

#### AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, SEPTEMBER 9, 2024, AT 4:30 PM

### 1. CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD OF DIRECTORS

President Rojas\_\_\_\_\_ Vice President Escalera\_\_\_\_ Director Argudo\_\_\_\_\_

Director Barajas\_\_\_\_ Director Hernandez\_\_\_\_

#### 4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

### 5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

### 6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on August 26, 2024.
- B. Approval of District's Expenses for the Month of August 2024.
- C. Approval of City of Industry Waterworks System Expenses for the Month of August 2024.
- D. Receive and File the District's Water Sales Report for August 2024.

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E. Receive and File the City of Industry Waterworks System's Water Sales Report for August 2024.

### 7. ACTION / DISCUSSION ITEMS

A. Consideration of Adoption of the Updated Heat Illness Prevention Program

**Recommendation:** Adopt the Updated Policy as Presented

B. Consideration to Authorize the General Manager to Transfer Funds from the District's Security Cash Account with Raymond James Financial to the District's California Cooperative Liquid Assets Securities System (CLASS) Account

**Recommendation:** Approve the Transfer of Funds in the Amount of \$537,217.62 or Anything Above from the Current Raymond James Certificate of Deposits to the District's CLASS Account.

### 8. OPERATIONS AND MAINTENANCE SUPERINTENDENT'S REPORT

Recommendation: Receive and File.

### 9. TREATMENT AND SUPPLY SUPERINTENDENT'S REPORT

Recommendation: Receive and File.

### **10. ADMINISTRATIVE REPORT**

### 11. GENERAL MANAGER'S REPORT

### 12. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

### **13. ATTORNEY'S COMMENTS**

### **14. BOARD MEMBER COMMENTS**

- A. Report on Events Attended.
- B. Other Comments.

### **15. FUTURE AGENDA ITEMS**

### 16. ADJOURNMENT

**POSTED:** Friday, September 6, 2024.

President William R. Rojas, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

<u>Note:</u> Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



## Item 6 Consent Calendar



#### MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, AUGUST 26, 2024, AT 4:30 PM

### 1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Rojas	Escalera	Argudo	Barajas	Hernandez
Present	Present	Present	Absent	Present

#### **OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Roy Frausto; HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

#### 4. PUBLIC COMMENT

Resident, Georgene Navarrete, was present but did not make any comments.

### 5. ADOPTION OF AGENDA

Motion: Adopt Agenda 1st: Director Argudo 2nd: President Rojas

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

### 6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar as Presented 1st: Director Argudo 2nd: Director Hernandez

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

#### 7. FINANCIAL REPORTS

### A. Summary of the District's Cash and Investments as of July 31, 2024.

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File. 1st: Vice President Escalera 2nd: Director Argudo

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

#### B. Statement of District's Revenue and Expenses as of July 31, 2024.

Mr. Frausto provided a summary of the District's revenues and expenses and was available for any questions.

Motion: Receive and File. 1st: President Rojas 2nd: Director Argudo

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

# C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of July 31, 2024.

Mr. Frausto provided a summary of IPU's revenue and expenses and was available for any questions.

Motion: Receive and File. 1st: President Rojas 2nd: Director Argudo

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

### 8. ACTION / DISCUSSION ITEMS

#### A. Consideration of Amendments to the District's 2024 Budget

Mr. Frausto went over the proposed budget amendments and was available for any questions.

Motion: Approve Proposed Budget Amendments 1st: President Rojas 2nd: Director Argudo

	President	Vice President	Director	Director	Director
	Rojas	Escalera	Argudo	Barajas	Hernandez
Vote	Yes	Yes	Yes	Absent	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

#### B. Update on the District's Nitrate Treatment System

Treatment and Supply Superintendent, Cesar Ortiz, provided an update and showcased pictures of the Nitrate Treatment System and was available for any questions.

### 9. GENERAL MANAGER'S REPORT

Nothing to report.

### **10. OTHER ITEMS**

#### A. Upcoming Events.

Ms. Padilla went over the upcoming events and confirmed the Board to these events.

#### B. Information Items.

None.

#### **11. ATTORNEY'S COMMENTS**

Mr. Ciampa updated the Board on legislative measures.

#### **12. BOARD MEMBER COMMENTS**

#### A. Report on Events Attended.

None.

#### B. Other Comments.

None.

#### **13. FUTURE AGENDA ITEMS**

None.

#### **14. CLOSED SESSION**

The board recessed into closed session at 4:55 pm to discuss the following items:

# A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2))

Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: One Case

### **15. CLOSED SESSION REPORT**

The Board reconvened at 5:00 p.m., and Mr. Ciampa presented the following report: The Board reviewed the claim submitted on behalf of Connie Marie Najera by Donald T. Dunham and Associates. Following deliberation, the Board unanimously voted to reject the claim and directed Counsel to notify the claimant's attorney of the decision

#### **16. ADJOURNMENT**

President William R. Rojas adjourned the meeting at 5:02 pm.

Attest:

William Rojas, Board President

Roy Frausto, Board Secretary

## La Puente Water District August 2024 Disbursements

Check #	Payee	Amount	Description
12056	ACWA/JPIA	\$ 42,235.68	Health Benefits
12057	Mutual of Omaha	\$ 1,181.57	Life & Disability Insurance
12058	Premier Access Insurance Co	\$ 3,689.13	Dental Insurance
12059	Alexandra Guevara	\$ 420.00	Cleaning Service
12060	Applied Technology Group Inc	\$ 30.00	Radio System
12061	Chevron	\$ 3,096.80	Truck Fuel
12062	Concentra	\$ 97.00	Adminstrative Expense
12063	Eide Bailly LLP	\$ 2,516.85	Administrative Support
12064	Elite Signs And Graphics	\$ 492.38	Truck #40 Tailgate Wrapping
12065	Grainger Inc	\$ 1,320.33	Field Supplies
12066	Highroad IT	\$ 1,778.50	Technical Support
12067	Industry Business Council	\$ 225.00	Membership Renewal
12068	InfoSend	\$ 218.75	Billing Expense
12069	Lagerlof LLP	\$ 2,210.00	Attorney Fee's
12070	Public Water Agencies Group	\$ 760.94	Emergency Preparedness Program
12071	Resource Building Materials	\$ 107.77	Field Supplies
12072	SC Edison	\$ 10,389.15	Power Expense
12073	SG Creative, LLC	\$ 1,210.00	Public Outreach
12074	Uline Inc	\$ 95.01	Field Supplies
12075	Underground Service Alert	\$ 89.24	Line Notifications
12076	Verizon Connect Fleet USA LLC	\$ 115.68	Vehicle Tracking
12077	W.A. Rasic Construction	\$ 10,873.91	Nitrate Project
12078	Weck Laboratories Inc	\$ 98.10	Water Sampline
12079	Western Water Works	\$ 1,987.03	Inventory
12080	Cintas	\$ 143.54	Uniform Service
12081	All American Crane Maintenance	\$ 1,306.62	Equipment Service
12082	Blaine Tech Services Inc	\$ 1,053.20	Compliance
12083	Northstar Chemical	\$ 16,613.11	Chemical Expense
12084	RC Foster Corporation	\$ 5,082.44	Air Stripper Inspections
12085	Trojan UV	\$ 33,753.00	Contract Renewal
12086	Weck Laboratories Inc	\$ 3,793.58	Water Sampling
12087	Weck Laboratories Inc	\$ 4,638.98	Water Sampling
12088	Weck Laboratories Inc	\$ 6,329.10	Water Sampling
12089	Answering Service Care, LLC	\$ 402.01	Answering Service
12090	Collicutt Energy Services Inc	\$ 1,040.30	Semi Annual Inspections
12091	Conor Consulting LLC	\$ 1,350.00	Administrative Support
12092	Corporate Billing LLC Dept	\$ 2,354.78	Vehicle Maintenance
12093	Dive-Corr Inc	\$ 6,000.00	Reservoir Inspections
12094	Grainger Inc	\$ 196.13	Field Supplies
12095	Hunter Electric	\$ 1,331.67	Nitrate Project
12096	La Puente Community Foundation	\$ 250.00	Community Outreach Donation
12097	Merritt's Hardware	\$ 82.62	Field Supplies
12098	Pacific Premier Bank	\$ 99,996.45	Bank Loan Payment

