



## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, SEPTEMBER 23, 2024, AT 4:30 PM

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas\_\_\_\_ Vice President Escalera\_\_\_\_ Director Argudo\_\_\_\_ Director Barajas\_\_\_\_  
Director Hernandez\_\_\_\_

#### 4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

#### 5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

#### 6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on September 9, 2024.

#### 7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of August 31, 2024.

**Recommendation:** Receive and File

- B. Statement of District's Revenue and Expenses as of August 31, 2024.

**Recommendation:** Receive and File

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of August 31, 2024.

**Recommendation:** Receive and File

## 8. ACTION / DISCUSSION ITEMS

- A. Notice of Operation Commencement of the Puente Valley Operable Unit (PVOU) Intermediate Zone (IZ) and Shallow Zone (SZ-) South Water Treatment Facilities

**Recommendation:** Receive and File

- B. Consideration of Donation of Water to the Industry Hills Charity Pro Rodeo

**Recommendation:** Board Discretion

- C. Consideration of Resolution No. 304 Amending Exhibit B of the District's Conflict of Interest Code

**Recommendation:** Approve Resolution No. 304

## 9. GENERAL MANAGER'S REPORT

### 10. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

### 11. ATTORNEY'S COMMENTS

### 12. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

### 13. FUTURE AGENDA ITEMS

### 14. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))

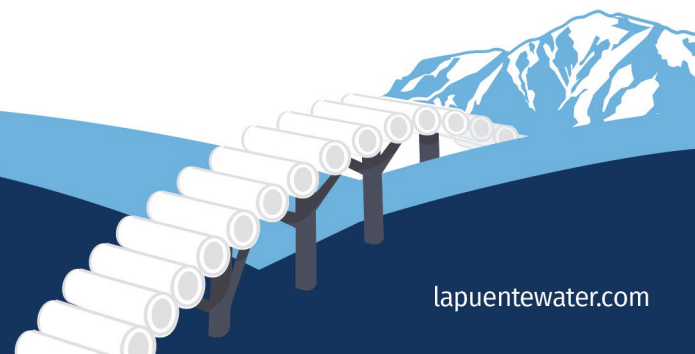
Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: One Case

### 15. CLOSED SESSION REPORT

### 16. ADJOURNMENT

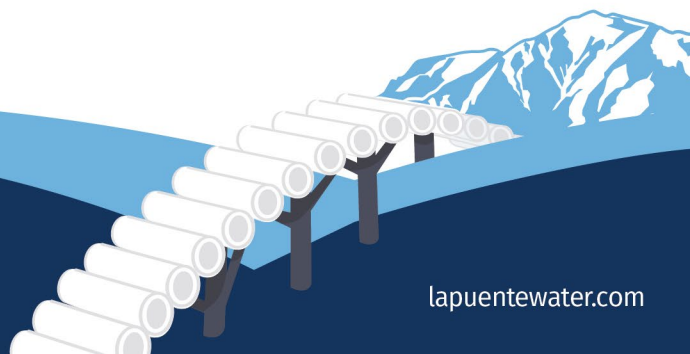
**POSTED:** Friday, September 20, 2024.

President William R. Rojas, Presiding.



Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District's website at [www.lapuentewater.com](http://www.lapuentewater.com).





**Item 6**  
**Consent Calendar**



**AGENDA**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, SEPTEMBER 9, 2024, AT 4:30 PM**

**1. CALL TO ORDER**

President Rojas called the meeting to order at 4:30 pm.

**2. PLEDGE OF ALLEGIANCE**

President Rojas led the Pledge of Allegiance.

**3. ROLL CALL OF BOARD OF DIRECTORS**

<b>President</b>	<b>Vice President</b>	<b>Director</b>	<b>Director</b>	<b>Director</b>
<b>Rojas</b>	<b>Escalera</b>	<b>Argudo</b>	<b>Barajas</b>	<b>Hernandez</b>
Present	Present	Present	Present	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

**4. PUBLIC COMMENT**

Resident, Georgene Navarrete, was present but did not make any comments.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda

1st: Director Argudo

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Adopt Consent Calendar as Presented

1st: Vice President Escalera

2nd: President Rojas

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**7. ACTION / DISCUSSION ITEMS**

**A. Consideration of Adoption of the Updated Heat Illness Prevention Program**

Ms. Padilla highlighted the changes to the Heat Illness Prevention Program and was available for any questions.

Motion: Adopt Policy as Presented.

1st: President Rojas

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**B. Consideration to Authorize the General Manager to Transfer Funds from the District’s Security Cash Account with Raymond James Financial to the District’s California Cooperative Liquid Assets Securities System (CLASS) Account**

Mr. Frausto provided an overview on the benefits of transferring the funds and was available for any questions.

Motion: Approve the Transfer of Funds in the Amount of \$537,217.62 or Anything Above from the Current Raymond James Certificate of Deposits to the District’s CLASS Account.

1st: Director Barajas

2nd: Director Argudo

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**8. OPERATIONS AND MAINTENANCE SUPERINTENDENT’S REPORT**

Mr. Zampiello summarized his report and highlighted water production and the recycled water project and was available for any questions.

