



AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, APRIL 28, 2025, AT 4:30 PM**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Escalera____ Vice President Barajas____ Director Argudo____
Director Hernandez____ Director Rojas____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on April 14, 2025.

7. FINANCIAL REPORTS

- A. Summary of the District's Cash and Investments as of March 31, 2025.

Recommendation: Receive and File

- B. Statement of District's Revenue and Expenses as of March 31, 2025.

Recommendation: Receive and File

- C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of March 31, 2025.

Recommendation: Receive and File

8. ACTION / DISCUSSION ITEMS

- A. Consideration of Amendment to Sponsorship Policy.

Recommendation: Approve Resolution No. 310

- B. Cancellation of May 26, 2025, Regular Meeting of the Board of Directors.

Recommendation: Board Discretion

- C. Consideration of Third Amendment to the BPOU Project Agreement to Extend the Tolling Period an additional Four Years.

Recommendation: Board Discretion

- D. Consideration of Investments of the District's Reserve Funds.

Recommendation: Authorize the General Manager to Transfer \$1,000,000 from the District's Checking Account to the District's CLASS Account.

- E. Consideration of Investments of the District's Reserve Funds.

Recommendation: Authorize the General Manager to Transfer \$4,640,000 from the District's LAIF account to the California CLASS Account.

9. GENERAL MANAGER'S REPORT

10. OTHER ITEMS

- A. Upcoming Events
- B. Information Items

11. ATTORNEY'S COMMENTS

12. BOARD MEMBER COMMENTS

- A. Report on Events Attended
- B. Other Comments

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

POSTED: Thursday, April 24, 2025.

President John P. Escalera, Presiding

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.





Item 6
Consent Calendar



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, APRIL 14, 2025, AT 4:30 PM**

1. CALL TO ORDER

President Escalera called the meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

President Escalera led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Present	Present	Absent	Present	Present

Director Argudo was not present during roll call and arrived to the meeting at 4:33pm.

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; and District Counsel, Reid Miller were present.

4. PUBLIC COMMENT

Residents, Georgene Navarrete and Martha Rodriguez were in attendance but did not make any comments.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda

1st: President Escalera

2nd: Director Rojas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

6. APPROVAL OF CONSENT CALENDAR

Motion: Adopt Consent Calendar

1st: Director Rojas

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

7. ACTION / DISCUSSION ITEMS

A. Tabled Item – Reconsideration of Sponsorship Request from La Puente Women’s Club

The Board was briefed on the sponsorship request submitted by the Women’s Club, with representative Martha Rodriguez in attendance to provide additional information. The Board discussed the appropriate funding amount, noting that the initial request of \$6,000 would significantly impact the overall sponsorship budget. Following further discussion, including input from legal counsel, Director Argudo made the following motion:

Motion: Under the policy, \$1,000 would be allocated as a contribution toward the purchase of a waterless tank heater, with the understanding that the District will enter into an agreement with the organization specifying the use of the funds for that purpose. The motion also directed the General Manager to place an item on a future agenda to revise the sponsorship policy to allow such decisions to be delegated to the General Manager.

1st: Director Argudo

2nd: Director Rojas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

B. Consideration of Sponsorship Request from Industry Sherriff’s Station – Youth Activities League.

The Board was briefed on the sponsorship request submitted by Industry Sherriff’s Station. The Board had some questions and discussion ensued. Director Argudo made the following motion:

Motion: Approve the donation of water with a not to exceed amount of \$350.

1st: Director Argudo

2nd: Vice President Barajas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

C. Consideration of Sponsorship Request from La Puente Kiwanis Club.

The Board was briefed on the sponsorship request from the La Puente Kiwanis Club, and representative Georgene Navarrete provided additional comments. She expressed interest in

establishing a partnership or membership with the District. Staff will follow up with the Kiwanis Club to explore opportunities for further collaboration.

No motion was taken.

D. Consideration of Lease of Main San Gabriel Basin Production Rights from Mrs. Sieglinde A. Tate

Mr. Frausto presented the staff report and was available for any questions.

Motion: Authorize the General Manger to Lease 46.82 Acre-Feet of 24-25 Main San Gabriel Basin Water Production Rights from Mrs. Sieglinde Tate for the Amount of \$43,245.29

1st: Director Rojas

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

8. OPERATIONS AND TREATMENT REPORT

In the absence of Mr. Ortiz, Mr. Frausto presented the report and provided a brief overview, highlighting key items. He was available for any questions.

Motion: Receive and File.

1st: Director Rojas

2nd: Vice President Barajas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent.

9. ADMINISTRATIVE REPORT

Ms. Padilla went over her report and was available for any questions.

10. GENERAL MANAGER'S REPORT

Mr. Frausto went over his report and was available for any questions.

11. OTHER ITEMS

A. Upcoming Events.

Ms. Padilla went over upcoming events with the Board.

B. Information Items.

None.

12. ATTORNEY'S COMMENTS

None.

13. BOARD MEMBER COMMENTS

A. Report on Events Attended.

President Escalera and Director Hernandez reported on their attendance to the Water Conference of the West.

B. Other Comments

None.

14. CLOSED SESSION

The Board recessed into closed session to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code Section 54956.9(d)(2)]

Significant Exposure to Litigation Pursuant Subdivision (D)(2) of Government Code Section 54956.9: One Case

15. CLOSED SESSION REPORT

Mr. Miller provided the following report for Item 14a, stating that the Board voted 4 in favor, with Director Argudo recusing himself from the decision. The Board voted to accept the claim, refer the claimant to the District's insurance provider, ACWA JPIA, and directed legal counsel to provide notice of the action taken.