## La Puente Water District August 2024 Disbursements - continued

Check #	Рауее	Amount	Description
12099	Petty Cash	\$ 52.39	Administrative Expense
12100	Reliable Rentals, Inc	\$ 1,700.00	100 Year Anniversary
12101	Spectrum Business	\$ 301.77	Telephone Service
12102	Spectrum Business	\$ 280.26	Telephone Service
12103	Vulcan Materials Company	\$ 1,155.38	Concrete & Asphalt Expense
12104	Weck Laboratories Inc	\$ 138.60	Water Sampling
12105	Spectrum Business	\$ 725.11	Telephone Service
12106	10-8 Retrofit Inc	\$ 9,075.59	Vehicle Maintenance
12107	Cintas	\$ 71.77	Uniform Service
12108	Jack Henry & Associates	\$ 27.50	Web E-Check Fee's
12110	Paradise Cookies & Ice Cream	\$ 1,442.50	100 Year Anniversary
12111	San Gabriel Valley Water Company	\$ 25.59	Water Service
12112	Tri County Pump Company	\$ 103,245.00	Well Rehab
12113	Upper San Gabriel Valley MWD	\$ 459.05	Recycled Water
12114	Valley Vista Services	\$ 406.38	Trash Service
12115	Vulcan Materials Company	\$ 551.84	Concrete & Asphalt Expense
12116	Weck Laboratories Inc	\$ 166.60	Water Sampling
12117	Main SG Basin Watermaster	\$ 274,656.45	23-24 Production Assessments
12118	Citi Cards	\$ 5,812.19	Adminstrative Expense
12119	Cell Business Equipment	\$ 17.22	Printer Expense
12120	Civiltec Engineering Inc	\$ 159.17	Engineering Support
12122	Grainger Inc	\$ 397.01	Vehicle Expense
12123	Hach Company	\$ 2,949.65	Chlorine Expense
12124	Hunter Electric	\$ 2,680.46	Recycled Water Expense
12125	Industry Hose & Fasteners	\$ 42.90	Field Tools & Supplies
12126	Lagerlof LLP	\$ 2,070.00	Attorney Fee's
12127	Locks Plus Inc	\$ 2,342.01	Recycled Pump Station
12128	Los Angeles County Fire Dept	\$ 1,093.00	Permit Fee's
12129	McMaster-Carr Supply Co	\$ 189.89	Nitrate Project
12130	SC Edison	\$ 4,522.25	Power Expense
12131	Verizon Wireless	\$ 76.02	Cellular Service
12132	Verizon Wireless	\$ 348.98	Cellular Service
12133	SC Edison	\$ 58,607.73	Power Expense
12134	United Site Services	\$ 599.50	Restroom @ BP Plant
12135	Verizon Wireless	\$ 114.03	Cellular Service
Autodeduct	Bluefin Payment Systems	\$ 1,191.92	Web Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$ 27.50	Tokenization Fee
Autodeduct	Wells Fargo	\$ 138.49	Merchant Fee's
Online	County Sanitation Dists of LA County	\$ 249.43	Industrial Waste Surcharge
Online	CalPERS	\$ 27,695.68	Retirement Program for 3 Payrolls in August
Online	Lincoln Financial Group	\$ 9,493.86	Deferred Comp for 3 Payrolls in August
Online	Employment Development Dept	\$ 8,324.05	California State & Unemployment Taxes
Online	United States Treasury	\$ 51,249.02	Federal, Social Security & Medicare Taxes
	Total Payables	\$ 845,830.09	

### La Puente Valley County Water District Payroll Summary August 2024

	Aug 24
Employee Wages, Taxes and Adjustments	
Total Gross Pay	206,726.22
Deductions from Gross Pay	
457b Plan Employee	-8,166.93
CalPers EEC	-8,619.47
Total Deductions from Gross Pay	-16,786.40
Adjusted Gross Pay	189,939.82
Taxes Withheld	
Federal Withholding	-20,764.00
Medicare Employee	-2,998.42
Social Security Employee	-12,244.09
CA - Withholding	-8,324.05
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	-44,330.56
Net Pay	145,609.26
Employer Taxes and Contributions	
Federal Unemployment	0.00
Medicare Company	2,998.42
Social Security Company	12,244.09
CA - Unemployment	0.00
CA - Employment Training Tax	0.00
Total Employer Taxes and Contributions	16,731.44

## La Puente Water District August 2024 Disbursements

Total Vendor Payables	\$ 845,830.09
Total Payroll	\$ 145,609.26
Total August 2024 Disbursements	\$ 991,439.35

## Industry Public Utilities August 2024 Disbursements

Check #	Рауее	Amount	Description
6266	Cintas	\$ 71.76	Uniform Service
6267	Dive/Corr Inc	\$ 5,400.00	Reservoir Inspections
6268	Eide Bailly LLP	\$ 546.00	Administrative Support
6269	Grainger Inc	\$ 68.97	Safety Supplies
6270	Highroad IT	\$ 1,067.10	Technical Support
6271	InfoSend	\$ 932.24	Billing Expense
6272	Resource Building Materials	\$ 206.32	Field Supplies & Concrete
6273	S & J Supply Co Inc	\$ 3,580.53	Tools for Lomitas Project
6274	SC Edison	\$ 4,622.49	Power Expense
6275	SoCal Gas	\$ 14.79	Gas Expense
6276	Sunbelt Rentals	\$ 311.50	Concrete Expense
6277	Uline Inc	\$ 95.01	Field Supplies
6278	Underground Service Alert	\$ 89.23	Line Notifications
6279	Verizon Connect Fleet USA LLC	\$ 115.67	Vehicle Tracking
6280	Weck Laboratories Inc	\$ 135.00	Water Sampling
6281	Answering Service Care, LLC	\$ 402.00	Answering Service
6283	Cintas	\$ 71.76	Uniform Service
6284	Collicutt Energy Services Inc	\$ 525.30	Semi Annual Inspection
6285	Grainger Inc	\$ 149.56	Field Supplies
6286	Janus Pest Management Inc	\$ 65.00	Rodent Control
6287	Merritt's Hardware	\$ 66.17	Field Supplies
6288	SC Edison	\$ 20,893.56	Power Expense
6289	Spectrum Business	\$ 68.46	Telephone Service
6290	La Puente Valley County Water District	\$ 97,209.65	Labor and Vehicle Reimbursement
6291	Spectrum Business	\$ 301.77	Telephone Service
6292	Vulcan Materials Company	\$ 1,155.37	Asphalt & Concrete Expense
6293	Weck Laboratories Inc	\$ 118.50	Water Sampling
6294	Industry Public Utility Commission	\$ 1,700.22	Industry Hills Power Expense
6295	Main SG Basin Watermaster	\$ 238,468.41	23-24 Production Assessments
6296	Resource Building Materials	\$ 11.83	Distribution Maintenance
6297	S & J Supply Co Inc	\$ 1,169.29	Tools
6298	San Gabriel Valley Water Company	\$ 1,530.06	Water Service
6299	Sunbelt Rentals	\$ 397.04	Concrete Expense
6300	Vulcan Materials Company	\$ 551.83	Asphalt Expense
6301	Weck Laboratories Inc	\$ 163.00	Water Sampling
6302	Citi Cards	\$ 348.32	Administrative Expense
6303	Cell Business Equipment	\$ 17.22	Printer Expense
6304	Civiltec Engineering Inc	\$ 159.17	Engineering Support
6305	Industry Hose & Fasteners	\$ 42.89	Field Supplies
6306	Los Angeles County Fire Dept	\$ 1,139.00	Permit Fee's
6307	SoCal Gas	\$ 14.79	Gas Expense
6308	Verizon Wireless	\$ 76.02	Cellular Servuce
6309	Verizon Wireless	\$ 348.97	Cellular Servuce
6310	Weck Laboratories Inc	\$ 171.00	Water Sampling
6311	Western Water Works	\$ 126.40	Field Supplies

## Industry Public Utilities August 2024 Disbursements - continued

Online	Home Depot Credit Services	\$ 214.12	Field Supplies
Online	County of LA Dept of Public Works	\$ 647.00	Permit Fee's
Autodeduct	Wells Fargo Merchant Fee's	\$ 47.13	Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$ 25.50	Tokenization Fee
Autodeduct	Jack Henry & Associates	\$ 16.70	Web E-Check Fee's
Tota	August 2024 Disbursements	\$ 385,669.62	_

#### WATER SALES REPORT LPVCWD 2024

LPVCWD	January		February	March		April	N	May		June		July		August	Se	ptember	c	october	N	lovember	Dr	ecember		YTD
No. of Customers	1,24	10	1,248	1,	246	1,247		1,249		1,246		1,247		1,248		-		-		-		-		9,971
2024 Consumption (hcf)	29.8	33	42 463	25	086	43 562		28 101		58 981		40 280		75 630		-		-		-		-		343 936
2022 Concurrentian (hof)		24	41,922	24	242	40.608		27,602		54.494		37.000		72 750		44 421		62.026		25 707		50 704		520 592
10 Year Average Consumption	27,1	54	41,023	24,	J43	40,090		27,093		54,464		37,090		72,759		44,431		03,920		35,707		59,794		529,562
(hcf)	\$ 32,60	06 \$	51,620	\$ 28.	982	\$ 56,474	\$	37,160	\$	69,953	\$	46,194		82,865	\$	47,435	\$	76,964	\$	39,640	\$	61,163		631,056
2024 Water Sales	\$ 93,82	24 \$	135,368	\$ 78,	021	\$ 139,504	\$	87,886	\$	191,345	\$	130,558	\$	249,458	\$	-	\$	-	\$	-	\$	-	\$	1,105,964
2023 Water Sales	\$ 75,1	52 \$	119,224	\$ 65.	978	\$ 115,709	\$	77,681	\$	159,271	\$	109,107		216,962	\$	132,867	\$	188,707	\$	104,039	\$	194,015	\$	1,558,712
2024 Service Fees	\$ 77,46	58 \$	92,205	\$ 77,	678	\$ 93,100	\$	77,886	\$	92,726	\$	78,073	\$	92,300	\$	-	\$	-	\$	-	\$	-	\$	681,435
2023 Service Fees	\$ 68,13	31 \$	82,296	\$ 68.	280	\$ 81,830	\$	68,343	\$	82,503	\$	68,590	\$	82,726	\$	68,753	\$	82,340	\$	68,597	\$	92,772	\$	915,160
2024 WS and SF Revenue	\$ 171,29	92 \$	227,573	\$ 155.	599 S	\$ 232,604	\$	165,772	\$	284,071	\$	208,632	\$	341,758	\$	-	\$	-	\$	-	\$	-	\$	1,787,399
	¢ 142.0		201 520	¢ 124	250	¢ 107.539	¢	146.004		041 774		177 607		200.688	¢	201 620	¢	271.047		170 626		296 796		0 470 970
2023 WS and SF Revenue	φ 143,20	53 \$	201,520	5 134,	230	<u>\$ 197,556</u>	<u></u>	140,024	3	241,774	\$	177,097	э Т	299,000	ð	201,020	\$	271,047	\$	172,030	3	200,700	<u>ې</u>	2,413,012
2024 Hyd Fees	\$ 9!	50 \$	750	\$	950	\$ 750	\$	950	\$	750	\$	950	\$	750	\$	-	\$	-	\$	-	\$	-	\$	6,800
2024 DC Fees	\$ 1,34	46 \$	24,213	\$ 1,	033	\$ 25,364	\$	1,033	\$	24,980	\$	1,033	\$	24,481	\$	-	\$	-	\$	-	\$	-	\$	103,483
2024 System Revenue	\$ 173,58	38 \$	252,536	\$ 157,	682	\$ 258,717	\$	167,755	\$	309,801	\$	210,615	\$	366,988	\$	-	\$	-	\$	-	\$	-	\$	1,897,682
\$90,000														,										- \$360,000 - \$340,000
\$80,000														<b>.</b>										- \$320,000 - \$300.000
\$70,000												_/					_					/		\$280,000
\$60,000									/,			_//									_/			- \$260,000 - \$240,000
\$50.000											$\searrow$	[]				$\checkmark$								- \$220,000 - \$200.000
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\$40,000				$\checkmark$			Ý																	- \$160,000 - \$140,000
\$30,000																								- \$120,000 - \$100.000
\$20,000										-		-	-	-	-		_	-		-				- \$80,000
\$10,000																_	_							- \$60,000 - \$40,000
<u></u>																								\$20,000
Janua	ary F	ebruar	ry N	1arch	A	pril	May		Jur	ne	Jul	ly .		August	Sej	ptember		October		November		December	-	÷
	10 Year Av	erage	Consumptior	n (hcf)	-	2023 Consum	nption (h	ncf)		2024 Co	nsump	tion (hcf)			23 WS	and SF Re	venue		<b></b> 2	024 WS and	l SF Re	evenue		