Motion: Receive and File

1st: President Rojas

2nd: Director Hernandez

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**9. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT**

Mr. Ortiz summarized his report, highlighting the final stages of Well No. 2’s rehab, and the PVOU treatment plant and was available for any questions.

Motion: Receive and File  
 1st: President Rojas  
 2nd: Vice President Escalera

	<b>President Rojas</b>	<b>Vice President Escalera</b>	<b>Director Argudo</b>	<b>Director Barajas</b>	<b>Director Hernandez</b>
<b>Vote</b>	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

**10. ADMINISTRATIVE REPORT**

Ms. Padilla went over Board reminders, public communication, and updates to social media and the website and was available for any questions.

**11. GENERAL MANAGER’S REPORT**

Mr. Frausto gave a brief summary of the items listed on his report and notified the board of an open position for Water Operator I, and congratulated President Rojas on his 15 years of service.

**12. OTHER ITEMS**

**A. Upcoming Events.**

Ms. Padilla went over the upcoming events and confirmed the Board’s attendance to these events.

**B. Information Items.**

None.

**13. ATTORNEY’S COMMENTS**

None.

**14. BOARD MEMBER COMMENTS**

**A. Report on Events Attended.**

President Rojas and Director Barajas reported on their attendance to the 100-year Ad Hoc and President Rojas reported his attendance to the Los Angeles County First District Consolidated Oversight Board Special Meeting.

**B. Other Comments.**

None.

**15. FUTURE AGENDA ITEMS**

None.

**16. ADJOURNMENT**

President William R. Rojas adjourned the meeting at 4:48 pm.

Attest:

\_\_\_\_\_  
William Rojas, Board President

\_\_\_\_\_  
Roy Frausto, Board Secretary





**Item 7**  
**Financial Reports**



**Summary of Cash and Investments  
August 2024**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	4.550%	\$ 93,678.95	\$ -	\$ -	\$ 93,678.95
Raymond James Financial Services		\$ 533,622.76	\$ 1,451.02	\$ -	\$ 535,073.78
California CLASS	5.4036%	\$ 3,928,151.14	\$ 17,991.75	\$ -	\$ 3,946,142.89
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 1,274,075.30	\$ 587,424.11	\$ 1,002,872.05	\$ 858,627.36
<b>District's Total Cash and Investments:</b>					<b><u>\$ 5,433,522.98</u></b>

**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,503,072.77	\$ 330,537.65	\$ 385,945.61	\$ 1,447,664.81
<b>IPU's Total Cash and Investments:</b>				<b><u>\$ 1,447,664.81</u></b>

**Puente Valley Operable Unit**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 1,154,717.29	\$ -	\$ 182,899.42	\$ 971,817.87
<b>PVOU's Total Cash and Investments:</b>				<b><u>\$ 971,817.87</u></b>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

  
 \_\_\_\_\_, General Manager                      Date: 09/18/24  
 Roy Frausto



**La Puente Valley County Water District**  
**Statement of Revenues & Expenses Summary (Preliminary)**  
For the Period January 1, 2024 - July 31, 2024  
(Unaudited)

	LPVCWD		BPOU			
	YTD 2024	YTD 2024	YTD 2024	BUDGET 2024	67% OF BUDGET	2023 YEAR-END
<b>Revenues</b>						
Operational Rate Revenues	\$ 1,975,055	\$ -	\$ 1,975,055	\$ 2,879,500	69%	\$ 2,743,476
Operational Non-Rate Revenues	1,388,173	1,256,316	2,644,489	3,902,417	68%	3,316,440
Non-Operational Revenues	651,798	-	651,798	861,700	76%	719,412
<b>Total Revenues</b>	<b>4,015,025</b>	<b>1,256,316</b>	<b>5,271,341</b>	<b>7,643,617</b>	<b>69%</b>	<b>6,779,328</b>
<b>Expense</b>						
Salaries & Benefits	1,659,783	257,204	1,916,987	3,023,000	63%	2,534,091
Supply & Treatment	1,062,263	865,668	1,927,931	2,483,480	78%	2,251,020
Other Operating Expenses	193,293	111,976	305,269	515,300	59%	500,981
General & Administrative	303,874	21,469	325,343	495,000	66%	449,112
<b>Total Expense</b>	<b>3,219,214</b>	<b>1,256,316</b>	<b>4,475,530</b>	<b>6,516,780</b>	<b>69%</b>	<b>5,735,204</b>
<b>Net Income from Operations</b>	<b>795,812</b>	<b>-</b>	<b>795,812</b>	<b>1,126,837</b>	<b>71%</b>	<b>1,044,125</b>
Less: Capital Expenses	(378,755)	-	(378,755)	(2,808,500)	13%	(945,509)
<b>Net Income After Capital</b>	<b>417,056</b>	<b>-</b>	<b>417,056</b>	<b>(1,681,663)</b>	<b>N/A</b>	<b>98,616</b>
<b>Other Funding &amp; Debt Service</b>						
Capital Reimbursement (OU Projects)	-	-	-	601,000	0%	-
Grant Revenues	-	-	-	17,000	0%	1,275,000
Loan Payment (Interest & Principal)	(199,590)	-	(199,590)	(198,500)	101%	(198,267)
<b>Cyclic Storage Purchases</b>						
Prepaid Inventory Purchases	-	-	-	(40,000)	0%	-
<b>Change in Cash</b>	<b>217,466</b>	<b>-</b>	<b>217,466</b>	<b>(1,302,163)</b>	<b>N/A</b>	<b>1,175,349</b>
Add: Capital Assets (District-Funded)	342,096	-	342,096	2,190,500	16%	(329,491)
Add: Debt Principal	124,107	-	124,107	120,600	103%	120,573
Add: Prepaid Inventory	-	-	-	40,000	0%	-
Less: Depreciation Expense	(300,000)	(70,000)	(370,000)	(555,000)	67%	(414,151)
<b>Net Income / (Loss)</b>	<b>\$ 383,669</b>	<b>\$ (70,000)</b>	<b>\$ 313,669</b>	<b>\$ 493,937</b>		<b>\$ 552,280</b>