16. FUTURE AGENDA ITEMS

None.

17. ADJOURNMENT

President John P. Escalera adjourned the meeting at 5:38 pm.

Attest:

John P. Escalera, Board President

Roy Frausto, Board Secretary



Item 7
Financial Reports



Summary of Cash and Investments
March 2025

La Puente Valley County Water District

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	4.480%	\$ 4,621,892.31	\$ 26,594.58	\$ -	\$ 4,648,486.89
California CLASS	4.3961%	\$ 56,773.39	\$ 210.34	\$ -	\$ 56,983.73
Checking Account					
Well Fargo Checking Account (per General Ledger)		\$ 1,728,179.23	\$ 780,479.85	\$ 446,329.33	\$ 2,062,329.75
District's Total Cash and Investments:					\$ <u>6,767,800.37</u>

Industry Public Utilities

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 2,033,123.44	\$ 160,919.03	\$ 739,845.03	\$ 1,454,197.44
IPU's Total Cash and Investments:				\$ <u>1,454,197.44</u>

Puente Valley Operable Unit

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 390,928.69	\$ -	\$ 167,841.66	\$ 223,087.03
PVOU's Total Cash and Investments:				\$ <u>223,087.03</u>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

Roy Frausto

, General Manager

Date: 04/22/25



**La Puente Valley County Water District
Budget v. Actual Summary (Combined)
For The Period Ending March 31, 2025**

	LPVCWD YTD Actual 2025	BPOU YTD Actual 2025	Total YTD Actual 2025	Total Adopted Budget 2025	Total YTD 25.0%	Total Prior YTD Actual 2024
Revenues						
Rate Revenue	\$ 760,458	\$ -	\$ 760,458	\$ 3,409,400	22.3%	\$ 3,188,568
Non-Rate Revenue	505,459	368,770	874,229	4,193,997	20.8%	4,138,480
Non-Operating Revenue	179,217	-	179,217	701,500	25.5%	994,404
Total Revenue	1,445,134	368,770	1,813,904	8,304,897	21.8%	8,321,452
Expense						
Supply & Treatment	652,900	236,000	888,899	2,625,482	33.9%	2,650,040
Salaries & Benefits	679,997	83,659	763,656	3,215,000	23.8%	2,716,344
Other Operating Expenses	47,010	48,289	95,298	539,300	17.7%	494,141
General & Administrative	75,949	823	76,771	504,000	15.2%	453,706
Total Expense	1,455,855	368,770	1,824,625	6,883,782	26.5%	6,314,232
Net Income / (Loss) Before Other Items	(10,721)	-	(10,721)	1,421,115	-0.8%	2,007,221
Capital Expenses	(18,845)	-	(18,845)	(2,191,000)	0.9%	(532,259)
Capital Reimbursements	-	-	-	601,000	0.0%	49,867
Loan Payments - Interest	(35,957)	-	(35,957)	(77,900)	46.2%	(75,483)
Loan Payments - Principal	(63,411)	-	(63,411)	(120,600)	52.6%	-
Prepaid Inventory Purchases	-	-	-	(40,000)	0.0%	-
Change in Cash	(128,934)	-	(128,934)	(407,385)	31.6%	1,449,346
Non-Cash Items						
Depreciation Expense	(112,500)	(26,250)	(138,750)	(555,000)	25.0%	(555,000)
Pension Expense	-	-	-	-	NA	-
Other Post-Employment Benefits Exp.	-	-	-	-	NA	-
Total Non-Cash Items	(112,500)	(26,250)	(138,750)	(555,000)	25.0%	(555,000)
Add Back Capitalized Items						
Line 13 Capital Expenses	18,845	-	18,845	2,191,000	0.9%	532,259
Line 14 Capital Reimbursements	-	-	-	(601,000)	0.0%	(49,867)
Line 16 Loan Payments - Principal	63,411	-	63,411	120,600	52.6%	-
Line 17 Prepaid Inventory Purchases	-	-	-	40,000	0.0%	-
Total Add Back Capitalized Items	82,256	-	82,256	1,750,600	4.7%	482,392
Net Income / (Loss)	\$ (159,178)	\$ (26,250)	\$ (185,428)	\$ 788,215		\$ 1,376,738

No assurance is provided on the financial statements. A statement of cash flows and disclosures generally required by GAAP are not included. These statements represent preliminary, unaudited financial results.



La Puente Valley County Water District
Budget v. Actual
For The Period Ending March 31, 2025

