



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, FEBRUARY 10, 2025, AT 4:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Escalera____ Vice President Barajas____ Director Argudo____
Director Hernandez____ Director Rojas____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on January 27, 2025.
- B. Approval of District's Expenses for the Month of January 2025.
- C. Approval of City of Industry Waterworks System Expenses for the Month of January 2025.
- D. Receive and File the District's Water Sales for January 2025.

- E. Receive and File the City of Industry Waterworks System's Water Sales Report for January 2025.
- F. Receive and File the Report on Director Expenses for the 4th Quarter of 2024.

7. ACTION / DISCUSSION ITEMS

- A. Presentation of Organizational Assessment.
Recommendation: Board Discretion.
- B. Consideration of Organizational Restructuring Plan and New Job Descriptions
Recommendation: Approve the Restructuring Plan and New Job Descriptions as Presented.
- C. Consideration of Proposed Salary Schedule with New Positions
Recommendation: Approve the Proposed Salary Schedule with the New Positions as Presented.
- D. Authorization of Annual Audit by C.J & Brown Company for the District's Financial Statements for Year Ending December 31, 2024.
Recommendation: Authorize C.J & Brown Company to Perform the 2024 Financial Audit.
- E. Consideration of Investments of the District's Reserve Funds.
Recommendation: Authorize the General Manager to Transfer \$4,526,043.00 from the CLASS Investment Fund to the LAIF Investment Fund.

8. OPERATIONS AND TREATMENT REPORT

Recommendation: Receive and File.

9. ADMINISTRATIVE REPORT

10. GENERAL MANAGER'S REPORT

11. OTHER ITEMS

- A. Upcoming Events.
- B. Information Items.

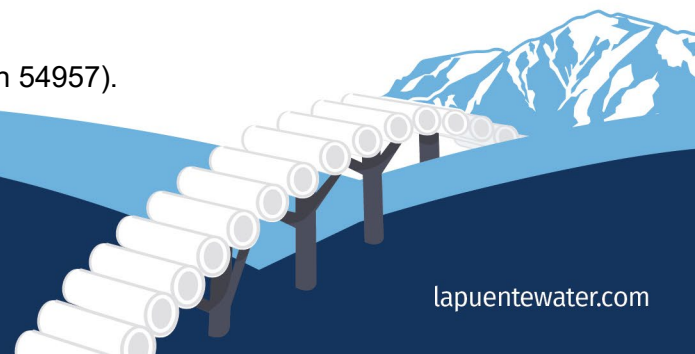
12. ATTORNEY'S COMMENTS

13. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments

14. CLOSED SESSION

PUBLIC EMPLOYEE DISCIPLINE (Govt. Code Section 54957).



15. CLOSED SESSION REPORT

16. FUTURE AGENDA ITEMS

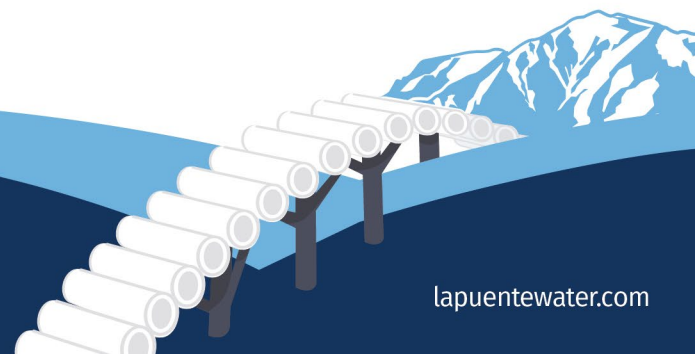
17. ADJOURNMENT

POSTED: Friday February 7, 2025.

President John P. Escalera, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Roy Frausto, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.





Item 6
Consent Calendar



MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS
LA PUENTE VALLEY COUNTY WATER DISTRICT
112 N. FIRST STREET, LA PUENTE, CALIFORNIA
MONDAY, JANUARY 27, 2025, AT 4:30 PM**

1. CALL TO ORDER

President Rojas called the meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

President Rojas led the Pledge of Allegiance.

3. ROLL CALL OF BOARD OF DIRECTORS

President	Vice President	Director	Director	Director
Rojas	Escalera	Argudo	Barajas	Hernandez
Present	Present	Absent	Present	Present

Director Argudo was not present during roll call and arrived at the meeting at 4:33 pm.

OTHERS PRESENT

Staff and Counsel: General Manager & Board Secretary, Roy Frausto; Customer Service & Accounting Supervisor, Shaunte Maldonado, HR Coordinator/Admin Assistant, Angelina Padilla; Operations & Maintenance Superintendent, Paul Zampiello; Water Treatment & Supply Superintendent, Cesar Ortiz; and District Counsel, James Ciampa were present.

4. PUBLIC COMMENT

Resident, Georgene Navarete was in attendance but did not make any comments.

5. ADOPTION OF AGENDA

Motion: Adopt Agenda

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

6. REORGANIZATION OF THE BOARD OF DIRECTORS

A. President

President Rojas nominated Vice President Escalera for the position of Board President; with no other nominations, President Rojas made the motion to elect Vice President Escalera to serve as President of the Board.

1st: President Rojas

2nd: Director Hernandez

	President Rojas	Vice President Escalera	Director Argudo	Director Barajas	Director Hernandez
Vote	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent

B. Vice President

President Escalera nominated Director Barajas for the position of Vice President; with no other nominations, President Escalera made the motion to elect Director Barajas to serve as Vice President of the Board.

1st: President Escalera

2nd: Director Hernandez

	President Escalera	Director Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

7. APPROVAL OF CONSENT CALENDAR

Motion: Approval of Consent Calendar

1st: President Escalera

2nd: Director Rojas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

8. FINANCIAL REPORTS

A. Summary of the District’s Cash and Investments as of November 30, 2024.

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File.

1st: Director Rojas

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Statement of District’s Revenue and Expenses as of November 30, 2024.

Ms. Maldonado provided a summary of the District’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: Vice President Barajas

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of November 30, 2024.

Ms. Maldonado provided a summary of IPU’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: President Escalera

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

D. Summary of the District’s Cash and Investments as of December 31, 2024.

Mr. Frausto provided a summary of the balances in each account and was available for any questions.

Motion: Receive and File.

1st: Director Rojas

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

E. Statement of District’s Revenue and Expenses as of December 31, 2024.

Ms. Maldonado provided a summary of IPU’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: President Escalera

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

F. Statement of the Industry Public Utilities Water Operations Revenue and Expenses as of December 31, 2024.

Ms. Maldonado provided a summary of IPU’s revenues and expenses and was available for any questions.

Motion: Receive and File.

1st: Vice President Barajas

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

9. ACTION / DISCUSSION ITEMS

A. Approval of Attendance to Upcoming Conferences and Events.

Ms. Padilla presented the staff report on this item and was available for any questions.

Motion: Approve Attendance to Upcoming Conferences and Events.

1st: Director Argudo

2nd: Vice President Barajas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

B. Approval of the Destruction of Records in Accordance with the Districts Record Retention Policy

Ms. Padilla presented the staff report on this item and was available for any questions.

Motion: Approve List of Records for Destruction.

1st: Director Argudo

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

C. Approval of Fourth Amendment to the General Managers Contract

Mr. Frausto presented his contract to the Board, as previously negotiated at the 12/9/24 meeting.

Motion: Approve the Fourth Amendment to the General Managers Contract.

1st: Director Rojas

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

D. Consideration of Award of Contract to WA Rasic for the Replacement of Two (2) PVOU-IZ Well Vault Lids.

Mr. Frausto presented the staff report on this item and was available for any questions.

Motion: Award Contract to WA Rasic and Authorize the General Manager a 10% Contingency Contract Amount

1st: Vice President Barajas

2nd: Director Argudo

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

10. OPERATIONS AND MAINTENANCE SUPERINTENDENT’S REPORT

Mr. Zampielo presented his staff report and was available for any questions.

Motion: Receive and File

1st: Director Rojas

2nd: Director Hernandez

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

11. TREATMENT AND SUPPLY SUPERINTENDENT’S REPORT

Mr. Ortiz presented his staff report and was available for any questions.

Motion: Receive and File

1st: Director Argudo

2nd: Vice President Barajas

	President Escalera	Vice President Barajas	Director Argudo	Director Hernandez	Director Rojas
Vote	Yes	Yes	Yes	Yes	Yes

Motion carried by a vote of: 5 Yes, 0 No, 0 Abstain, 0 Absent

12. ADMINISTRATIVE REPORT

Ms. Padilla went over Board reminders, public communication, and updates to social media and the website and was available for any questions.

13. GENERAL MANAGER’S REPORT

Mr. Frausto presented his report and was available for any questions.

14. OTHER ITEMS

A. Upcoming Events

Now that the list of events have been approved, the upcoming events list will be on the subsequent Board meetings agendas.

B. Information Items

Attached in the Board Packet.

15. ATTORNEY'S COMMENTS

Mr. Ciampa provided a wildfire update, shared legislative updates, and informed the Board of scheduling conflicts for upcoming meetings.

16. BOARD MEMBER COMMENTS

A. Report on Events Attended

Mr. Rojas reported on his attendance to the Los Angeles County First District Consolidated Oversight Board (LACOB) Meeting.

Mr. Escalera reported on his attendance to the Southern California Water Utilities Association Monthly Luncheon.

Mr. Escalera also thanked the Board for nominating him as President.

B. Other Comments

None.

17. FUTURE AGENDA ITEMS

None.

18. ADJOURNMENT

President John P. Escalera adjourned the meeting at 5:18pm.

Attest:

John P. Escalera, Board President

Roy Frausto, Board Secretary

La Puente Water District January 2025 Disbursements

Check #	Payee	Amount	Description
12472	ACWA/JPIA	\$ 42,809.23	Health Benefits
12473	Alexandra Guevara	\$ 505.00	Cleaning Service
12474	Applied Technology Group Inc	\$ 30.00	Radio System
12475	Cell Business Equipment	\$ 23.28	Printing Expense
12476	Chevron	\$ 2,269.45	Truck Fuel
12477	Cintas	\$ 71.86	Uniform Service
12478	Continental Utility Solutions Inc	\$ 3,416.00	Annual Technical Support & Maintenance
12479	Eide Bailly LLP	\$ 1,152.90	Administrative Expense
12480	Highroad IT	\$ 1,454.50	Technical Support
12481	Industry Hose & Fasteners	\$ 9.99	Technical Support
12482	InfoSend	\$ 1,202.27	Billing Expense
12483	Lagerlof LLP	\$ 2,525.00	Attorney Fees
12484	Merritt's Hardware	\$ 164.43	Field Supplies
12485	MJM Communications & Fire	\$ 720.00	Security Monitoring
12486	Mutual of Omaha	\$ 1,192.58	Life & Disability Insurance
12487	O'Reilly Auto Parts	\$ 202.72	Vehicle Expenses
12488	Public Water Agencies Group	\$ 1,666.38	Emergency Preparedness Program
12489	Salt Works	\$ 5,455.20	Salt Expense
12490	SC Edison	\$ 10,368.91	Power Expense
12491	Staples	\$ 21.54	Office Supplies
12492	Underground Service Alert	\$ 158.13	Line Notifications
12493	United Concordia Insurance Co	\$ 3,134.88	Dental Insurance
12494	Verizon Connect Fleet USA LLC	\$ 115.69	Vehicle Tracking
12495	W.A. Rasic Construction	\$ 9,148.31	Nitrate Treatment Project
12496	Weck Laboratories Inc	\$ 415.00	Water Sampling
12497	United Site Services	\$ 599.50	Restroom @ BP Plant
12498	Waste Management of SG Valley	\$ 216.71	Trash Service
12499	Evoqua	\$ 145,436.33	Resin Changeout & Disposal
12500	McCalls Meter Sales & Service	\$ 3,217.60	Meter Changeout
12501	Northstar Chemical	\$ 16,381.01	Chemical Expense
12502	Stetson Engineers Inc	\$ 207.00	PFAS Sampling/Testing
12503	Trojan UV	\$ 98,011.72	UV System Maintenance
12504	Weck Laboratories Inc	\$ 5,159.50	Water Sampling
12505	Weck Laboratories Inc	\$ 4,109.50	Water Sampling
12506	Weck Laboratories Inc	\$ 1,161.50	Water Sampling
12507	Corporate Billing LLC Dept	\$ 1,228.59	Vehicle Maintenance
12508	Discount Tree Services	\$ 2,000.00	Main St Tree Removal
12509	Peck Road Gravel	\$ 1,550.00	Asphalt Expense
12510	Red Wing Shoes	\$ 297.65	Jordan Navarro - Boot Allowance
12511	Resource Building Materials	\$ 49.28	Valve Replacement
12512	Spectrum Business	\$ 350.33	Telephone Service
12513	Spectrum Business	\$ 301.77	Telephone Service
12514	Staples	\$ 71.61	Office Supplies
12515	Weck Laboratories Inc	\$ 24.00	Water Sampling
12516	Western Water Works	\$ 528.88	Distribution Maintenance
12517	Spectrum Business	\$ 725.11	Telephone Service
12518	United Site Services	\$ 599.50	Restroom @ BP Plant
12519	William R Rojas	\$ 943.09	ACWA 2024 Fall Conference