\*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



# La Puente Valley County Water District

## Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - August 31, 2024  
(Unaudited)

	August 2024	YTD 2024	BUDGET 2024	67% OF BUDGET	2023 YEAR-END
<b>Operational Rate Revenues</b>					
Water Sales	\$ 249,458	\$ 1,104,219	\$ 1,600,000	69%	\$ 1,583,218
Service Charges	92,300	683,545	1,029,000	66%	932,654
Surplus Sales	5,550	50,710	70,000	72%	70,339
Customer Charges	3,489	25,678	40,000	64%	56,405
Fire Service	25,231	110,283	140,000	79%	98,876
Miscellaneous Income (Cust. Charges)	248	620	500	124%	1,984
<b>Total Operational Rate Revenues</b>	<b>376,275</b>	<b>1,975,055</b>	<b>2,879,500</b>	<b>69%</b>	<b>2,743,476</b>
<b>Operational Non-Rate Revenues</b>					
Management Fees	-	249,726	378,133	66%	543,560
IPU Service Fees (Labor)	93,351	679,443	1,056,100	64%	740,474
BPOU Service Fees (Labor)	30,302	257,204	339,040	76%	313,115
PVOU IZ Service Fees (Labor)	30,515	258,447	450,000	57%	401,342
PVOU SZ Service Fees (Labor)	12,463	100,381	160,000	63%	31,149
Other O&M Fees	-	100,177	97,644	103%	12,851
<b>Total Operational Non-Rate Revenues</b>	<b>166,631</b>	<b>1,645,376</b>	<b>2,480,917</b>	<b>66%</b>	<b>2,042,491</b>
<b>Non-Operational Revenues</b>					
Taxes & Assessments	13,650	215,784	322,200	67%	384,781
Rental Revenue	3,507	28,057	42,000	67%	-
Interest Revenue	17,992	141,782	200,000	71%	-
Market Value Adjustment	-	-	-	N/A	46,545
PVOU Revenue	146,140	218,394	245,000	89%	109,838
IPU Vehicle & Equipment Revenue	3,859	22,418	45,000	50%	-
Miscellaneous Income	3,412	6,002	7,500	80%	11,816
Developer Fees	-	19,362	-	N/A	34,120
<b>Total Non-Operational Revenues</b>	<b>188,559</b>	<b>651,798</b>	<b>861,700</b>	<b>76%</b>	<b>719,412</b>
<b>Total Revenues</b>	<b>731,465</b>	<b>4,272,229</b>	<b>6,222,117</b>	<b>69%</b>	<b>5,505,379</b>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	296,088	607,555	602,280	101%	622,208
Power	21,787	129,576	270,000	48%	210,077
Assessments	-	281,439	282,000	100%	308,404
Treatment	6,523	17,636	20,000	88%	15,441
Well & Pump Maintenance	-	26,057	60,000	43%	10,749
<b>Total Supply &amp; Treatment</b>	<b>\$ 324,398</b>	<b>\$ 1,062,263</b>	<b>\$ 1,234,280</b>	<b>86%</b>	<b>\$ 1,166,879</b>

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# La Puente Valley County Water District

## Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - August 31, 2024  
(Unaudited)