#### WATER SALES REPORT CIWS 2024

<u>CIWS</u>		January	F	ebruary		March		April		Мау		June		July		August	s	eptember		October	N	ovember	De	ecember		YTD
No. of Customers		971		891		969		889		971		892		973		893		-		-		-		-		7,449
2024 Consumption (hcf)		48,824		27,419		41,544		22,823		43,287		27,061		60,584		34,839		-		-		-		-		306,381
2023 Consumption (hcf)		46,138		21,528		38,538		21,587		45,739		25,727		57,149		33,452		65,164		28,375		53,977		27,713		465,087
10 Year Average Consumption (hcf)		50,089		24,087		44,858		24,934		55,989		31,233		67,991		38,496		71,564		34,201		60,959		27,486		531,885
2024 Water Sales	\$	152,132	\$	88,433	\$	128,604	\$	72,093	\$	134,366	\$	85,005	\$	192,286	\$	111,836	\$	_	\$	-	\$	-	\$	_	\$	964,756
2023 Water Sales	\$	129.349	\$	60.205	\$	107.228	\$	60.663	\$	128.297	\$	72.801	\$	163.037	\$	96.550	\$	187.318	\$	90.475	\$	170.151	\$	87.681	\$	1.353.756
2024 Service Fees	\$	77,860	\$	62,071	\$	78,187	\$	61,950	\$	77,927	\$	61,801	\$	78,081	\$	62,023	\$	-	\$		\$	-	\$	-	\$	559,900
2024 Service Fees	\$	69 937	\$	55 806	\$	69 959	\$	55 844	\$	69 951	\$	55 826	\$	70.001	\$	56.074	\$	70 292	\$	62 223	\$	77 499	\$	62 142	\$	775.554
	¢	1.550	¢	300	¢	1 550	¢	300	¢	1 550	¢	200	¢	1 550		200	¢		¢	01,110	¢	11,100	¢	02,112	•	7 400
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## Item 7 Action/Discussion Items





То:	Honorable Board of Directors
Subject:	Consideration of Adoption of the Updated Heat Illness Prevention Program
Purpose:	In Accordance with Cal/OSHA's Updated Guidelines and Regulations, the District has Revised its Heat Illness Prevention Program to Include Indoor Heat Illness Prevention Measures
Recommendation:	Approve and Adopt the Updated Heat Illness Prevention Program
Fiscal Impact:	None

### BACKGROUND

The California Division of Occupational Safety and Health (Cal/OSHA) regularly updates its guidelines to prioritize worker health and safety. Recently, new regulations were introduced to address heat illness prevention in indoor workplaces where high temperatures present risks. On June 20, 2024, the Occupational Safety and Health Standards Board approved Title 8, Section 3396 of the California Code of Regulations, "Heat Illness Prevention in Indoor Places of Employment." This regulation applies to most indoor workplaces where temperatures reach or exceed 82°F and mandates specific safety measures to protect workers from heat-related illnesses. The standard became effective on July 23, 2024.

#### SUMMARY

To comply with these updated regulations, the District has revised its existing Heat Illness Prevention Program. The updated program includes policies and procedures to safeguard employees working in indoor environments where temperatures could reach unsafe levels. This revision will ensure compliance with Cal/OSHA standards and enhance the safety and well-being of our employees.

#### Key Changes in the Updated Program:

- 1. **Temperature Monitoring:** Employers must monitor indoor temperatures in areas where heat risks are prevalent. The temperature must be recorded, and appropriate action must be taken when the temperature exceeds 82°F.
- 2. **Cool-Down Areas:** The updated program mandates that employers provide access to cool-down areas where employees can rest and recover from heat exposure.
- 3. **Hydration:** Adequate drinking water must be readily accessible to employees working in environments with high temperatures. Employees should be encouraged to hydrate regularly.
- Training and Awareness: Employers are required to train all employees and supervisors on indoor heat illness prevention, including recognizing symptoms of heat stress, how to respond to potential heat illness cases, and understanding the importance of rest and hydration.

(626) 330-2126 lapuentewater.com 5. **Ventilation and Engineering Controls**: Where feasible, engineering controls such as fans, air conditioning, or improved ventilation must be installed to reduce indoor heat levels.

**FISCAL IMPACT** 

None.

RECOMMENDATION

Approve and adopt the updated Heat Illness Prevention Program.

Respectfully Submitted,

Angelina Padilla HR Coordinator/Admin Assistant

### ENCLOSURES

- Heat Illness Prevention Program





### **TABLE OF CONTENTS**

HEAT ILLNESS PREVENTION PROGRAM 1										
I. P	olicy1									
II. P	urpose1									
III.	Scope 1									
IV.	Definitions1									
V. R	esponsibility2									
Α.	Managers and Supervisors are responsible for:2									
В.	Affected employees are responsible for:2									
VI.	PROCEDURES									
VII.	PROGRAM REQUIREMENTS									
Α.	Water Consumption and Availability									
В.	Shade/Rest Breaks5									
C.	Identification/Weather7									
D.	Acclimatization11									
E.	Emergency Procedures									
VIII.	Employee and Supervisor Training14									
Α.	Training Requirements									
В.	Levels of Training									
Appe	Appendix A									
Apper	ndix B									

## HEAT ILLNESS PREVENTION PROGRAM

### I. Policy

It is the policy of La Puente Valley County Water District (District) to provide a safe, healthy, and secure workplace for all employees by implementing an effective safety program. This Heat Illness Prevention Program applies to the control of risk of occurrence of heat illness and applies to all outdoor and indoor places of employment and other work environments, when the environmental risk factors for heat illness are present. Any employee participating in job tasks when environmental risk factors for heat illness for heat illness are present will comply with the procedures in this document, and in the Injury and Illness Prevention Program.

### II. Purpose

This program is to ensure the health and safety of the District employees by educating its employees, supervisors, and managers about the dangers of heat illness, and implementing and enforcing procedures that reduce the risk of heat-related illnesses in the workplace. The program follows the requirements of California Code of Regulations State Standard, Title 8, Chapter 4, Section 3395, 3396 - Heat Illness Prevention, and Title 8, Sections 1512, 1524, 3203, and 3400.

### III. Scope

Employees who work in outdoor and indoor places of employment, or who work in other environments where environmental risk factors for heat illness are present, are at risk for developing heat related illnesses if they do not protect themselves appropriately. The objective of this program is to reduce the potential for heat illnesses, by making employees aware of heat illnesses, ways to prevent illness, and actions to take if symptoms occur.

### **IV.** Definitions

"Acclimatization" means temporary adaptation of the body to work in the heat that occurs gradually when a person is exposed to it. When temperatures rise suddenly, the body needs time to adapt. Acclimatization peaks in most people within four to fourteen days of regular work for at least two hours per day in the heat. (See XII. Acclimatization Procedures for details).

**"Heat Illness"** means a serious medical condition resulting from the body's inability to cope with a particular heat load, and includes heat cramps, heat exhaustion, heat syncope, and heat stroke.

**"Environmental risk factors for heat illness"** means working conditions that create the possibility that heat illness could occur, including air temperature, relative humidity, radiant heat from the sun and other sources, conductive heat sources such as the ground, air movement, workload severity and duration, protective clothing and personal protective equipment worn by employees.

**"Personal risk factors for heat illness"** means factors such as an individual's age, degree of acclimatization, health, water consumption, alcohol consumption, caffeine consumption, and use of prescription medications that affect the body's water retention or other physiological responses to heat.