	March 2025 Actual	YTD Actual 2025	Adopted Budget 2025	YTD 25.0%	Prior YTD Actual 2024
Rate Revenue					
Water Sales	99,733	420,447	1,953,900	21.5%	1,858,826
Service Charges	88,039	279,721	1,170,000	23.9%	1,049,628
Surplus Sales	5,528	16,863	70,000	24.1%	67,969
Customer Charges	3,423	9,329	40,000	23.3%	41,405
Fire Service	2,720	33,725	175,000	19.3%	169,626
Other Miscellaneous Charges	248	372	500	74.4%	1,116
Total Rate Revenue	199,690	760,458	3,409,400	22.3%	3,188,568
Non-Rate Revenue					
Management Fees	66,511	66,511	352,197	18.9%	380,147
IPU Service Fees (Labor)	99,010	294,224	1,149,000	25.6%	1,055,417
BPOU Service Fees (Labor)	25,256	83,659	353,600	23.7%	356,549
PVOU IZ Service Fees (Labor)	20,600	77,892	500,000	15.6%	396,462
PVOU SZ Service Fees (Labor)	27,742	66,832	225,000	29.7%	176,731
Other O&M Fees	-	-	115,000	0.0%	100,177
Total Non-Rate Revenue	239,118	589,118	2,694,797	21.9%	2,465,483
Total Operating Revenue	438,809	1,349,576	6,104,197	22.1%	5,654,052
Non-Operating Revenue					
Taxes & Assessments	-	47,402	322,200	14.7%	385,712
Rental Revenue	3,507	10,521	44,300	23.7%	42,085
Interest Revenue	210	24,070	150,000	16.0%	230,688
Market Value Adjustment	-	-	-	N/A	3,971
PVOU Revenue	9,635	28,772	130,000	22.1%	268,214
IPU Vehicle & Equipment Revenue	3,859	11,576	47,500	24.4%	37,853
Miscellaneous Income	290	871	7,500	11.6%	6,520
Developer Fees	51,918	56,005	-	N/A	19,362
Total Non-Operating Revenue	69,419	179,217	701,500	25.5%	994,404
Total Revenue	508,228	1,528,793	6,805,697	22.5%	6,648,456
Supply & Treatment					
Purchased & Leased Water	446	597,571	635,697	94.0%	610,979
Power	18,778	47,677	212,000	22.5%	210,783
Assessments	-	-	349,885	0.0%	288,221
Treatment	993	7,590	80,000	9.5%	55,991
Well & Pump Maintenance	-	62	60,000	0.1%	26,213
Total Supply & Treatment	20,216	652,900	1,337,582	48.8%	\$ 1,192,187
Salaries & Benefits					
Total District Wide Labor	148,791	507,466	2,060,000	24.6%	1,750,467
Directors Fees & Benefits	7,960	22,748	115,000	19.8%	97,718
Benefits	31,787	96,331	415,000	23.2%	363,266
OPEB Payments	9,955	29,865	110,000	27.1%	112,039
OPEB Trust Contributions	15,000	15,000	60,000	25.0%	-
Payroll Taxes	11,658	41,325	150,000	27.5%	133,928

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La Puente Valley County Water District
Budget v. Actual
For The Period Ending March 31, 2025

	March 2025 Actual	YTD Actual 2025	Adopted Budget 2025	YTD 25.0%	Prior YTD Actual 2024
CalPERS Retirement (Normal Costs)	14,706	50,922	210,000	24.2%	173,104
CalPERS Unfunded Accrued Liability	-	-	95,000	0.0%	85,821
Total Salaries & Benefits	239,857	763,656	3,215,000	23.8%	2,716,344
Net District-Paid Salaries & Benefits Analysis:					
Total Salaries & Benefits	239,857	763,656	3,215,000	23.8%	2,716,344
Less: Labor Service Revenue	(172,607)	(522,607)	(2,227,600)	23.5%	(1,985,159)
Net District-Paid Salaries & Benefits	67,250	241,050	987,400	24.4%	731,185
Other Operating Expenses					
General Plant	897	5,155	60,000	8.6%	34,026
Transmission & Distribution	7,160	11,038	120,000	9.2%	127,950
Vehicles & Equipment	4,374	13,386	65,000	20.6%	64,174
Field Support & Other Expenses	2,824	15,068	60,000	25.1%	44,494
Regulatory Compliance	1,196	2,362	45,000	5.2%	37,563
Total Other Operating Expenses	16,452	47,010	350,000	13.4%	308,208
General & Administrative					
District Office Expenses	2,066	17,745	55,000	32.3%	42,392
Customer Accounts	3,888	9,234	32,000	28.9%	33,027
Insurance	7,730	7,730	130,000	5.9%	116,889
Professional Services	5,106	23,304	115,000	20.3%	92,783
Training & Certification	1,695	7,006	40,000	17.5%	35,270
Public Outreach & Conservation	153	1,833	30,000	6.1%	66,006
Other Administrative Expenses	2,228	9,096	80,000	11.4%	38,034
Total General & Administrative	22,867	75,949	482,000	15.8%	424,401
Total Expense	299,393	1,539,514	5,384,582	28.6%	4,641,140
Net Income / (Loss) before Other Items	208,835	(10,721)	1,421,115	-0.8%	2,007,316
Capital Expenses					
Nitrate Treatment System	(11,932)	(11,932)	(20,000)	59.7%	(46,068)
Recycled Water System	-	(5,700)	(70,000)	8.1%	(52,258)
Hudson Ave Pumping Improvements	-	-	(536,000)	0.0%	-
SCADA Improvements	-	-	(60,000)	0.0%	-
Service Line Replacements	-	-	(50,000)	0.0%	(28,521)
Valve Replacements	-	-	(25,000)	0.0%	(15,221)
Fire Hydrant Repair/Replacements	(1,213)	(1,213)	(25,000)	4.9%	(17,046)
LP CIWS Interconnection (Ind. Hills)	-	-	(65,000)	0.0%	-
Well 2 Rehabilitation	-	-	-	N/A	(272,250)
Fleet Trucks	-	-	(90,000)	0.0%	(8,040)
Other Field Equipment	-	-	(75,000)	0.0%	(22,473)
Ferrero/Rorimer St. Project	-	-	-	N/A	(43,039)
IT Hardware - Server Replacement	-	-	-	N/A	(27,344)
New Admin Building	-	-	(1,000,000)	0.0%	-
Main St. VFD	-	-	(80,000)	0.0%	-
Dalesford & Bamboo Project	-	-	(80,000)	0.0%	-

No assurance is provided on the financial statements. A statement of cash flows and disclosures generally required by GAAP are not included. These statements represent preliminary, unaudited financial results.