	August 2024	YTD 2024	BUDGET 2024	67% OF BUDGET	2023 YEAR-END
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	\$ 204,175	\$ 1,225,423	\$ 1,890,000	65%	\$ 1,641,962
Directors Fees & Benefits	7,775	62,849	115,000	55%	87,922
Benefits	31,770	244,750	430,000	57%	341,555
OPEB Payments	9,396	75,171	110,000	68%	103,472
OPEB Trust Contributions	-	-	60,000	0%	15,000
Payroll Taxes	15,243	97,085	145,000	67%	125,856
CalPERS Retirement (Normal Costs)	20,403	125,889	200,000	63%	153,578
CalPERS Unfunded Accrued Liability	-	85,821	73,000	118%	64,746
<b>Total Salaries &amp; Benefits</b>	<b>288,761</b>	<b>1,916,987</b>	<b>3,023,000</b>	<b>63%</b>	<b>2,534,091</b>
<b>District Salaries &amp; Benefits (Informational Only)</b>					
Less: Labor Service Revenue	(166,631)	(1,295,474)	(2,005,140)	65%	(1,486,080)
<b>Net District Salaries &amp; Benefits</b>	<b>122,131</b>	<b>621,513</b>	<b>1,017,860</b>	<b>61%</b>	<b>1,048,011</b>
<b>Other Operating Expenses</b>					
General Plant	5,288	24,404	60,000	41%	27,900
Transmission & Distribution	2,298	74,222	120,000	62%	175,126
Vehicles & Equipment	4,359	42,363	80,000	53%	38,501
Field Support & Other Expenses	3,057	29,576	60,000	49%	53,993
Regulatory Compliance	1,263	22,727	45,000	51%	42,592
<b>Total Other Operating Expenses</b>	<b>16,263</b>	<b>193,293</b>	<b>365,000</b>	<b>53%</b>	<b>338,111</b>
<b>General &amp; Administrative</b>					
District Office Expenses	2,754	31,572	55,000	57%	50,580
Customer Accounts	2,441	20,955	32,000	65%	30,342
Insurance	8,491	96,113	82,000	117%	95,066
Professional Services	3,271	72,475	115,000	63%	139,880
Training & Certification	5,285	24,750	40,000	62%	36,776
Public Outreach & Conservation	5,510	42,492	69,000	62%	24,951
Other Administrative Expenses	1,639	15,516	80,000	19%	44,579
<b>Total General &amp; Administrative</b>	<b>29,392</b>	<b>303,874</b>	<b>473,000</b>	<b>64%</b>	<b>422,174</b>
<b>Total Expense</b>	<b>658,815</b>	<b>3,476,418</b>	<b>5,095,280</b>	<b>68%</b>	<b>4,461,255</b>
<b>Net Income from Operations</b>	<b>\$ 72,650</b>	<b>\$ 795,812</b>	<b>\$ 1,126,837</b>	<b>71%</b>	<b>\$ 1,044,125</b>

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# La Puente Valley County Water District

## Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - August 31, 2024  
(Unaudited)

	August 2024	YTD 2024	BUDGET 2024	67% OF BUDGET	2023 YEAR-END
<b>Capital Expenses</b>					
Nitrate Treatment System	\$ (2,266)	\$ (36,660)	\$ (450,000)	8%	\$ (459,496)
Recycled Water System - Phase 1	(16,900)	(48,992)	(80,000)	61%	(25,006)
Hudson Ave Pumping Improvements	-	-	(536,000)	0%	(6,868)
SCADA Improvements	-	-	(30,000)	0%	(1,149)
Service Line Replacements	-	(13,615)	(50,000)	27%	(106,968)
Valve Replacements	-	-	(25,000)	0%	(32,864)
Fire Hydrant Repair/Replacements	-	(2,392)	(25,000)	10%	(29,383)
Office Server	-	-	-	N/A	-
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0%	-
Well 2 Rehabilitation	(103,245)	(103,245)	(275,000)	38%	(31,685)
Fleet Trucks	(10,922)	(96,083)	(90,000)	107%	(242,781)
Other Field Equipment	-	(22,473)	(75,000)	30%	-
Ferrero/Rorimer St. Project	-	(27,951)	(80,000)	35%	-
New Admin Building	-	-	(1,000,000)	0%	-
IT Hardware Server Replacement	-	(27,344)	(27,500)	99%	-
<b>Total Capital Expenses</b>	<b>(133,333)</b>	<b>(378,755)</b>	<b>(2,808,500)</b>	<b>13%</b>	<b>(945,509)</b>
<b>Net Income / (Loss) After Capital</b>	<b>(60,683)</b>	<b>417,056</b>	<b>(1,681,663)</b>	<b>25%</b>	<b>98,616</b>
<b>Other Funding &amp; Debt Service</b>					
Capital Reimbursement (PVOU Projects)	-	-	601,000	0%	-
Grant Revenues	-	-	17,000	0%	1,275,000
Loan Payment - Interest	(37,494)	(75,483)	(77,900)	97%	(77,694)
Loan Payment - Principal	(62,502)	(124,107)	(120,600)	103%	(120,573)
<b>Cyclic Storage Purchases</b>					
Prepaid Inventory Purchases	-	-	(40,000)	0%	-
<b>Cash Increase / (Decrease)</b>	<b>(160,680)</b>	<b>217,466</b>	<b>(1,302,163)</b>	<b>17%</b>	<b>1,175,349</b>
Add: Capitalized Assets (District-Funded)	131,068	342,096	2,190,500	16%	(329,491)
Add: Debt Principal	62,502	124,107	120,600	103%	120,573
Add: Prepaid Inventory	-	-	40,000	0%	-
Less: Depreciation Expense	(37,500)	(300,000)	(450,000)	67%	(414,151)
<b>Net Income / (Loss)</b>	<b>\$ (4,610)</b>	<b>\$ 383,669</b>	<b>\$ 598,937</b>	<b>64%</b>	<b>\$ 552,280</b>

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## Treatment Plant (BPOU)

### Statement of Revenues & Expenses (Preliminary)

For the Period January 1, 2024 - August 31, 2024  
(Unaudited)