**"Preventative recovery period"** means a period of time to recover from the heat in order to prevent heat illness.

**"Shade"** means blockage of direct sunlight. Canopies, umbrellas, and other temporary structures or devices may be used to provide shade. One indicator that blockage is sufficient is when objects do not cast a shadow in the area of blocked sunlight. Shade is not adequate when heat in the area of shade defeats the purpose of shade, which is to allow the body to cool. For example, a vehicle sitting in the sun does not provide acceptable shade to a person inside it, <u>unless the vehicle is running with air conditioning</u>.

### V. Responsibility

### A. Managers and Supervisors are responsible for:

- Identifying all employees who are required to work outdoors/indoors or in other environments where potential heat illness could occur and identify the supervisor of the employee.
- Assuring that adequate water, shade, and necessary rest breaks are available when the environmental risk factors for heat stress are present.
- Ensuring that all affected employees are trained in heat illness prevention.
- Ensuring that the requirements in this document are followed.

### **B.** Affected employees are responsible for:

- Complying with the provisions of the Heat Illness Prevention Program, as described in this document, and with the training sessions they attend.
- Ensuring that they have the appropriate amount of drinking water available at all times when the environmental risk factors for heat illness are present.
- Reporting heat related illness symptoms to the supervisor.

### VI. PROCEDURES

- □ All employees shall be trained prior to working outdoors and indoors.
- □ Working hours will be modified to work during the cooler hours of the day, when possible.
- □ When a modified-shorter work shift is not possible, more water and rest breaks will be provided.
- Supervisors will continuously monitor all employees and stay alert to the presence of heat related symptoms.
- □ Co-workers will use a buddy system to watch each other closely for discomfort or symptoms of heat illness.
- □ Supervisors and co-workers are encouraged to never discount any signs or symptoms they are experiencing and will immediately report them.
- □ Supervisors will carry cell phones or other means of communication, to ensure that emergency services can be called, and check that these are functional at the worksite prior to each shift.
- □ Every morning, the supervisor will remind workers about the address and directions to the worksite and emergency procedures.

### VII. PROGRAM REQUIREMENTS

### A. <u>Water Consumption and Availability</u>

### Water is a key preventative measure to minimize the risk of heat related illnesses.

8 CCR 3395 (c) requires employees to have access to drinking water meeting the requirements of Sections 1524, 3363, and 3457, as applicable. When the supply of water is not plumbed or otherwise continuously supplied, <u>water shall be provided in sufficient</u> <u>quantity at the beginning of the work shift to provide one quart per hour for drinking the entire shift</u>. Employers may begin the shift with smaller quantities of water if they have effective procedures for replenishment during the shift, as needed, to allow employees to drink one quart or more per hour. <u>The frequent drinking of water shall be encouraged</u>.

Water is required to be "fresh, pure, suitably cool" and located as close as practicable to where employees are working.

When the temperature exceeds 90 degrees F, ice is required to be added.

Preventing heat illness is preferable to treating a victim of heat illness. It is very important to <u>pre-hydrate</u> prior to beginning work in a high heat environment. If possible, should consume at least two 500ml or two cups of water before beginning work.

### **Procedures for Providing Potable Water:**

- □ The Treatment & Supply and/or Operations & Maintenance Superintendent will ensure that a supervisor or lead (herein after "*appropriate supervisor or lead*") bring each employee drinking water containers (5 to10 gallons each) to the site, so that at least 2 quarts per employee are available at the start of the shift.
- □ The *appropriate supervisor or lead* will bring 50 paper cone rims or bags of disposable cups and the necessary cup dispensers to ensure that enough disposable cups are made available for each worker and are kept clean until used.
- As part of LPVCWD's Effective Replenishment Procedures, the appropriate supervisor or lead will check the water level of all containers every 30 minutes, and more frequently when the temperature exceeds 90 degrees F. When the water level within a container drops below 50%, water containers will be refilled with cool water. To accomplish this task, the appropriate supervisor or lead will carry 1 additional water container (i.e. 5-gallon jug) to replace water as needed.
- □ When the temperature exceeds 90 degrees F, the *appropriate supervisor or lead* will carry ice in separate containers, so that, when necessary, it will be added to the drinking water to keep it cool.
- □ The appropriate *supervisor or lead* will check the work site and place the water as close as possible to the workers (i.e. no more than 50 feet from the workers). If field terrain prevents the water from being placed as close as possible to the workers, the appropriate *supervisor or lead* will bring bottled water or individual containers (in addition to disposable cups and water containers), so that workers can have drinking water readily accessible. The appropriate *supervisor or lead* will ensure that the water containers are relocated to follow along as the crew moves, so drinking water will be readily accessible.
- □ The *appropriate supervisor or lead* will be responsible for cleaning the water containers and ensuring that they are kept in sanitary condition (all necessary cleaning supplies are provided by the company).
- □ The company will reimburse the supervisors or lead for any cost incurred to fill up their water containers as needed on a daily basis, or to purchase necessary disposable cups or cleaning supplies.
- □ The *appropriate supervisor or lead* will point out daily, the location of the water coolers to the workers, and remind them to drink water frequently. When the temperature exceeds or is expected to exceed 95 degrees F, the *appropriate supervisor or lead* will hold a brief 'tailgate' meeting each morning, to review with employees the importance of drinking

water, the number and schedule of water and rest breaks, and the signs and symptoms of heat illness.

- □ The *appropriate supervisor or lead* will use audible devices (such as their phone ringer, whistles or air horns) to remind employees to drink water.
- □ When the temperature equals or exceeds 95 degrees Fahrenheit or during a heat wave, the *appropriate supervisor or lead* will increase the number of water breaks, and will remind workers throughout the work shift to drink water.
- During employee training, the importance of frequent drinking of water will be stressed.

### B. <u>Shade/Rest Breaks</u>

CCR Title 8, Section 3395 (d) requires employees who may be suffering from a heat related illness and believe a preventative recovery period is needed, shall be provided access to an area with shade that is either open to the air, or provided with ventilation, or cooling. This cooling period should be no less than 5-minutes.

Such access to shade shall be permitted at all times. Except for employers in the ag industry, cooling measures other than shade (e.g. use of misting machines) may be provided in lieu of shade, if the employer can demonstrate that these measures are at least as effective as shade in allowing employees to cool.

Shade is required to be provided when the predicted temperature equals 80 <u>degrees</u> <u>Fahrenheit</u> dry bulb temperature.

The shade needs to be large enough to accommodate all employees on recovery or rest periods, and those onsite taking meal periods.

### Procedures for Access to Shade for Outdoor Places and Recovery Periods:

- □ Each *appropriate supervisor or lead* will ensure shade structures are at the site, to accommodate all employees on recovery or rest periods, and those onsite taking meal periods, and either chairs, benches, sheets, towels or any other items to allow employees to sit and rest without contacting the bare ground. However, chairs, benches, etc. are not required for acceptable sources of shade such as trees.
- □ The *appropriate supervisor or lead* will ensure that that shade structures are opened and placed as close as practical to the workers, when the temperature equals or exceeds 80 degrees F. When the temperature is below 80 degrees F, the shade structures will be brought to the site, but will be opened and set in place upon worker(s) request. Note: The interior of a vehicle may not be used to provide shade, unless the vehicle is air-conditioned, and the air conditioner is on.

- □ The *appropriate supervisor or lead* will point out the daily location of the shade structures to the workers as well as allow and encourage employees to take a 5-minute cool-down rest in the shade, when they feel the need to do so to protect themselves from overheating.
- □ The *appropriate supervisor or lead* will ensure that the shade structures are relocated to follow along with the crew and double-check that they are as close as practical to the employees, so that access to shade is provided at all times.
- □ In situations where trees or other vegetation are used to provide shade (such as in orchards), the *appropriate supervisor or lead* will evaluate the thickness and shape of the shaded area (given the changing angles of the sun during the entire shift), before assuming that sufficient shadow is being cast to protect employees.
- □ In situations where it is not safe to provide shade (example: winds of more than 40 mph), the *appropriate supervisor or lead* will document how this determination was made, and what steps will be taken to provide shade upon request.
- □ For situations where it is not safe or feasible to provide shade, the *appropriate supervisor or lead* will document how this determination was made, and what steps will be taken to provide shade upon request, or other alternative cooling measures with equivalent protection.
- □ Employees taking a "preventative cool-down rest" must be monitored for symptoms of heat illness, encouraged to remain in the shade and not ordered back to work until symptoms are gone. Employees with symptoms must be provided with appropriate first aid or emergency response.

### **Cool-Down Areas for Indoor Places of Employment:**

- Cool-down area(s) will be located at the Hudson Office, BPOU Office and PVOU Office. The temperature in the indoor cool-down areas will be maintained at less than 82 degrees Fahrenheit by ensuring the A/C system is properly maintained.
- □ The cool-down area(s) will be available at the site to accommodate all of the workers who are on a break at any point in time and will be large enough so that all workers on break can sit in a normal posture fully in the cool-down area(s) without having to be in physical contact with each other. To ensure this, we will always have ten (10) seats available at the Hudson Office.
- □ Workers will be informed of the location of the cool-down area(s) and will be encouraged and allowed to take cool-down breaks in the cool-down area(s) whenever they feel they need a break. A worker who takes a preventative cool-down rest break will be monitored and asked if they are experiencing symptoms of heat illness. In no case will the worker be ordered back to work until signs or symptoms of heat illness have abated (see the section on Emergency Response for additional information). If a worker exhibits signs or symptoms of heat illness while on a preventative cool-down rest, then appropriate first

aid or emergency response will be provided. Preventative cool-down rest periods will be at least 5 minutes, in addition to the time needed to access the cool-down area.