La Puente Water District January 2025 Disbursements - Continued

Check #	Payee	Amount	Description
12520	TOWO Enterprise, Inc	\$ 3,708.75	Construction Meter Refund
12521	Oliver Smith	\$ 693.46	Customer Overpayment Refund
12522	Answering Service Care, LLC	\$ 123.94	Answering Service
12523	CA-NV Section AWWA	\$ 125.00	Certification Renewal - E Fierro
12524	Canon Financial Services, Inc	\$ 82.77	Printing Expense
12525	Cintas	\$ 215.58	Uniform Service
12526	Continental Utility Solutions Inc	\$ 1,000.00	Web Portal Annual Service
12527	Jack Henry & Associates	\$ 28.25	Web E-Check Fee's
12528	Michael R Dawes	\$ 323,897.80	Lease of MSGB Water Production Rights 24-2
12529	Red Wing Shoes	\$ 295.63	Santiago Loera - Boot Allowance
12530	S & J Supply Co Inc	\$ 495.01	Inventory
12531	San Gabriel Valley Water Association	\$ 1,970.39	2025 Producer Dues & Assessments
12532	San Gabriel Valley Water Company	\$ 419.44	Water Service
12533	SiteOne Landscape Supply Holding, LLC	\$ 2,681.48	Recycled Water Project
12534	Sonsray Machinery	\$ 1,182.77	Vehicle Maintenance
12535	State Water Resources Control Board	\$ 90.00	Certification Renewal - A Briseno
12536	Total Compensation Systems Inc	\$ 1,890.00	GASB 75 Full Valuation - 1st Installment
12537	Upper San Gabriel Valley MWD	\$ 335.77	Recycled Water Purchase
12538	USA BlueBook	\$ 143.36	Tools
12539	Valencia Heights Water Co	\$ 271,620.00	Lease of MSGB Water Production Rights 24-2
12540	Vulcan Materials Company	\$ 290.41	Asphalt Expense
12541	Weck Laboratories Inc	\$ 194.60	Water Sampling
12542	Wesco Security Systems Inc	\$ 303.00	Security Monitoring
12543	CAT Specialties Inc	\$ 855.13	T-Shirts & PPE Safety Equipment
12544	SC Edison	\$ 42,746.71	Power Expense
12546	Verizon Wireless	\$ 114.03	Cellular Service
12547	Miguel A Molina	\$ 263.98	Boot Allowance - Miguel Molina
12548	Citi Cards	\$ 5,548.79	Administrative Expense
12549	ACWA/JPIA	\$ 6,443.49	Worker's Compensation Oct-Dec 2024
12550	ACWA/JPIA	\$ 42,809.23	Health Benefits
12551	CalPERS	\$ 80.00	Social Security Admin 218 - Annual Fee
12552	Cell Business Equipment	\$ 42.46	Printing Expense
12553	Eide Bailly LLP	\$ 721.35	Administrative Support
12554	Mutual of Omaha	\$ 1,192.58	Life & Disability Insurance
12555	Petty Cash	\$ 110.52	Administrative Expense
12556	SC Edison	\$ 3,606.25	Power Expense
12557	SiteOne Landscape Supply Holding, LLC	\$ 445.27	Recycled Water Project
12558	Staples	\$ 93.55	Office Supplies
12559	United Concordia Insurance Co	\$ 3,134.88	Dental Insurance
12560	Verizon Wireless	\$ 76.02	Cellular Service
12561	Weck Laboratories Inc	\$ 300.40	Water Sampling
12562	Western Water Works	\$ 7,664.82	Inventory
Online	Home Depot	\$ 543.90	Field Supplies
Autodeduct	Bluefin Payment Systems	\$ 1,113.91	Web Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$ 31.35	Tokenization Fee
Autodeduct	Wells Fargo	\$ 165.62	Merchant Fee's

La Puente Water District January 2025 Disbursements - Continued

Online	Lincoln Financial Group	\$	8,801.52	Deferred Comp
Online	CalPERS	\$	28,421.78	Retirement Program
Online	Employment Development Dept	\$	9,437.07	California State & Unemployment Taxes
Online	California State Disbursement Unit	\$	690.00	Payroll Deduction Order
Online	United States Treasury	\$	51,238.62	Federal, Social Security & Medicare Taxes
	Total Vendor Payments	\$	<u>1,199,884.07</u>	

La Puente Valley County Water District
Payroll Summary
January 2025

	<u>Jan 25</u>
Employee Wages, Taxes and Adjustments	
Total Gross Pay	211,914.51
Deductions from Gross Pay	
457b Plan Employee	-7,445.76
CalPers EEC	-8,285.31
Total Deductions from Gross Pay	<u>-15,731.07</u>
Adjusted Gross Pay	196,183.44
Taxes Withheld	
Federal Withholding	-18,809.00
Medicare Employee	-3,073.40
Social Security Employee	-13,141.41
CA - Withholding	-7,563.28
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	<u>-42,587.09</u>
Deductions from Net Pay	
Net Pay	<u><u>152,906.35</u></u>
Employer Taxes and Contributions	
Federal Unemployment	4.71
Medicare Company	3,073.40
Social Security Company	13,141.41
CA - Unemployment	1,756.68
CA - Employment Training Tax	117.11
Total Employer Taxes and Contributions	<u>19,593.07</u>

La Puente Water District January 2025 Disbursements

Total Vendor Payables	\$ 1,199,884.07
Total Payroll	\$ 152,906.35
Total January 2025 Disbursements	\$ 1,352,790.42

Industry Public Utilities January 2025 Disbursements

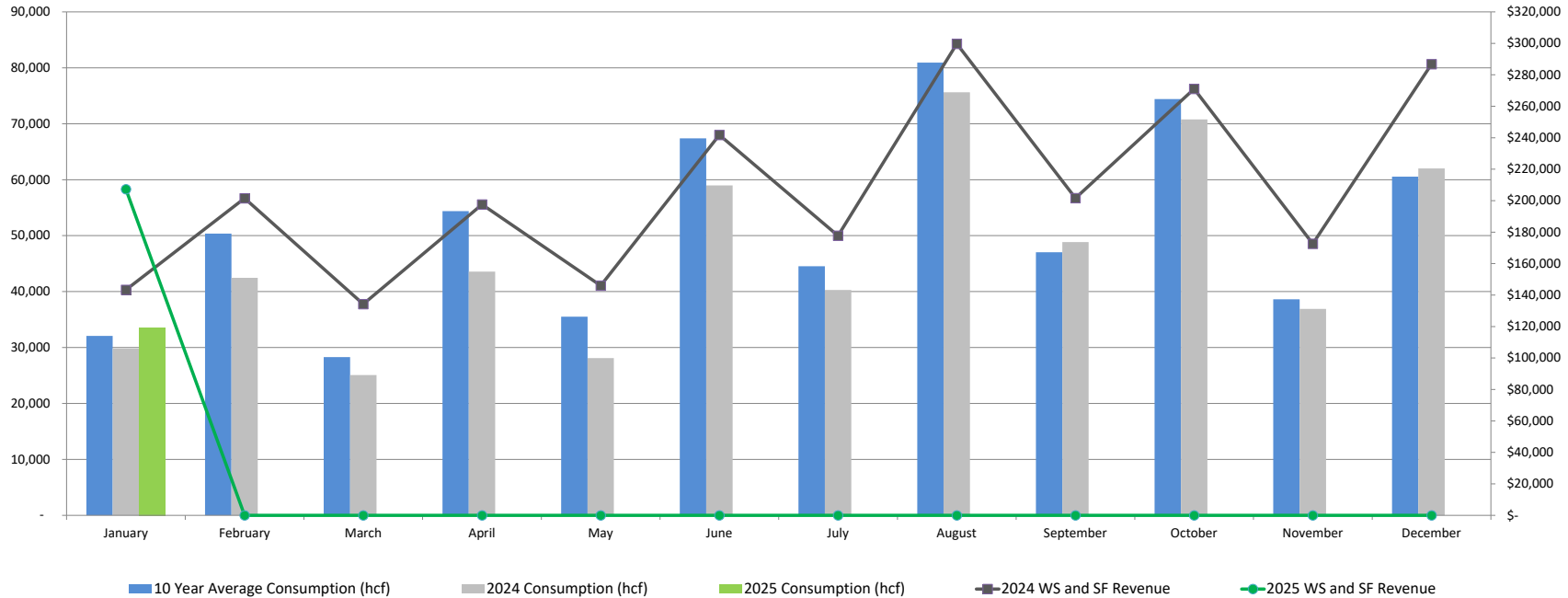
Check #	Payee	Amount	Description
6483	Cell Business Equipment	\$ 23.27	Printer Expense
6484	Cintas	\$ 71.85	Uniform Service
6485	Continental Utility Solutions Inc	\$ 3,416.00	Annual Maintenance & Tech Support
6486	Eide Bailly LLP	\$ 484.05	Administrative Support
6487	Frank's Industrial Services, Inc	\$ 16,320.00	SCADA - Cell Service
6488	Highroad IT	\$ 872.70	Technical Support
6489	Industry Hose & Fasteners	\$ 9.99	Field Supplies
6490	InfoSend	\$ 963.09	Billing Expense
6491	Lagerlof LLP	\$ 70.00	Attorney Fee's
6492	Merritt's Hardware	\$ 59.67	Field Tools & Supplies
6493	MJM Communications & Fire	\$ 180.00	Security Monitoring
6494	SC Edison	\$ 3,030.49	Power Expense
6495	Staples	\$ 21.54	Office Supplies
6496	Underground Service Alert	\$ 158.11	Line Notifications
6497	Verizon Connect Fleet USA LLC	\$ 115.69	Vehicle Tracking
6498	Weck Laboratories Inc	\$ 467.00	Water Sampling
6499	Janus Pest Management Inc	\$ 65.00	Pest Control
6500	La Puente Valley County Water District	\$ 98,346.87	Labor & Vehicle Reimbursement
6501	Peck Road Gravel	\$ 1,550.00	Temporary Asphalt
6502	SC Edison	\$ 18,141.46	Power Expense
6503	SoCal Gas	\$ 15.29	Gas Expense
6504	Spectrum Business	\$ 301.77	Telephone Service
6505	Spectrum Business	\$ 62.24	Telephone Service
6506	Staples	\$ 71.61	Office Supplies
6507	Answering Service Care, LLC	\$ 123.94	Answering Service
6508	Canon Financial Services, Inc	\$ 82.76	Printer Expense
6509	Cintas	\$ 215.55	Uniform Service
6510	Continental Utility Solutions Inc	\$ 1,000.00	Billing Expense
6511	Industry Public Utility Commission	\$ 1,364.11	Power Expense @ Industry Hills
6512	La Puente Valley County Water District	\$ 18,746.36	Inventory Jul-Sept 2024
6513	USA BlueBook	\$ 143.35	Field Supplies
6514	Vulcan Materials Company	\$ 290.41	Asphalt Expense
6515	Weck Laboratories Inc	\$ 135.00	Water Sampling
6516	CAT Specialties Inc	\$ 855.11	PPE Safety Equipment
6518	Citi Cards	\$ 493.88	Administrative Expense
6519	ACWA/JPIA	\$ 1,610.87	Worker's Compensation Oct-Dec 2024
6520	Cell Business Equipment	\$ 42.46	Printer Expense
6521	Eide Bailly LLP	\$ 418.95	Administrative Support
6522	San Gabriel Valley Water Company	\$ 1,768.08	Water Service
6523	SoCal Gas	\$ 15.29	Gas Expense
6524	Staples	\$ 93.54	Office Supplies
6525	Verizon Wireless	\$ 76.02	Cellular Service
6526	Weck Laboratories Inc	\$ 237.00	Water Sampling

Industry Public Utilities January 2025 Disbursements - continued

Online	Home Depot	\$	195.40	Field Supplies
Autodeduct	Wells Fargo Merchant Fee's	\$	85.10	Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$	2,388.85	Web Merchant Fee's
Autodeduct	Bluefin Payment Systems	\$	25.60	Tokenization Fee
Autodeduct	Jack Henry & Associates	\$	19.70	Web E-Check Fee's
Total January 2025 Disbursements		\$	<u>175,245.02</u>	

