operations by instituting changes to the current policy on discontinuance of water service for non-payment for residential water service.

## RECOMMENDATION

Adopt Resolution 305 to update the District's policy on discontinuation of residential water service for non-payment to comply with the provisions of SB 3, expanding upon the existing requirements established under SB 998.

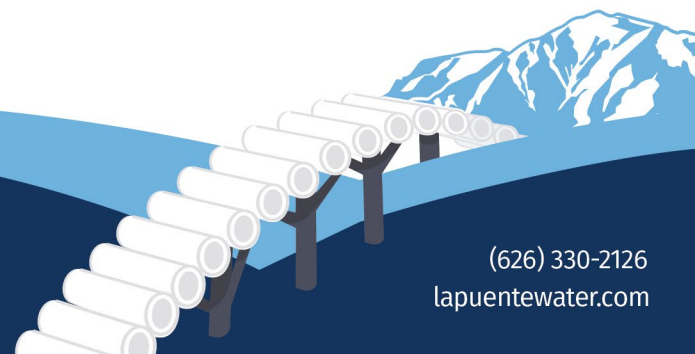
Respectfully Submitted,

*Shaunte Maldonado*

Customer Service & Accounting Supervisor

## ENCLOSURES

- Resolution No. 305





## RESOLUTION NO. 305

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF LA PUENTE VALLEY COUNTY WATER DISTRICT ADOPTING REVISED POLICY FOR DISCONTINUATION OF RESIDENTIAL WATER SERVICE**

**WHEREAS**, the La Puente Valley County Water District (the "District") is the retail water provider to the residences and businesses within its service area; and

**WHEREAS**, California Health and Safety Code Section 116906 requires each urban and community water system, including the District, to have a written policy on discontinuation of residential service for nonpayment, and such written policy must address specified subjects required by law; and

**WHEREAS**, by Resolution No. 264 approved on February 24, 2020, the District's Board of Directors adopted the District's Policy for Discontinuation of Residential Water Service in English and as translated into Spanish, Chinese, Korean, Tagalog and Vietnamese in order to comply with the requirements of Health and Safety Code Section 116906; and

**WHEREAS**, the California legislature recently enacted SB 3, which made certain revisions to Health and Safety Code Section 116906, including requiring alternative payment arrangements be provided to any customer who is delinquent in paying their water bill; and

**WHEREAS**, the District desires to adopt revisions to its Policy for Discontinuation of Residential Water Service to address the revisions made by SB 3.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the La Puente Valley County Water District does hereby adopt the attached amended Policy for Discontinuation of Residential Water Service (the "Policy") as set forth in Exhibit "A" attached hereto, and as translated into the required specified languages, which shall be effective upon adoption by the Board of Directors, and which shall control over any conflicting District rule, regulation or policy.

**ADOPTED, SIGNED AND APPROVED** by the Board of Directors of La Puente Valley County Water District at a duly noticed, open and public meeting held on November 25, 2024.

Ayes:  
Nays:  
Abstains:  
Absent:

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William Rojas, President  
Board of Directors  
La Puente Valley County Water District

ATTEST:

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Roy Frausto, Board Secretary

**EXHIBITS**

- Exhibit A – Policy for Discontinuation of Residential Water Service

# EXHIBIT A



## **POLICY ON DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NON-PAYMENT**

Notwithstanding any other policy or rule, this Policy on Discontinuation of Residential Water Service for Non-Payment shall apply to the discontinuation of residential water service for non-payment under the provisions set forth herein. In the event of any conflict between this Policy and any other policy or rule, this Policy shall prevail.

**I. Application of Policy; Contact Telephone Number:** This policy shall apply only to residential water service for non-payment and all existing policies and procedures shall continue to apply to commercial and industrial water service accounts. Further assistance concerning the payment of water bills and the potential establishment of the alternatives set forth in this policy to avoid discontinuation of service can be obtained by calling (626) 330-2126.

### **II. Discontinuation of Residential Water Service for Non-Payment:**

A. Rendering and Payment of Bills: Bills for water service will be rendered to each consumer on a bi-monthly basis unless otherwise provided for in the rate schedules. Bills for service are due and payable upon presentation and become overdue and subject to discontinuation of service if not paid within sixty (60) days from the date of the bill. Payment may be made at the office, to any representative authorized to make collections or by electronic transmission if feasible. However, it is the consumer's responsibility to assure that payments are received at the specified location in a timely manner. Partial payments are not authorized unless prior approval has been received. Bills will be computed as follows:

1. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills, and special bills.
2. Bills for metered service will show the meter reading for the current and previous meter reading period for which the bill is rendered, the number of units, date, and days of service for the current meter reading.
3. Billings shall be paid in legal tender of the United States of America. Notwithstanding the foregoing, the Supplier shall have the right to refuse any payment of such billings in coin.

B. Overdue Bills: The following rules apply to consumers whose bills remain unpaid for more than sixty (60) days following the invoice date:

1. Overdue Notice: If payment for a bill rendered is not made on or before the forty-fifth (45<sup>th</sup>) day following the invoice date, a notice of overdue payment (the "Overdue Notice") will be mailed to the water service customer at least seven (7) business days prior to the possible discontinuation of service date identified in the Overdue Notice. For purposes of this policy, the term "business days" shall refer to any days on which the Supplier's office is open for business. If the consumer's address is not the address of the property to which the service is provided, the Overdue Notice must also be sent to the address of the property served, addressed to "Occupant." The Overdue Notice must contain the following:

- a) Consumer's name and address;
- b) Amount of delinquency;
- c) Date by which payment or arrangement for payment must be made in order to avoid discontinuation of service;
- d) Description of the process to apply for an extension of time to pay the amount owing (see Section III(D), below);
- e) Description of the procedure to petition for review and appeal of the bill giving rise to the delinquency (see Section IV, below); and
- f) Description of the procedure by which the consumer can request a deferred, amortized, reduced or alternative payment schedule (see Section III, below).

The Supplier may alternatively provide notice to the consumer of the impending discontinuation of service by telephone. If that notice is provided by telephone, the Supplier shall offer to provide the consumer with a copy of this policy and also offer to discuss with the consumer the options for alternative payments, as described in Section III, below, and the procedures for review and appeal of the consumer's bill, as described in Section IV, below.

2. Unable to Contact Consumer: If the Supplier is not able to contact the consumer by written notice (e.g., a mailed notice is returned as undeliverable) or by telephone, the Supplier will make a good faith effort to visit the residence and leave, or make other arrangements to place in a conspicuous location, a notice of imminent discontinuation of service for non-payment, and a copy of this Policy.

3. Late Charge: A Late Charge, as specified in the Supplier's schedule of fees and charges, shall be assessed and added to the

outstanding balance on the consumer's account if the amount owing on that account is not paid before the Overdue Notice is generated.