### C. <u>Identification/Weather</u>

### Procedures for Monitoring the Weather for Outdoor Places of Employment:

Two weeks in advance (or with as many days in advance as possible), the <u>employer or superintendent</u> will go on the internet (www.nws.nooa.gov), call the National Weather Service phone numbers (see CA numbers attached), or check the Weather Channel TV Network, to view the extended weather forecast in order to plan in advance the work schedule, know whether a heat wave is expected, and if additional schedule modifications will be necessary. This type of advance planning should take place all summer long.

### CALIFORNIA Dial-A-Forecast

### For the Los Angeles Area = (805) 988-6610 (#1)

- Prior to each workday, the appropriate supervisor or lead will review the forecasted temperature and humidity for the worksite and compare it against the National Weather Service Heat Index to evaluate the risk level for heat illness, for instance whether or not workers will be exposed at a temperature and humidity characterized as either "extreme caution" or "extreme danger" for heat illnesses such as heat stroke. It is important to keep in mind that the temperature at which these warnings occur must be lowered as much as 15 degrees, if the workers under consideration are in direct sunlight.
- □ Prior to each workday, the *appropriate supervisor or lead* will be responsible for monitoring the weather (using <u>www.nws.nooa.gov</u> or with the aid of a simple thermometer) at the worksite. This critical weather information will be taken into consideration, to determine when it will be necessary to make modifications to the work schedule (such as stopping work early, rescheduling the job, working at night or during the cooler hours of the day, increasing the number of water and rest breaks).
- □ The *appropriate supervisor or lead* will be responsible for using a thermometer at the jobsite and checking the temperature every 60 minutes to monitor for sudden increases in temperature, to ensure that once the temperature equals 80 degrees F, the shade structures are opened and accessible to the workers, and to make certain that once the temperature equals or exceeds 95 degrees F, additional preventive measures such as the High Heat Procedures are implemented.

### Procedures for Temperature Assessment for Indoor Places of Employment

A thermometer will be used throughout the workplace to monitor temperature or heat index. Monitoring instruments will be maintained according to manufacturer's recommendations and the instruments used to measure the heat index shall be based on

the heat index chart in Appendix A of Section 3396. The locations for the temperature measurements will be:

- Hudson Office and Warehouse
- BPOU Nitrate Treatment Building
- Booster Stations
- District Office front office and conference room
- PVOU Office
- □ The temperature or heat index will be measured and recorded by the *appropriate supervisor or lead*. Employees will be actively involved in the planning, conducting, and recording of measurements of temperature or heat index. Employees will check the thermometer when working indoors to ensure it does not exceed 82 degrees Fahrenheit and will ensure proper recording of the heat index.
- Records of the temperature or heat index measurements, whichever value is greater, will be retained for 1 year or until the next measurements are taken, whichever is later, and made available at the Hudson Office to workers or designated representatives upon request. The records will include the date, time, and specific location of all measurements.
- Initial temperature or heat index measurements shall be taken where workers work and at times during the work shift when worker exposures are expected to be the greatest and when it is suspected to equal or exceed 82 degrees Fahrenheit.
- Initial temperature or heat index measurements shall be taken where workers work and at times during the work shift when worker exposures are expected to be the greatest and when it is suspected to equal or exceed 82 degrees Fahrenheit.
- Measurements will be taken again when they are reasonably expected to be 10 degrees Fahrenheit or more above the previous measurements where workers work and at times during the work shift when worker exposures are expected to be the greatest.
- □ Workers and supervisors will be actively involved in identifying and evaluating other environmental risk factors for heat illness that may exist in the workplace to determine when it will be necessary to make modifications to the work schedule (such as stopping work early, rescheduling the job, working at night or during the cooler hours of the day, increasing the number of water and rest breaks).

### High Heat/Heat Wave

□ During a heat wave or heat spike (e.g., a sudden increase in daytime temperature of 9 degrees or more), the workday will be cut short (*example: 12 p.m.*), will be rescheduled (*example: conducted at night or during cooler hours*) or if possible, cease for the day.

- □ If schedule modifications are not possible and workers have to work during a heat wave, the *appropriate supervisor* will provide a tailgate meeting to reinforce heat illness prevention with emergency response procedures and review the weather forecast with the workers. In addition, the *appropriate supervisor* will institute alternative preventive measures such as provide workers with an increased number of water and rest breaks every *2 hours*, supervise workers to ensure that they do stop work and take these breaks, and observe closely all workers for signs and symptoms of heat illness.
- □ During a heat wave or heat spike (e.g., a sudden increase in daytime temperature of 9 degrees or more), and the start of the workday, the *appropriate supervisor or lead* will hold a tailgate meeting with the workers to review the company heat illness prevention procedures, the weather forecast, and emergency response.
- □ The *appropriate supervisor or lead* will assign each employee a "buddy" to be on the lookout for signs and symptoms of heat illness and ensure that emergency procedures are initiated when someone displays possible signs or symptoms of heat illness.

### High Heat Procedures

<u>High Heat Procedures</u> are additional preventive measures that will be used when the temperature equals or exceeds 95 degrees F.

- □ The *appropriate supervisor or lead* will ensure that effective communication by voice, observation, or electronic means is maintained, so that employees at the worksite can contact a supervisor when necessary. If the *appropriate supervisor or lead* is unable to be near the workers to observe them or communicate with them, then an electronic device, such as a cell phone or text messaging device, may be used for this purpose only if reception in the area is reliable. A mandatory buddy system will be in place.
- □ The *appropriate supervisor or lead* will observe employees for alertness and signs and symptoms of heat illness.
- □ The *appropriate supervisor or lead* will remind employees throughout the work shift to drink plenty of water.
  - During high heat employees will be provided with a minimum 10-minute cool-down period every 2 hours.

The *appropriate supervisor or lead* will closely supervise a new employee or assign a "buddy" or more experienced coworker for the first 14 days of the employee's employment by the employer, unless the employee indicates at the time of hire that he or she has been doing similar outdoor work for at least 10 of the past 30 days, for 4 or more hours per day.

### Procedures for Control Measures for Indoor Places of Employment

- □ Control measures will be implemented when either of the following occurs:
  - Indoor temperature or heat index is 87 degrees Fahrenheit or higher.
  - Indoor temperature is 82 degrees Fahrenheit or higher and workers are either:
    - o Wearing clothing that restricts heat removal or
    - Working in an area with high radiant heat.
- □ Feasible engineering controls will be implemented first to reduce the temperature and heat index to below 87°F (or temperature to below 82°F for workers working in clothing that restricts heat removal or working in high radiant heat areas). Administrative controls will be added if feasible engineering controls are not enough to comply with the standard. If both feasible engineering and administrative controls are not enough to decrease the temperature and minimize the risk of heat illness, then personal heat-protective equipment will be provided.
- □ The following engineering controls will be implemented to lower the indoor temperature, heat index, or both to the lowest possible level. These controls help make the work environment cooler or create a barrier between the worker and the heat:
  - Cooling fans or air conditioning
  - Increased natural ventilation, such as open windows and doors when the outdoor temperature or heat index is lower than the indoor temperature and heat index
  - Insulating/isolating heat sources from workers, or isolating workers from heat source
- □ The following administrative controls will be implemented once all feasible engineering controls have been implemented. These controls are modified work practices that can reduce heat exposure by adjusting work procedures, practices, or schedules:
  - Modify work schedules and activities to times of the day when the temperature is cooler or schedule shorter shifts, especially during heat waves. Heat wave means any day in which the predicted high temperature for the day will be at least 80 degrees Fahrenheit and at least 10 degrees Fahrenheit higher than the average high daily temperature in the preceding five days. For newly hired workers and unacclimatized existing workers, gradually increase shift length over the first one to two weeks.
  - Require mandatory rest breaks in a cooler environment, such as a shady location or an air-conditioned building. The duration of the rest breaks should increase as heat stress rises.
  - Schedule work at cooler periods or times of day, such as early morning

or late afternoon.

- Rotate job functions among workers to help minimize exertion and heat exposure. If workers must be in proximity to heat sources, mark them clearly, so they are aware of the hazards.
- Require workers to work in pairs or groups during extreme heat so they can monitor each other for signs of heat illness.
- The following personal heat-protective equipment will be provided if feasible engineering controls do not decrease the temperature enough and administrative controls do not minimize the risk of heat illness. This personal heat-protective equipment consists of special cooling devices that the worker wears on their body that can protect them in hot environments:
  - Water and/or air-cooled garments, cooling vests, jackets, and neck wraps. The cooling source can be reusable ice packs or cooled air connected to an external source.
  - Supplied air personal cooling systems

### D. <u>Acclimatization</u>

Inadequate acclimatization can imperil anyone exposed to conditions of heat and physical stress, significantly more intense than what they are used to. Employers are responsible for the working conditions of their employees, and they must act effectively when conditions result in sudden exposure to heat their employees are not used to.

### Procedures for Acclimatization:

- □ LPVCWD will monitor the weather and in particular be on the lookout for sudden heat waves) or increases in temperatures to which employees haven't been exposed to for several weeks or longer. A heat wave is now defined as at least 80 degrees F.
- During a heat wave or heat spike (e.g., a sudden increase in daytime temperature of 9 degrees or more), the workday will be cut short (example: 12 p.m.), will be rescheduled (example conducted at night or during cooler hours), or if possible, cease for the day.
- During the hot summer months, the work shift will start at 7:00 AM
- □ For new employees, the *appropriate supervisor or lead* will try to find ways to lessen the intensity of the employees work during a two-week break-in period (such as scheduling slower paced, less physically demanding work during the hot parts of the day and the heaviest work activities during the cooler parts of the day (early-morning or evening). Steps taken to lessen the intensity of the workload for new employees will be documented.