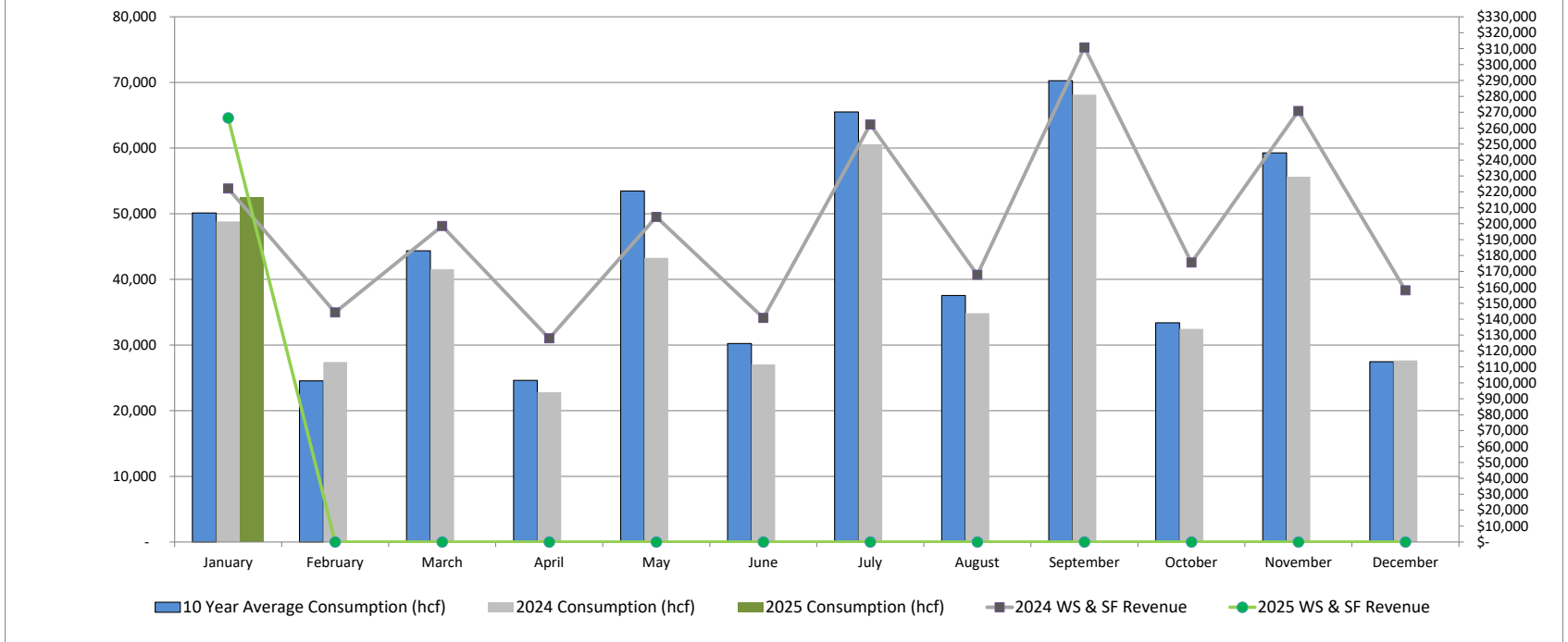
WATER SALES REPORT LPVCWD 2025

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,249	-	-	-	-	-	-	-	-	-	-	-	1,249
2025 Consumption (hcf)	33,586	-	-	-	-	-	-	-	-	-	-	-	33,586
10 Year Average Consumption (hcf)	32,078	\$ 50,359	\$ 28,295	\$ 54,392	\$ 35,514	\$ 67,401	\$ 44,519	\$ 80,929	\$ 47,022	\$ 74,422	\$ 38,625	\$ 60,541	614,097
2025 Water Sales	\$ 119,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,611
2024 Water Sales	93,824	\$ 135,368	\$ 78,021	\$ 139,504	\$ 87,886	\$ 191,345	\$ 130,558	\$ 249,458	\$ 160,043	\$ 231,211	\$ 118,038	\$ 225,659	\$ 1,840,916
2025 Service Fees	\$ 87,672	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,672
2024 Service Fees	\$ 77,468	\$ 92,205	\$ 77,678	\$ 93,100	\$ 77,886	\$ 92,726	\$ 78,073	\$ 92,300	\$ 78,485	\$ 92,776	\$ 78,179	\$ 103,810	\$ 1,034,684
2025 WS and SF Revenue	\$ 207,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,283
2024 WS and SF Revenue	\$ 143,283	\$ 201,520	\$ 134,258	\$ 197,538	\$ 146,024	\$ 241,774	\$ 177,697	\$ 299,688	\$ 201,620	\$ 271,047	\$ 172,636	\$ 286,786	\$ 2,473,872
2025 Hyd Fees	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950
2025 DC Fees	\$ 1,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,157
2025 System Revenue	\$ 209,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,390



WATER SALES REPORT CIWS 2025

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	970	-	-	-	-	-	-	-	-	-	-	-	970
2025 Consumption (hcf)	52,522	-	-	-	-	-	-	-	-	-	-	-	52,522
2024 Consumption (hcf)	48,824	27,419	41,544	22,823	43,287	27,061	60,584	34,839	68,126	32,462	55,645	27,661	490,275
10 Year Average Consumption (hcf)	50,108	24,539	44,354	24,628	53,456	30,239	65,512	37,555	70,264	33,400	59,281	27,465	520,800
2025 Water Sales	\$ 181,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181,001
2024 Water Sales	\$ 152,132	\$ 88,433	\$ 128,604	\$ 72,093	\$ 134,366	\$ 85,005	\$ 192,286	\$ 111,836	\$ 240,447	\$ 113,373	\$ 193,354	\$ 95,986	\$ 1,607,915
2025 Service Fees	\$ 85,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,506
2024 Service Fees	\$ 69,937	\$ 55,806	\$ 69,959	\$ 55,844	\$ 69,951	\$ 55,826	\$ 70,001	\$ 56,074	\$ 70,292	\$ 62,223	\$ 77,499	\$ 62,142	\$ 775,554
2025 Hyd Fees	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
2025 DC Fees	\$ 24,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,481
2025 System Revenues	\$ 292,488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,488



La Puente Valley County Water District Board of Director's Payroll Summary

4th Quarter 2024; Year End 2024

	Cesar J Barajas		David E Argudo		Henry P Hernandez		John P Escalera		William R Rojas		TOTALS	
	Oct - Dec 24	Jan - Dec 24	Oct - Dec 24	Jan - Dec 24	Oct - Dec 24	Jan - Dec 24	Oct - Dec 24	Jan - Dec 24	Oct - Dec 24	Jan - Dec 24	Oct - Dec 24	Jan - Dec 24
Board of Directors Stipend	754.16	3,537.36	942.70	3,743.86	3,205.18	8,780.56	3,582.26	9,337.20	2,828.10	8,403.48	11,312.40	33,802.46
Total Gross Pay	754.16	3,537.36	942.70	3,743.86	3,205.18	8,780.56	3,582.26	9,337.20	2,828.10	8,403.48	11,312.40	31,019.26

La Puente Valley County Water District
Transactions by Account
 As of December 31, 2024

Date	Director	Event	October - December 2024	Year to Date 2024
	David Argudo		\$ -	
		• David Argudo Totals	\$ -	\$ 1,894.99
	Cesar Barajas			
		• Cesar Barajas Totals	\$ -	\$ -
10/04/2024	Henry Hernandez	AWWA 2024 Water Smart	\$ 768.15	
10/30/2024		AWWA Fall Conference 2024	\$ 536.30	
10/31/2024		SCUWA Vendor's Fair	\$ 47.60	
10/31/2024		SGVWA Quarterly Breakfast	\$ 30.00	
11/27/2024		Reimbursement for SCUWA Vendor's Fair	\$ (45.00)	
11/30/2024		SCWUA Luncheon	\$ 40.00	
12/19/2024		ACWA 2024 Fall Conference	\$ 814.34	
12/31/2024		SCUWA Luncheon	\$ 50.00	
		• Henry Hernandez Totals	\$ 2,241.39	\$ 7,350.64
10/04/2024	John Escalera	AWWA 2024 Water Smart	\$ 764.47	
10/30/2024		AWWA Fall Conference 2024	\$ 371.00	
10/31/2024		SCUWA Vendor's Fair	\$ 47.60	
10/31/2024		SGVWA Quarterly Breakfast	\$ 30.00	
11/30/2024		SCWUA Luncheon	\$ 40.00	
12/19/2024		ACWA 2024 Fall Conference	\$ 813.70	
12/31/2024		SCUWA Luncheon	\$ 50.00	
		• John Escalera Totals	\$ 2,116.77	\$ 7,093.29
10/31/2024	William (Bill) Rojas	SCUWA Vendor's Fair	\$ 47.60	
10/31/2024		SGVWA Quarterly Breakfast	\$ 30.00	
12/31/2024		ACWA 2023 Fall Conference	\$ 105.74	
12/31/2024		SCUWA Luncheon	\$ 50.00	
		• William (Bill) Rojas	\$ 233.34	\$ 4,722.50
		2024 Director Totals	\$ 4,591.50	\$ 21,061.42



Item 7
Action/Discussion
Items



ORGANIZATIONAL ASSESSMENT

Report Prepared By:
Roy Frausto, General Manager

Introduction

The La Puente Valley County Water District's (District) mission is "to provide its customers with high-quality water for residential, commercial, industrial, and fire protection uses that meets or exceeds all local, state, and federal standards and to provide courteous and responsive service at the most reasonable cost." As our water systems continue to evolve, the District remains dedicated to adapting and enhancing operations to fulfill this mission. To meet the growing demands of our industry, we have undertaken several projects aimed at improving our water system for the benefit of the community. One such initiative is the Puente Valley Operable Unit, which exemplifies the District's efforts to advance water reliability and quality.

PVOU Background

Northrop Grumman (Northrop) was among a number of entities identified by the U.S. EPA as "potentially responsible parties" in the Puente Valley Operable Unit ("PVOU") in the Main San Gabriel Basin. Northrop subsequently entered into a consent decree in 2009 with the EPA under which Northrop was required to clean up groundwater from the PVOU's "intermediate zone" and "shallow zone." Northrop has since constructed facilities to remediate the groundwater through a system of seven groundwater extraction wells, collection pipelines and a 2,000 gallon per minute (gpm) groundwater treatment facility.

In 2018 and 2020, the District entered into two definitive agreements, one to address the operations of the PVOU-IZ Groundwater Treatment Facility for ultimately using water for potable use and one to address the operations of the PVOU-SZ Groundwater Treatment Facility for surface water discharge, respectively. To date, the District has supported the IZ and SZ activities through the design, construction, testing and permitting phases.

Summary

This assessment addresses the increased operational demands of the District. The District not only manages the City of Industry Waterworks System and the Baldwin Park Operable Unit (BPOU) but has also taken on responsibilities associated with the PVOU- IZ and SZ projects. The PVOU is nearing full operational capacity, which has already resulted in a notable increase in sampling and manpower requirements. Reports, operation, maintenance and sampling activities for SZ have already begun. When the IZ becomes operational for potable use, this will introduce an additional workload that must be addressed to ensure compliance and operational efficiency.

It is important to understand the skillsets and required competencies to operate both the SZ and IZ. Specifically, the IZ has been rated as a T5 Treatment Facility, which requires the highest level of treatment certification from the State Water Resources Control Board (SWRCB). District operators will need to be trained and possess knowledge in the areas of liquid phase granular activated carbon (LGAC), single pass ion exchange (SPIX), Ultraviolet Oxidation (UV) and reverse osmosis (RO).