La Puente Valley County Water District
Budget v. Actual
For The Period Ending March 31, 2025

	March 2025 Actual	YTD Actual 2025	Adopted Budget 2025	YTD 25.0%	Prior YTD Actual 2024
IT Hardware - Firewall	-	-	(15,000)	0.0%	-
Total Capital Expenses	(13,145)	(18,845)	(2,191,000)	0.9%	(532,259)
				N/A	
Capital Reimbursements					
Capital Reimbursement (PVOU Projects)	-	-	601,000	0.0%	-
Grant Revenues	-	-	-	N/A	49,867
Total Capital Reimbursements	-	-	601,000	0.0%	49,867
Debt Service Payments					
Loan Payment - Interest	-	(35,957)	(77,900)	46.2%	(75,483)
Loan Payment - Principal	-	(63,411)	(120,600)	52.6%	-
Total Debt Service Payments	-	(99,368)	(198,500)	50.1%	(75,483)
Prepaid Inventory Purchases	-	-	(40,000)	0.0%	-
Change in Cash	195,690	(128,934)	(407,385)	31.6%	1,449,441
Non-Cash Items					
Depreciation Expense	(37,500)	(112,500)	(450,000)	25.0%	(450,000)
Pension Expense	-	-	-	N/A	-
OPEB Expense	-	-	-	N/A	-
Total Non-Cash Items	(37,500)	(112,500)	(450,000)	25.0%	(450,000)
Add Back Capitalized Items					
Line 86 Total Capital Expenses	13,145	18,845	2,191,000	0.9%	532,259
Line 90 Total Capital Reimbursements	-	-	(601,000)	0.0%	(49,867)
Line 93 Loan Payment - Principal	-	63,411	120,600	52.6%	-
Line 95 Prepaid Inventory Purchases	-	-	40,000	0.0%	-
Total Add Back Capitalized Items	13,145	82,256	1,750,600	4.7%	482,392
Net Income / (Loss)	171,335	(159,178)	893,215		1,481,833

No assurance is provided on the financial statements. A statement of cash flows and disclosures generally required by GAAP are not included. These statements represent preliminary, unaudited financial results.



**LPVCWD BPOU Treatment Plant
Budget v. Actual
For The Period Ending March 31, 2025**

	March 2025 Actual	YTD Actual 2025	Adopted Budget 2025	YTD 25.0%	Prior YTD Actual 2024
Reimbursement Revenue					
Reimbursements from CR's	150,829	368,770	1,852,800	19.9%	2,029,546
Total Reimbursement Revenue	150,829	368,770	1,852,800	19.9%	2,029,546
BPOU Treatment Plant Labor ⁽¹⁾	25,256	83,659	353,600	23.7%	356,549
Supply & Treatment					
NDMA, 1,4-Dioxane Treatment	40,775	48,674	240,700	20.2%	297,969
VOC Treatment	-	7,433	32,900	22.6%	5,130
Perchlorate Treatment	2,423	6,605	481,800	1.4%	478,043
Other Chemicals	5,969	18,254	104,300	17.5%	107,942
BPOU Plant Power	25,766	80,821	380,200	21.3%	413,183
BPOU Plant Maintenance	2,709	28,646	48,000	59.7%	155,121
Well & Pump Maintenance	27,812	45,566	-	N/A	465
Total Supply & Treatment	105,453	236,000	1,287,900	18.3%	1,457,853
Other Operating Expenses					
Contract Labor	-	-	20,000	0.0%	-
General Plant	2,085	13,483	25,000	53.9%	31,202
Transmission & Distribution	-	-	-	N/A	95
Vehicles & Equipment	1,005	2,771	14,300	19.4%	10,239
Regulatory Compliance	16,207	32,035	130,000	24.6%	144,398
Total Other Operating Expenses	19,297	48,289	189,300	25.5%	185,933
General & Administrative					
District Office Expenses	-	-	2,500	0.0%	-
Insurance	-	-	12,000	0.0%	21,080
Professional Services	823	823	7,500	11.0%	8,225
Total General & Administrative	823	823	22,000	3.7%	29,305
Total Expense	150,829	368,770	1,852,800	19.9%	2,029,641
Change in Cash	-	-	-	N/A	(95)
Non-Cash Items					
Depreciation Expense	(8,750)	(26,250)	(105,000)	25.0%	(105,000)
Total Non-Cash Items	(8,750)	(26,250)	(105,000)	25.0%	(105,000)
Net Income / (Loss)	\$ (8,750)	\$ (26,250)	\$ (105,000)		\$ (105,095)

(1) The cost of labor on line 4 is billed to the Baldwin Park Operating Unit by La Puente Valley County Water District and recognized as a revenue to the District. The cost of labor on this schedule matches line 12 BPOU Service Fees (Labor) revenue in the La Puente Valley County Water District Budget v. Actual report.