4. Turn-Off Deadline: Payment for water service charges must be received in the Supplier's offices no later than the close of business on the date specified in the Overdue Notice. Postmarks are not acceptable.

5. Notification of Returned Check: Upon receipt of a returned check rendered as remittance for water service or other charges, the Supplier will consider the account not paid. The Supplier will attempt to notify the consumer in person and leave a notice of termination of water service at the premises. Water service will be disconnected if the amount of the returned check and returned check charge are not paid by the due date specified on the notice, which due date shall not be sooner than the date specified in the Overdue Notice; or if an Overdue Notice had not been previously provided, no sooner than the sixtieth (60<sup>th</sup>) day after the invoice for which payment by the returned check had been made. To redeem a returned check and to pay a returned check charge, all amounts owing must be paid by cash or certified funds.

6. Returned Check Tendered as Payment for Water Service Disconnected for Nonpayment:

a) If the check tendered and accepted as payment which resulted in restoring service to an account that had been disconnected for nonpayment is returned as non-negotiable, the Supplier may disconnect said water service upon at least three (3) calendar days' written notice. The consumer's account may only be reinstated by receipt of outstanding charges in the form of cash or certified funds. Once the consumer's account has been reinstated, the account will be flagged for a one-year period indicating the fact that a non-negotiable check was issued by the consumer.

b) If at any time during the one year period described above, the consumer's account is again disconnected for nonpayment, the Supplier may require the consumer to pay cash or certified funds to have that water service restored.

C. Conditions Prohibiting Discontinuation: The Supplier shall not discontinue residential water service if all of the following conditions are met:

1. Health Conditions – The consumer or tenant of the consumer submits certification of a primary care provider that discontinuation

of water service would (i) be life threatening, or (ii) pose a serious threat to the health and safety of a person residing at the property;

2. Financial Inability – The consumer demonstrates he or she is financially unable to pay for water service within the water system’s normal billing cycle. The consumer is deemed “financially unable to pay” if any member of the consumer’s household is: (i) a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the consumer declares the household’s annual income is less than 200% of the federal poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>); and

3. Alternative Payment Arrangements – The consumer is willing to enter into an amortization agreement, alternative payment schedule or a plan for deferred or reduced payment, consistent with the provisions of Section III, below.

D. Process for Determination of Conditions Prohibiting Discontinuation of Service: The burden of proving compliance with the conditions described in Subdivision (C), above, is on the consumer. In order to allow the Supplier sufficient time to process any request for assistance by a consumer, the consumer is encouraged to provide the Supplier with the necessary documentation demonstrating the medical issues under Subdivision (C)(1), financial inability under Subdivision (C)(2) and willingness to enter into any alternative payment arrangement under Subdivision (C)(3) as far in advance of any proposed date for discontinuation of service as possible. Upon receipt of such documentation, the Supplier’s General Manager, or his or her designee, shall review that documentation and respond to the consumer within seven (7) calendar days to either request additional information, including information relating to the feasibility of the available alternative arrangements, or to notify the consumer of the alternative payment arrangement, and terms thereof, under Section III, below, in which the Supplier will allow the consumer to participate. If the Supplier has requested additional information, the consumer shall provide that requested information within five (5) calendar days of receipt of the Supplier’s request. Within five (5) calendar days of its receipt of that additional information, the Supplier shall either notify the consumer in writing that the consumer does not meet the conditions under Subdivision (C), above, or notify the consumer in writing of the alternative payment arrangement, and terms thereof, under Section III, below, in which the Supplier will allow the consumer to participate. Consumers who fail to meet the conditions described in Subdivision (C), above, must pay the delinquent amount, including any penalties and other charges, owing to the Supplier within the latter to occur of: (i) two (2) business days after the date of notification from the Supplier of the Supplier’s determination the consumer failed to meet those



conditions; or (ii) the date of the impending service discontinuation, as specified in the Overdue Notice.

E. Special Rules for Low Income Consumers: Consumers are deemed to have a household income below 200% of the federal poverty line if: (i) any member of the customer's household is a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the consumer declares the household's annual income is less than 200% of the federal poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>). If a consumer demonstrates either of those circumstances, then the following apply:

1. Reconnection Fees: If service has been discontinued and is to be reconnected, then any reconnection fees during the Supplier's normal operating hours cannot exceed \$50, and reconnection fees during non-operational hours cannot exceed \$150. Those fees cannot exceed the actual cost of reconnection if that cost is less than the statutory caps. Those caps may be adjusted annually for changes in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim metropolitan area beginning January 1, 2021.
2. Interest Waiver: The Supplier shall not impose any interest charges on delinquent bills.

F. Landlord-Tenant Scenario: The below procedures apply to individually metered detached single-family dwellings, multi-unit residential structures and mobile home parks where the property owner or manager is the customer of record and is responsible for payment of the water bill.

1. Required Notice:
  - a. At least 10 calendar days prior if the property is a multi-unit residential structure or mobile home park, or 7 calendar days prior if the property is a detached single-family dwelling, to the possible discontinuation of water service, the Supplier must make a good faith effort to inform the tenants/occupants at the property by written notice that the water service will be discontinued.
  - b. The written notice must also inform the tenants/occupants that they have the right to become customers to whom the service will be billed (see Subdivision 2, below), without having to pay any of the then delinquent amounts.
2. Tenants/Occupants Becoming Customers:

a. The Supplier is not required to make service available to the tenants/occupants unless each tenant/occupant agrees to the terms and conditions for service and meets the Supplier's requirements and rules.

b. However, if (i) one or more of the tenants/occupants assumes responsibility for subsequent charges to the account to the Supplier's satisfaction, or (ii) there is a physical means to selectively discontinue service to those tenants/occupants who have not met the Supplier's requirements, then the Supplier may make service available only to those tenants/occupants who have met the requirements.

c. If prior service for a particular length of time is a condition to establish credit with the Supplier, then residence at the property and proof of prompt payment of rent for that length of time, to the Supplier's satisfaction, is a satisfactory equivalent.

d. If a tenant/occupant becomes a customer of the Supplier and the tenant's/occupant's rent payments include charges for residential water service where those charges are not separately stated, the tenant/occupant may deduct from future rent payments all reasonable charges paid to the Supplier during the prior payment period.

**III. Alternative Payment Arrangements:** Regardless of whether any consumer meets the three conditions under Section II(C), above, the Supplier shall offer the consumer one or more of the following alternative payment arrangements, to be selected by the Supplier in its discretion: (i) amortization of the unpaid balance under Subdivision (A), below; (ii) alternative payment schedule under Subdivision (B), below; (iii) partial or full reduction of unpaid balance under Subdivision (C), below; or (iv) temporary deferral of payment under Subdivision (D), below. The General Manager, or his or her designee, shall, in the exercise of reasonable discretion, select the most appropriate alternative payment arrangement after reviewing the information and documentation provided by the consumer and taking into consideration the consumer's financial situation and Supplier's payment needs.