To support daily operations of the IZ and SZ, District staff will have to conduct the following activities (not meant to be inclusive):

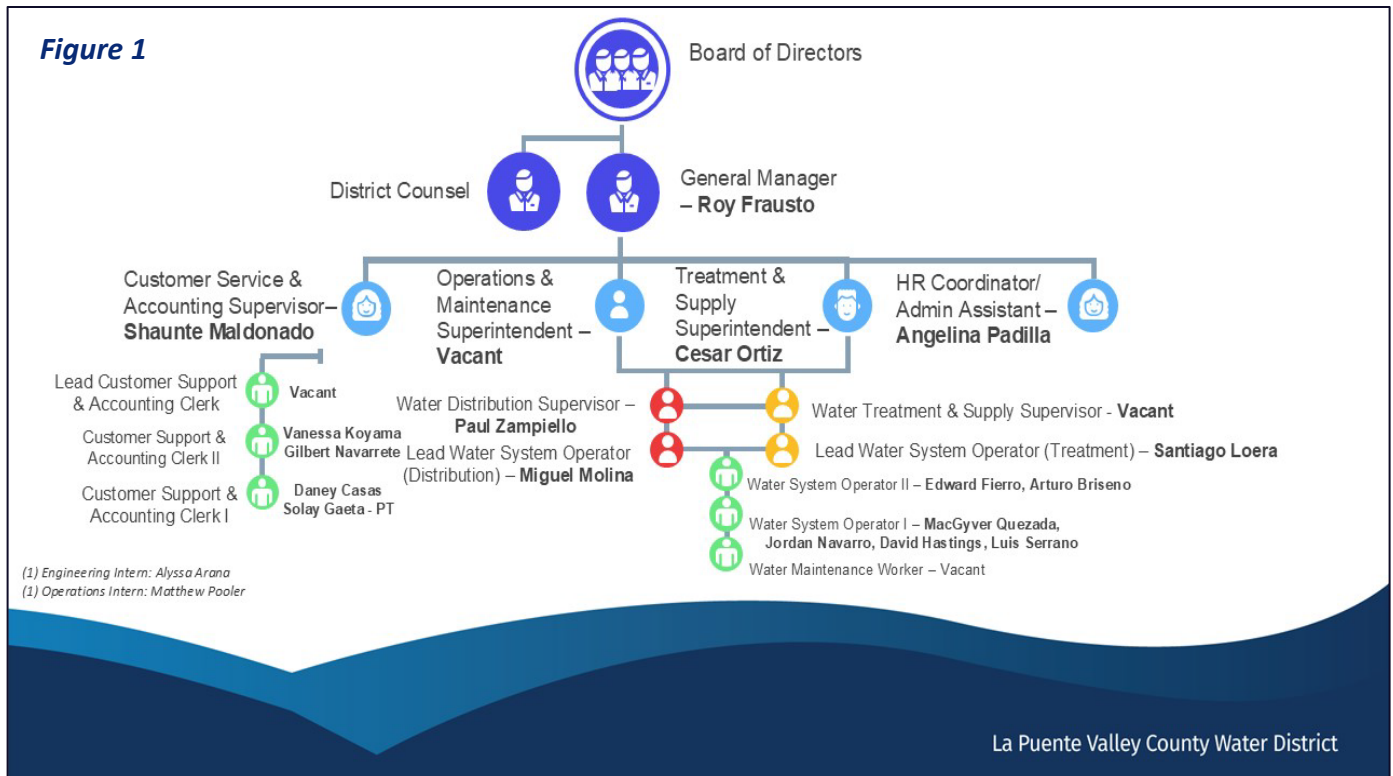
- **System Monitoring:** Regular checks on the IZ and SZ treatment systems to ensure proper chemical dosages, alarms, pressure readings, etc.
- **Data Management:** Recording operational data such as flow rates, levels, and water quality/operational metrics.
- **Asset Management:** Implement and manage a asset management software of all IZ and SZ assets to preventatively manage and replace components based on useful life.
- **Troubleshooting:** Expertise in identifying and resolving issues in all treatment components.
- **Regulatory Compliance:** Ensuring the water quality meets all regulatory water standards.
- **Repair and Replacement:** Repair and replace components either through preventative maintenance or emergency repairs.
- **Water Quality Sampling:** Manage, schedule and take water samples for various constituents at different sample sites throughout both treatment facilities.
- **Regulatory Reporting:** Compile, organize and generate compliance reports for NPDES, DDW, AQMD and LACSD compliance requirements.

Current Staffing Structure

The District currently employs 17 full-time employees, one part-time employee, and two interns. Its core functions include:

1. Governance
2. Customer Service
3. Administration and Finance
4. Operations
5. Engineering and Compliance

The current structure reflects past restructuring efforts. The most recent significant change occurred in 2023 with the retirement of the Office Manager, which led to the creation of two new roles: Customer Service & Accounting Supervisor and HR Coordinator/Admin Assistant. **Figure 1** depicts the District's current organizational structure and current employees.



Role Adjustments and Staffing

With the addition of the IZ and SZ treatment plants, roles within the District will need to adapt to incorporate management, operation and oversight of these facilities.

- **Role Adjustment for Current Employees:**

- Knowledge/technical know-how to provide treatment operations
- Use of new technology
- New monthly, quarterly, semi-annual and annual compliance reporting
- New monthly accounting/billing
- New sampling processes

Recommended Staffing Rationale

To support the identified operational activities, role adjustments and maintain organizational efficiency, the following staffing positions (with detailed objectives) are recommended:

1. Field Operations Engineer:

- **Training and Development** - Enhance expertise among treatment operators to support current and future operations, including PVOU-IZ and SZ responsibilities.
 - Provide operational training and support on the PVOU-IZ and SZ treatment components.
 - Develop a comprehensive training program or SOP for operators to ensure seamless operations during absences or emergencies.

- Perform field inspections and observation of construction, testing, and startup of the IZ and SZ facilities; provide technical support and training to operators during the startup and initial operations of the IZ and SZ; oversee development and implementation of operation and maintenance manuals.
- **Process Optimization** - Improve operational efficiency and leverage technology to streamline workflows.
 - Conduct operational audits to identify inefficiencies and opportunities for automation.
 - Implement technology-driven solutions to automate routine tasks, such as preventative maintenance and scheduled maintenance.
 - Assist with upgrades and maintenance of IZ and SZ facility's SCADA system. Supervise consultants with development and expansion of the IZ and SZ SCADA system. Supervise the update and maintenance of the control loop descriptions and logic ladder diagrams and adequately keep records up to date.
- **Water Quality Sampling** – Manage daily, weekly, monthly, bi-monthly, quarterly, and yearly sampling.
 - Conduct water quality sampling to meet DDW, NPDES, SCAQMD, and LACSD sampling requirements.
 - Manage and develop new COC's as required
 - Manage operational constraints to comply with operational requirements
- **Maintenance Projects and Activities** – Aid with procurement, specifications, design and management of IZ and SZ related projects.
 - Provide plans, design documents, and other pertinent information related to the IZ and SZ treatment facilities.
 - Develop Requests for Proposals (RFP) for procurement of consulting services related to the design, construction, and maintenance of IZ and SZ facilities.
 - Assist with Operational Activities such as scheduling and receiving chemical deliveries, third party contractor scheduling and inspection of work to adhere to District and/or project specifications.
- **Safety Program** - Strengthen safety protocols and ensure consistent compliance with regulatory requirements.
 - Regularly update and enhance the safety training management program.
 - Implement and manage SOP's related to specific task, such as chemical deliveries and handling.

2. Compliance/Project Engineer:

- **Regulatory Compliance** – Oversees the preparation and timely submittal of all related compliance reports to federal, state and local regulatory agencies; ensures compliance with various permits.
 - Manage and update the District's MS Planner compliance and reporting tool to ensure all samples required by all regulatory agencies are taken, reported and are within effluent limitations.
 - Proactively schedules repeat samples or re-run analysis of abnormal sample results with the District's laboratory.
 - Develop and submit all regulatory reports to each respective regulatory agency in a timely manner.
- **Cross Connection Control** – Ensures compliance with the new Cross Connection Control Handbook.
 - Works with the Distribution Supervisor and Lead Water Systems Operator to develop, maintain and implement a new cross connection control program for both the District and the IPU Waterworks System.
 - Responsible for scheduling, documenting and submitting cross connection control surveys to regulatory agencies.
- **Recycled Water** – Manage, schedule and supervise the construction of recycled water sites.
 - Works with state, county and local officials to permit new recycled water users.
 - Responsible for generating and submitting production reports pertaining to recycled water to local water retailers and partnering agencies.
- **CIP Program** – Assist the General Manager with the administration and development of the District's capital improvement program.
 - Select consultants, procures project bidding/proposals and evaluates alternative courses of action and makes recommendations regarding engineering projects and activities.
 - Works closely with operations and distribution regarding the District's capital improvement projects.
- **Grant Programs** – Actively review and apply for grant opportunities.
 - Make recommendations to the General Manger when a consultant(s) is needed to successfully apply for competitive grants.
 - Document and keep records as required for each respective grant awards.

PVOU Staff and Role Adjustments to Support IZ and SZ Activities

The table below outlines the current staff and their associated hours, as well as the additional positions needed to operate the treatment facilities effectively.

Position	Est. Hours Per Week	Hours Per Year	Duties
General Manager	4	200	Review operations and maintenance activities. Implement/change operational procedures and ensure operational efficiency goals are met. Provide interface to the Board of Directors. Ensure proper resources are available to meet the requirements of plant operations. Review engineering design or documents. Provide technical advice and/or develop technical documents. Interface with regulatory staff to optimize permit conditions.
Operations & Treatment Superintendent	25	1300	Chief Operator Duties. Provide direct oversight of the performance of the plant, operators and maintenance personnel. Ensure all water quality effluent goals are met.
Field Operations Engineer	40	2080	Oversee day-to-day operation of PVOU facilities, including scheduling, water sampling, troubleshooting, and reporting.
Compliance/Project Engineer	20	1040	Ensure compliance with EPA regulations, DDW, NPDES, LACSD and AQMD water quality monitoring and reporting requirements.
Lead Water System Operator (Treatment)	25	1300	Shift operator for plant. Performs activities related to water treatment operations and maintenance. Performs on-call duty for after-hour operations.
Water System Operator II	40	2080	Shift operator for plant. Performs activities related to water treatment operations and maintenance. Collect water quality samples. Performs on-call duty for after-hour operations.
Water System Operator I	20	1040	Shift operator for plant. Performs activities related to water treatment operations and maintenance. Collect water quality samples. Performs on-call duty for after-hour operations.

Restructuring Plan

To achieve these objectives, the following steps are proposed:

1. Targeted Training, Development and Certification:

- Identify skill gaps and develop training to address specific technical needs to successfully operate the IZ and SZ.
- Develop Operations staff in the following key areas:
 - Reverse Osmosis Operation: Understanding the key components (membranes, pumps, conductivity, pressure gauges, etc.)

- UV Oxidation: Training on key components of UVPhox System (transmissivity, peroxide dosing, peroxide residual, etc.
 - Chemical Handling and Safety: Training in the safe handling of chemicals used to support all treatment processes.
 - SCADA Controls: Monitor and respond to an-needed changes to ensure water quality effluent compliance.
- Promote and facilitate educational classes to prepare and help operators attain T3 and T5 treatment certifications:
 - Schedule exam preparation classes at the District
 - Register operators for outside exam preparation courses

2. Reorganization of Organizational Structure:

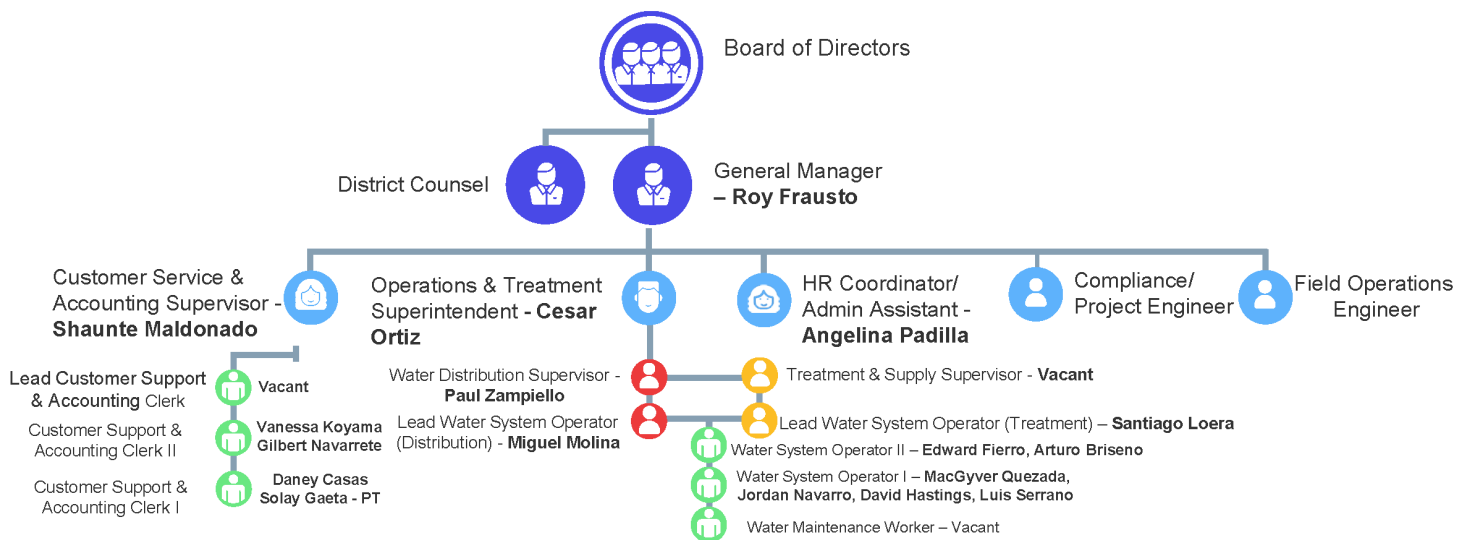
- Revise the organizational structure to include additional roles identified in this assessment and eliminate positions no longer needed to support the District's operations (see **Figure 2** of the proposed staffing structure).