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Budget v. Actual Summary

For the Period Ending March 31, 2025

(Unaudited)

	March 2025	FISCAL YTD 2024/25	BUDGET 2024/25	75% OF BUDGET	YEAR END 2023/24
REVENUE					
Operational Revenue	\$ 268,780	\$ 2,225,723	\$ 2,701,000	82%	\$ 2,553,674
Non-Operational Revenue	-	47,330	94,400	50%	87,155
TOTAL REVENUES	268,780	2,273,053	2,795,400	81%	2,640,829
EXPENSE					
Salaries & Benefits	100,942	858,062	1,149,000	75%	826,138
Supply & Treatment	21,848	225,057	881,500	26%	798,539
Other Operating Expense	16,992	188,475	268,000	70%	255,851
General & Administrative	6,631	122,736	194,100	63%	321,261
System Improvements & Miscellaneous	-	20,266	124,000	16%	38,340
TOTAL EXPENSE	146,414	1,414,596	2,616,600	54%	2,240,129
NET INCOME / (LOSS)	122,367	858,457	178,800		400,700

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending March 31, 2025

(Unaudited)

	March 2025	FISCAL YTD 2024/25	BUDGET 2024/25	75% OF BUDGET	YEAR END 2023/24
Water Sales	153,762	1,350,200	1,643,344	82%	\$ 1,483,964
Service Charges	85,528	675,271	837,800	81%	832,021
Customer Charges	3,510	30,864	40,300	77%	42,444
Fire Service	25,981	156,832	179,600	87%	182,255
Developer Fees	-	10,513	-	N/A	7,313
Water Capacity Fee	-	-	-	N/A	5,678
Misc Income	-	2,044	-	N/A	-
<i>Total Operational Revenues</i>	268,780	2,225,723	2,701,000	82%	2,553,674
Contamination Reimbursement	-	47,330	94,400	50%	87,155
<i>Total Non-Operational Revenues</i>	-	47,330	94,400	50%	87,155
TOTAL REVENUES	268,780	2,273,053	2,795,400	81%	2,640,829
Administrative Salaries	33,774	294,368	370,000	80%	287,985
Field Salaries	31,382	270,132	334,000	81%	270,408
Employee Benefits	16,652	145,039	255,000	57%	137,260
Pension Plan	12,400	104,078	132,000	79%	85,486
Payroll Taxes	4,801	39,344	50,000	79%	38,332
Workers Compensation	1,933	5,100	8,000	64%	6,668
<i>Total Salaries & Benefits</i>	100,942	858,062	1,149,000	75%	826,138
Purchased Water - Leased	-	-	302,900	0%	316,484
Purchased Water - Other	1,704	15,050	20,000	75%	15,090
Power	19,293	202,538	240,000	84%	207,313
Assessments	-	6,618	286,600	2%	251,704
Treatment	-	-	7,000	0%	6,976
Well & Pump Maintenance	851	851	25,000	3%	972
<i>Total Supply & Treatment</i>	21,848	225,057	881,500	26%	798,539
General Plant	205	4,097	45,000	9%	7,891
Transmission & Distribution	7,918	87,936	95,000	93%	123,876
Vehicles & Equipment	3,859	34,609	45,000	77%	49,827
Field Support & Other Expenses	2,422	28,059	45,000	62%	40,912
Regulatory Compliance	2,588	33,774	38,000	89%	33,345
<i>Total Other Operating Expenses</i>	16,992	188,475	268,000	70%	255,851

INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS

Statement of Revenue and Expenses

For the Period Ending March 31, 2025

(Unaudited)

	March 2025	FISCAL YTD 2024/25	BUDGET 2024/25	75% OF BUDGET	YEAR END 2023/24
Management Fee	-	-	-	N/A	137,377
Office Expenses	1,459	24,206	35,000	69%	59,114
Insurance	-	26,526	26,600	100%	20,756
Professional Services	1,363	39,483	80,000	49%	64,504
Customer Accounts	2,598	28,298	34,000	83%	31,155
Public Outreach & Conservation	-	400	12,000	3%	5,255
Other Administrative Expenses	1,212	3,824	6,500	59%	3,100
<i>Total General & Administrative</i>	6,631	122,736	194,100	63%	321,261
Fire Hydrant Repair/Replace	-	11,392	28,000	41%	3,226
Service Line Replacements	-	5,674	36,000	16%	24,055
Valve Replacements & Installations	-	3,200	35,000	9%	9,910
SCADA Improvements	-	-	25,000	0%	1,149
<i>Total Other & System Improvements</i>	-	20,266	124,000	16%	38,340
TOTAL EXPENSES	146,414	1,414,596	2,616,600	54%	2,240,129
NET INCOME / (LOSS)	122,367	858,457	178,800		400,700



**Item 8
Action/Discussion
Items**

Memo



Date: April 28, 2025
To: Honorable Board of Directors
From: Angelina Padilla, HR Coordinator/Admin Assistant
Subject: Sponsorship Policy

Summary

At the Board of Directors Meeting held on April 14, 2025, the Board directed staff to bring back the sponsorship policy for consideration of revising the current language—which assigns sponsorship evaluations to the Board—back to its original form, where the General Manager is responsible for reviewing sponsorship requests. There were also updates made at the recommendation of Counsel. Enclosed is the redlined policy for your review.

Recommendation

Adopt Resolution No. 310 adopting the revised policy.

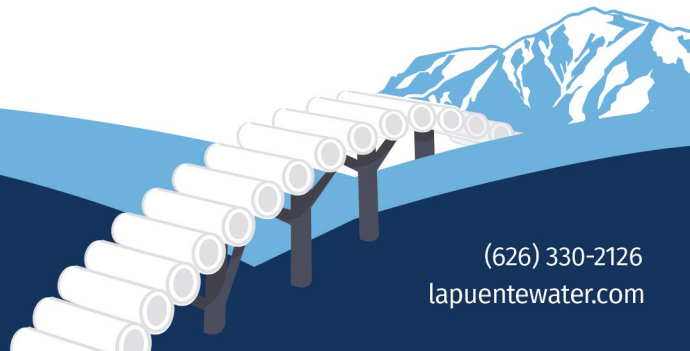
Thank you,

A handwritten signature in black ink, appearing to read "Angelina Padilla".