A. Amortization: Any consumer who is unable to pay for water service within the normal payment period may, if the Supplier has selected this alternative, enter into an amortization plan on the following terms:

1. Term: The consumer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may apply an amortization term of longer than twelve (12)

months to avoid undue hardship on the consumer. The unpaid balance, together with the applicable administrative fee and any interest to be applied, shall be divided by the number of months in the amortization period and that amount shall be added each month to the consumer's ongoing monthly bills for water service.

2. Administrative Fee; Interest: For any approved amortization plan, the consumer will be charged an administrative fee, in the amount established by the Supplier from time to time, representing the cost of initiating and administering the plan. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight percent (8%) shall be applied to any amounts to be amortized under this Subsection A.

3. Compliance with Plan: The consumer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The consumer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Where the consumer fails to comply with the terms of the amortization plan for sixty (60) calendar days or more, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the Supplier may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

B. Alternative Payment Schedule: Any consumer who is unable to pay for water service within the normal payment period may, if the Supplier has selected this alternative, enter into an alternative payment schedule for the unpaid balance in accordance with the following:

1. Repayment Period: The consumer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may extend the repayment period for longer than twelve (12) months to avoid undue hardship on the consumer.

2. Administrative Fee; Interest: For any approved alternative payment schedule, the consumer will be charged an administrative fee, in the amount established by the Supplier from time to time, representing the cost of initiating and administering the schedule. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight percent (8%) shall be applied to any amounts to be paid under this Subsection B.

3. Schedule: After consulting with the consumer and considering the consumer's financial limitations, the General Manager or his or her designee shall develop an alternative payment schedule to be agreed upon with the consumer. That alternative schedule may provide for periodic lump sum payments that do not coincide with the established payment date, may provide for payments to be made more frequently than monthly, or may provide that payments be made less frequently than monthly, provided that in all cases, subject to Subdivision (1), above, the unpaid balance and administrative fee shall be paid in full within twelve (12) months of establishment of the payment schedule. The agreed upon schedule shall be set forth in writing and be provided to the consumer.

4. Compliance with Plan: The consumer must comply with the agreed upon payment schedule and remain current as charges accrue in each subsequent billing period. The consumer may not request a longer payment schedule for any subsequent unpaid charges while paying delinquent charges pursuant to a previously agreed upon schedule. Where the consumer fails to comply with the terms of the agreed upon schedule for sixty (60) calendar days or more, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the Supplier may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

C. Reduction of Unpaid Balance: Any consumer who is unable to pay for water service within the normal payment period may, if the Supplier has selected this alternative, receive a reduction of the unpaid balance owed by the consumer, not to exceed thirty percent (30%) of that balance without approval of and action by the Board of Directors; provided that any such reduction shall be funded from a source that does not result in additional charges being imposed on other customers. The proportion of any reduction shall be determined by the consumer's financial need, the Supplier's financial condition and needs and the availability of funds to offset the reduction of the consumer's unpaid balance.

1. Repayment Period: The consumer shall pay the reduced balance by the due date determined by the General Manager or his or her designee, which date (the "Reduced Payment Date") shall be at least fifteen (15) calendar days after the effective date of the reduction of the unpaid balance.

2. Compliance with Reduced Payment Date: The consumer must pay the reduced balance on or before the Reduced Payment Date, and must remain current in paying in full any charges that

accrue in each subsequent billing period. If the consumer fails to pay the reduced payment amount within sixty (60) calendar days after the Reduced Payment Date, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the Supplier may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

D. Temporary Deferral of Payment: Any consumer who is unable to pay for water service within the normal payment period may, if the Supplier has selected this alternative, have payment of the unpaid balance temporarily deferred for a period of up to six (6) months after the payment is due. The Supplier shall determine, in its discretion, how long of a deferral shall be provided to the consumer.

1. Repayment Period: The consumer shall pay the unpaid balance by the deferral date (the "Deferred Payment Date") determined by the General Manager or his or her designee. The Deferral Payment Date shall be within twelve (12) months from the date the unpaid balance became delinquent; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may establish a Deferred Payment Date beyond that twelve (12) month period to avoid undue hardship on the consumer.

2. Compliance with Reduced Payment Date: The consumer must pay the reduced balance on or before the Deferred Payment Date, and must remain current in paying in full any charges that accrue in each subsequent billing period. If the consumer fails to pay the unpaid payment amount within sixty (60) calendar days after the Deferred Payment Date, or fails to pay the consumer's current service charges for sixty (60) calendar days or more, the Supplier may discontinue water service to the consumer's property at least five (5) business days after posting at the consumer's residence a final notice of its intent to discontinue service.

**IV. Appeals**: The procedure to be used to appeal the amount set forth in any bill for residential water service is set forth below. A consumer shall be limited to three (3) unsuccessful appeals in any twelve (12) month period and if that limit has been reached, the Supplier is not required to consider any subsequent appeals commenced by or on behalf of that consumer.

A. Initial Appeal: Within ten (10) days of receipt of the bill for water service, the consumer has a right to initiate an appeal or review of any bill or charge. Such request must be made in writing and be delivered to the Supplier's office. For so long as the consumer's appeal and any resulting investigation is pending, the Supplier cannot discontinue water service to the consumer.

B. Overdue Notice Appeal: In addition to the appeal rights provided under Subsection A, above, any consumer who receives an Overdue Notice may request an appeal or review of the bill to which the Overdue Notice relates at least five business (5) days after the date of the Overdue Notice if the consumer alleges the bill is in error with respect to the quantity of water consumption set forth on that bill; provided, however, that no such appeal or review rights shall apply to any bill for which an appeal or request for review under Subsection A, above, has been made. Any appeal or request for review under this Subsection B must be in writing and must include documentation supporting the appeal or the reason for the review. The request for an appeal or review must be delivered to the Supplier's office within that five (5) business day period. For so long as the consumer's appeal and any resulting investigation is pending, the Supplier cannot discontinue water service to the consumer.

C. Appeal Hearing: Following receipt of a request for an appeal or review under Subsections A or B, above, a hearing date shall be promptly set before the General Manager, or his or her designee (the "Hearing Officer"). After evaluation of the evidence provided by the consumer and the information on file with the Supplier concerning the water charges in question, the Hearing Officer shall render a decision as to the accuracy of the water charges set forth on the bill and shall provide the appealing consumer with a brief written summary of the decision.

1. If water charges are determined to be incorrect, the Supplier will provide a corrected invoice and payment of the revised charges will be due within ten (10) calendar days of the invoice date for revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the Supplier shall provide the consumer with the Overdue Notice in accordance with Section II(B)(1), above. Water service will only be restored upon full payment of all outstanding water charges, fees, and any and all applicable reconnection charges.