The *appropriate supervisor or lead* will be extra-vigilant with new employees and stay alert to the presence of heat related symptoms.

The *appropriate supervisor or lead* will assign new employees a "buddy" or experienced coworker to watch each other closely for discomfort or symptoms of heat illness.

- During a heat wave, the *appropriate supervisor or lead* will observe all employees closely (or maintain frequent communication via phone or radio),and be on the lookout for possible symptoms of heat illness.
- □ For indoor work areas, this 14-day observation period applies when the temperature or heat index equals or exceeds 87 degrees Fahrenheit, or when the temperature or heat index equals or exceeds 82 degrees Fahrenheit when a worker wears clothing that restricts heat removal or when a worker works in a high radiant heat area.
- □ LPVCWD training for employees and supervisors will include the importance of acclimatization, how it is developed, and how these company procedures address it.

### E. <u>Emergency Procedures</u>

The Emergency Procedures Guide shall be followed for those employees who are experiencing life threatening conditions as a result of a heat-related illness. An appropriate number of employees per work location shall be trained to render first aid as required by 8 CCR 3400 or 1512.

### See Appendix B, Heat Illness Action Plan, for signs and symptoms details

### Additional Procedures for Emergency Response:

- Prior to assigning a crew to a particular worksite, the *appropriate supervisor or lead* will provide workers and the foreman a map, along with clear and precise directions (such as streets or road names, distinguishing features and distances to major roads) of the site, to avoid a delay of emergency medical services.
- □ Prior to assigning a crew to a particular worksite, the *appropriate supervisor or lead* will ensure that a qualified, appropriately trained, and equipped person will be available at the site, to render first aid if necessary.
- □ Prior to the start of the shift, the *appropriate supervisor or lead* will determine if a language barrier is present at the site, and take steps (such as assigning the responsibility to call emergency medical services to the foreman, or an English-speaking worker), to ensure that emergency medical services can be immediately called in the event of an emergency.

- □ All foremen and supervisors will carry cell phones or other means of communication, to ensure that emergency medical services can be called and check that these are functional at the worksite prior to each shift.
- □ When an employee is showing symptoms of possible heat illness, *appropriate supervisor or lead* will take immediate steps to keep the stricken employee cool and comfortable once emergency service responders have been called (to reduce the progression to more serious illness).
- □ At remote locations such as rural farms, lots, or undeveloped areas, the *appropriate supervisor or lead* will designate an employee or employees to physically go to the nearest road or highway where emergency responders can see them. If daylight is diminished, the designated employee(s) shall be given reflective vests or flashlights, in order to direct emergency personnel to the location of the worksite, which may not be visible from the road or highway.
- □ During a heat wave or hot temperatures, workers will be reminded and encouraged to immediately report to their supervisor any signs or symptoms they are experiencing.
- □ LPVCWD training for employees and supervisors will include every detail of these written emergency procedures.

### Handling a Sick Employee:

- □ When an employee displays possible signs or symptoms of heat illness, a trained first aid worker or supervisor will check the sick employee and determine whether resting in the shade and drinking cool water will suffice, or if emergency service providers will need to be called. Do not leave a sick worker alone in the shade, as he or she can take a turn for the worse!
- □ When an employee displays possible signs or symptoms of heat illness and no trained first aid worker or supervisor is available at the site, call emergency service providers.
- Call emergency service providers immediately if an employee displays signs or symptoms of heat illness (loss of consciousness, incoherent speech, convulsions, red and hot face), does not look OK, or does not get better after drinking cool water and resting in the shade. While the ambulance is in route, initiate first aid (cool the worker, place in the shade, remove excess layers of clothing, place ice pack in the armpits and groin area and fan the victim). Do not let a sick worker leave the site, as they can get lost or die (when not being transported by ambulance and treatment has not been started by paramedics) before reaching a hospital!
- □ If an employee does not look OK and displays signs or symptoms of severe heat illness <u>(loss of consciousness, incoherent speech, convulsions, red and hot face)</u>, and the worksite is located more than 20-minutes away from a hospital, call emergency service

providers, communicate the signs and symptoms of the victim, and request Air Ambulance.

### VIII. Employee and Supervisor Training

Training is the most important component of the LPVCWD Heat Illness Prevention Program and shall be provided to all potentially impacted employees working where environmental risk factors for heat illnesses are present, to help reduce the risk of heat related illness, and to assist with obtaining emergency assistance without delay.

### A. <u>Training Requirements</u>

Training in the following topics shall be provided to all supervisory and non-supervisory employees [8 CCR 3395 (e) (1)]:

- 1. The environmental and personal risk factors for heat illness.
- 2. The procedures for complying with the requirements of this standard.
- 3. The importance of frequent consumption of small quantities of water, up to 4 cups per hour, when the work environment is hot, and employees are likely to be sweating more than usual in the performance of their duties.
- 4. The importance of acclimatization.
- 5. The different types of heat illness and the common signs and symptoms of heat illness.
- 6. The importance to employees of immediately reporting to the employer, directly or through the employee's supervisor, symptoms or signs of heat illness in themselves, or in co-workers.
- 7. The procedures for responding to the symptoms, if possible, heat illness, including how emergency medical services will be provided if necessary.
- 8. The procedures for contacting emergency medical services, and if necessary for transporting employees to a point where they can be reached by an emergency medical service provider.
- 9. The procedures for ensuring that, in the event of an emergency, clear, and precise directions to the work site can and will be provided as needed, to emergency responders.
- 10. Supervisors will also be trained to recognize the dangers of heat illnesses. The training requirements are included, but not limited to topics listed under the training section of this program.

### B. <u>Levels of Training</u>

Training shall be provided for employees and supervisors working at locations where environmental risk factors for heat illness are present, as well as training for their respective supervisors.

### **Employees**

- 1. Before being assigned to a task where environmental factors are present for heat-related illnesses, employees shall be trained in the following areas:
- 2. Environmental and personal risk factors for heat illness.
- 3. Procedures for identifying, evaluating, and controlling exposures to the environmental and personal risk factors for heat illness.
- 4. The importance of pre/post work hydration and frequent consumption of small quantities of water, up to 4 cups per hour, under extreme conditions of work and heat.
- 5. Importance of acclimatization.
- 6. Different types, signs, and symptoms of heat illness.
- 7. The importance of immediately reporting symptoms or signs of heat illness in themselves, or in coworkers to their supervisor.
- 8. Procedures for responding to symptoms of possible heat illness, including how emergency medical services will be contacted and provided, should they become necessary.

### Supervisors of Affected Employees

Supervisors or their designees are required to provide training on the following topics:

- 1. Information as detailed above in employee training requirements.
- 2. Procedures the supervisor shall follow to implement the provisions of this program.
- 3. Procedures the supervisor shall follow when an employee exhibits symptoms consistent with possible heat illness, including emergency response procedures.

### Appendix A

### HEAT ILLNESS EMERGENCY ACTION PLAN

A copy of this procedure must be on location while working in the field.

Drink water frequently.

Avoid soda, alcohol, and coffee.

Have shade available at all times and establish rest breaks.

Have sufficient water on site at all times. If water supply is low, the employee will stop work and go to shaded areas until water is on site.

### Signs and Symptoms

Heat Illness Symptoms:	Visible Warning Signs:	Early Warning Signs:
Dehydration Dizziness Cramps Exhaustion Stroke Rash	High Body Heat Confusion Irrational Actions No Sweating Lack of Stamina Rapid Breathing Nausea Blurry Vision Muscle Pain Loss of Coordination General Discomfort Irritability Poor Concentration Unconsciousness	Cramps Lack of Stamina Headache General Discomfort Dehydration

<u>Report all heat related illnesses to your supervisor</u>. <u>In case of emergency call 911</u>.

Know your location and be able to direct emergency medical personnel in the event of an emergency.

Time is critical when responding to heat illnesses, so the following emergency facilities have been identified.

Hospital: Citrus Valley Medical Center – Queen of the Valley: 1115 S. Sunset Ave., West Covina, CA 91790

### Appendix B

### HEAT ILLNESS PREVENTION QUESTIONNAIRE

For All Cal/OSHA Programmed Inspections

Inspection Number	Date of Inspection	SIC/NACIS Code
Name of Establishment		
Site Location		
Regular Hours Worked by Empl	oyees:	
Describe the nature of the work, workers:	working conditions and hot proce	ss or source of heat, affecting
Are employees paid piece rate?	Does employer have	a written IIPP?
Does the employer's IIPP identit	y heat illness as a safety and hea	Ith hazard?
Has the employer evaluated wo illness is present?	rking conditions of its site and ider	ntified the areas where the risk of heat
Does the employer's IIPP list co illnesses?	rrective measures that will be use	d to address the risk of heat
What were the indoor environme	ental conditions (temperature, % R	RH) on the day of the inspection?
Does the employer monitor or m describe:	easure indoor environmental cond	ditions (temperature, % RH)? If yes,
Did the CSHO measure or moni	tor indoor environmental condition	is (temperature, % RH)? If so, how:

### ACCESS TO DRINKING WATER

Are employees trained in the need to drink water often?