3. Strategic Hiring:

- Focus hiring efforts on candidates with expertise in key operational areas
- Proactively find talent through networking, partnerships and relationships with educational institutions

By implementing this plan, the District will be positioned to meet its operational demands and enhance overall efficiency.

Figure 2



(1) Engineering Intern: Alyssa Arana
 (1) Operations Intern: Matthew Pooler

Recommended Actions to Be Taken by the Board for Staff Restructuring

1. Approve Restructuring Plan and New Job Descriptions:
 - Developed detailed job descriptions for the Field Operations Engineer and Compliance/Project Engineer roles.
2. Approve Proposed Salary Schedule with New Positions:
 - Ensure competitive salaries to attract qualified candidates.
3. Set a Timeline for Hiring:
 - Establish a timeline for recruitment and onboarding to align with the operational start of the PVOU-IZ and SZ.

Fiscal Impact

The District's 2025 adopted budget included funding for these two positions as a result of projected labor revenue to operate the PVOU-IZ and SZ treatment facilities.

Conclusion

This assessment highlights the need for strategic staffing and operational improvements to manage the District's increasing responsibilities. Implementing the recommended actions will position the District to maintain its mission of delivering high-quality water and responsive service while meeting the demands of the PVOU projects.



JOB DESCRIPTION

FIELD OPERATIONS ENGINEER

Date: February 10, 2025

Reports to: General Manager

Salary Range: FOE

FLSA: Non- Exempt

Other: Safety Sensitive Position

DEFINITION

Under the General Manager, the Operations Field Engineer is responsible for providing operational training, optimizing processes, developing SOPs, managing maintenance projects, and enforcing safety protocols for PVOU-IZ and SZ treatment facilities.

EXAMPLES OF ESSENTIAL DUTIES

The following are duties performed by employees in this class. Duties listed are not meant to be all-inclusive. Other duties may be required as assigned.

- Provide operational training and support on the PVOU-IZ and SZ treatment components and SCADA operation.
- Develop a comprehensive training program or SOP for operators to ensure seamless operations during absences or emergencies.
- Analyzes and evaluates equipment, troubleshoots malfunctions, and monitors water supply operations for the IZ and SZ system.
- Makes operational decisions that affect water quantity and/or water quality at IZ and SZ facilities.
- Performs production and treatment facility rounds and inspections.
- Perform field inspections and observation of construction, testing, and startup of the IZ and SZ facilities; provide technical support and training to operators during the startup and initial operations of the IZ and SZ; oversee development and implementation of operation and maintenance manuals.
- Conduct operational audits to identify inefficiencies and opportunities for automation.
- Implement technology-driven solutions to automate routine tasks, such as preventative maintenance and scheduled maintenance.
- Assist with upgrades and maintenance of IZ and SZ facility's SCADA system.
- Supervise consultants with development, maintenance and expansion of the IZ and SZ SCADA system.
- Supervise the update and maintenance of control loop descriptions and logic ladder diagrams and adequately keep records up to date.

- Performs the collection of water quality samples as applicable for DDW, NPDES, SCAQMD, and LACSD sampling requirements.
- Manage and develop new COC's as required.
- Manage operational constraints to comply with operational requirements.
- Provide plans, design documents, and other pertinent information related to the IZ and SZ treatment facilities.
- Develop Requests for Proposals (RFP) for procurement of consulting services related to the design, construction, and maintenance of IZ and SZ facilities.
- Assist with Operational Activities such as scheduling and receiving chemical deliveries, third party contractor scheduling and inspection of work to adhere to District and/or project specifications.
- Regularly update and enhance the safety training management program.
- Implement and manage SOP's related to specific task, such as chemical deliveries and handling.
- Respond to water distribution, production and treatment system emergencies.

OTHER DUTIES

- Assist with repairs and maintenance on IZ and SZ facilities.
- Respond to outside stakeholder inquiries.
- Provide educational tours of IZ and SZ facilities.
- Maintains technical or professional knowledge through such means as attending seminars, reviewing professional publications, taking classes and participating in developmental activities.
- Performs other duties as assigned

JOB STANDARDS / SPECIFICATIONS

Competencies:

- Leadership - Guiding and encouraging others to accomplish a common goal.
- Action & Results Focus - Initiating tasks and focusing on accomplishment.
- Professional Integrity & Ethics - Displaying honesty, adherence to principles, and personal accountability.
- Informing - Proactively obtaining and sharing information.

Knowledge of:

- Principles and practices of water treatment operations, SCADA controls and treatment technology components.
- Demonstrates a working knowledge and understanding of all safety practices for handling liquid and gaseous chemicals.
- Work safety standards and regulations.
- District policies, rules, regulations, and procedures.
- Database applications related to maintenance, operations, and construction.
- Recordkeeping practices and procedures.
- Office practices and procedures and the operation of standard office equipment.
- Legal requirements for state and federal water quality reports.

Ability to:

- Communicate clearly and concisely, both orally and in writing.
- Strong analytical and problem-solving skills.
- Ability to develop training programs and operational manuals.
- Proficiency in conducting operational audits and identifying inefficiencies.
- Experience in supervising consultants and managing project documentation.
- Excellent verbal and written communication skills.
- Ability to work independently and collaboratively in a team environment.
- Strong organizational and time management skills.
- Read and interpret water distribution maps, engineering design plans and As-Builts.

TYPICAL PHYSICAL ACTIVITIES

- Must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 65 pounds.
- Stoops, kneels, crouches, crawls, and climbs during field maintenance and repair work.
- Works in an environment with exposure to dust, dirt, and significant temperature changes between cold and heat.
- Regularly uses a telephone and radio for communication.
- Operates District vehicles
- Uses office equipment such as computer terminals and copiers.
- Stands and walks for extended time periods.
- Hearing and vision within normal ranges with or without correction.

ENVIRONMENTAL FACTORS

- Exposure to the sun: 40% to 100% work time spent outside a building and exposed to the sun.
- Work above floor level: Some work done on ladders or other surfaces from 4 to 12 feet above the ground.
- High temp: Considerable work time spent in high temperatures.
- Low temp: Considerable work time spent in low temperatures.
- Wetness: More than 10% of the work time getting part or all of the body and/or clothing wet.
- Noise: Occasionally there are unusually loud sounds.
- Slippery surfaces: Occasional work on unusually slippery surfaces.
- Dust: Works in or around areas with minor amounts of dust.
- Oil: Some parts of the body in contact with oil or grease occasionally.
- Irregular or extended work hours: Occasionally required to change working hours or work overtime.

DESIRABLE QUALIFICATIONS

- Any combination of education and experience that would likely provide the necessary knowledge and abilities is qualifying.
- A typical way to obtain the knowledge and abilities would be:

Education: Bachelor's degree in Civil Engineering, Environmental Engineering, Chemical Engineering, Mechanical Engineering or a related field.

Experience: 5 years of responsible technical experience in engineering support work.

LICENSE CERTIFICATE REGISTRATION REQUIREMENTS

- Valid California Class C Driver License is required at the time of appointment.
- Grade II Water Treatment Operator Certificate issued by the California Water Resource Control Board. Grade III Water Treatment Operator Certificate preferred. Ability to obtain a Grade III within 36 months upon notification of this requirement.
- Grade II Water Distribution Operator certificate issued by the California Water Resource Control Board. Grade III Water Distribution Operator Certificate preferred.
- Cal OSHA 10 Hour Construction Safety (certificate of course completion).

Failure to obtain or maintain such required license(s) may be cause for disciplinary action.

The District may allow an appropriate amount of time to obtain required certifications, as specified and agreed upon at the time of assuming position.

I have reviewed the Job Description for Field Operations Engineer with the General Manager and agree with its contents.

Employee Signature _____ Date _____

General Manager Signature _____ Date _____

The specific statements shown in each section of this job description are not intended to be all- inclusive. They represent typical elements and criteria necessary to successfully perform the job.



JOB DESCRIPTION

COMPLIANCE/ PROJECT ENGINEER

Date: February 10, 2025

Reports to: General Manager

FLSA: Non-Exempt

Salary Range: CPE

Other: Safety Sensitive Position

DEFINITION

Reporting to the General Manager, the Compliance/Project Engineer is responsible for professional, administrative, and technical work managing the District's adherence to local, state and federal regulations that govern drinking water quality, environmental compliance, and safety compliance. Also responsible for planning, coordinating and overseeing various engineering processes and projects, including developer-led and/or capital facility engineering, design, plan checking and construction support. Prepares or directs preparation of various engineering documents, including studies, reports, maps, exhibits, and correspondence. Work is performed under general administrative supervision with considerable latitude for the use of independent judgment and selection of work methods and procedures.

EXAMPLES OF ESSENTIAL DUTIES

The following are duties performed by employees in this class. Duties listed are not meant to be all-inclusive. Other duties may be required as assigned.

- Serves as liaison to regulatory agencies; interpretation of laws, regulations, rules and ordinances; environmental protection program implementation; performing technical computations; and preparation of permit applications and regulatory reports required to operate the District's water production, treatment and distribution facilities.
- Responsible for developing, maintaining, and submitting all required plans, documents, and reports to regulatory agencies (i.e., SWRCB, RWQCB, NPDES, EPA, SCAQMD, and OSHA).
- Manages and directs the implementation of projects, programs and responsibilities as assigned, including engineering design documents, negotiation and implementation of agreements and contracts, development of grant funding or other funding by outside agencies or organizations.
- Represents District during regulatory and risk assessment agency inspections/surveys.
- Maintain, compose and administer all documents related to public contracts and projects (notice to proceed, certified payrolls, daily inspection logs, notice of completion, and CEQA filings).
- Prepares and administers the capital improvement project budgets and other expenses.
- Develop work standards, emergency plans, and development/capacity fee reports.

- Analyze rate structure and perform/assist in rate studies.
- Design, review, and comment on project plans, perform engineering calculations, compose specifications, respond to RFI's, host meetings, and compose project estimates and RFP's.
- Perform hydraulic analysis's using EPANET (or other approved District software) to model fire flow demands, directional flow, and other water related data.
- Plan, supervise, and budget all projects to meet/exceed the District's financial goals.
- Directly communicate and exchange information with consultants, regulatory officials, public officials, board of directors, legal counsel, engineers, contractors, and developers.
- Coordinate with District staff to accomplish projects and objectives.
- Interfaces with the public and others stakeholders by phone, written correspondence, in the office and at various scheduled District events.

OTHER DUTIES

- Prepare the annual Consumer Confidence Reports.
- Prepare annual treatment plant technical reports
- Conduct annual air stripper inspections
- Update and maintain District's GIS mapping and asset allocation system.
- Attends Board of Director meetings as directed by General Manager.
- Serves as a liaison with vendors and contractors.
- Communicates with customers, face-to-face and via the telephone, to discuss and resolve problems and concerns.
- Performs other duties as assigned.

JOB STANDARDS / SPECIFICATIONS

Knowledge of:

- Advanced principles and practices related to civil engineering.
- Principles of management, administration, finance, and controls in a utility organization.
- Water production, treatment, and distribution systems including their design, operation, maintenance, equipment, and related material.
- Engineering economics and construction project management.
- Pertinent Federal, State, and local laws and regulations.
- State, County, City, Utility and Department organizational relationships.
- Personal computers and engineering related software applications including Auto Cad and GIS.

- Engineering project administration procedures and practices.
- Engineering maps and records; and symbols used on maps, plans and blueprints.
- Safety standards and regulations apply to the water utility industry.

Ability to:

- Drafts maps, plans, charts, graphs and technical drawings in Auto Cad, ink or pencil, as required.
- Accurately perform moderately complex drafting, engineering designs, estimates and computations.
- Apply direct engineering principles and practices to the solution of specific engineering problems for the District.
- Interpret and analyze technical information, make independent judgments, and implement recommendations through subordinate staff.
- Plan, organize, administer, coordinate, and direct the activities of multiple engineering related functions.
- Exercise tact and deal effectively with co-workers, officials and representatives of other jurisdictions, departments, and the general public.
- Perform technical research and provide reliable advice on engineering problems or projects.
- Communicate clearly and concisely, both orally and in writing.
- Operate a vehicle observing legal and defensive driving practices.
- Operate standard office equipment, personal computers, Internet, Microsoft Office software products, and engineering related software including Auto Cad and Arc view. Prepare and check complete maps, estimates and materials of assigned projects.
- Keep accurate construction records and prepare required reports.
- Complete inspections insuring compliance with District standards.
- Operate a vehicle observing legal and defensive driving practices.
- Observe proper safety precautions.
- Work overtime as required.
- Work independently with limited supervision.
- Stand, climb, walk, lift, bend, pull and/or push, grasp, reach, stoop and crouch, sit, type, read, write, speak and listen for extended periods of time.