	August 2024	YTD 2024	BUDGET 2024	67% OF BUDGET	2023 YEAR-END
<b>Operational Non-Rate Revenues</b>					
Reimbursements from CR's	101,060	999,112	\$ 1,760,540	57%	1,273,949
<b>Total Operational Non-Rate Revenues</b>	<b>101,060</b>	<b>999,112</b>	<b>1,760,540</b>	<b>57%</b>	<b>1,273,949</b>
<b>Labor &amp; Benefits</b>					
BPOU TP Labor	30,302	257,204	339,040	76%	313,115
<b>Total Labor &amp; Benefits</b>	<b>30,302</b>	<b>257,204</b>	<b>339,040</b>	<b>76%</b>	<b>313,115</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	14,549	193,259	241,600	80%	296,022
VOC Treatment	-	5,082	31,500	16%	44,787
Perchlorate Treatment	2,077	320,637	477,000	67%	326,964
Other Chemicals	20,347	25,715	81,900	31%	7,080
BPOU Plant Power	43,093	276,739	369,200	75%	389,310
BPOU Plant Maintenance	762	43,770	48,000	91%	17,911
Well & Pump Maintenance	-	465	-	N/A	2,067
<b>Total Supply &amp; Treatment</b>	<b>80,827</b>	<b>865,668</b>	<b>1,249,200</b>	<b>69%</b>	<b>1,084,141</b>
<b>Other Operating Expenses</b>					
Contract Labor	-	-	20,000	0%	4,822
General Plant	2,030	23,698	15,000	158%	29,425
Transmission & Distribution	-	-	-	N/A	106
Vehicles & Equipment	1,091	6,999	14,300	49%	13,860
Regulatory Compliance	17,111	81,280	101,000	80%	114,658
<b>Total Other Operating Expenses</b>	<b>20,233</b>	<b>111,976</b>	<b>150,300</b>	<b>75%</b>	<b>162,870</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	2,500	0%	31
Insurance	-	13,244	12,000	110%	18,469
Professional Services	-	8,225	7,500	110%	8,438
<b>Total General &amp; Administrative</b>	<b>-</b>	<b>21,469</b>	<b>22,000</b>	<b>98%</b>	<b>26,938</b>
<b>Total Expense</b>	<b>131,362</b>	<b>1,256,316</b>	<b>1,760,540</b>	<b>71%</b>	<b>1,587,064</b>
<b>Total Expense (excluding Labor)</b>	<b>101,060</b>	<b>999,112</b>	<b>1,421,500</b>	<b>70%</b>	<b>1,273,949</b>
<b>Operational Net Income</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
Less: Depreciation Expense	(8,750)	(70,000)	(105,000)	67%	(97,263)
<b>Net Income / (Loss)</b>	<b>\$ (8,750)</b>	<b>\$ (70,000)</b>	<b>\$ (105,000)</b>	<b>67%</b>	<b>\$ (97,263)</b>

(1) Labor costs are equal to the amount of labor billed to the Baldwin Park Operable Unit (BPOU) in which the District receives reimbursement for as shown on Table 1.5 in operational non-rate revenue (BPOU Service Fees).

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses Summary

For the Period Ending August 31, 2024

(Unaudited)

	August 2024	FISCAL YTD 2024/25	BUDGET 2024/25	16% OF BUDGET	YEAR END 2023/24
<b>REVENUE</b>					
Operational Revenue	\$ 143,233	\$ 440,667	\$ 2,555,300	17%	\$ 2,553,674
Non-Operational Revenue	-	-	94,400	0%	87,155
<b>TOTAL REVENUES</b>	<b>143,233</b>	<b>440,667</b>	<b>2,649,700</b>	<b>17%</b>	<b>2,640,829</b>
<b>EXPENSE</b>					
Salaries & Benefits	93,351	185,870	1,149,000	16%	826,138
Supply & Treatment	25,912	54,572	881,500	6%	798,539
Other Operating Expense	10,146	37,281	268,000	14%	255,851
General & Administrative	13,053	18,544	189,500	10%	321,261
System Improvements & Miscellaneous	-	-	114,000	0%	38,340
<b>TOTAL EXPENSE</b>	<b>142,462</b>	<b>296,267</b>	<b>2,602,000</b>	<b>11%</b>	<b>2,240,129</b>
<b>NET INCOME / (LOSS)</b>	<b>770</b>	<b>144,400</b>	<b>47,700</b>		<b>400,700</b>



# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending August 31, 2024

(Unaudited)