Angelina Padilla
HR Coordinator/Admin Assistant

Enclosures:

- Resolution No. 310





RESOLUTION NO. 310

A RESOLUTION OF THE BOARD OF DIRECTORS OF LA PUENTE VALLEY COUNTY WATER DISTRICT ADOPTING AMENDMENTS TO SPONSORSHIP POLICY

WHEREAS, the La Puente Valley County Water District (“District”) recognizes the importance of engaging with its customers and supporting community-based initiatives that align with the District’s mission; and

WHEREAS, the District acknowledges the need for a formal policy to evaluate requests for sponsorships from outside organizations and agencies to ensure the equitable and transparent use of public resources; and

WHEREAS, the District previously adopted a Sponsorship Policy (the “Policy”) under Resolution No. 184 on July 17, 2007, which was replaced and restated under Resolution No. 309 on February 24, 2025, and the District now desires to amend the Policy as described in this resolution below; and

WHEREAS, the proposed amendments to the Policy provide the District’s General Manager and staff with authority to evaluate sponsorship applications on behalf of the District and award sponsorships to applicants who meet the criteria set forth in the Policy;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the La Puente Valley County Water District does hereby adopt the attached amendments to the Policy as set forth in Exhibit “A” attached hereto, which shall be effective upon adoption by the Board of Directors, and which shall control over any conflicting District rule, regulation or policy.

ADOPTED, SIGNED AND APPROVED by the Board of Directors of La Puente Valley County Water District at a duly noticed, open and public meeting held on April 28, 2025.

Ayes:
Nays:
Abstains:
Absent:

John P. Escalera, President
Board of Directors
La Puente Valley County Water District

ATTEST:

Roy Frausto, Board Secretary

EXHIBITS

- Exhibit A – Amendments to Sponsorship Policy



La Puente Valley County Water District
Sponsorship Policy

I. Purpose

The purpose of the La Puente Valley County Water District (District) Sponsorship Policy (the “Policy”) is to provide direction to the General Manager and Staff for evaluating requests for sponsorships from outside organizations and agencies. This Policy supersedes and replaces the prior ~~Sponsorship Policy~~[sponsorship policies](#) enacted under Resolution No. 184 on July 17, 2007 and ~~the Resolution No. 309 on February 24, 2025.~~

II. Scope

The District has an interest in engaging with its customers through regular communications and interactions. The District intends to participate in and provide funding or in-kind contributions to eligible organizations and events whose program goals are related to and/or further the District’s mission. The District has ~~prepared and adopted~~ [drafted](#) this Policy in good stewardship to evaluate requests for sponsorships. This ~~policy~~ [Policy](#) applies to all requests for District contributions, including monetary and non-monetary contributions, by establishing criteria to evaluate any such request with the intent of using public resources in an equitable manner to further the District’s mission and benefit its community.

[This Policy shall apply to sponsorships which an applying organization has requested from the District. Requests for District membership in an organization are not subject to this Policy and shall be determined by the General Manager and/or Board of Directors in accordance with other District policies governing such memberships.](#)

III. Definitions

Non-monetary Sponsorships: Contribution of District resources, such as use of [District](#) facilities or giveaway items, in return for certain tangible benefits to the District, including acknowledgment, recognition and/or promotional consideration that enhances the services the District provides.

Monetary Sponsorship: District contribution of money in return for certain benefits to the District including, acknowledgment, recognition and/or promotional consideration that enhances the services the District provides.

Applicant: An organization or agency seeking non-monetary or monetary sponsorship from the District.

IV. Criteria/Eligibility:

1. Applicant must be located in the District’s service area and/or provide public benefit to enhance the quality of life for residents or businesses in the District’s service area. The applicant should be a tax-exempt organization.

2. Individuals shall not be eligible for the District's monetary or non-monetary sponsorship.
3. The District shall not provide sponsorship to any organization or agency unless such sponsorship is mutually beneficial for the District in accordance with the District's mission and strategic goals. Mutual benefit may be determined as:
 - a. The applicant provides a benefit to the District or the community served by the District that is identifiable;
 - b. The applicant provides services that complement services the District provides; and/or
 - c. The applicant provides an opportunity to promote collaboration with local or regional partners or other entities that will fulfill the District's mission and strategic goals.
4. The following organizations or agencies shall not be eligible for District sponsorship:
 - a. Political groups or Religious-religious groups (except for a sponsorship to be used solely for a non-religious purpose that directly benefits the District, as the General Manager shall determine; e.g., installation of a water conservation garden) ~~or political group~~; and
 - b. For-profit entities.
5. An organization or agency will only be eligible for a single sponsorship per calendar year.
6. Sponsorships shall not exceed \$6,000 in total for the entire budget year.

V. Procedure

1. Any organization or agency that meets the criteria and eligibility requirements as set forth above and which seeks District ~~Sponsorship~~ sponsorship must submit an application to the District using the form attached to this ~~policy~~ Policy as "Exhibit A".
2. An organization or agency seeking non-monetary sponsorship for a specific event shall submit a complete application no less than 14 days before the event date.
3. Applications may be submitted at any time during the year; however, sponsorship applications shall not be submitted to the District more than 365 days before such event.
4. Applications shall be reviewed and evaluated by the ~~Board of Directors~~ General Manager or his designee and HR Coordinator/Administrative Assistant ~~at a regularly scheduled Board of Directors meeting~~, verifying that all criteria are met, including mutual benefit to the District.
5. Sponsorships are approved on a first-come, first-served basis. Once the District's budgeted sponsorship amount for a fiscal year is reached, no additional sponsorship funding will be provided for ~~the~~ that fiscal year.
6. The General Manager shall inform the Board of Directors about sponsorship requests on a quarterly basis, including providing the Board of Directors with the following information:

- a. Summary of sponsorship applications submitted to the District in the previous quarter;
- b. List of those sponsorship applications meeting the criteria listed above that have been reviewed by the General Manager and staff; and
- c. List of those sponsorship applications meeting the criteria listed above that were awarded sponsorship.