### ACCESS TO COOLED OR AIR-CONDITIONED AREAS

Are workers provided with cooled rooms or air-conditioned areas during their breaks or lunch? If yes, describe:

Was access to shade or cooled area provided at all times?

Are employees required to wear PPE (respirator, overalls, Tyvek suit, etc.)? If yes, describe:

#### **REST BREAKS AND LUNCH BREAKS**

Do workers take their lunch or rest breaks in cooler areas or air-conditioned rooms and away from the sources of heat?

Do workers routinely take scheduled lunch and rest breaks? If yes, describe length and frequency of breaks:

#### ACCLIMATIZATION

How long had this employee worked for this employer?

Does the employer have an acclimatization procedure or protocol? If yes, describe:

#### **EMERGENCY RESPONSE**

Describe, in detail, the employer's written procedures (in place) for addressing emergency medical response?

If none, were any instructions given for response during emergency situations?





Date:	September 9, 2024	1
То:	Honorable Board of Directors	
Subject:	Authorize Investments of \$537,217.62 of the Districts Reserve	Funds

#### SUMMARY

As declared in the District's Investment Policy, the Board has the authority to invest monies in a manner which will provide the highest investment return with the maximum security while meeting the District's daily cash flow demands and conforming to all statutes governing the investment of District funds. To ensure continued strategic investments, it is recommended to transfer the funds from the current CD, which is approaching its maturity date, into the California Cooperative Liquid Assets Securities System (CLASS) account.

CD	Coupon / Current Rate	Acquisition Cost	Duration	Maturity Date	Estimated Interest Income
JP Morgan Chase	4.10%	\$250,000	2 yrs	09/26/2024	\$ 20,000.00
Nicolet NB	4.15%	\$250,000	2 yrs	09/30/2024	\$ 20,000.00

District staff has evaluated the District's investment options currently available. The following factors have been considered in contemplating the next investment of District funds:

- Current market offerings that comply with the District's Investment Policy and their safety, liquidity and anticipated return.
- Raymond James current rate of return.
- The District's cash needs over the period of the investment being considered.

Considering these factors, at this time staff recommends that the amount of \$537,217.62, or anything above to account for market gains from the period of August 1 – September 30, 2024, be withdrawn from the District's Raymond James account and deposited into the District's CLASS account.

### RECOMMENDATION

Approve the transfer of funds in the amount of \$537,217.62 or anything above from the current Raymond James Certificate of Deposits to the District's CLASS account.

Respectfully Submitted,

General Manager

112 N. 1st Street, La Puente, California 91744

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Date:	September 9, 2024
То:	Honorable Board of Directors
From:	Paul Zampiello, Operations & Maintenance Superintendent
Subject:	Monthly Operations & Maintenance Superintendent's Report

The following report summarizes LPVCWD, IPU Waterworks, BPOU, and PVOU operational and compliance activities of August and since the last report to the Board. The report also includes the status of various projects for each system.

#### DISTRIBUTION, SUPPLY AND PRODUCTION

- Monthly Water Production Summary Total production from the LPVCWD Wellfield for the month of August was 324.65 AF, of which 177.73 AF was delivered to Suburban Water Systems. IPU Waterworks Well No. 5 produced a total of 176.72 AF in the month of August. The August Monthly Production Report is provided as Attachment 1.
- Well Water Levels and Pumping Rates The latest static water level, pumping water level, and pumping rate for LPVCWD and IPU Waterworks are as shown in the table below.

	Stati	c Water L	evel (Ft)	Pumpi	ng Water	Level (Ft)				
Well	2023	2024	Difference Current - 2023 (%)	2023	2024	Difference Current - 2022 (%)	Drawdown (Ft)	Current GPM Pumping Rate	Specific Capacity (GPM/Ft)	
LPVCWD 2*	120	108.4	9.7%	149	-	-	-	-	-	
LPVCWD 3**	123	104	15.4%	133	-	-	-	-	-	
LPVCWD 5	112	109	2.7%	125	175	-40.0%	66	2,409	36.5	
COI 5	85	67	21.2%	148	170	-14.9%	103	1,309	12.7	

\*Well No. 2 is currently out of service due to a scheduled well rehabilitation was not used in the month of August

\*\* Well No. 3's pumping level was not collected in the month of August



Monthly Water Conservation – A summary of LPVCWD and IPU Waterworks usage for the past 6 months as compared to the previous year is shown below.

Month	2023	2024	Difference Current- Previous Year (%)	Accumulative Difference (%)
March	93.31	100.42	7.6%	7.6%
April	105.03	80.00	-23.8%	-8.1%
Мау	117.13	113.96	-2.7%	-6.3%
June	123.84	126.02	1.8%	-4.3%
July	157.80	147.57	-6.5%	-4.7%
August	142.58	146.91	3.0%	-3.4%

### LPVCWD Monthly Water Consumption

### IPU Waterworks Monthly Water Consumption

Month	2023	2024	24Difference Current- Previous Year (%)A	
March	77.16	77.12	-0.1%	-0.1%
April	87.51	80.69	-7.8%	-3.9%
Мау	95.40	100.26	5.1%	-0.9%
June	73.02	109.71	50.2%	11.9%
July	151.93	124.88	-17.8%	5.9%
August	115.51	125.20	8.4%	6.3%

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### CAPITAL / OTHER PROJECTS

- LPVCWD Recycled Water Project Staff have finalized the preliminary design plans for the six recycled water location sites and are currently working with the LA County Department of Health (DPH) to receive the preliminary permit approval to perform all necessary onsite retrofitting. District staff have also started conducting site inspections of all city-owned facilities with the City of Industry engineering team to prepare the recycled water retrofit process design.
- 2. IPUWS Lomitas Reservoir Bypass Line As a part of the Lomitas backup generator replacement project, the contractor has begun performing site improvements, including new drainage around meter vaults and repairing the onsite storm drain basin. District staff completed the installation of the new 8-inch ductile iron bypass line and will finalize the site cleanup and landscaping restoration in the coming week.
- 3. LPVCWD & IPUWS Distribution Leak Repairs & Maintenance Field staff performed various replacements and maintenance activities to the water distribution systems in August. They have repaired and replaced: 2 water service lines, 21 meter replacements, and 33 meter box replacements.

### **DEVELOPMENT PROJECTS**

- LPVCWD New 34-Unit Mix-Used Apartment Building at 15861 Main Street –Staff has been coordinating with the developer for this project and is scheduled to meet with them onsite to discuss the location of the requested new water services, which include a new 3-inch water meter and fire service. The District has provided a cost estimate for the requested service upgrades, and the developer has advised that the water improvements will need to be performed in early 2025. Staff will continue to work closely with the project manager to coordinate the water service installations.
- 2. LPVCWD New 3-unit Housing Project at 250 N. 2nd Street Staff received a request from the property owner at 250 2nd St. on the corner of 2nd Street and Rowland Street to install new water service and meters for a 3-unit residential housing project. Staff completed the installation of the required new water services and will work with the customer to set up the water accounts.
- 3. IPUWS New 4-unit Housing Project at 701 4th Avenue Staff has received a request from the property owner at 701 4th Ave. to install new water services and meters to support a 4-unit residential housing project. Staff are currently working with the developer to receive the required project design plans for the review the necessary water improvements to support the project.

### La Puente Valley County Water District

### **PRODUCTION REPORT - AUGUST 2024**

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2024 YTD	2023
Well No. 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00	1454.41
Well No. 3	0.00	0.00	0.00	0.00	0.41	0.57	0.19	0.00					1.17	60.06
Well No. 5	303.97	271.38	323.98	266.81	324.58	309.70	329.36	324.65					2454.43	2196.36
Interconnections to LPVCWD	2.42	0.51	2.24	0.76	2.32	1.38	2.53	2.17					14.33	25.62
Subtotal	306.39	271.89	326.22	267.57	327.31	311.65	332.08	326.82	0.00	0.00	0.00	0.00	2469.93	3770.01
Interconnections to SWS	210.94	189.47	223.19	185.27	211.74	185.62	184.41	177.73					1568.38	2168.86
Interconnections to COI	4.95	2.80	2.61	2.30	1.61	0.01	0.09	2.18					16.55	30.90
Interconnections to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00	0.00
Subtotal	215.89	192.27	225.80	187.57	213.35	185.63	184.50	179.91	0.00	0.00	0.00	0.00	1584.93	2199.76
Total Production for LPVCWD	90.50	79.62	100.42	80.00	113.96	126.02	147.57	146.91	0.00	0.00	0.00	0.00	885.00	1570.25
CIWS PRODUCTION									<u></u>					
	184 36	166 72	175.68	174.08	185.02	163.97	177 73	176 72					1405 18	1957 32
Interconnections to CIWS	104.00	100.72	170.00	174.00	100.02	100.07	111.15	110.12					1403.10	1337.32
SGVWC Salt Lake Ave	0.51	0.50	0.49	0.47	0.57	0.49	0.55	0.69					4.27	6.33
SGV/WC Lomitas Ave	84 16	73 43	76 11	78 58	100 39	110 59	126.60	122 47					772 33	1209 58
SCV/WC Workman Mill Pd	0.01	0.21	0.15	0.10	0.01	0.00	0.17	0.48					1 13	0.06
	0.01	0.21	0.15	0.10	0.01	0.00	0.17	0.40					1.15	0.00
Interconnections from LPVCWD	4.95	2.80	2.61	2.30	1.61	0.01	0.09	3.73					18.10	30.90
<u>Subtotal</u>	<u>89.63</u>	<u>76.94</u>	<u>79.36</u>	<u>81.45</u>	<u>102.58</u>	<u>111.09</u>	<u>127.41</u>	<u>127.37</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>795.83</u>	1246.87
Interconnections to LPVCWD	2.42	0.51	2.24	0.76	2.32	1.38	2.53	2.17					14.33	24.06
Total Production for CIWS	<u>87.21</u>	<u>76.43</u>	<u>77.12</u>	<u>80.69</u>	<u>100.26</u>	<u>109.71</u>	<u>124.88</u>	<u>125.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>781.50</u>	1222.81





To:Honorable Board of DirectorsDate:September 9, 2024From:Cesar A. Ortiz, Water Treatment & Supply SuperintendentSubject:Monthly Water Treatment & Supply Superintendent Report

The following report summarizes LPVCWD, IPU Waterworks System, BPOU and PVOU-IZ & SZ treatment operations and production, which includes the status of various projects for each system.