2. (a) If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the Hearing Officer's decision is rendered. At the time the Hearing Officer's decision is rendered, the consumer will be advised of the right to further appeal before the Board of Directors. Any such appeal must be filed in writing within seven (7) calendar days after the Hearing Officer's decision is rendered if the appeal or review is an initial appeal under Subdivision A above, or within three (3) calendar days if the appeal or review is an Overdue Notice appeal under Subdivision B, above. The appeal hearing will occur at the next regular meeting of the Board of Directors, unless the consumer and Supplier agree to a later date.

(b) For an initial appeal under Subdivision A, above, if the consumer does not timely appeal to the Board of Directors, the water charges in question shall be immediately due and payable. In the event the charges are not paid in full within sixty (60) calendar days after the original billing date, then the Supplier shall provide with the Overdue Notice in accordance with Section II(B)(1), above, and may proceed in potentially discontinuing service to the consumer's property.

(c) For an Overdue Notice appeal under Subdivision B, above, if the consumer does not timely appeal to the Board of Directors, then water service to the subject property may be discontinued on written or telephonic notice to the consumer to be given at least twenty-four (24) hours after the latter to occur of: (i) expiration of the original sixty (60) calendar day notice period set forth in the Overdue Notice; or (ii) the expiration of the appeal period.

3. When a hearing before the Board of Directors is requested, such request shall be made in writing and delivered to the Supplier at its office. The consumer will be required to personally appear before the Board and present evidence and reasons as to why the water charges on the bill in question are not accurate. The Board shall evaluate the evidence presented by the consumer, as well as the information on file with the Supplier concerning the water charges in question, and render a decision as to the accuracy of said charges.

a) If the Board finds the water charges in question are incorrect, the consumer will be invoiced for the revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the Supplier shall provide the consumer with the Overdue Notice in accordance with Section II(B)(1), above. Water service will be restored only after outstanding water charges and any and all applicable reconnection charges are paid in full.

b) If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the decision of the Board is rendered. In the event the charges are not paid in full within sixty (60) calendar days after the original billing date, then the Supplier shall provide with the Overdue Notice in accordance with Section II(B)(1), above, and may proceed in potentially discontinuing service to the consumer's property.

c) Any overcharges will be reflected as a credit on the next regular bill to the consumer, or refunded directly to the consumer, at the sole discretion of the Board.

d) Water service to any consumer shall not be discontinued at any time during which the consumer's appeal to the Supplier or its Board of Directors is pending.

e) The Board's decision is final and binding.

**V. Restoration of Service:** In order to resume or continue service that has been discontinued due to non-payment, the consumer must pay a security deposit and a Reconnection Fee established by the Supplier, subject to the limitation set forth in Section II(E)(1), above. The Supplier will endeavor to make such reconnection as soon as practicable as a convenience to the consumer. The Supplier shall make the reconnection no later than the end of the next regular working day following the consumer's request and payment of any applicable Reconnection Fee.



# Memo



**Date:** November 25, 2024  
**To:** Honorable Board of Directors  
**From:** Paul Zampiello, Operations & Maintenance Superintendent  
**Subject:** Monthly Operations & Maintenance Superintendent's Report

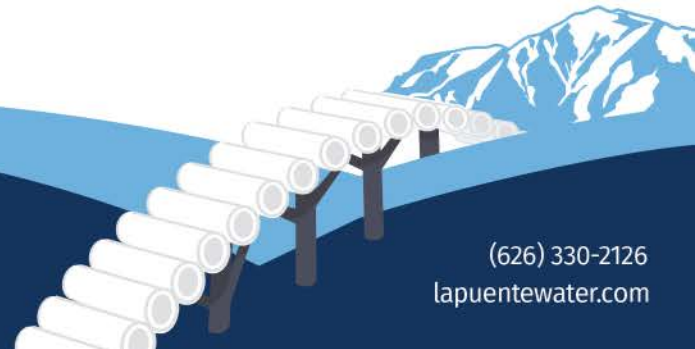
The following report summarizes LPVCWD, IPU Waterworks, BPOU, and PVOU operational and compliance activities of October and since the last report to the Board. The report also includes the status of various projects for each system.

## DISTRIBUTION, SUPPLY AND PRODUCTION

- Monthly Water Production Summary – Total production from the LPVCWD Wellfield for the month of October was 327.55 AF, of which 199.02 AF was delivered to Suburban Water Systems. IPU Waterworks Well No. 5 produced a total of 188.79 AF in the month of October. The October Monthly Production Report is provided as **Attachment 1**.
- Well Water Levels and Pumping Rates – The latest static water level, pumping water level, and pumping rate for LPVCWD and IPU Waterworks are as shown in the table below.

Well	Static Water Level (Ft)			Pumping Water Level (Ft)			Drawdown (Ft)	Current GPM Pumping Rate	Specific Capacity (GPM/Ft)
	2023	2024	Difference Current - 2023 (%)	2023	2024	Difference Current - 2022 (%)			
LPVCWD 2*	130	106.6	18.0%	166	118.1	28.9%	11.5	813	70.7
LPVCWD 3	125	104	16.8%	131	111	15.3%	7	1,007	143.9
LPVCWD 5	104	86	17.3%	124	110	11.3%	24	1,603	66.8
COI 5	84	71	15.5%	153	167	-9.2%	96	1,413	14.7

\*Well No. 2's well rehabilitation was completed in September and the well was put back into service on September 8, 2024.



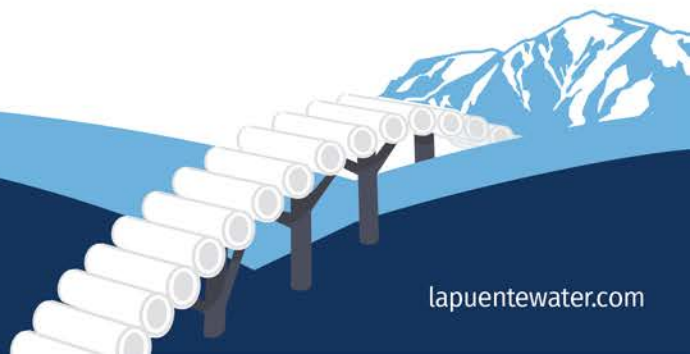
Monthly Water Conservation – A summary of LPVCWD and IPU Waterworks usage for the past 6 months as compared to the previous year is shown below.