TYPICAL PHYSICAL ACTIVITIES

- Work at a desk for an extended period of time.
- May include but not limited to standing, climbing, walking, lifting, bending, pulling and/or pushing, grasping, reaching, stooping and crouching, sitting, typing, walking, reading, writing, color determination, speaking and listening for extended periods of time.

- Travels by automobile in conducting District business.
- Must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 30 pounds.
- Stoops, kneels, crouches, crawls, and climbs during field inspection work.
- At times may work in an environment with exposure to dust, dirt, and significant temperature changes between cold and heat.
- Communicates orally with District staff in face-to-face, one-to-one settings.
- Regularly uses a telephone and radio for communication.
- Uses office equipment such as computer terminals and copiers.
- Hearing and vision within normal ranges with or without correction.
- Sufficient finger/hand coordination and dexterity to operate and adjust office equipment.

ENVIRONMENTAL FACTORS

- Exposure to the sun: 10% or less work time spent outside a building and exposed to the sun.
- Irregular or extended work hours: Occasionally required to change working hours or work overtime.
- High temp: Some work time spent in high temperatures.
- Low temp: Some work time spent in low temperatures.
- Noise: Occasionally there are unusually loud sounds.
- Slippery surfaces: Occasional work on unusually slippery surfaces.
- Dust: Works in or around areas with minor amounts of dust.

DESIRABLE QUALIFICATIONS

- Experience: 2 years of experience in performing complex/technical task in the areas of water quality/compliance and engineering.
- Training/Education: Bachelor's degree (B.S.) from an accredited college or university with major course work in civil engineering or a related field; Master's degree in a similar field is desirable.

LICENSE, CERTIFICATE, REGISTRATION, REQUIREMENTS

- Valid California Class C Driver License is required at the time of appointment.
- Possession of a Grade II Water Treatment Operator certificate issued by the State Water Resources Control Board - Division of Drinking Water or the ability to obtain within 1 year.
- Possession of a Grade II Water Distribution Operator certificate issued by the State Water Resources Control Board - Division of Drinking Water or the ability to obtain within 1 year.
- Possession of an AWWA Cross-Connection Control Specialist Certificate (preferred)

- CalOSHA 10 Hour Construction Safety (certificate of course completion).

Failure to obtain or maintain such required license(s) may be cause for disciplinary action.

The District may allow an appropriate amount of time to obtain required certifications, as specified and agreed upon at the time of hire.

I have reviewed this Job Description with the General Manager and agree with its contents.

Employee Signature

Date

Supervisor Signature

Date

The specific statements shown in each section of this job description are not intended to be all- inclusive. They represent typical elements and criteria necessary to successfully perform the job.

**La Puente Valley County Water District
Adopted Salary Schedule - To Be Effective February 10, 2025**

Range	Position	Time	Salary Range		
			Begin	Mid	End
GM	General Manager <i>*contract</i>	Annual			\$ 243,932.38
		Month			
		Hour			
WTSS	Operation & Treatment Superintendent	Annual	\$ 131,479	\$ 153,795.24	\$ 176,111.40
		Month	\$ 10,957	\$ 12,816	\$ 14,676
		Hour	\$ 63.21	\$ 73.94	\$ 84.67
WTS	Treatment & Supply Supervisor	Annual	\$ 104,273	\$ 122,861.42	\$ 141,450.27
		Month	\$ 8,689	\$ 10,238	\$ 11,788
		Hour	\$ 50.13	\$ 59.07	\$ 68.00
FOE	Field Operations Engineer	Annual	\$ 102,396	\$ 119,070	\$ 135,744
		Month	\$ 8,533.00	\$ 9,923	\$ 11,312.00
		Hour	\$ 49.23	\$ 57.25	\$ 65.26
WDS	Distribution Supervisor	Annual	\$ 100,031	\$ 118,188.03	\$ 136,345.50
		Month	\$ 8,336	\$ 9,849	\$ 11,362
		Hour	\$ 48.09	\$ 56.82	\$ 65.55
CSAS	Customer Service & Accounting Supervisor	Annual	\$ 97,448	\$ 115,488.36	\$ 133,528.80
		Month	\$ 8,121	\$ 9,624	\$ 11,127
		Hour	\$ 46.85	\$ 55.52	\$ 64.20
LWT	Lead Water System Operator (Treatment)	Annual	\$ 88,536	\$ 104,299.05	\$ 120,062.10
		Month	\$ 7,378	\$ 8,692	\$ 10,005
		Hour	\$ 42.57	\$ 50.14	\$ 57.72
LWD	Lead Water System Operator (Distribution)	Annual	\$ 88,536	\$ 104,299.05	\$ 120,062.10
		Month	\$ 7,378	\$ 8,692	\$ 10,005
		Hour	\$ 42.57	\$ 50.14	\$ 57.72
HRCAA	Human Resources Coordinator / Administrative Assistant	Annual	\$ 86,256	\$ 102,561.36	\$ 118,867.20
		Month	\$ 7,188	\$ 8,547	\$ 9,906
		Hour	\$ 41.47	\$ 49.31	\$ 57.15
CPE	Compliance/Project Engineer	Annual	\$ 82,716	\$ 94,608.00	\$ 106,500.00
		Month	\$ 6,893	\$ 7,884	\$ 8,875
		Hour	\$ 39.77	\$ 45.48	\$ 51.20
WSOII	Water System Operator II	Annual	\$ 76,413	\$ 89,731.08	\$ 103,049.40
		Month	\$ 6,368	\$ 7,478	\$ 8,587
		Hour	\$ 36.74	\$ 43.14	\$ 49.54
LCSA	Lead Customer Support & Accounting Clerk	Annual	\$ 69,709	\$ 81,201.06	\$ 92,692.80
		Month	\$ 5,809	\$ 6,767	\$ 7,724
		Hour	\$ 33.51	\$ 39.04	\$ 44.56
WSOI	Water System Operator I	Annual	\$ 66,667	\$ 77,466.06	\$ 88,264.80
		Month	\$ 5,556	\$ 6,456	\$ 7,355
		Hour	\$ 32.05	\$ 37.24	\$ 42.44
CSAII	Customer Support & Accounting Clerk II	Annual	\$ 61,857	\$ 73,197.51	\$ 84,537.90
		Month	\$ 5,155	\$ 6,100	\$ 7,045
		Hour	\$ 29.74	\$ 35.19	\$ 40.64
WMW	Water System Maintenance Worker	Annual	\$ 56,253	\$ 66,102.51	\$ 75,952.50
		Month	\$ 4,688	\$ 5,509	\$ 6,329
		Hour	\$ 27.04	\$ 31.78	\$ 36.52
CSAI	Customer Support & Accounting Clerk I	Annual	\$ 55,356	\$ 65,604.93	\$ 75,854.10
		Month	\$ 4,613	\$ 5,467	\$ 6,321
		Hour	\$ 26.61	\$ 31.54	\$ 36.47



C.J. Brown & Company CPAs
An Accountancy Corporation

Christopher J. Brown, CPA, CGMA
Jonathan Abadesco, CPA
Jeffrey Palmer

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January 15, 2025

To Management and the Board of Directors

La Puente Valley County Water District
112 N. First Street
La Puente, California 91744

Dear Mr. Roy Frausto, General Manager:

The following represents our understanding of the services we will provide the La Puente Valley County Water District.

You have requested that we audit the business-type activities of the La Puente Valley County Water District (District), as of December 31, 2024, and for the year then ended and the related notes, which collectively comprise District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management discussion and analysis
- Schedules of the changes in the net OPEB liability and related ratios
- Schedules of OPEB plan contributions
- Schedules of the District's proportionate share of the net pension liability
- Schedules of pension plan contributions

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and *Government Auditing Standards*. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and

Management Responsibilities, continued

- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
 - iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, we will prepare the financial statements based on the trial balance provided by the District. We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Nonattest Services, continued

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the preparation of financial statements. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Directors. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing, and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled to start approximately January/February 2025 and the audit report will be issued no later than April 2025. Christopher Brown is the engagement partner for the audit services specified in this letter. His responsibilities include supervising C.J. Brown & Company CPAs – An Accountancy Corporation’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every month and are payable upon presentation. We estimate that our fee for the audit will not exceed \$17,450 (with out-of-pocket expenses not exceeding \$500, and the preparation of the State Controller’s Report for \$500). We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District’s personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature. *Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor’s report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board of Directors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and

Provisions of Engagement Administration, Timing, and Fees, continued

- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of C.J. Brown & Company CPAs – An Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of C.J. Brown & Company CPAs – An Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. Regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



C.J. Brown & Company CPAs – An Accountancy Corporation

RESPONSE:

This letter correctly sets forth our understanding.

La Puente Valley County Water District

Acknowledged and agreed on behalf of the La Puente Valley County Water District by:

Management signature: _____

Title: _____

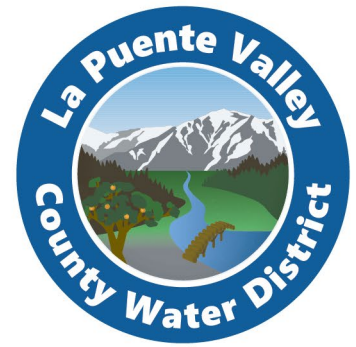
Date: _____

Governance signature: _____

Title: _____

Date: _____

Memo



Date: February 10, 2025
To: Honorable Board of Directors
Subject: Transfer of Funds from CLASS to LAIF Account

Summary

After reviewing current investment yields, staff has determined that transferring funds from the CA CLASS investment account to the LAIF investment fund will yield a higher investment earning. Based on the latest apportionment rate (retrieved on 12/31/24) LAIF offers a higher yield of 4.62%, compared to 4.4258% for CLASS.

Recommendation

Staff recommends that the Board authorize the General Manager to transfer \$4,526,043.00 from the District's CA CLASS account to the LAIF investment fund to take advantage of the higher yield.

Memo



To: Honorable Board of Directors
Date: February 10, 2025
From: Cesar A. Ortiz, Water Treatment & Supply Superintendent
Subject: Monthly Water Treatment & Supply Superintendent Report

The following report summarizes LPVCWD, IPU Waterworks System, BPOU and PVOU-IZ & SZ treatment operations, water quality, compliance, production, and consumption, and includes the status of various projects for each system.

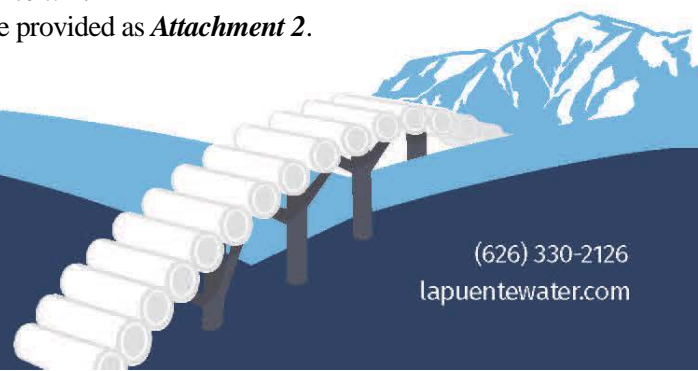
WATER QUALITY / COMPLIANCE

- **Distribution System Monitoring** – District Staff collected all required water quality samples for the month from both distribution systems, **24** samples from **LPVCWD** & **26** samples from **CIWS**. All results met State and Federal drinking water quality regulations.
- **Treatment Monitoring & Compliance** – All water quality compliance samples were collected from all the treatment processes and plant effluent, as required. Approximately **186** samples were collected for **BPOU**, **105** samples for **PVOU-IZ**, and **149** samples for **PVOU-SZ**.
- **Source Monitoring** – All water quality samples were collected from all the Wells, as required. Approximately **33** samples were collected.
- The table below summarizes **LPVCWD Wells'** current water quality for contaminants of concern.

Well Sampled	CTC	PCE	TCE	Perchlorate	1,4-Dioxane	NDMA	Nitrate
	MCL= 6 ppb	MCL= 5 ppb	MCL= 5 ppb	MCL=6 ppb	NL= 1 ppb	NL= 10 ppt	MCL=10 ppm
LPVCWD 2	0.82	.91	17	14	0.42	16	6.3
LPVCWD 3	ND	ND	ND	8.6	ND	ND	9.0
LPVCWD 5	ND	ND	2.7	11	0.13	2.4	8.5

ND – None Detected
 NS – Not Sampled
 NR – No Results available as of report date

- The Monthly Wells Production Sheet is provided as **Attachment 1**.
- The Bi-Monthly Nitrate Concentrations for SP-6 and SP-10 are provided as **Attachment 2**.



WELL PRODUCTION AND LEVELS

- Production by Wells and total acre feet for LPVCWD and CIWS are as shown in the table below.