	August 2024	FISCAL YTD 2024/25	BUDGET 2024/25	16% OF BUDGET	YEAR END 2023/24
<b>Operational Revenues</b>					
Water Sales	\$ 87,000	\$ 279,286	\$ 1,497,600	19%	\$ 1,483,964
Service Charges	48,268	126,349	837,800	15%	832,021
Customer Charges	2,416	5,678	40,300	14%	42,444
Fire Service	5,549	29,354	179,600	16%	182,255
Developer Fees	-	-	-	N/A	7,313
Water Capacity Fee	-	-	-	N/A	5,678
<i>Total Operational Revenues</i>	<b>143,233</b>	<b>440,667</b>	<b>2,555,300</b>	<b>17%</b>	<b>2,553,674</b>
<b>Non-Operational Revenues</b>					
Contamination Reimbursement	-	-	94,400	0%	87,155
<i>Total Non-Operational Revenues</i>	-	-	<b>94,400</b>	<b>0%</b>	<b>87,155</b>
<b>TOTAL REVENUES</b>	<b>143,233</b>	<b>440,667</b>	<b>2,649,700</b>	<b>17%</b>	<b>2,640,829</b>
<b>Salaries &amp; Benefits</b>					
Administrative Salaries	32,083	64,166	370,000	17%	287,985
Field Salaries	30,037	59,242	334,000	18%	270,408
Employee Benefits	15,933	31,865	255,000	12%	137,260
Pension Plan	11,124	22,247	132,000	17%	85,486
Payroll Taxes	4,174	8,348	50,000	17%	38,332
Workers Compensation	-	-	8,000	0%	6,668
<i>Total Salaries &amp; Benefits</i>	<b>93,351</b>	<b>185,870</b>	<b>1,149,000</b>	<b>16%</b>	<b>826,138</b>
<b>Supply &amp; Treatment</b>					
Purchased Water - Leased	-	-	302,900	0%	316,484
Cyclic Water Storage	-	-	-	N/A	-
Cyclic Water Capitalized	-	-	-	N/A	-
Cyclic Water Storage	-	-	-	N/A	-
Purchased Water - Other	1,530	3,030	20,000	15%	15,090
Power	24,382	51,542	240,000	21%	207,313
Assessments	-	-	286,600	0%	251,704
Treatment	-	-	7,000	0%	6,976
Well & Pump Maintenance	-	-	25,000	0%	972
<i>Total Supply &amp; Treatment</i>	<b>25,912</b>	<b>54,572</b>	<b>881,500</b>	<b>6%</b>	<b>798,539</b>
<b>Other Operating Expenses</b>					
General Plant	1,996	2,220	45,000	5%	7,891
Transmission & Distribution	(639)	17,104	95,000	18%	123,876
Vehicles & Equipment	3,859	7,598	45,000	17%	49,827
Field Support & Other Expenses	3,273	5,384	45,000	12%	40,912
Regulatory Compliance	1,658	4,975	38,000	13%	33,345
<i>Total Other Operating Expenses</i>	<b>10,146</b>	<b>37,281</b>	<b>268,000</b>	<b>14%</b>	<b>255,851</b>

# INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

## Statement of Revenue and Expenses

For the Period Ending August 31, 2024

(Unaudited)

	August 2024	FISCAL YTD 2024/25	BUDGET 2024/25	16% OF BUDGET	YEAR END 2023/24
<b>General &amp; Administrative</b>					
Management Fee	-	-	-	N/A	137,377
Office Expenses	3,213	4,361	35,000	12%	59,114
Insurance	4,356	5,640	22,000	26%	20,756
Professional Services	-	1,914	80,000	2%	64,504
Customer Accounts	4,978	6,068	34,000	18%	31,155
Public Outreach & Conservation	67	67	12,000	1%	5,255
Other Administrative Expenses	440	495	6,500	8%	3,100
<i>Total General &amp; Administrative</i>	<b>13,053</b>	<b>18,544</b>	<b>189,500</b>	<b>10%</b>	<b>321,261</b>
<b>Other Exp. &amp; System Improvements (Water Ops Fund)</b>					
Fire Hydrant Repair/Replace	-	-	28,000	0%	3,226
Service Line Replacements	-	-	36,000	0%	24,055
Valve Replacements & Installations	-	-	35,000	0%	9,910
SCADA Improvements	-	-	15,000	0%	1,149
<i>Total Other &amp; System Improvements</i>	-	-	<b>114,000</b>	<b>0%</b>	<b>38,340</b>
<b>TOTAL EXPENSES</b>	<b>142,462</b>	<b>296,267</b>	<b>2,602,000</b>	<b>11%</b>	<b>2,240,129</b>
<b>NET INCOME / (LOSS)</b>	<b>770</b>	<b>144,400</b>	<b>47,700</b>		<b>400,700</b>



**Item 8  
Action /  
Discussion Items**



**Northrop Grumman Corporation**  
One Space Park Drive  
MS: CER/XE6D21  
Redondo Beach, CA 90278

northropgrumman.com

September 10, 2024

**BY ELECTRONIC TRANSMITTAL**

Mr. Roy Frausto  
General Manager  
La Puente Valley County Water District  
112 North 1<sup>st</sup> Street  
La Puente, California 91744

Re: Notice of Operation Commencement of the Puente Valley Operable Unit (PVOU) Intermediate Zone (IZ) and Shallow Zone (SZ-) South Water Treatment Facilities, 111 Hudson Avenue, City of Industry, California

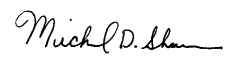
Dear Mr. Frausto:

In accordance with Section 5.8 of the 2018 Agreement for Operation Services of a Water Treatment Facility and its Amendments ('the Agreement'), Northrop Grumman Systems Corporation (Northrop Grumman) is providing notice to La Puente Valley County Water District (LPVCWD) of its intent to commence operations at the above-referenced Water Treatment Facilities within one-year of the date of this notice. Northrop Grumman anticipates the Subject Facilities will be ready for full transition from Northrop Grumman to LPVCWD by Q4 2024.