### LPVCWD Monthly Water Consumption

Month	2023	2024	Difference Current-Previous Year (%)	Accumulative Difference (%)
May	117.13	113.96	-2.7%	-2.7%
June	123.84	126.02	1.8%	-0.5%
July	157.80	147.57	-6.5%	-2.5%
August	142.58	152.27	6.8%	-0.2%
September	130.15	139.33	7.1%	1.3%
October	123.03	125.60	2.1%	1.4%

### IPU Waterworks Monthly Water Consumption

Month	2023	2024	Difference Current-Previous Year (%)	Accumulative Difference (%)
May	95.40	100.26	5.1%	5.1%
June	73.02	109.71	50.2%	27.7%
July	151.93	124.88	-17.8%	12.5%
August	115.51	125.19	8.4%	11.5%
September	104.64	116.70	11.5%	11.5%
October	106.65	111.23	4.3%	10.3%



## CAPITAL / OTHER PROJECTS

1. IPUWS Lomitas Backup Generator Replacement – As part of the Lomitas backup generator replacement project, the contractor has made steady progress on the installation of the new generator for the pump station. They have completed the initial setup and provided field staff with training on how to operate the generator. The contractor is now focusing on finishing on-site improvements, including asphalt repairs and the installation of a new shade covering for the electrical panel. Some additional work on the generator remains, and the contractor will continue to address these tasks over the coming months.
2. LPVCWD Ferrero Ln Pressure Reducing Valve (PRV) Station – Field staff have successfully completed the installation of the Ferrero PRV valve as well as worked with Cla-Val technicians to perform the startup testing of the PRV station making fully operational. This project was part of the District's Water Master Plan, which identified deficiencies in fire flow capacity identified opportunities to enhance fire flow capacity in Zone 1 of District. The installation of the PRV valve is essential to addressing pressure imbalances between Zone 1 and Zone 2, thereby improving the system's ability to meet fire flow requirements for residential areas.
3. LPVCWD & IPUWS Distribution Leak Repairs & Maintenance – Field staff performed various replacements and maintenance activities to the water distribution systems in October. They have repaired and replaced: 3 water service lines, 1 mainline repair, 23 meter replacements, and 21 meter box replacement.

## DEVELOPMENT PROJECTS

1. LPVCWD New 34-Unit Mix-Used Apartment Building at 15861 Main Street – Staff has been coordinating with the developer for this project and is scheduled to meet with them onsite to discuss the location of the requested new water services, which include a new 3-inch water meter and fire service. The District has provided a cost estimate for the requested service upgrades, and the developer has advised that the water improvements will need to be performed in early 2025. Staff will continue to work closely with the project manager to coordinate the water service installations.
2. LPVCWD New 3-unit Housing Project at 250 N. 2nd Street – Staff received a request from the property owner at 250 2nd St. on the corner of 2nd Street and Rowland Street to install new water service and meters for a 3-unit residential housing project. Staff completed the installation of the required new water services and will work with the customer to set up the water accounts.
3. IPUWS New 4-unit Housing Project at 701 4th Avenue – Staff have received a request from the property owner at 701 4th Ave. to install new water services and meters to support a 4-unit residential housing project. Staff are currently working with the developer to receive the required project design plans for the review of the necessary water improvements to support the project.
4. IPUWS New One Single Family House Project at 610 4<sup>th</sup> Ave - Staff recently received a request from the property owner at 610 4th Ave to install a water service and meter to support a new single-family residential housing project and ADU. Currently working with the developer to review submitted plans and provide them with a will-serve letter and cost estimate for the construction of the new water service.

# La Puente Valley County Water District

## PRODUCTION REPORT - OCTOBER 2024

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2024 YTD	2023
Well No. 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101.41			<b>101.41</b>	<b>1454.41</b>
Well No. 3	0.00	0.00	0.00	0.00	0.41	0.57	0.19	0.00	6.90	4.47			<b>12.54</b>	<b>60.06</b>
Well No. 5	303.97	271.38	323.98	266.81	324.58	309.70	329.36	324.65	310.42	221.68			<b>2986.53</b>	<b>2196.36</b>
Interconnections to LPVCWD	2.42	0.51	2.24	0.76	2.32	1.38	2.53	2.18	4.21	2.07			<b>20.62</b>	<b>25.62</b>
<b>Subtotal</b>	<b>306.39</b>	<b>271.89</b>	<b>326.22</b>	<b>267.57</b>	<b>327.31</b>	<b>311.65</b>	<b>332.08</b>	<b>326.83</b>	<b>321.54</b>	<b>329.62</b>	<b>0.00</b>	<b>0.00</b>	<b>3121.10</b>	<b>3770.01</b>
Interconnections to SWS	210.94	189.47	223.19	185.27	211.74	185.62	184.41	170.83	175.95	199.02			<b>1936.44</b>	<b>2168.86</b>
Interconnections to COI	4.95	2.80	2.61	2.30	1.61	0.01	0.09	3.73	6.25	5.01			<b>29.36</b>	<b>30.90</b>
Interconnections to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			<b>0.00</b>	<b>0.00</b>
<b>Subtotal</b>	<b>215.89</b>	<b>192.27</b>	<b>225.80</b>	<b>187.57</b>	<b>213.35</b>	<b>185.63</b>	<b>184.50</b>	<b>174.56</b>	<b>182.20</b>	<b>204.03</b>	<b>0.00</b>	<b>0.00</b>	<b>1965.80</b>	<b>2199.76</b>
<b>Total Production for LPVCWD</b>	<b>90.50</b>	<b>79.62</b>	<b>100.42</b>	<b>80.00</b>	<b>113.96</b>	<b>126.02</b>	<b>147.57</b>	<b>152.27</b>	<b>139.33</b>	<b>125.60</b>	<b>0.00</b>	<b>0.00</b>	<b>1155.29</b>	<b>1570.25</b>
<b>CIWS PRODUCTION</b>														
<b>COI Well No. 5 To SGVWC B5</b>	184.36	166.72	175.68	174.08	185.92	163.97	177.73	176.72	180.33	188.79			<b>1774.30</b>	<b>1957.32</b>
<b>Interconnections to CIWS</b>														
SGVWC Salt Lake Ave	0.51	0.50	0.49	0.47	0.57	0.49	0.55	0.69	0.58	0.65			<b>5.50</b>	<b>6.33</b>
SGVWC Lomas Ave	84.16	73.43	76.11	78.58	100.39	110.59	126.60	122.47	114.08	107.64			<b>994.05</b>	<b>1209.58</b>
SGVWC Workman Mill Rd	0.01	0.21	0.15	0.10	0.01	0.00	0.17	0.48	0.00	0.00			<b>1.13</b>	<b>0.06</b>
Interconnections from LPVCWD	4.95	2.80	2.61	2.30	1.61	0.01	0.09	3.73	6.25	5.01			<b>29.36</b>	<b>30.90</b>
<b>Subtotal</b>	<b>89.63</b>	<b>76.94</b>	<b>79.36</b>	<b>81.45</b>	<b>102.58</b>	<b>111.09</b>	<b>127.41</b>	<b>127.37</b>	<b>120.91</b>	<b>113.30</b>	<b>0.00</b>	<b>0.00</b>	<b>1030.04</b>	<b>1246.87</b>
Interconnections to LPVCWD	2.42	0.51	2.24	0.76	2.32	1.38	2.53	2.18	4.21	2.07			<b>20.62</b>	<b>24.06</b>
<b>Total Production for CIWS</b>	<b>87.21</b>	<b>76.43</b>	<b>77.12</b>	<b>80.69</b>	<b>100.26</b>	<b>109.71</b>	<b>124.88</b>	<b>125.19</b>	<b>116.70</b>	<b>111.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1009.42</b>	<b>1222.81</b>