~~5.7.~~ _____ If awarded a monetary sponsorship of \$500 or more by the District, the applicant shall be required to enter into an agreement with the District that shall be in a form substantially similar to that attached as "Exhibit B". Such agreement shall identify the reason for the sponsorship and the District purpose it served. All agreements shall be approved by the General Manager.



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The District has an interest in engaging with its customers through regular communications and interactions. The District intends to participate in and provide funding or in-kind contributions to eligible organizations and events whose program goals are related to and/or further the District’s mission. The District has prepared and adopted this Policy in good stewardship to evaluate requests for sponsorships. This Policy applies to all requests for District contributions, including monetary and non-monetary contributions, by establishing criteria to evaluate any such request with the intent of using public resources in an equitable manner to further the District’s mission and benefit its community.

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Memo



Date: April 28, 2025
To: Honorable Board of Directors
Subject: Cancellation of the May 26, 2025 Regular Meeting of the Board of Directors

Summary

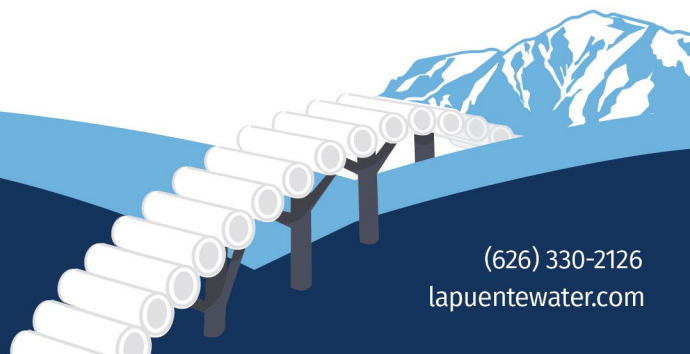
The Regular Meeting of the Board of Directors scheduled for Monday, May 26, 2025 coincides with the Memorial holiday in which the District will be closed.

Staff recommends that the Board consider cancelling this regular meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "C. Fu".

General Manager



Memo



Date: April 28, 2025
To: Honorable Board of Directors
From: Roy Frausto, General Manager
Subject: Third Amendment to the BPOU Project Agreement to Extend the Tolling Period an Additional Four Year

Attached is the third amendment to the BPOU Project Agreement to extend the tolling period an additional four years with respect to the Water Entities' Tolled Claims and the Cooperating Respondents' Tolled Claims. District Counsel will provide an overview of this agreement at Monday's Board of Director's meeting.

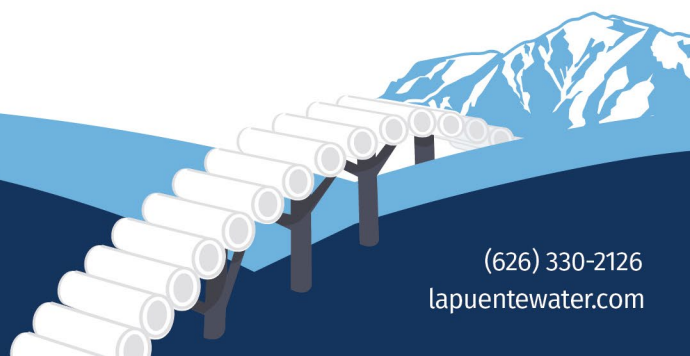
Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Roy Frausto", is written over a vertical line.

Roy Frausto
General Manager

Enclosures:

- Third Amendment to the 2017 BPOU Project Agreement



THIRD AMENDMENT TO THE 2017 BPOU PROJECT AGREEMENT

This third amendment (“**Third Amendment**”) to the 2017 BPOU Project Agreement (as amended by the Second Amendment to the 2017 BPOU Project Agreement) (“**Project Agreement**”) is made by and among the parties to the Project Agreement (the “**Parties**”), which include the Main San Gabriel Basin Watermaster, the San Gabriel Basin Water Quality Authority, La Puente Valley County Water District, San Gabriel Valley Water Company, Suburban Water Systems, California Domestic Water Company and Valley County Water District, collectively the “**Water Entities**,” and Aerojet Rocketdyne, Inc., Azusa Land Reclamation, Inc., Hartwell Corporation, Chemical Waste Management, Inc., and Winco Enterprises Inc., collectively the “**Cooperating Respondents**.” Unless otherwise provided herein, capitalized terms have the meanings given in the Project Agreement.

WHEREAS, Sections 6.4.1 and 6.4.2 of the Project Agreement together provide for Statutes of Limitation to be tolled with respect to the Water Entities’ Tolled Claims and the Cooperating Respondents’ Tolled Claims, for a Tolling Period commencing on the Effective Date of the Project Agreement (*i.e.*, commencing on April 28, 2017) and continuing for a period of four years;

WHEREAS, Section 6.4.3 of the Project Agreement provides:

In accordance with California Code of Civil Procedure Section 360.5, before the end of the Tolling Period, the Parties shall enter into an agreement that (1) incorporates all of the provisions of this Section 6.4 and (2) extends the Tolling Period for four years from the expiration of the then current Tolling Period (“Tolling Extension”). Before the end of the Tolling Period of each successive Tolling Extension, the Parties shall execute a further Tolling Extension to extend the Tolling Period another four years, except that any Tolling Extension entered into less than four years prior to the end of the Term of this 2017 Project Agreement shall only extend the Tolling Period until ninety (90) days after the end of the Term of this 2017 Project Agreement;

WHEREAS, the Second Amendment to the Project Agreement extended the Tolling Period to April 27, 2025;

WHEREAS, 90 days after the end of the Term of the 2017 Project Agreement is August 6, 2027;

NOW THEREFORE, the Project Agreement is hereby amended as follows.