LPVCWD - BPOU Wells	Well 2	Well 3	Well 5	Total Acre Feet Produced
Acre Feet Produced	112.84 AF	1.80 AF	164.30 AF	278.94 AF

CIWS Wells	CIWS Well 5 to SGVWC	SGVWC to CIWS at Lomitas
Acre Feet Produced	176.17 AF	108.02 AF

- Well Water Levels, and Pumping Rates – The latest static water level, pumping water level, and pumping rates for LPVCWD and CIWS are as shown in the table below.

Well	Static Water Level (Ft)			Pumping Water Level (Ft)			Drawdown (Ft)	Current GPM Pumping Rate	Specific Capacity (GPM/Ft)
	2024	2025	Difference from 2024 to Current 2025(%)	2024	2025	Difference from 2024 to Current 2025(%)			
LPVCWD 2	162	95	41.4%	189	118	37.6%	23	1,009	43.9
LPVCWD 3	165	96.5	41.5%	175	107	38.9%	10.5	1,000	95.2
LPVCWD 5	152	101.8	33.0%	178	134.3	24.6%	32.5	1,385	42.6
COI 5	110	65	40.9%	161	162	-0.6%	97	1,376	14.2

WATER CONSUMPTION

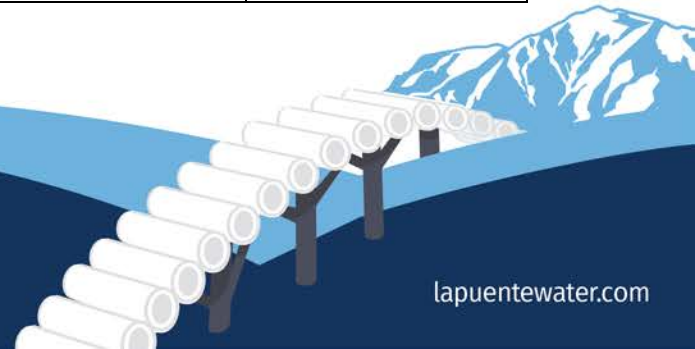
- Monthly Water Conservation – A summary of LPVCWD and IPU Waterworks usage for the past 6 months as compared to the previous year is shown below.

LPVCWD Monthly Water Consumption

Month	2023 / 2024	2024 / 2025	Difference Current-Previous Year (%)	Accumulative Difference (%)
August	142.58	152.27	6.8%	6.8%
September	130.15	139.33	7.1%	6.9%
October	123.03	125.60	2.1%	5.3%
November	111.56	117.65	5.5%	5.3%
December	102.38	110.61	8.0%	5.9%
January	90.50	111.62	23.3%	8.8%

IPU Waterworks Monthly Water Consumption

Month	2023 / 2024	2024 / 2025	Difference Current-Previous Year (%)	Accumulative Difference (%)
August	115.51	125.19	8.4%	8.4%
September	104.64	116.70	11.5%	10.0%
October	106.65	111.23	4.3%	8.1%
November	93.44	99.10	6.1%	7.6%
December	96.21	97.76	1.6%	6.4%
January	87.21	97.09	11.3%	7.2%



1) **BPOU Treatment Plant**

- **Plant Operations** –
 - The treatment plant is in normal operation with Well No. 2 and Well No. 5 online.
- **Project / Maintenance Items** –
 - PLC's Replacement Project – Completed the week of January 27th.
 - Staff have performed various weekly chemical calibrations, monthly analyzer cleanings and calibrations, SPIX pre-filter change-outs, daily treatment plant rounds and monthly reporting.

2) **PVOU-IZ Treatment Plant**

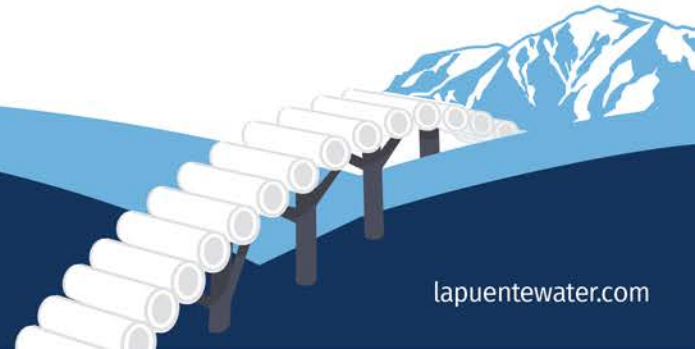
- **Plant Operations** –
 - The IZ plant runs for 20 days at a time, and it is then shut down for 24 hours and then restarted, per the NPDES requirements, until approval is received from SWRCB.
 - Staff has begun some sampling for monitoring purposes.
- **Maintenance Items** –
 - The Northrup Grumman (NG) approved, new proposal and scope of work for the electrical conduit rework on the Wigen RO system skids is underway, with four skids already completed and one to be completed next week, due to weather conditions, rain.

3) **PVOU-SZ Treatment Plant**

- **Plant Operations** –
 - Under the direction of Northrup Grumman staff has continued to keep the SZ plant running continuously and initiated sampling.
 - Staff implemented a sampling plan for processes monitoring purposes.
- **Maintenance Items** –
 - Staff conduct general plant maintenance, preventative maintenance and corrective maintenance, as needed.

4) **CIWS Distribution Sites** –

- The Lomitas generator replacement project is close to completion, with the new generator already installed under oversight by City of Industry's engineering firm – CNC, the new generator gas line was tested and generator operations verified. Operator training is pending.



La Puente Valley County Water District

PRODUCTION REPORT - JANUARY 2025

LPVCWD PRODUCTION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2025 YTD	2024
Well No. 2	112.84												112.84	345.34
Well No. 3	1.80												1.80	14.08
Well No. 5	164.30												164.30	3357.15
Interconnections to LPVCWD	12.14												12.14	24.55
Subtotal	<u>291.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>291.08</u>	3741.11
Interconnections to SWS	178.96												178.96	2322.95
Interconnections to COI	0.50												0.50	34.61
Interconnections to Others	0.00												0.00	0.00
Subtotal	<u>179.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>179.46</u>	2357.56
Total Production for LPVCWD	<u>111.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>111.62</u>	1383.55
CIWS PRODUCTION														
COI Well No. 5 To SGVWC B5	176.17												176.17	2133.19
Interconnections to CIWS														
SGVWC Salt Lake Ave	0.65												0.65	6.56
SGVWC Lomas Ave	108.02												108.02	1188.53
SGVWC Workman Mill Rd	0.06												0.06	1.13
Interconnections from LPVCWD	0.50												0.50	34.61
Subtotal	<u>109.23</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>109.23</u>	1230.83
Interconnections to LPVCWD	12.14												12.14	24.55
Total Production for CIWS	<u>97.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97.09</u>	1206.28

Nitrate Concentrations

SP-6 (Treatment Plant Effluent) and SP-15 (Combined Nitrate System Effluent)

EPA Method 353.2

MCL = 10 mg/L

Nitrate Concentrations December 2024 - January 2025				
Date	SP-6	SP-15	Well(s)	Comments
12/3/2024	7.0	6.8	2 & 5	Weck Lab (353.2)
12/5/2024	6.9	6.6	2 & 5	Weck Lab (353.2)
12/9/2024	6.9	6.9	2 & 5	Weck Lab (353.2)
12/12/2024	6.7	6.6	2 & 5	Weck Lab (353.2)
12/16/2024	7.4	7.5	2 & 5	Weck Lab (353.2)
12/19/2024	5.4	5.4	2 & 5	Weck Lab (353.2)
12/23/2024	6.6	6.6	2 & 5	Weck Lab (353.2)
12/26/2024	7.1	7.1	2 & 5	Weck Lab (353.2)
12/30/2024	7.1	7.0	2 & 5	Weck Lab (353.2)
1/2/2025	7.1	7.0	2 & 5	Weck Lab (353.2)
1/6/2025	7.4	7.3	2 & 5	Weck Lab (353.2)
1/9/2025	7.5	7.4	2 & 5	Weck Lab (353.2)
1/13/2025	7.3	7.4	2 & 5	Weck Lab (353.2)
1/16/2025	7.4	7.4	2 & 5	Weck Lab (353.2)
1/21/2025	7.3	7.5	2 & 5	Weck Lab (353.2)
1/23/2025	7.2	7.2	2 & 5	Weck Lab (353.2)
1/27/2025	7.0	7.0	2 & 5	Weck Lab (353.2)

AVERAGE	7.0	7.0
MINIMUM	5.4	5.4
MAXIMUM	7.5	7.5

Notes:

All units reported in milligrams per Liter (mg/L)

MCL = Maximum Contaminant Level

N/A = Not Available (Lab Results)

*RNA - Result Not Available



**112 N. First St.
La Puente, Ca 91744**

Attachment 2

Administrative Report

February 10, 2025



Board Communication

- Form 700 Filing Due April 1, 2025
- Date of Last Trainings:

Training	Argudo	Barajas	Escalera	Hernandez	Rojas
Ethics	5/16/23	11/14/23	12/1/22	12/1/22	12/1/22
Harassment	10/20/22	11/15/23	12/1/22	11/29/22	11/29/22



Public Communication & Outreach

- Volunteer Event – Los Angeles Food Bank 2/28/25



Website

- Continuous Updates



Social Media

Topic	Comments
Number of Instagram Posts	7
Number of Instagram Stories	7
Number of Instagram Followers	493
Post Related to Main Shutdowns	0
Number of LinkedIn Posts	7
Number of LinkedIn Followers	10
CET Program	1
CET Scholarship	0



General Manager's Report



Date: February 10, 2025
To: Honorable Board of Directors
From: Roy Frausto, General Manager
RE: General Manager's Report

GENERAL MANAGER REPORT TOPICS

- PVOU Permit Amendment
 - Staff applied for a permit amendment application to DDW to amend its current permit to include the PVOU-IZ treatment facility. Staff received a copy of the engineering report with the proposed IZ plant being a T5 Facility with extensive monitoring requirements. Meeting is scheduled to discuss treatment classification.
- PVOU Public Hearing
 - Staff drafted a final notice of a public hearing to advise and educate the community on the new PVOU-IZ source.
- PVOU-IZ Potable Source Presentations – The GM is scheduled to present at the City of La Puente on 2/11/25.
- Preparedness and Resilience- Staff will work on a presentation to provide to the District Board of Directors regarding District's current state with respect to preparedness and vulnerabilities.
- District Office – Staff is working with CNC engineering and City staff to appraise the potential piece of office property. The appraisal timeline is about 4 months.
- BPOU Agreement – Preliminary meetings of the BPOU Agreement.
- Cybersecurity Grant Application – District staff is pleased to announce that our proposal was selected to receive funding through the FY 2024 SL Program of the California Governor's Office of Emergency Services (Cal OES) in the amount of \$213,392.

STAFFING

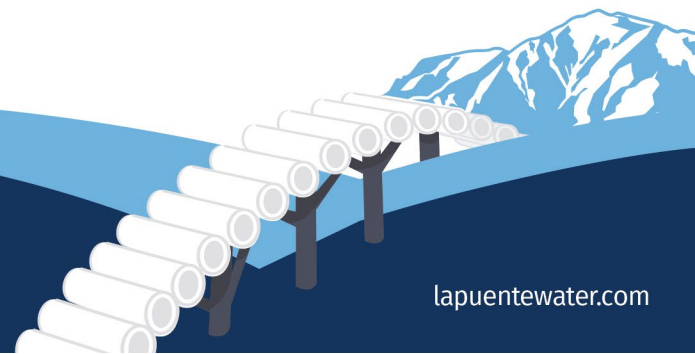
- Jordan Navarro – 4 Years
- Daney Casas – 1 Year

GENERAL MANAGER ACTIVITIES

Meetings/Activity	Date
PVOU IZ – DDW Draft Engineering Report	January 3
Management Weekly Meeting	January 6, 24, 27
LP IPU Starting Line Kickoff	January 6
DDW Draft Engineering Report	January 6
NG/LPVCWD Bi-Weekly Meeting	January 7, 21
PVOU IZ 97005 – LPVCWD Comments on Draft Engineering	January 8
BPOU Pre-Negotiation Round Table	January 16
COI, LPVCWD, RWD and WVWD Monthly Meeting	January 16
IPU Water Ops Meeting	January 16
PVOU SZ-South – Review USEPA Pre Cert. Comments	January 21
PWAG Cross Connection Working Group Mtg	January 22
IPUC Meeting	January 23
SCWUA Board Meeting + Luncheon	January 23
PVOU IZ – Review USEPA Pre Cert. Inspection	January 23
Budget Meeting	January 24
SGVWA Legislative Meeting + Board Meeting	January 27
PVOU-IZ – Operator Certification Scoring Review	January 27
DDW Meeting w/ Terry	January 28
vCOM Solutions La Puente QS FWA	January 29
CISA Services Brief	January 30
PVOU Plant Visit w/ Dominic Parisi	January 30
Cyber Review	January 30