# Memo



**To:** Honorable Board of Directors  
**Date:** November 25, 2024  
**From:** Cesar A. Ortiz, Water Treatment & Supply Superintendent  
**Subject:** Monthly Water Treatment & Supply Superintendent Report

The following report summarizes LPVCWD, IPU Waterworks System, BPOU and PVOU-IZ & SZ treatment operations, production and supply, which includes the status of various projects for each system.

**WATER QUALITY / COMPLIANCE**

- **Distribution System Monitoring** – District Staff collected all required water quality samples from both LPVCWD & CIWS distribution systems for the month; approximately 67 samples were collected. All results met State and Federal drinking water quality regulations.
- **Treatment Monitoring & Compliance** – All water quality compliance samples were collected from all the treatment processes and plant effluent, as required. Approximately 213 samples were collected for BPOU and 88 samples for PVOU-IZ.
- **Source Monitoring** – All water quality samples were collected from all the Wells, as required. Approximately 36 samples were collected. The table below summarizes LPVCWD Wells’ current water quality for contaminants of concern.

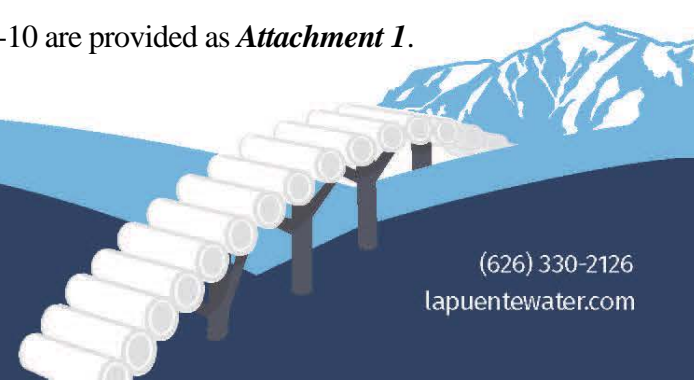
LPVCWD - BPOU Wells	Well 2	Well 3	Well 5	To SWS
Acre Feet Produced	101.41 AF	4.47 AF	221.68 AF	199.02 AF

CIWS Wells	CIWS Well 5 to SGVWC	SGVWC to CIWS at Lomitas
Acre Feet Produced	188.80 AF	107.64 AF

Well Sampled	CTC	TCE	PCE	Perchlorate	1,4-Dioxane	NDMA	Nitrate
	MCL= 6 ppb	MCL= 5 ppb	MCL= 5 ppb	MCL=6 ppb	NL= 1 ppb	NL= 10 ppt	MCL=10 ppm
LPVCWD 2	0.92	18	1.2	14	0.38	15	6.5
LPVCWD 3	ND	ND	ND	9.7	ND	ND	9.3
LPVCWD 5	ND	4.9	.61	10	0.13	3.4	8.7

ND – None Detected  
 NS – Not Sampled  
 NR – No Results available as of report date

- The Bi-Monthly Nitrate Concentrations for SP-6 and SP-10 are provided as *Attachment 1*.



1) **BPOU Treatment Plant**

- **Plant Operations –**
  - The treatment plant is in normal operation flowing through the Nitrate system and adjustments are being made as needed.
  - The treatment plant is back to normal operations with Well No. 2 and Well No. 5 online.
- **Maintenance Items –**
  - Staff have performed various weekly chemical calibrations, monthly analyzer cleanings and calibrations, SPIX pre-filter change-outs, daily treatment plant rounds and monthly reporting.

2) **PVOU-IZ Treatment Plant**

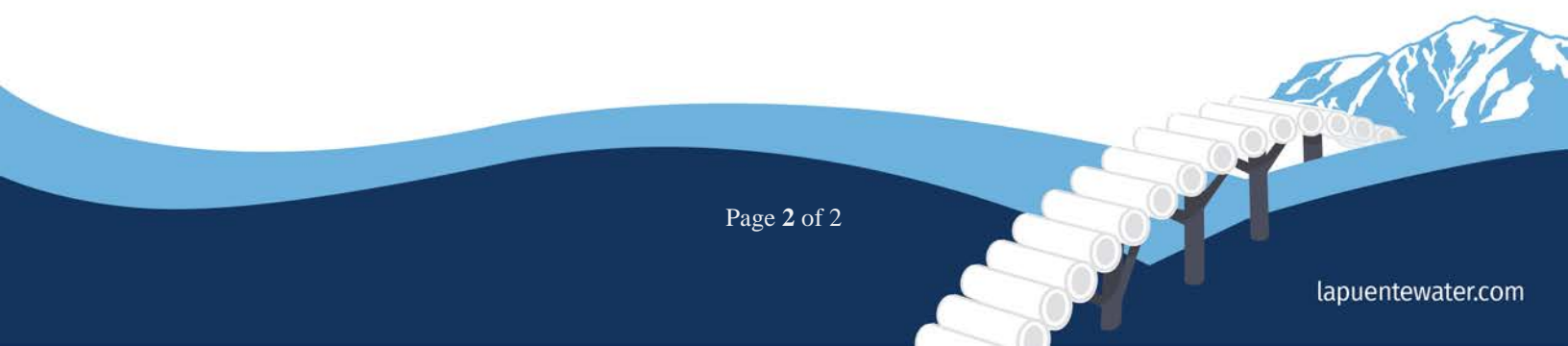
- **Plant Operations –**
  - Staff has completed assisting Northrup Grumman conduct the 7-day plant testing scenario.
  - The IZ plant runs for 20 days at a time, and it is then shut down for 24 hours and then restarted, per the NPDES requirements, until approval is received from SWRCB.
- **Maintenance Items –**
  - The Northrup Grumman (NG) approved, new proposal and scope of work for the electrical conduit rework on the Wigen RO system skids has restarted and is being conducted one skid at a time.

3) **PVOU-SZ Treatment Plant**

- **Plant Operations –**
  - Staff completed all the testing scenarios and under the direction of Northrup Grumman have continued to keep the SZ plant running continuously.
- **Maintenance Items –**
  - Staff conduct general plant maintenance, preventative maintenance and corrective maintenance, as needed.