1. Extension Agreement as to Tolling Period. The Parties hereby (1) extend the Tolling Period from April 27, 2025, through August 6, 2027, and (2) incorporate into this Second Amendment all other provisions of Section 6.4 of the Project Agreement as though fully set forth herein.

Except as set forth in 1. above, all terms, conditions and provisions of the Project Agreement remain unchanged and in full force and effect.

Each of the Parties hereby respectively represents and warrants to the others that the execution and performance of this Amendment have been duly authorized by all necessary action of the board of directors or other governing body of such Party. This Amendment does not require approval by the Court pursuant to the Judgment.

IN WITNESS WHEREOF, this Second Amendment to the 2017 BPOU Project Agreement has been executed as of April 25, 2025.

COOPERATING RESPONDENTS:

AZUSA LAND RECLAMATION, INC.

By: _____

Title: Vice President of Browning-Ferris Industries of California, Inc.,
As Limited Indemnitor to Azusa Land Reclamation, Inc.

Date: _____

AEROJET ROCKETDYNE, INC.

By: _____

Title: _____

Date: _____

**CHEMICAL WASTE MANAGEMENT, INC.
(successor by merger to OIL & SOLVENT
PROCESS COMPANY)**

By: _____

Title: _____

Date: _____

HARTWELL CORPORATION

By: _____

Title: _____

Date: _____

**WINCO ENTERPRISES INC. (f/k/a WYNN
OIL COMPANY)**

By: _____

Title: _____

Date: _____

WATER ENTITIES:

**MAIN SAN GABRIEL BASIN
WATERMASTER**

By: _____

Title: _____

Date: _____

**SAN GABRIEL BASIN WATER QUALITY
AUTHORITY**

By: _____

Title: _____

Date: _____

**LA PUENTE VALLEY COUNTY WATER
DISTRICT**

By: _____

Title: _____

Date: _____

**SAN GABRIEL VALLEY WATER
COMPANY**

By: _____

Title: _____

Date: _____

VALLEY COUNTY WATER DISTRICT

By: _____

Title: _____

Date: _____

SUBURBAN WATER SYSTEMS

By: _____

Title: _____

Date: _____

**CALIFORNIA DOMESTIC WATER
COMPANY**

By: _____

Title: _____

Date: _____

Memo



Date: April 28, 2025
To: Honorable Board of Directors
Subject: Approve the Transfer of \$1,000,000 from the Districts Checking Account to the California CLASS Account

SUMMARY

As declared in the District's Investment Policy, the Board has the authority to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the District's daily cash flow demands and conforming to all statutes governing the investment of District funds.

Based on the District's current checking account balance, the District has enough operational funds to meet operational expenses. A transfer of \$1,000,000 to the District's California CLASS account will provide the highest investment return with the maximum security while meeting the District's daily cash flow demands.

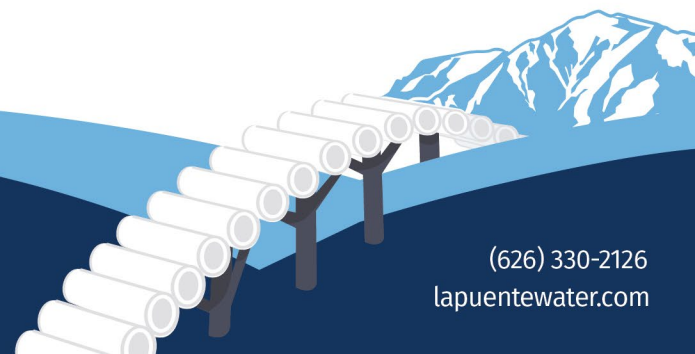
RECOMMENDATION

Staff recommends the Board approve the transfer of \$1,000,000 from the Districts Checking Account to the Districts CLASS account.

Respectfully Submitted,

Shaunte Maldonado

Customer Service & Accounting Supervisor



Memo



Date: April 28, 2025
To: Honorable Board of Directors
Subject: Transfer of Funds from LAIF to CLASS Account

SUMMARY

After further review of our investment accounts, staff has determined that while LAIF offers a slightly higher yield compared to CLASS, the District ultimately benefits more from CLASS's structure. CLASS provides monthly investment returns, which improves our cash flow and financial flexibility. In contrast, LAIF returns are distributed quarterly, which delays the realization of earnings.

RECOMMENDATION

Staff recommends that the Board authorize the General Manager to transfer \$4,640,000.00 from the District's LAIF account to the California CLASS account to take advantage of the more frequent monthly returns. This adjustment aligns with the District's goal of maximizing the utility of available funds.

Respectfully Submitted,

Shaunte Maldonado

Customer Service & Accounting Supervisor

Upcoming Events



Date: April 28, 2025

To: Honorable Board of Directors

RE: Upcoming Meetings and Conferences for 2025

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
May 13-15, 2025	ACWA 2025 Spring Conference; Monterey, CA					
June 9-11, 2025	AWWA CA/NV 2025 Annual Conference ACE 25; Denver, CO					
October 7-9, 2025	Watersmart Innovations Conference 2025; Reno, NV					
December 2-4, 2025	ACWA 2025 Fall Conference; San Diego, CA					