Attached herein (Attachment A) is an executed Exhibit F of the Agreement provided in this notice.

If you have any questions, please do not hesitate to contact me. We appreciate LPVCWD's partnership on this matter.

Sincerely,

A handwritten signature in cursive script that reads "Michael D. Shannon".

Michael D. Shannon  
Corporate Environmental Remediation  
Northrop Grumman

Attachment A

cc: Collen Mason, Northrop Grumman  
June Yi, Northrop Grumman

Attachment A

**EXHIBIT F**

Northrop Grumman Systems Corporation (“Northrop Grumman”) is providing this notice to LA Puente Valley County Water District pursuant to Section 5.8 of the Agreement for Operations Services of a Water Treatment Facility (“Agreement”) that Northrop Grumman intends to commence operation of the Subject Facilities (as that term in Section 2.29 of the Agreement) within one year of the date of this notice.

Dated: September 10, 2024



---

Michael D. Shannon  
Authorized Representative of  
Northrop Grumman Systems Corporation

# Memo



**Date:** September 23, 2024  
**To:** Honorable Board of Directors  
**Subject:** Donation of Water to the Industry Hills Charity Pro Rodeo

## SUMMARY

The District recently received a request for a donation of water for the upcoming Industry Hills Charity Pro Rodeo. This event is being held on Saturday and Sunday, October 12 and 13, 2024 at Industry Hills Expo Center.

The District's Resolution 184 establishes a policy for sponsorship of community activities and recognizes the value and need for District sponsorship of community activities which are consistent with the mission of the District. In short, the policy states that participation in education and water conservation activities within its service area is for a public purpose and provides both direct and indirect benefits to the District.

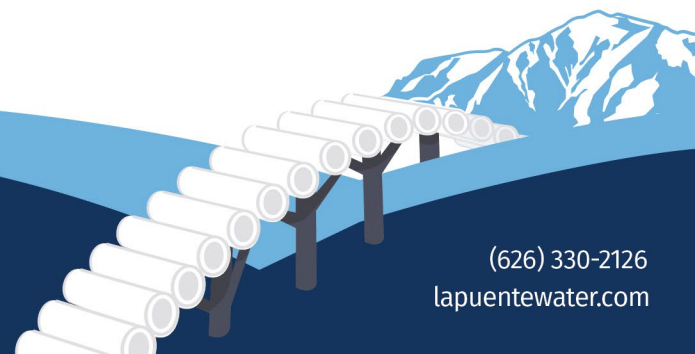
Staff would like to further discuss donating water for this event at the upcoming Board of Directors meeting.

Respectfully Submitted,

General Manager  
La Puente Valley County Water District

## Enclosure

- Letter Submitted by The Gabriel Foundation





August 28, 2024

La Puente Valley Water District  
Attn: Mr. Roy Frausto, General Manager  
112 N. First St.  
La Puente, CA 91744

Dear Mr. Frausto,

The Industry Hills Charity Events Council would like to extend our invitation to become a part of this year's **38<sup>th</sup> Annual INDUSTRY HILLS CHARITY PRO RODEO** to be held at the Industry Hills Expo Center, 16200 Temple Avenue, Industry on **October 12 and 13, 2024**.

**The Gabriel Foundation**, which presents the Rodeo, is a non-profit organization formed in 1985 and consists of business, professional and service people who live and work within the San Gabriel Valley. We are grateful to announce that earlier this year, with proceeds from our 2019 Charity Pro Rodeo and the support of our amazingly generous sponsors, the Foundation was able to make Grants to eight local organizations that help support the mentally challenged, physically handicapped, abused and disadvantaged young people in our communities.

To date, the Foundation has contributed more than \$2.8 Million Dollars to charities supported by funds raised at the Annual Charity Pro Rodeo--each year helping over twenty thousand of these underprivileged and disadvantaged children in the East San Gabriel Valley.

Our long-time contributor of bottled water is unable to fully support us again this year, so we're reaching out to the La Puente Valley Water District in hopes that you can help fill the gap. We're offering a banner in the arena, tickets to the Rodeo, and the gratitude of all our many volunteers, who would be consuming your contribution!

Please join us for this exciting sporting event in the City of Industry. You'll have a great time while contributing to a very worthwhile cause!

Sincerely,

A handwritten signature in cursive script that reads "Ron McPeak".

Ron McPeak  
President  
The Gabriel Foundation

**INDUSTRY HILLS CHARITY PRO RODEO**  
Post Office Box 7006 • City of Industry, CA 91744-7006  
626-961-6892 • (F) 626-961-0691  
industryrodeo@aol.com • www.industryhillsprrodeo.com



# Memo



**Date:** September 23, 2024  
**To:** Honorable Board of Directors  
**Subject:** Amending Exhibit B of the District's Conflict of Interest Code

## SUMMARY

As part of our compliance with the Political Reform Act, Los Angeles County periodically reviews the Conflict of Interest Code for all agencies. The Act mandates that every local government agency reviews its Conflict of Interest Code biennially to determine if updates are required. The Conflict of Interest Code is critical as it informs public officials, governmental employees, and consultants of the financial interests they must disclose through their Statement of Economic Interests (Form 700).