4) **CIWS Distribution Sites –**

- The Lomitas generator replacement project is close to completion, with the new generator already installed under the oversight by City of Industry’s engineering firm – CNC, the new generator gas line needs to be corrected and will be handled and scheduled by them.



## Nitrate Concentrations

### SP-6 (Treatment Plant Effluent) and SP-15 (Combined Nitrate System Effluent)

EPA Method 353.2

MCL = 10 mg/L

Nitrate Concentrations September 2024 - October 2024				
Date	SP-6	SP-15	Well(s)	Comments
9/3/2024	7.5	7.3	5	Weck Lab (353.2)
9/5/2024	7.7	7.5	5	Weck Lab (353.2)
9/9/2024	7.4	7.3	5	Weck Lab (353.2)
9/12/2024	7.6	7.6	5	Weck Lab (353.2)
9/16/2024	7.7	7.7	5	Weck Lab (353.2)
9/19/2024	7.6	7.6	5	Weck Lab (353.2)
9/23/2024	7.7	7.6	5	Weck Lab (353.2)
10/3/2024	7.6	7.5	2 & 5	Weck Lab (353.2)
10/7/2024	7.4	7.3	2 & 5	Weck Lab (353.2)
10/10/2024	6.9	6.8	2 & 5	Weck Lab (353.2)
10/14/2024	7.1	7.0	2 & 5	Weck Lab (353.2)
10/17/2024	6.8	6.8	2 & 5	Weck Lab (353.2)
10/21/2024	7.2	7.2	2 & 5	Weck Lab (353.2)
10/28/2024	6.9	6.9	2 & 5	Weck Lab (353.2)
10/31/2024	6.8	6.7	2 & 5	Weck Lab (353.2)

AVERAGE	7.3	7.3
MINIMUM	6.8	6.7
MAXIMUM	7.7	7.7

Notes:

All units reported in milligrams per Liter (mg/L)

MCL = Maximum Contaminant Level

N/A = Not Available (Lab Results)

\*RNA - Result Not Available



**112 N. First St.  
La Puente, Ca 91744**

**Attachment 1**

# Administrative Report November 25, 2024



## Board Communication

Christmas Luncheon – 12/13/24

Date of Last Trainings:

Training	Argudo	Barajas	Escalera	Hernandez	Rojas
Ethics	5/16/23	11/14/23	12/1/22	12/1/22	12/1/22
Harassment	10/20/22	11/15/23	12/1/22	11/29/22	11/29/22



## Public Communication & Outreach

City of La Puente Christmas Parade – 12/6/24



## Website

Approved for .GOV Domain



## Social Media

Topic	Comments
Number of Instagram Posts	7
Number of Instagram Stories	7
Number of Instagram Followers	484
Post Related to Main Shutdowns	0
Number of LinkedIn Posts	8
Number of LinkedIn Followers	10
CET Program	1
CET Scholarship	0





# General Manager's Report



**Date:** November 25, 2024  
**To:** Honorable Board of Directors  
**From:** Roy Frausto, General Manager  
**RE:** General Manager's Report

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## GENERAL MANAGER REPORT TOPICS

- PVOU Permit Amendment
  - Staff applied for a permit amendment application to DDW to amend its current permit to include the PVOU-IZ treatment facility.
- PVOU Public Hearing
  - Staff drafted a final notice of public hearing to advise and educate the community on the new PVOU-IZ source.
- District Office – Staff is working with CNC engineering and City staff to appraise the potential piece of property.
- Grant Application – The AMI Project grant application was submitted on November 13, 2024.
- Upper District RTS Charge – Producers and Watermaster are working through the best path forward to fund the rising RTS charge.
- Watermaster RDA - Producers and Watermaster are discussing the potential of the RDA increasing from \$175 to a higher dollar amount.

## STAFFING

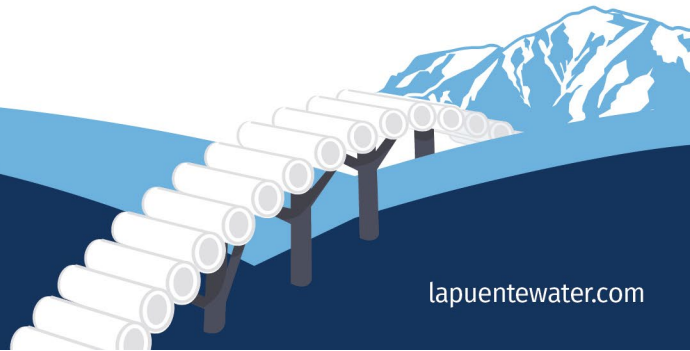
Miguel Molina – 20 Years of Service  
Arturo Briseno – 17 Years of Service  
MacGyver Quezada – 2 Years of Service

## GENERAL MANAGER ACTIVITIES

Meetings/Activity	Date
Operational Incidents (Bi-Weekly)	October 1, 15
LP Grant Conversation	October 1
NG/LPVCWD Bi-Weekly	October 1, 15, 30
PWAG Executive Committee Meeting	October 2
PVOU – IZIR & SZ-SIR Weekly Progress Meeting	October 2, 9
PVOU Inter-Connection – Project Cost Review	October 2
PWAG AWIA Cybersecurity Assessment Proposal	October 3
100 Year Discussion	October 3
Coach Paul	October 4
Management Weekly Meeting	October 7, 14, 21, 28
Bi-Weekly Public Outreach Meeting	October 8
Recycled Water System Technical Committee Mtg	October 9
IPUC Meeting	October 10
100 Year Discussion	October 10
Check-In w/ Michael Shannon	October 10
USBR WaterSmart Follow-Up	October 16
WQA Board Meeting	October 16
LPVCWD/Northrup/Geosyntec Monthly Call	October 16
IPU Water Ops Meeting	October 17
100 Year Discussion	October 17
Delta Conveyance	October 17
100 Year Event	October 18
PWAG Annual Picnic	October 22
Meeting w/ Alyssa	October 23
Meeting w/ Dev & Bill	October 23
PVOU Interconnection Pre-construction Meeting	October 23
SGVWA Legislative Meeting	October 28
SGVWA Board Meeting	October 28
LPVCWD PVOU Shallow – WM Waiver of Assessments	October 29
PVOU Stakeholder Meeting	October 29
PVOU-IZ Planning for B11B Destruction	October 29
Vendors Fair Setup	October 30
Leadership Breakfast	October 31
Vendors Fair	October 31