### WATER QUALITY / COMPLIANCE

- **Distribution System Monitoring** District Staff collected all required water quality samples from both LPVCWD & CIWS distribution systems for the month; approximately **45** samples were collected. All results met State and Federal drinking water quality regulations.
- **Treatment Monitoring & Compliance** All water quality compliance samples were collected from all the treatment processes and plant effluent, as required. Approximately **187** samples were collected for BPOU and **84** samples for PVOU.
- Source Monitoring All water quality samples were collected from all the Wells, as required. Approximately 12 samples were collected. The table below summarizes LPVCWD Wells' current water quality for contaminants of concern.

	СТС	TCE	PCE	Perchlorate	1,4- Dioxane	NDMA	Nitrate
Well Sampled	MC L= 6 ppb	MCL = 5 ppb	MCL = 5 ppb	MCL=6 ppb	NL = 1 ppb	NL=10 ppt	MCL=10 ppm
LPVCWD 2*	NS	NS	NS	NS	NS	NS	NS
LPVCWD 3	NS	NS	NS	NS	NS	NS	NS
LPVCWD 5	ND	2.6	ND	11	0.12	2.9	9.3

ND – None Detected NS – Not Sampled

NR – No Results available as of report date

\* - Well No. 2 is Out of Service for rehabilitation and repairs.

LPVCWD - BPOU Wells	Well 2	Well 3	Well 5
Acre Feet Produced	0 AF	0 AF	324.65 AF

• The Bi-Monthly Nitrate Concentrations for SP-6 and SP-10 are provided as Attachment 1.

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Page **1** of 2

### **OPERATIONAL UPDATES / PROJECTS & MAINTENANCE ACTIVITIES**

### 1) **BPOU Treatment Plant**

### • Plant Operations –

- The treatment plant is in normal operation flowing through the Nitrate system and under supervision during the initial operation process and adjustments are being made as needed.
- The treatment plant is operating on Well No. 5, Well No. 2 is out of service for rehabilitation. Well 3 can now be run in combination with Well 5, with the new Nitrate system in operation.

### • Maintenance Items –

- Well 2 Rehabilitation well casing treatment process has been completed and our operators are now pumping the well to flush out as much sediment and silt as possible before taking samples and putting it back in service.
- Staff have performed various weekly chemical calibrations, monthly analyzer cleanings and calibrations, SPIX pre-filter change-outs, daily treatment plant rounds and monthly reporting.

### 2) **PVOU-IZ** Treatment Plant

### • Plant Operations -

• Staff continue to run the plant daily and complete daily rounds and maintenance and all RO units are now being run to flush, in an effort to keep the plant components and media fresh.

### • Maintenance Items –

- The Northrup Grumman (NG) approved, new proposal and scope of work for the electrical conduit rework on the Wigen RO system skids has restarted and is being conducted one skid at a time.
- 3) **PVOU-SZ** Treatment Plant The construction team is scheduling pre-startup meetings and preparing for the 14-day test. LPVCWD staff has continued O&M maintenance oversight.

### • Plant Operations –

- Staff continue to operate the plant and flush water through the entire system on a weekly basis.
- Staff continue to run the Shallow Zone Wells on a bi-weekly basis.

### • Maintenance Items –

• Staff continue with general plant maintenance while the plant is in the construction phase.

### 4) CIWS Distribution Sites -

• Lomitas booster station bypass line relocation project construction phase has been completed and final cleanup is needed.

Page 2 of 2

### SP-6 and SP-10 Nitrate Concentrations EPA Method 353.2 MCL = 10 mg/L

Nitrate Concentrations July 2024 - August 2024							
Date	SP-6	SP-15	Well(s)	Comments			
7/1/2024	8.4	7.6	5	Weck Lab (353.2)			
7/8/2024	7.9	7.9	5	Weck Lab (353.2)			
7/11/2024	8.0	8.1	5	Weck Lab (353.2)			
7/15/2024	8.0	8.0	5	Weck Lab (353.2)			
7/24/2024	7.9	8.0	5	Weck Lab (353.2)			
7/30/2024	7.6	7.6	5	Weck Lab (353.2)			
8/1/2024	7.2	7.3	5	Weck Lab (353.2)			
8/5/2024	7.6	7.7	5	Weck Lab (353.2)			
8/8/2024	8.1	8.2	5	Weck Lab (353.2)			
8/12/2024	7.7	*RNA	5	Weck Lab (353.2)			
8/20/2024	7.7	7.8	5	Weck Lab (353.2)			
8/29/2024	7.1	7.2	5	Weck Lab (353.2)			

AVERAGE	7.8	7.8
MINIMUM	7.1	7.2
MAXIMUM	8.4	8.2

Notes:

All units reported in milligrams per Liter (mg/L)

MCL = Maximum Contaminent Level

N/A = Not Available (Lab Results)

\*RNA - Result Not Available

Superior Water Division

112 N. First St. La Puente, Ca 91744

# Administrative Report September 9, 2024





**Board Communication** 

100 Year Anniversary



### Public Communication & Outreach

Concerts in the Park – attended 8/28/2024



### Website

**Continuous Updates** 



### **Social Media**

Торіс	Comments
Number of Instagram Posts	7
Number of Instagram Stories	7
Number of Instagram Followers	427
Post Related to Main Shutdowns	0
Number of LinkedIn Posts	7
Number of LinkedIn Followers	10
CET Program	1
CET Scholarship	0









Date: September 9, 2024

- To: Honorable Board of Directors
- From: Roy Frausto, General Manager
- RE: General Manager's Report



### **GENERAL MANAGER REPORT TOPICS**

- Watermaster Waiver of Assessment Waiver submitted on behalf of PVOU-IZ project water during the 14-day scenario testing was approved by Watermaster on 9/4/2024
- PVOU Permit Amendment
  - Staff is working with DDW, Northrop and Geosyntec to finalize a permit amendment application.
- PVOU Public Hearing
  - Staff is working with its design consultant to develop a notice of public hearing to advise and educate them on the new PVOU-IZ source.
- District Office Staff is working with CNC engineering and City staff on a potential piece of land.
- Intern Program Currently have 1 office intern and looking to onboard 1 operations intern this month through the partnership with Goodwill.
- Grant Application The AMI Project grant application submitted earlier this year was not selected for funding. However, a new application will be submitted in November.
- Upper District RTS Charge Producers and Watermaster are working through the best path forward to fund the rising RTS charge.

### STAFFING

Bill Rojas - 15 Years of Service

### **GENERAL MANAGER ACTIVITIES**

Meetings/Activity	Date
Lab R&R Follow-Up	August 1
Monthly Update – PVOU Projects	August 1
Operational Incidents - Bi-Weekly	August 6, 20
NG/LPVCWD Bi-Weekly	August 6, 22
Asset Management Scope – Nobel	August 7
PWAG Executive Committee Meeting	August 7
PVOU IZIR & SZ-SIR Weekly Progress Meeting	August 7, 21
Watermaster Board Meeting	August 7
IPUC Meeting	August 8
SCWUA Discussion	August 8
Employee Check in w/ Santiago	August 8
NPDES Meeting	August 8
Review LPVCWD Escrow	August 9
Asset Management and CUSI Service Order Integration	August 9
Management Weekly Meeting	August 12, 19, 26
Operational Meeting	August 12
Bi-Weekly Public Outreach Meeting	August 13, 27
100 Year Anniversary Discussion	August 13
Producer Meeting	August 14
PVOU – IZIR & SZ-SIR Weekly Progress Meeting	August 14, 28
Watermaster Basin Management	August 14
IPU Water Ops Meeting	August 15
COU, LPVCWD, RWD, WVWD Monthly Meeting	August 15
BPOU O&M Review	August 15
PVOU Financials	August 15
PVOU Inter-Connection Design/Construction Update	August 19
LPVCWD/Northup Grumman/Geosyntec	August 21
Asset Management Inspections Review	August 22
SGVWA Legislative and Board Meeting	August 23
SCWUA Board Meeting	August 27
PWAG Quarterly Member Meeting	August 28
Project Meeting	August 29
Producer Meeting	August 29

### Enclosure

- August 2024: Water Resources Analytics

## AUGUST 2024 – WATER RESOURCE ANALYTICS quente

Key Operational Data for Managing Our Water Resources

### Meeting Date: September 9, 2024







- Date: September 9, 2024
- To: Honorable Board of Directors
- RE: Upcoming Meetings and Conferences for 2024



Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
September 24-26, 2024	Watersmart Innovations Conference 2024; South Point, Las Vegas			X	X	X
October 21-24, 2024	AWWA CA/NV 2024 Fall Conference; Reno, NV			X	X	
December 3-5, 2024	ACWA 2024 Fall Conference; Palm Desert, CA			X	X	x