Enclosure

- *January 2025: Water Resources Analytics*



JAN 2025 – WATER RESOURCE ANALYTICS

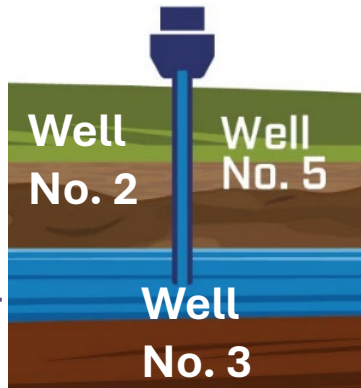
Key Operational Data for Managing Our Water Resources



Meeting Date: February 10, 2025

Jan 2025 Water Production

291.08 Acre Feet

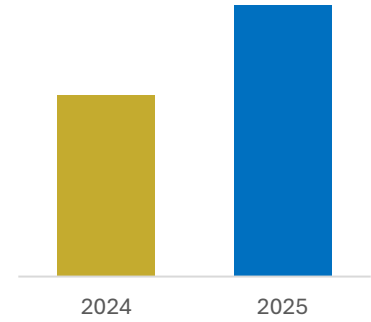


Jan 2025 Recycled Water Production

0.44 Acre Feet

Water Conservation

Jan 2025:
112 Acre Feet
Jan 2024:
90 Acre Feet



Monthly Water Consumption

LPVCWD

System:

112 Acre Feet

SWS

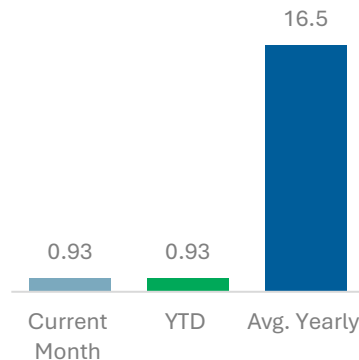
System:

179 Acre Feet



Rainfall

0.93 Inches Year to Date
(Rain Year July to July)



Snowpack Statewide

Snow Water Equivalent:
11 Inches

Groundwater Level at the Key Well

Current Level

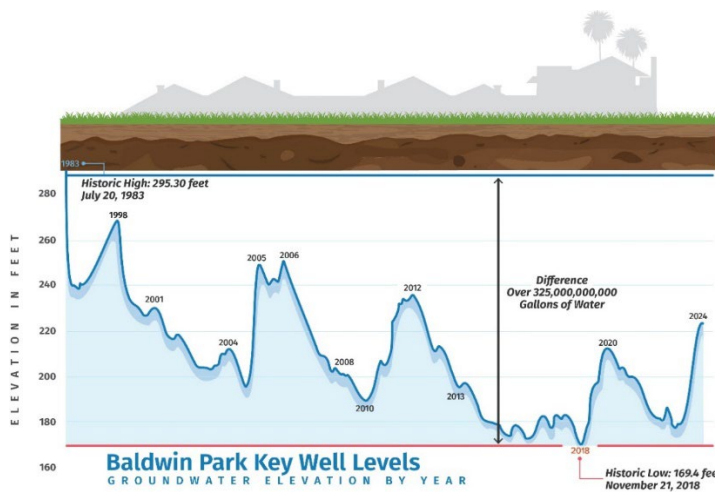
246.6 Feet

Historic High

295.3 ft. - July 1983

Historic Low

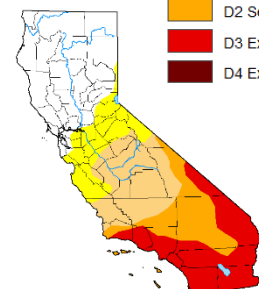
169.4 ft. - Nov 2018



CA Drought Monitor

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

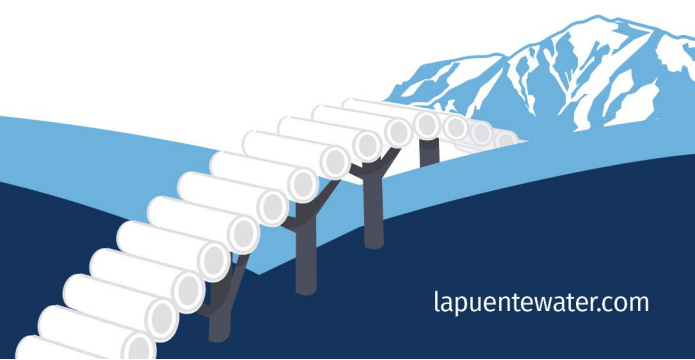


Upcoming Events



Date: February 10, 2025
To: Honorable Board of Directors
RE: Upcoming Meetings and Conferences for 2025

Day/Date	Event	<u>Argudo</u>	<u>Barajas</u>	<u>Escalera</u>	<u>Hernandez</u>	<u>Rojas</u>
February 3 & 4, 2025	AGWT AGWA Annual Groundwater Conference; Ontario, CA			X	X	
April 7-10, 2025	Water Conference of the West (WCW); Anaheim Convention Center					
May 13-15, 2025	ACWA 2025 Spring Conference; Monterey, CA					
June 9-11, 2025	AWWA CA/NV 2025 Annual Conference ACE 25; Denver, CO					
October 7-9, 2025	Watersmart Innovations Conference 2025; Reno, NV					
December 2-4, 2025	ACWA 2025 Fall Conference; San Diego, CA					



La Puente Valley County Water District
Attn: William Rojas
112 N 1st Street
La Puente, CA 91744

Dear Mr. Rojas,

We are thrilled to announce an upcoming celebration honoring the passage of *Piqui's Law*—a monumental step forward in safeguarding the welfare of children in our community and beyond. This historic legislation, inspired by Piqui's legacy, strengthens protections for children and underscores the importance of creating a safer future for our most vulnerable.

The celebration will take place on **February 15, 2025**, at the **Los Angeles County Arboretum & Botanic Garden**, 301 N. Baldwin Avenue, Arcadia, CA 91007, from **4:00 to 6:00 p.m.** This inspiring event is expected to welcome approximately 200 attendees, including families, advocates, legislators, and community leaders who have championed this critical cause.

We invite your organization to join us as a sponsor for this special event. By sponsoring, you will demonstrate your commitment to child and victim advocacy, showcase your organization's dedication to child safety, and connect with like-minded advocates who share the goal of keeping children safe.

Sponsorship opportunities include:

- **Platinum: \$5,000** – Two preferred guest tables, organization logo on event materials, full-screen digital tribute, two dedicated social media posts, podium remarks
- **Gold: \$2,500** – One preferred guest table, organization logo on event materials, full-screen digital tribute, one dedicated social media post, podium mention
- **Silver: \$1,000** – One preferred guest table, organization logo on event materials, half-screen digital tribute, one dedicated social media post
- **Bronze: \$500** – One preferred guest table, organization logo on event materials, one dedicated social media post
- **Sponsor an Angel: \$50** – Cost per ticket to sponsor a survivor or advocate

Your support will not only help make this celebration memorable but will also contribute to raising awareness and ensuring the successful implementation of *Piqui's Law*. Together, we can honor Piqui's legacy and continue to protect California's children.

Please let us know if you would like to discuss sponsorship opportunities further or explore other ways to contribute to this meaningful event.

Thank you for considering this opportunity to make a difference. We look forward to partnering with you to celebrate this important milestone.

Warm regards,

Donna Estevez
626-824-2395
estevezdonna@yahoo.com
[California Protective Parents Association](#)



JOIN US!

Honorees & Speakers



Susan Rubio
California State Senator



Blanca Rubio
California Assemblywoman



Mike Gipson
California Assemblyman



Krystal Moreno
Chief of Staff
Assemblywoman Rodriguez



Ana Estevez
Piqui's Mom



Sandy Ross
CA Protective Parents Association,
Family Court Awareness Month & Safe Kids US



Pallavi Dhawan
Director of Family Violence Legislation,
Los Angeles City Attorney's Office



Tina Swithin
One Month's Battle &
Family Court Awareness Month

A Celebration of Piqui's Law: Honoring Victims and Advocates



Saturday, February 15, 2025 4-6 PM
Los Angeles County Arboretum & Botanic Garden
Arcadia, CA 91007

Event Sponsor: **ALADS**

For more information, visit: <https://www.caprojectiveparents.org/piquislawcelebration>

A Celebration of Piqui's Law: Honoring Victims and Advocates



Saturday, February 15, 2025 ❖ 4 p.m. to 6 p.m.

Los Angeles County Arboretum & Botanic Garden
301 N. Baldwin Avenue, Arcadia, CA 91007

Sponsorship Opportunities

PLATINUM | \$5,000

*Two preferred guest tables (seating for 8, with 6 guests hosting 2 survivors)
Organization logo on event collateral, Full screen digital tribute featured at event
Two dedicated social media posts, Podium comments*

GOLD | \$2,500

*One preferred guest table (seating for 8, with 6 guests hosting 2 survivors)
Organization logo on event collateral, Full screen digital tribute featured at event
One dedicated social media post, Podium mention*

SILVER | \$1,000

*One guest table (seating for 8, with 6 guests hosting 2 survivors)
Organization logo on event collateral, Half-screen digital tribute featured at event
One dedicated social media post*

BRONZE | \$500

*One guest table (seating for 8, with 6 guests hosting 2 survivors)
Organization logo on event collateral, One dedicated social media post*

SPONSOR AN ANGEL | \$50

Per ticket to sponsor a survivor or advocate

For additional information, email: info@caprotectiveparents.org or call: 310-227-1693.

Sponsorship Confirmation Form

Complete and email this sponsorship confirmation to: info@caprotectiveparents.org

Organization: _____

Name: _____

Phone: _____

Email: _____

Our organization would like to be a sponsor for Piqui's Celebration Event at the level below:

- PLATINUM - \$5,000
- GOLD - \$2,500
- SILVER - \$1,000
- BRONZE - \$500
- I would like to Sponsor an Angel by donating _____ tickets at \$50 per ticket

PAYMENT INFORMATION:

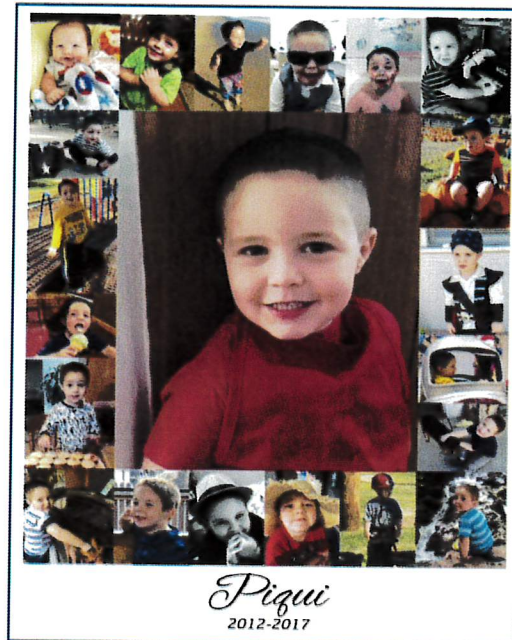
Select the preferred payment method:

- Check
- Credit Card

To remit by check, make the check payable to:

California Protective Parents Association
2938 Adeline Street, Oakland, CA 94608

For questions or additional information, call (310) 227-1693.



On Saturday, April 22, 2017, at 9:45 a.m., Ana Estevez's world was tragically turned upside down. She contacted local law enforcement to report her son, Piqui (pronounced Pee-kee), missing when his father failed to show up for a scheduled custody exchange. It was at that time officers notified Ana that Aramazd Andressian, Sr. had been found unconscious at a park in South Pasadena and taken to a local hospital. When Ana inquired about the whereabouts of her son, authorities informed her there was no trace of Piqui. For seventy-one days, hundreds of law enforcement agencies, volunteers, family members, and friends worked diligently to search for Piqui, spread awareness of his disappearance, and keep his story alive.

On Friday, June 30, 2017, at approximately 11:00 p.m., Ana received the visit she had hoped would never come. Two detectives arrived at her house to inform her that Piqui's father confessed to murdering her son and had revealed the location of Piqui's body. Within a few hours, Piqui's lifeless body was found propped up against a tree in Santa Barbara County, left alone and abandoned.

Nothing in this world will ever take away the pain of losing Piqui. "My heart is shattered, and I will miss my son each and every second of every day for the rest of my life. He was everything good in my life...the beacon of light that guided my path as HIS momma. That beacon is now extinguished forever. When Piqui died, a part of me died along with him," said Ana Estevez.

Ana has passionately advocated to prevent this tragedy from happening to any other child by working with California State Senator Susan Rubio to pass SB 331 - Piqui's Law: Keeping Families Safe From Violence Act. After passing unanimously in the California Senate and State Assembly, Governor Gavin Newsom signed SB 331 on October 13, 2023, officially making Piqui's Law statute. **Piqui's Law was enacted on January 1, 2024.**