### Enclosure

- *October 2024: Water Resources Analytics*



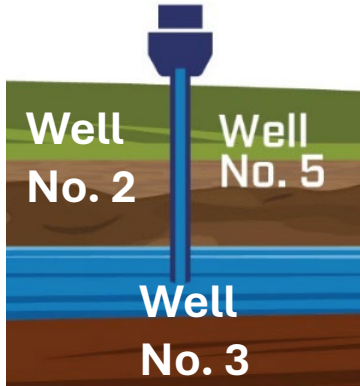
# OCT 2024 – WATER RESOURCE ANALYTICS

Key Operational Data for Managing Our Water Resources



Meeting Date: November 25, 2024

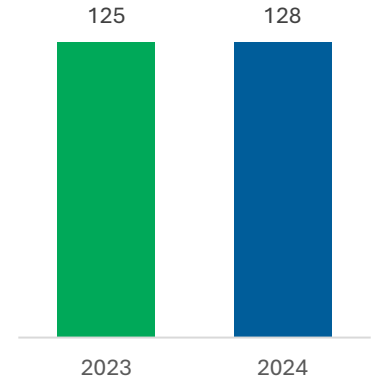
**Oct 2024 Water Production**  
327 Acre Feet



**Oct 2024 Recycled Water Production**  
0.98 Acre Feet

**Water Conservation**

Oct 2024:  
128 Acre Feet  
Oct 2023:  
125 Acre Feet



**Monthly Water Consumption**

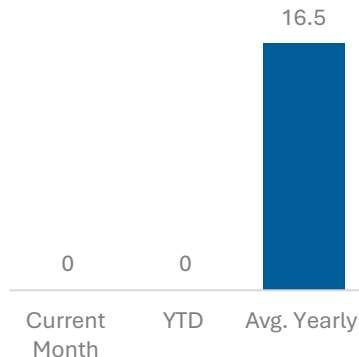
**LPVCWD System:** 128 Acre Feet

**SWS System:** 199 Acre Feet



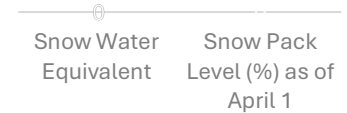
**Rainfall**

0 Inches Year to Date  
(Rain Year July to July)



**Snowpack Statewide**

Snow Depth:  
0 Inches  
Snow Water Equivalent:  
0 Inches

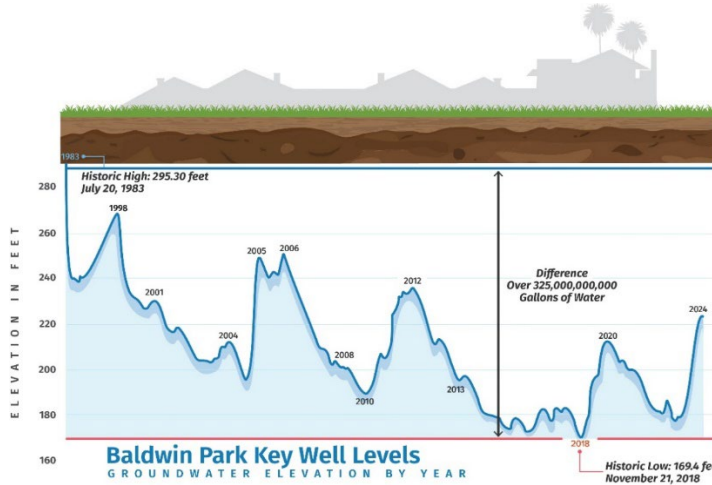


**Groundwater Level at the Key Well**

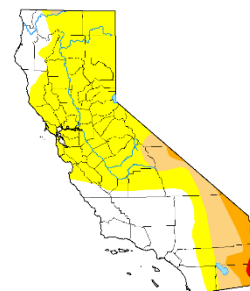
**Current Level**  
243.7 Feet

Historic High  
295.3 ft. - July 1983

Historic Low  
169.4 ft. - Nov 2018



**CA Drought Monitor**



**Intensity:**

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

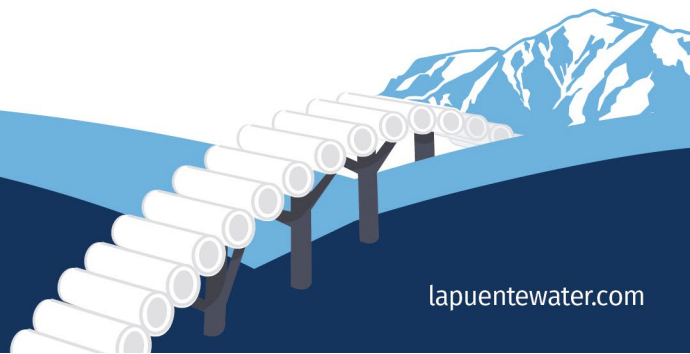
# Upcoming Events



**Date:** November 25, 2024  
**To:** Honorable Board of Directors  
**RE:** Upcoming Meetings and Conferences for 2024

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Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA			X	X	X



La Puente Valley County Water District  
Board of Directors

Dear Board of Directors:

I send this message in appreciation for your celebration of 100 years of the La Puente Valley County Water District's system of high quality water service to the public. I attended and thoroughly enjoyed the event and activities. The event's various booth displays were informative and helpful to the visiting public, especially those displays with the LPVCWD employees who, with great expertise, provided valuable water awareness information that addressed the LPVCWD's important water supply, treatment, and delivery services.

Thank you on a successful public engaging celebration of the LPVCWD's many years of very reliable and effective performance in providing safe water services to its customers.

Sincerely,

A handwritten signature in cursive script that reads "Yvonne A. Garcia". The signature is written in black ink and is positioned above the printed name.

Yvonne A. Garcia



# La Puente Valley Woman's Club



200 N First Street La Puente, Ca 91744 \* [LPVWC@YAHOO.COM](mailto:LPVWC@YAHOO.COM) \* 626-512-1241

Date: 11/5/2024

Dear La Puente Valley County Water District Executive Board

On behalf of the La Puente Valley Woman's Club, we would like to thank you for all your support and for helping us with the renovation of our historical club house.

The mission of our organization The La Puente Valley Woman's Club is to provide and assist the surrounding Communities. We truly appreciate your kindness and generosity of your Donation which is greatly important to our success to continue to provide assistances to all the families and business.

We The La Puente Valley Woman's Club could not do what we do without the generous support of our caring community. Thank you again for your thoughtful gift to the La Puente Valley Woman's Club and to the community who rely on us for our services and programs.

To learn more about our organization, please visit Our Facebook or Instagram pages Under La Puente Valley Woman's Club. I look forward to opportunities to continue working with you in the future. In the meantime, please do not hesitate to get in touch if the La Puente Valley Woman's Club can assist you in any way.

*Most sincerely,*  
*La Puente Valley Woman's Club*  
*Martha Rodriguez*  
*Executive Financial officer / Treasurer*  
*626-512-1241*

*Your potential tax-deduction is based on the value for the goods and services you provided.  
This letter will serve as your receipt.*

The La Puente Valley Woman's club is a non-profit organization and as such all donations are tax deductible (**Tax ID# 95-1917225**).