The Board of Supervisors serves as the reviewing body for our agency's Conflict of Interest Code. All Agency Heads or their designees are required to submit a Biennial Review Certification Form to the Board of Supervisors, indicating whether changes to the Code are necessary. The deadline for submission of this form is October 1, 2024. Upon reviewing our current Conflict of Interest Code, specifically Exhibit B, we have identified several necessary changes, including:

- Adding new positions that require financial disclosure.
- Deleting outdated or obsolete positions.
- Adjusting disclosure categories as needed.

These updates should be made to ensure our compliance and transparency.

## RECOMMENDATION

Adopt Resolution No. 304 Amending Exhibit B of the Districts Conflict of Interest Code

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Angelina Padilla'.

Angelina Padilla

HR Coordinator/Admin Assistant

## Enclosure

- Changes to Exhibit B
- Resolution No. 305

Conflict of Interest Code  
of the

**LA PUENTE VALLEY COUNTY WATER DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# LA PUENTE VALLEY COUNTY WATER DISTRICT

## EXHIBIT "A"

### **CATEGORY 1**

Persons in this category shall disclose, all interests in real property within the jurisdiction of the District, except personal residences or property used primarily for personal recreational purposes. Real property shall be deemed to be within the jurisdiction of the District if the property or any part of it is located within or not more than two miles outside the boundaries of the District or within two miles of any land owned or used by the District.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### **CATEGORY 3**

Persons in this category shall disclose, all income (including gifts, loans and travel payments) and business positions.

### **CATEGORY 4**

Persons in this category shall disclose, all investments and business positions.

**LA PUENTE VALLEY COUNTY WATER DISTRICT**

**EXHIBIT “B”**

<u><b>Designated Positions</b></u>	<u><b>Disclosure Categories</b></u>
Members of Board Directors	1, 3, 4
General Manager	3, 4
<del>Engineering and Compliance Manager</del> Treatment and Supply Superintendent	(4)
<del>Engineering and Compliance Manager</del> Operations and Maintenance Superintendent	(4)
<del>Board Secretary/Office Administrator</del>	2
Water Distribution Supervisor	2
Water Treatment and Supply Supervisor	2
<del>Office Manager</del> Customer Service and Accounting Supervisor	(2)
<del>Office Manager</del> HR Coordinator/Admin Asst.	(2)
Consultants/New Positions*	

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE: 02/13/2019**



**RESOLUTION NO. 304**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
AMENDING EXHIBIT B TO THE DISTRICT'S CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code Section 81000 et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code; and

**WHEREAS**, as the code reviewing body for the La Puente Valley County Water District (the "District"), the Los Angeles County Board of Supervisors establishes regulations governing the form of the conflict of interest code to be adopted by the District; and

**WHEREAS**, the Board of Supervisors requires an amendment to the District's code whenever the District adds, revises, or deletes staff positions that make or participate in the making of the District's governmental decisions; and

**WHEREAS**, the District has not updated its Conflict of Interest Code since October 2018, and organizational restructuring affecting office and field personnel has since occurred, resulting in changes to certain District positions, necessitating an amendment to Exhibit 'B' of the District's Conflict of Interest Code..

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of La Puente Valley County Water District does hereby amend its Conflict of Interest Code to reflect those changes in personnel positions as a result of the organizational restructuring as set forth in Exhibit "B" attached to this Resolution; and

**BE IT FURTHER RESOLVED**, that a secretarial certified copy of this Resolution, including the attached Exhibit "B" to the Conflict of Interest Code of the La Puente Valley County Water District, shall be forwarded to the Los Angeles County Board of Supervisors.

**ADOPTED, SIGNED AND APPROVED** by the Board of Directors of La Puente Valley County Water District at a meeting held on September 23, 2024

Ayes:  
Nays:  
Abstains:  
Absent:

---

William Rojas, President  
Board of Directors  
La Puente Valley County Water District

ATTEST:

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Roy Frausto, Board Secretary

# LA PUENTE VALLEY COUNTY WATER DISTRICT

## EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board Directors	1, 3, 4
General Manager	3, 4
Treatment and Supply Superintendent	4
Operations and Maintenance Superintendent	4
Water Distribution Supervisor	2
Water Treatment and Supply Supervisor	2
Customer Service and Accounting Supervisor	2
HR Coordinator/Administrative Assistant	2
Consultants/New Positions*	

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE: 09/23/2024**

# Upcoming Events



**Date:** September 23, 2024  
**To:** Honorable Board of Directors  
**RE:** Upcoming Meetings and Conferences for 2024

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
September 24-26, 2024	Watersmart Innovations Conference 2024; South Point, Las Vegas			X	X	X
October 21-24, 2024	AWWA CA/NV 2024 Fall Conference; Reno, NV			X	X	
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA			X	X	X

